

CALVARY UNIVERSITY



2026 - 2028 CATALOG

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This catalog contains information regarding the calendar, student life, admissions, fees, degree requirements, policies, and course offerings for the 2026-2028 academic years. Calvary reserves the right to make changes in these and other matters described herein, without prior notice, in accordance with established policies and procedures.

CALVARY UNIVERSITY CALENDAR

FALL 2026

FALL SEMESTER 2026	August 17 – December 11	
Session 1	August 17 – October 19	
Classes Start	Monday	August 17
Spiritual Emphasis Week	Monday – Friday	August 24 - 28
100% Tuition Refund Ends	Sunday	August 23
Federal Aid Disbursements Begin	Wednesday	September 9
Scholarship Disbursements Begin	Wednesday	September 9
Spring Registration Begins (<i>Seniors</i>)	Saturday	September 20
Spring Registration Begins (<i>Juniors</i>)	Wednesday	October 1
Last Day of Session 1	Friday	October 9
Fall Break	Monday – Friday	Oct 12 - 16
Session 2	October 20 – December 12	
Spring Registration Begins (<i>Sophomores</i>)	Wednesday	October 15
Classes Start	Monday	October 19
Day of Prayer	Wednesday	October 28
Spring Registration Begins (<i>Freshmen</i>)	Thursday	October 30
100% Tuition Refund Ends	Sunday	October 25
Federal Aid Disbursements Begin	Wednesday	November 11
Scholarship Disbursements Begin	Wednesday	November 11
Thanksgiving Holiday	Wed - Friday	Nov. 25-27
Last Day of Session 2	Friday	December 11
Christmas / New Year's Break	December 14 – January 8	

(Dates subject to change. All events on website calendar – www.Calvary.edu)



SPRING 2027

SPRING SEMESTER 2027	January 11 – May 7	
Session 1	January 11 – March 5	
Classes Start	Monday	January 11
100% Tuition Refund Ends	Sunday	January 17
Federal Aid Disbursements Begin	Wednesday	February 3
Scholarship Disbursements Begin	Wednesday	February 3
Fall Registration Begins (<i>Seniors</i>)	Friday	February 20
Fall Registration Begins (<i>Juniors</i>)	Sunday	March 1
Spring Break	Monday–Friday	March 8–12
Last Day of Session 1	Friday	March 5
Fall Registration Begins (<i>Sophomores</i>)	Sunday	March 15
Session 2	March 15 - May 7	
Classes Start	Monday	March 15
Fall Registration Begins (<i>Freshmen</i>)	Tuesday	March 30
100% Tuition Refund Ends	Sunday	March 21
Federal Aid Disbursements Begin	Wednesday	March 31
Scholarship Disbursements Begin	Wednesday	March 31
Last Day of Session 2	Friday	May 7
Baccalaureate	Friday	May 7
Awards & Alumni Induction Ceremony	Friday	May 7
Commencement	Saturday	May 8

(Dates subject to change. All events on website calendar – www.Calvary.edu)



SUMMER 2027

SUMMER SEMESTER 2027	May 11 – August 14	
Session 1	May 11 – June 26	
Classes Start	Monday	May 10
100% Tuition Refund Ends	Sunday	May 16
Memorial Day Holiday (No Classes)	Monday	May 31
Federal Aid Disbursements Begin	Wednesday	June 2
Scholarship Disbursements Begin	Wednesday	June 2
Last Day of Session 1	Friday	July 2
Summer Break (4 th of July Holiday)	Mon – Fri.	July 5 – July 9
Session 2	July 12 – August 20	
Classes Start	Monday	July 12
100% Tuition Refund Ends	Sunday	July 18
Federal Aid Disbursements Begin	Wednesday	August 4
Scholarship Disbursements Begin	Wednesday	August 4
Last Day of Session 2	Friday	August 20

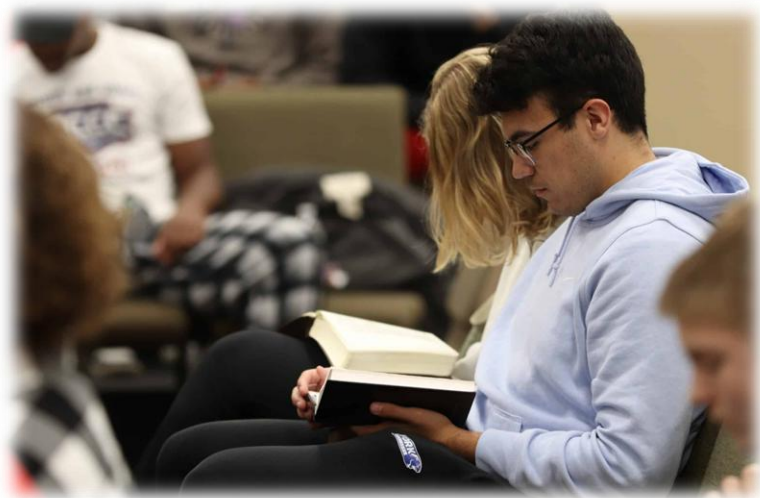
(Dates subject to change. All events on website calendar – www.Calvary.edu)



FALL 2027

FALL SEMESTER 2027	August 23 – December 17	
Session 1	August 23 – October 15	
Classes Start	Monday	August 23
Spiritual Emphasis Week	Monday – Friday	Aug 31 – Sep 3
100% Tuition Refund Ends	Sunday	August 29
Federal Aid Disbursements Begin	Wednesday	September 15
Scholarship Disbursements Begin	Wednesday	September 15
Spring Registration Begins (<i>Seniors</i>)	Sunday	September 20
Spring Registration Begins (<i>Juniors</i>)	Thursday	October 1
Last Day of Session 1	Friday	October 15
Fall Break	Monday – Friday	Oct 18 – 22
Spring Registration Begins (<i>Sophomores</i>)	Thursday	October 15
Session 2	October 25 – December 17	
Classes Start	Monday	October 25
Day of Prayer	Wednesday	November 3
Spring Registration Begins (<i>Freshmen</i>)	Friday	October 30
100% Tuition Refund Ends	Sunday	October 31
Federal Aid Disbursements Begin	Wednesday	November 17
Scholarship Disbursements Begin	Wednesday	November 17
Thanksgiving Holiday	Wed - Friday	Nov. 24-26
Last Day of Session 2	Friday	Dec. 17
Christmas / New Year's Break	December 20 – January 7	

(Dates subject to change. All events on website calendar – www.Calvary.edu)



SPRING 2028

SPRING SEMESTER 2028	January 10 – May 5	
Session 1	January 10 – March 3	
Classes Start	Monday	January 10
100% Tuition Refund Ends	Sunday	January 16
Federal Aid Disbursements Begin	Wednesday	February 2
Scholarship Disbursements Begin	Wednesday	February 2
Fall Registration Begins (<i>Seniors</i>)	Saturday	February 20
Fall Registration Begins (<i>Juniors</i>)	Monday	March 1
Spring Break	Monday–Friday	March 6-10
Last Day of Session 1	Friday	March 3
Session 2	March 13 - May 5	
Classes Start	Monday	March 13
Fall Registration Begins (<i>Sophomores</i>)	Monday	March 15
Fall Registration Begins (<i>Freshmen</i>)	Tuesday	March 30
100% Tuition Refund Ends	Sunday	March 19
Federal Aid Disbursements Begin	Wednesday	March 29
Scholarship Disbursements Begin	Wednesday	March 29
Last Day of Session 2	Friday	May 5
Baccalaureate	Friday	May 5
Awards & Alumni Induction Ceremony	Friday	May 5
Commencement	Saturday	May 6

(Dates subject to change. All events on website calendar – www.Calvary.edu)



UNIVERSITY PROFILE

WELCOME TO CALVARY UNIVERSITY!ERROR! BOOKMARK NOT DEFINED.

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WELCOME TO CALVARY UNIVERSITY

Welcome. Whether you are considering Calvary for the first time, returning for another year of study, or supporting a student, thank you for checking out our catalog.

Calvary University exists to prepare Christians to live and serve in the church and in the world according to a biblical worldview. That mission has guided Calvary for decades, and it remains our first commitment. We will not trade the authority of Scripture for the fashions of the moment. Our task is to form the whole person—mind, character, and calling—for faithful service wherever God places our graduates.



Christian higher education faces real tests today: doubt about the value of a degree, pressure to loosen biblical conviction, and the need to prepare graduates for both the church and a changing workplace. Calvary is meeting those tests in concrete ways. Every undergraduate still completes a substantial biblical and theological core. Students prepare for ministry and for vocations such as business, education, and counseling, on campus or online, without surrendering a discipleship ethos. Small classes, accessible faculty, chapel, applied ministry through our Practical Christian Ministry program, and a caring community keep the work personal, and we remain committed to an education that is affordable as well as academically serious.

This catalog is a map of that work. It includes the programs, policies, and opportunities that exist so you can find where God is calling you to serve. As Paul wrote to Timothy, “and what you have heard from me in the presence of many witnesses entrust to faithful men, who will be able to teach others also” (2 Timothy 2:2, ESV). That is our hope for every student and the charge that steadies this University: Faith for the Generations.

I invite you to join us.

In His service,

Teddy D. Bitner, Ed.D.
President
Calvary University

THE ADVANTAGES OF CALVARY UNIVERSITY

The Calvary University distinctive is found in our undergirding every class and every degree program with the Bible and the biblical worldview. This results in an education that not only provides the quality degree credentials needed, but more importantly prepares graduates to live and serve in a variety of ministry and vocational settings.



As a Calvary student, you will learn how to study and apply the eternal truths of God's Word in every aspect of life and service. If your goal is to serve in a full-time vocational ministry setting or if you are looking for a place to grow in your Christian faith while exploring the various career options available, a Calvary education will provide the necessary foundation and credential.

Each student receives a solid core of biblical and theological studies that undergird every professional major and general education requirement. *You will not just learn how to make a living; you will learn how to live!*

The Calvary University distinctive is evident in all of our programs – and we have many designed to meet the needs of our diverse student population. Calvary University is committed to providing every student with the same high-quality educational experience in every program, whether online, on campus, undergraduate or graduate. So whether you are just beginning your college education, whether you are wanting to complete something you started long ago, whether you are wanting to make a vocational or ministry change in your life, or whether you are continuing your growth with a graduate degree program, Calvary University is here for you.



Solid Doctrine

An unwavering commitment to the authority of Scripture is the foundation of Calvary's doctrine, both in what we teach and what we do. Your education will be consistent with the fundamental truths of the Christian faith, taught with love and conviction.

Emphasis on Character

Who we are is the foundation for what we do. Calvary's emphasis on developing character qualities that represent the person and work of Christ in our lives is a key part of campus life and prepares us for success in any profession or ministry vocation.

Focus on Ministry

Ministry opportunities expand beyond the college campus. Calvary students serve in churches and in ministry and fine arts performance teams across the country.

Exceptional Faculty

Qualified faculty members are not only involved in academics but also serve as role models in Christian ministry. In Calvary's family atmosphere, one-on-one interaction with faculty is possible to a much greater degree than on larger college and university campuses. Our faculty members are dedicated to both academic success and spiritual growth of each Calvary student.

**Students**

More than sixty percent of Calvary students come from outside Missouri. You will study alongside others from around the world who share the same commitment to faith, God's Word, and desire to become better equipped to serve the Lord.

Athletics

Calvary is a member of the Midwest Christian College Conference (MCCC) and the National Christian College Athletics Association (NCCAA). Our teams include men's basketball, men's soccer, women's basketball, women's volleyball, and the newest sport, men's baseball. Intramural activities are also available for students.

**Financial Aid**

Calvary offers financial assistance to students, including federal grants, loans and institutional scholarships.

Location

Calvary University is located centrally in the Midwest, less than thirty minutes from downtown Kansas City, Missouri. We are within a day's drive of Chicago, St. Louis, Little Rock, Indianapolis, Minneapolis, Dallas, Omaha, and Des Moines. This location enables interaction with urban, suburban, and rural communities.

OBJECTIVES

Through the process of preparing the student for effective ministry and building of Christian character, we desire to prepare God's people to be:

(1) *Biblically Sound*, (2) *Culturally Relevant*, and (3) *Ministry Directed*.

It is Calvary's objective to produce alumni and graduates who will live according to a biblical worldview and serve as Christians in the church and in the world. Our Institutional Learning Objectives are as follows:

- Students will be able to construct sound conclusions based upon a proper analysis of qualitative and quantitative data.
- Students will be able to demonstrate sound research methods for inquiry and the dissemination of knowledge.
- Students will be able to apply a consistent literal grammatical-historical interpretation of the Bible in order to think from the Biblical Worldview.
- Students will utilize their gifts and abilities to serve with excellence in their local church and chosen profession.
- Students will be able to develop discipling relationships and contribute to the spiritual growth of others by employing principles of servant-leadership.



OUR MISSION

Calvary University is an independent, non-denominational institution providing undergraduate, graduate, and post-graduate education which prepares Christians to live and serve in the church and the world according to the biblical worldview.

This is accomplished by providing appropriate educational curricula and a climate that fosters the development of intellectual and spiritual maturity, leadership potential, servanthood, and a sense of mission.



Purpose Statement

The purpose of every program at Calvary is to teach students Bible and theology and to prepare them for Christian ministry.

Core Values

Truth: We hold the Scriptures to be true, the focal point of our education process, and the authority for all we teach and do.

Service: We prepare men and women to live according to the biblical worldview by consistently linking their education with the implications for Christian service in the church and the world.

Character: We promote the development of intellectual and spiritual maturity, leadership potential, servanthood, and a sense of mission and ministry.

Relevance: We prepare men and women to understand and effectively relate to the world in which we live.

Relationship: We cultivate godly relationships among students, staff, faculty, and with alumni, the local church, and the society in which we live.



Academic Convictions

Biblical Core: Calvary shall always maintain a Christian accreditation, and specifically ABHE as long as it is available, or another comparable accreditation if ABHE is not available, to ensure accountability in maintaining a Biblical core and Practical Christian Ministry requirements. (*Calvary University By-Laws Article II, §2.5*)

Bible Requirement: The Bible shall be a required textbook for every course offered at Calvary. (*Calvary University By-Laws Article VII, §7.2*)

Biblical Foundations: Calvary's faculty shall recognize and teach the Biblical foundations for the subject matter of every course. (*Calvary University By-Laws Article VII, §7.3*)

PHILOSOPHY

The curriculum of Calvary University is designed to prepare Christian men and women to live according to biblical standards and to serve in professional or lay Christian ministry with the biblical worldview.

CULTURAL CLIMATE

Arts

A thriving arts community in the Kansas City area is anchored by the Kauffman Center for the Performing Arts, the Nelson-Atkins Art Museum, and the Kemper Museum of Contemporary Art. Several theaters provide many opportunities to enjoy outstanding professional stage productions.



Activities

Activities around the area include the College Basketball Hall of Fame, concerts, athletic events at the T-Mobile Center located in downtown Kansas City, the Agricultural Hall of Fame, the Harry S. Truman Presidential Library, the Plaza shopping area, the Nelson-Atkins Museum of Art, and BBQ contests that are held annually.



Population

The greater Kansas City metropolitan area has a population of over 2 million people. Widely known as the Heart of America and the “City of Fountains”, Kansas City offers all the advantages of a major city while maintaining a smaller, hometown feel.

Sports

The Kansas City metropolitan area is home to several professional sports teams, including the Kansas City Chiefs (*National Football League*), the Kansas City Royals (*Major League Baseball*), Kansas City Current (*National Women’s Soccer League*), and Sporting KC (*Major League Soccer*). Minor league teams include the Monarchs (*baseball*), and the Mavericks (*hockey*). The Kansas Speedway hosts both NASCAR and IRL races.



STATEMENT OF FAITH

The Scriptures

We believe the Holy Scriptures of the Old and New Testaments to be the verbally and plenary inspired Word of God (Matt 5:18; 2 Tim 3:16-17).

We hold the Bible to be inerrant in the original writings, infallible, God-breathed, and the complete and final authority for faith and practice (2 Pet 1:20-21).

We believe that the Scriptures, interpreted in their normal, literal sense, reveal divinely distinguishable economies in the outworking of God's purposes. These dispensations are not ways of salvation, but rather divinely ordered stewardships by which God directs people according to His purposes. Three of these – the age of law, the age of the church, and the age of the millennial kingdom – are the subjects of detailed revelation in Scripture (Gen 12:1-3; John 1:17; Rom 4:1-5; 2 Cor 3:7-18; Gal 3:13-25; Eph 1:10; Col 1:24-25; Heb 7:19; Rev 20:2-6).

The Godhead

We believe in one Triune God, Creator of all (Gen 1:2; Deut 6:4; 1 Cor 8:6; Col 1:16), eternally existing in three distinct persons – Father, Son, and Holy Spirit (2 Cor 13:14), yet one in being, essence, power, and glory, having the same attributes and perfections (John 10:30).

The Person and Work of Christ

We believe in the deity of the Lord Jesus Christ. He is very God, the express image of the Father, who, without ceasing to be God, became man in order that He might reveal God and redeem sinful people (Matt 1:21; John 1:18; Col 1:15).

We believe that God the Son became incarnate in the person of Jesus Christ; that He was conceived of the Holy Spirit and was born of the virgin Mary; that He is truly God and truly man; that He lived a perfect, sinless life; that all His teachings and utterances are true (Isa 7:14; Matt 1:23).

We believe that the Lord Jesus Christ died on the cross for all people (1 John 2:2) as a representative, vicarious, substitutionary sacrifice (Isa 53:5-6). We hold that His death is efficacious for all who believe (John 1:12; Acts 16:31); that our justification is grounded in the shedding of His blood (Rom 5:9; Eph 1:7); and, that His work on the cross is attested to by His literal, physical resurrection from the dead (Matt 28:6; 1 Pet 1:3).

We believe that the Lord Jesus Christ ascended to Heaven in His glorified body (Acts 1:9-10) and is now seated at the right hand of God as our High Priest and Advocate (Rom 8:34; Heb 7:25).

The Person and Work of the Holy Spirit

We believe in the deity (Acts 5:3-4) and the personality of the Holy Spirit.

We believe that the Holy Spirit convicts the world of sin, righteousness, and judgment (John 16:8-11). He regenerates sinners (Titus 3:5) and indwells believers (Rom 8:9). He is the agent by whom Christ baptizes all believers into His body (1 Cor 12:12-14). He is the seal by whom the Father seals believers unto the day of redemption (Eph 1:13-14). He is the Divine Teacher who illuminates believers' hearts and minds as they study the Holy Scriptures (1 Cor 2:9-12).

We believe it is the duty and privilege of all the saved to be continually filled with the Holy Spirit (Acts 4:31). This filling is commanded (Eph 5:18). Conditions for being filled are yieldedness to the Spirit's control (Rom 8:14) and a dependent life (Gal 5:16). The results of filling are victory over sin, Christlike character, worship, submissiveness, and service (Gal 5:22-23).

We believe that the Holy Spirit gives gifts to each member of the body of Christ (1 Cor 12:11). The Son of God sovereignly assigns the place of the ministry of the gifts in the body, and the Father provides the energy in the outworking of the gifts (1 Cor 12:4-6). Each believer is to exercise his or her spiritual gift(s) for the common good to the building up of the body of Christ (Eph 4:11-16).

We believe that the gift of speaking in tongues, which was a sign to the nation of Israel, and the other sign gifts gradually ceased as the New Testament was completed and its authority was established (1 Cor 13:8; 14:21-22; 2 Cor 12:12; Heb 2:4).

Angels, Good and Evil

We believe in the reality and personality of angels. We believe that God created an innumerable company of these sinless, spiritual beings who were to be His messengers (Neh 9:6; Ps 148:2; Matt 24:31; Luke 1:19; Heb 1:14).

We believe in the personality of Satan. He is a fallen angel who led a great company of angels into rebellion against God (Isa 14:12-17; Ezek 28:12-15). He is the great enemy of God and humanity, and his angels are his agents in the prosecution of his unholy purposes. He shall be eternally punished in the Lake of Fire (Matt 25:41; Rev 20:10).

Humanity

We believe that humanity came into being by the direct creation of God and that humans are made in the image and likeness of God (Gen 1:26-27; 2:7).

Sin

We believe that the human race sinned in Adam (Rom 5:12), that sin is universal within humanity (Rom 3:23), and that sin is exceedingly heinous to God (Ps 5:5).

We believe that each person inherited a sinful nature (Ps 51:5), that we became alienated from God (Col 1:21), are totally depraved, and that we are utterly unable to remedy our lost estate by ourselves (Eph 2:1-5, 12). We believe that all people are guilty and in a lost condition apart from Christ (Rom 2:1; 3:10-18).

Salvation

We believe that salvation is a gift of God's grace through faith in the finished work of Jesus Christ on the cross (Eph 2:8-9). Christ shed His blood to accomplish justification through faith, propitiation to God, redemption from sin, and reconciliation of humanity. "Christ died for us" (Rom 5:8-9) and "bore our sins in His own body on the tree" (1 Pet 2:24).

We believe that all the redeemed, once saved, are kept by God's power and are secure in Christ forever (John 6:37-40; 10:27-30; Rom 8:1, 38-39; 1 Pet 1:5; Jude 24).

We believe that it is the privilege of all who are born again to rejoice in the assurance of their salvation through the testimony of God's Word (Rom 8:16; 1 John 5:13). We also believe that Christian liberty should never serve as an occasion to the flesh (Gal 5:13).

We believe that the Scriptures disclose several aspects of sanctification. In addition to God's work of bringing a sinner to Christ, we are set apart to God. This is positional sanctification and refers to our standing. We then undergo a process whereby the Holy Spirit quickens our affections, desires, and attitudes, enabling us to respond in faith to live a life of victory over sin. This is progressive sanctification and refers to our state (2 Cor 3:18; 7:1; Gal 5:16-25; Eph 4:22-29; 5:25-27; Col 3:10). Someday our standing and our state will be brought into perfect accord. This is prospective, or ultimate sanctification (1 Thess 5:23; 1 John 3:2).

Church

We believe that the church, which is the body and espoused bride of Christ, began at Pentecost and is a spiritual organism made up of all born-again persons of this present age (Acts 2:1-42; 11:15; 1 Cor 12:12-14; 2 Cor 11:2; Eph 1:22-23; 5:25-27).

We believe that the establishment and continuance of local churches is clearly taught and defined in the New Testament Scriptures (Acts 14:27; 20:17; 1 Tim 3:1-13; Titus 1:5-11).

We believe in the autonomy of the local church, free of any external authority or control (Acts 13:1-4; 15:19-31; 28:28; Rom 16:1, 4; 1 Cor 3:9, 16; 5:4-7, 13; 1 Pet 5:1-4).

We believe in the ordinances of believers' water baptism by immersion as a testimony and the Lord's Supper as a remembrance in this age of Christ's death for the church (Matt 28:19-20; Acts 2:41-42; 18:8; 1 Cor 11:23-26).

We believe that the saved should live in such a manner as not to bring reproach upon their Savior and Lord, and that separation from religious apostasy, sinful pleasures, practices, and associations is commanded by God (Rom 12: 1-2; 2 Cor 6:14-7:1; 2 Tim 3:1-5; 1 John 2:15-17; 2 John 9-11).

We believe in the Great Commission as the primary mission of the church. It is the obligation of the saved to witness, by word and life, to the truths of Holy Scripture. The gospel of the grace of God is to be preached to all the world (Matt 28:19-20; Acts 1:8; 2 Cor 5:19-20). Converts are to be taught to obey the Lord, to

testify concerning their faith in Christ as Savior in water baptism, and to honor Christ by holy living and observance of the Lord's Supper (Matt 28:19-20; 1 Cor 11:23-29).

Things to Come

We believe in that "blessed hope" (Titus 2:13), the personal, imminent (Matt 24:42, 44; 1 Cor 15:51-52; Phil 3:20; 4:5), pretribulational, and premillennial (Rev 19:11-20:10) coming of our Lord Jesus Christ to rapture His saints and receive His Church unto Himself (1 Thess 4:13-18).

We believe in the subsequent, visible return of Christ to the earth (Matt 24:29-31), with His saints, to establish His promised millennial kingdom (Zech 14:4-11; 1 Thess 1:10; Rev 3:10; 19:11-16; 20:1-6).

We believe in the physical resurrection of all people, the saints to everlasting joy and bliss, the wicked to conscious and eternal torment (Matt 25:46; John 5:28-29; 11:25-26; Rev 20:5-6, 12-13).

We believe that the souls of the redeemed are, at death, absent from the body and present with the Lord, where in conscious bliss they await the first resurrection when spirit, soul, and body are reunited to be glorified forever with the Lord (Luke 23:43; 2 Cor 5:8; Phil 1:23; 3:21; 1 Thess 4:16-17; Rev 20:4-6).

We believe that the souls of unbelievers remain, after death, in conscious misery until the second resurrection when, with soul and body reunited, they shall appear at the Great White Throne judgment and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting, conscious punishment (Matt 25:41-46; Mark 9:43-48; Luke 16:19-26; 2 Thess 1:7-9; Jude 6-7; Rev 20:11-15).

STATEMENTS AND POSITIONS

Doctrinal Understanding

Students should realize that Calvary will graduate only those who possess a foundational understanding of the Bible and Calvary's doctrinal statement.

Evangelism and Missions

We believe that the "Great Commission" defines the primary mission of the Church. Calvary seeks to incorporate the spirit of evangelism and discipleship into the whole school family, whether in the classroom, in chapel, or in extracurricular activities and projects.

Solidly Biblical

Theologically, Calvary can be described as biblical, fundamental, pre-millennial, and dispensational. Each year, faculty members and trustees must affirm acceptance of the Bible as the inerrant, verbally inspired Word of God.

Separated

It is Calvary's desire to be separated unto God from worldliness, whether in personal actions, attitudes, and thoughts, or in ecclesiastical programs and associations. Calvary's position is one of being loyal to the biblical doctrine of ecclesiastical separation so that it has no embarrassing ties which might keep it from exposing apostasy, heresy, or sin. This is evidenced in its historical stand against the ecumenical teachings and practices of our day.

A Friend of Bible-Believing Churches

Calvary stands with all who love Christ and preach His Word. The attitude throughout the school is nonsectarian. We are unreservedly loyal to all Bible-believing churches faithful to Christ and the Bible. Calvary is affiliated with the IFCA International and the Berean Fellowship of Churches and maintains a good relationship with independent and denominational churches and individuals that uncompromisingly hold the historic fundamentals of the faith.

Nurturing Character and Truth

We are persuaded that the Scriptures teach that what we are is as important as what we know. Ephesians 4:15 clearly states that we are to speak the truth (doctrine) in love (Christlike character). This is the reason we put great effort into developing Christlike character and a servant's heart while communicating God's Word. In all matters we endeavor to display the "excellent spirit" of the prophet Daniel (Dan 6:3). This man of God refused to compromise and yet constantly displayed an attitude which endeared him to his superiors. He was neither vindictive nor self-righteous and by his dedicated life made a profound impact upon the kings of Babylon and Persia.

Religious Freedom and Human Sexuality

God created human beings distinctly as male and female (Gen 1:27). The distinctness, complementarity, and relational nature of the human race as "male and female" is based on the created order given by God when He created humanity "in His image" (Gen 1:26-27; 5:1-3; 9:6; 1 Cor 11:7; Jam 3:9; 2 Cor 3:18; Eph 4:23-24; Col 3:10), and these establish a normative connection between biological sex and gender. The created distinctness, complementarity, and relational nature also establish the basis for the marital relationship as being between one man and one woman (Gen 2:23-24; Eph 5:21-33).

The Bible affirms two options or giftings for sexual expression: monogamous marital relations between one man and one woman (Gen 1:27-28; 2:18, 21-24; Mt

19:4-6; Mk 10:5-8; 1 Cor 7:7; Heb 13:4; Eph 5:22), or sexual celibacy, if one is not in a monogamous marital relationship between one man and one woman (1 Cor 7:7; Mt 19:12). Within these two Biblical designs there can be found sexual fulfillment, whereas outside of these two designs sexual expression is improper.

The Bible affirms that human sexuality is a gift to be treasured and enjoyed (Gen 2:24; Prov 5:19, 31:10; 1 Cor 7:4), as is sexual celibacy (1 Cor 7:7). The fall of humanity (Gen 3) corrupted human sexuality in both spiritual and physical ways (Rom 1:18-32, Eph 2:1-10), and one result is confusion and pain in the lives of those who struggle with brokenness regarding gender, and who struggle with the guilt of desiring sinful expressions of sexuality (Gen 3:1-7; Rom 3:9-18; 5:12-17). The Bible prescribes faith in Jesus Christ (1 Cor 15:2-3) as the remedy for guilt and as the provision for life (Rom 3:23, 6:23; Jn 3:16), and the Bible prescribes an ongoing relationship with Him as the means for a whole and fulfilling life (Jn 15:1-11, 17:3; Col 3:16; Gal 5:16-25; Rom 8:28-38).

“Sign Gifts”

As Calvary University understands the teaching of Scripture and church history, the “sign gifts” of the Holy Spirit (speaking in tongues, prophecy, healings, miracles, and the like) ceased after the first century and are no longer essential for the church today. Those who may believe otherwise and desire to enter Calvary as students are welcome, if they are willing to study with an open mind, to understand the Corporation’s position, and not to practice or propagate their beliefs while studying at Calvary.

Sanctity of Human Life

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life (Ps.139).



HISTORY OF CALVARY

Calvary University (*formerly Calvary Bible College and Theological Seminary*) is the successful result of a merger in 1961 between two small and struggling Bible colleges – Kansas City Bible College (KCBC) and Midwest Bible College (MBC) in St. Louis. A second merger took place in 1987 when Citadel Bible College of Ozark, Arkansas, joined Calvary. These mergers represented a blending of institutional objectives, assets and liabilities, alumni associations, and doctrinal goals, as well as values that were held in common by all of the institutions.

In the early 1930s Christian work throughout the Midwest needed experienced, well-trained pastors and teachers. The economic depression had the country in its grip, many churches were without pastors, and there was no evangelical school in this area of the heartland. Several Christian leaders had been praying for a decade about the need for such a school, and the God-selected leaders for the original venture included Dr. Walter L. Wilson, medical doctor, theologian, and author; Rev. David Bulkley, Superintendent of the City Union Mission; and Rev. R. Fuller Jaudon, pastor of the Tabernacle Baptist Church. Kansas City Bible Institute first opened its doors in 1932 with Dr. Wilson as the first president. In 1935 it became Kansas City Bible College with Dr. F. William May as President.

In 1938, Dr. May left Kansas City Bible College to assist Rev. Nye J. Langmade with the founding of Midwest Bible and Missionary Institute in Salina, Kansas. Rev. Langmade served as its first President until 1954. Dr. May served as President from 1954 until 1956 when Dr. Roger Andrus was appointed President. In 1946, Midwest moved to St. Louis, Missouri, and became Midwest Bible College in 1959.

In the early 1960s, Dr. Al Metsker, acting President of KCBC, met with Dr. Roger Andrus, President of MBC, to explore the possibility of merging the two small colleges into one stronger institution. In the summer of 1961, the blueprint was complete; the two schools merged, moved to a campus in the Kansas City suburban community of Prairie Village, Kansas, and became Calvary Bible College. The Board of Trustees of the newly formed school named Dr. Roger Andrus as its first President.

In addition to the individuals named above who were instrumental in the early years, Calvary and its predecessor schools were blessed with a number of others who had a desire to see Bible institutes begun in the Midwest and had an



active part in these beginnings – Mr. Dwight Johnson, Dr. Charles R. Rolls, Dr. Robert Belton, Dr. Clifford Lewis, and Mr. Stanley Cook, to name a few.

In 1966, Calvary moved to 1111 West 39th Street in Kansas City, where it remained until the move in 1980 to the current campus at the former Richards-Gebaur Air Force Base. In 2012, the campus expanded across the street to thirteen acres vacated by the U.S. Marines and awarded to the school by the U.S. Department of Education, which included a move-in ready dorm and three other buildings for new offices, classrooms, and space for chapel. Dr. Andrus served as President of Calvary until the early 1970s, and in 1974 Dr. Leslie Madison was called as President.



Citadel Bible College, originally named Ozark Bible Institute, began in the heart of Rev. A. H. Levin. Under his leadership, the school was organized by a group of pastors and businessmen and incorporated in the state of Arkansas in 1947, with classes beginning in 1949. Rev. Levin served as Citadel's first President until his death in 1970, at which time his son, Rev. Robert Levin, was appointed Interim President. Dr. Paul Brownback served as President from 1976 until the merger with Calvary in 1987.

In 1991, Dr. Madison was appointed Chancellor, and Dr. Donald Urey, Vice President for Academic Affairs at Calvary, was named President. Dr. Jim Anderson, an alumnus of Kansas City Bible College and former faculty member at Calvary, was called as President in 1996. After Dr. Anderson's return to full-time evangelistic work, the Board of Trustees named Dr. Elwood H. Chipchase as President in 1999. In 2009, Dr. Chipchase retired, and Dr. James L. Clark, Vice President and Academic Dean of the College, was named President. Dr. Clark is the first President of Calvary to have graduated from Calvary.



In 2014, Dr. Clark announced he would retire after the 2015 - 2016 academic year, and in late 2015, Dr. Christopher Cone was appointed to serve as President beginning in summer, 2016. Dr. Cone appointed Dr. Clark to the office of President Emeritus. In mid-2016, Calvary rebranded as Calvary University and added by-laws reaffirming and deepening Calvary's commitment to the Bible as foundational and to the biblical worldview.

When the presidency of Dr. Cone ended in May of 2020, the Board of Trustees appointed Calvary's Chief Operations Officer, Jeff Campa, as interim president. Mr. Campa served until January of 2021, when the Board hired Dr.

Alexander Granados as Calvary's president, and served until December of 2025. In January of 2026, Dr. Teddy Bitner was appointed and now serves as Calvary's current president. In June of 2026, Pastor Chris Williams was appointed to serve as co-president alongside Dr. Teddy Bitner.

ACCREDITATION

Calvary University is accredited by the Higher Learning Commission (HLC), an institutional accreditation agency recognized by the U.S. Department of Education. The HLC webpage address is <http://www.hlcommission.org/>. Calvary has been accredited with HLC since 2003.

Calvary University is nationally accredited by the Commission on Accreditation of The Association for Biblical Higher Education (ABHE), 5850 T.G.

Lee Blvd., Ste. 130, Orlando, FL 32822. ABHE may be contacted by phone at 407-207-0808, by FAX at 407-207-0840, or by e-mail at info@abhe.org. The ABHE webpage address is www.abhe.org. Initial accreditation with ABHE was granted in 1961.



The ABHE Commission on Accreditation's recognition with the Council on Higher Education Accreditation (CHEA) includes certificates, diplomas, associate, baccalaureate, and graduate degrees, including doctoral degrees. The Commission's scope of recognition with the U.S. Department of Education does not include doctoral education.

Documents pertaining to the school's accreditation may be reviewed in the Academic Office, or questions may be submitted to the Chief Academic Officer.

Approvals

Calvary is approved for the training of veterans and authorized to enroll international (nonimmigrant alien) students.

Calvary University Educator Preparation Programs have been approved by the State of Missouri. Candidates who earn passing scores on licensure exams, successfully complete Student Teaching, and graduate from these Educator preparation Programs can be recommended for state certification and licensure.

CALVARY SEMINARY

Calvary Theological Seminary began as the Graduate Division of the College in 1966. In 1992, the Seminary became a separate school, and the name was changed to Calvary Theological Seminary. Seminary programs of study in 1992 included a Master of Ministry, Master of Arts in Biblical Studies, Master of Arts in Bible and Theology, Master of Arts in Biblical Languages, and a Master of Divinity. With the institutional reorganization associated with Calvary University in 2016, the Seminary was split into two schools: the Graduate School and the Seminary. Programs currently offered include a Master of Arts in Biblical Counseling, a Master of Arts in Bible and Theology, a Master of Divinity, and a Ph.D. in Bible and Theology.



CALVARY GRADUATE SCHOOL

In 1966, Calvary established a graduate division to offer a program of study beyond the baccalaureate level. The initial offering was a Master of Arts in Biblical Literature. The Graduate Division was eventually superseded by the Seminary in 1992. In 2011, the Seminary added Master of Science degrees in Education and Organization Development. In 2013, a Master of Science in Worship Arts was also added. During the 2016 presidential transition and reorganization of Calvary University, the Cabinet determined that a Graduate School would more appropriately house graduate programs in Education, Organization Development, and Music than the Seminary, so a Graduate School was created beginning July 1, 2016. The Worship Arts program was then suspended in 2022.

LIBRARY

The Hilda Kroeker Library supports the academic and professional programs of Calvary by seeking the input of faculty and staff for those resources necessary to support Calvary's mission and objectives. The library is home to more than 30,000 books, e-books, and audio-visual materials. The collection is cataloged according to the Library of Congress classification system.

The library is a member of the Mobius Consortium. Membership in the Consortium gives students access to millions of resources. The membership provides access to the resources available in the entire Mobius network consisting of 75 special, public, and academic libraries.

In addition, interlibrary loan requests for materials located outside of the Mobius consortium can be made by contacting library staff directly via email. For assistance with academic papers and projects, students are encouraged to visit the Clark Academic Center at <https://www.calvary.edu/mycu/>.

The Hilda Kroeker Library (www.calvary.edu/library) and the Clark Academic Center (www.calvary.edu/?s=clark+academic+center) provide resources, assistance, and space for producing academic papers and projects. These are both located in the building next to the Student Life Center (SLC).



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ACTIVITIES

Building and maintaining relationships are a top priority at Calvary and are fostered through a variety of class and dorm events, banquets, assemblies, music concerts, picnics, athletic events, brother-sister dorm activities, and so much more.

Prayer and Devotions

Calvary strongly encourages students to maintain a personal time with the Lord daily, since habits formed today will set the pattern for the future.

Prayer is part of the normal routine at Calvary. Classes and scheduled meetings usually begin with prayer. A special Day of Prayer is set aside for the entire campus to devote itself to communication with our Lord. Additional opportunities for organized group prayer meetings are also scheduled throughout the year.



Chapels

While enrolled at Calvary, students attend weekly chapel services. Chapel includes a time of worship as well as special speakers, group discussions, roundtables, and other programs of interest. Chapels are held three times a week on Monday, Wednesday, and Friday during the Fall and Spring semesters. Chapels are also streamed on the University's YouTube channel.

Local Church

With the goal of developing the biblical worldview and learning to be effective in service, Calvary students are involved in local, Bible-believing churches. Students are expected to participate in the local church they attend.

Practical Christian Ministries

A vital part of the educational program at Calvary University is participation in Christian ministries. Since ministry is the normal expression of a healthy Christian life, degree-seeking students are expected to be involved in ministry while attending Calvary. The number and types of ministries required will vary with each degree program. First-time freshmen students and transfer students will be given one semester of ministry to find a church where they will attend and become involved during their time at Calvary. The school places a high priority on being involved in a local church while being trained for service. Students



should be involved in ministries in a local church while being trained for service. Students should be involved in ministries in a local church, an organization, or in local evangelism as well as in areas focusing on the student's major. Summer ministries are allowed, and special consideration is extended to students transferring from other institutions.

All ministries are approved by the Practical Christian Ministries Director and normally last for a minimum of 12 weeks during the semester. A pass / fail grade will be given at the end of each semester and recorded on the student's transcript. Those students who have not completed all Practical Christian Ministry requirements will not be permitted to participate in graduation.

Missions Emphasis

Annually, Calvary devotes a special time for an emphasis on missions. During this "Conference on Global Engagement", missionaries speak in chapels, classes, and hold seminars. The challenge of worldwide missions is stressed, and opportunity is given for students to meet missionaries from evangelical faith missions.

STUDENT ORGANIZATIONS

Clubs: Several student-led clubs with faculty oversight have been formed recently including a Theology club (designed for theology discussions), a Theatre club (for sharing ideas regarding the theatre department programs), and Haystack (a prayer time set aside for missionaries). Others may be added as well.

Student Senate: The Student Senate is the liaison group between the student body and the faculty / administration and is composed of a president, vice-president, secretary, and treasurer elected from the student body and a president and vice-president elected from each class.



Missions/Outreach Student Team (MOST): This is a volunteer-based student organization consisting of those who share a passion for missions. The Student Missions Committee exists to promote missions on campus and help the student body to be engaged in reaching our local community and the world.

Please see the Student Handbook for the process for starting a new student organization.

STANDARDS

Conduct

Spiritual expectations for students at Calvary University are purposefully high. They could not be otherwise and follow biblical principles. Calvary seeks to create and encourage a godly atmosphere for students to make spiritual decisions.

Learning responsibility with tasks the Lord gives us is important. These responsibilities include attending classes, chapels, prayer meetings, local church services, Practical Christian Ministry, and similar activities.

Calvary has the responsibility, under God, to maintain standards that are above reproach. The school encourages personal habits that will honor our Lord Jesus. Calvary reserves the right to discipline and/or dismiss any student whose behavior is deemed to be contrary to the standards of conduct listed in the Student Handbook.

Calvary complies with federal regulations regarding “drug and alcohol abuse prevention.” (see *Zero Tolerance Policy*)

The standards concerning student behavior are set forth in detail in the *Student Handbook*. Guidance in these areas is provided through the Student Affairs Office.

Attending Calvary University is a privilege, not a right. Calvary may insist on the withdrawal of a student at any time that the student, in the opinion of the school, does not conform to the established regulations and standards of conduct.

In the event that a student is no longer able to attend on-campus classes, but is not dismissed from school (either voluntarily or non-voluntarily), Calvary reserves the right to administratively transfer a student from on-campus classes to Directed Study or Online courses. If a course cannot be transferred, it will be refunded at a pro-rated price. Such circumstances may include: Gender-Based Misconduct accusations, injury/illness, various extenuating circumstances, etc. If a student is administratively removed from on-campus housing but not dismissed, he/she will be refunded at a pro-rated amount for the time remaining.



Housing

Dormitory housing is available for single men and women. Information concerning facilities available for handicapped students may also be requested from the Student Affairs Office.

Students must be enrolled in class taking place during the Sessions in which they are living in the Residence Hall unless a written exception has been given. Single- and double-



occupancy rooms are provided for students in the dorm. Each room is equipped with complete bathroom including shower, and one closet per student. Dorm rooms have individually controlled heating/cooling systems. Lounges and laundry facilities are provided on each dorm floor. Inquiries for housing in the dorm should be directed to the Student Affairs Office.

Students with special disability needs are encouraged to contact the Student Affairs Office to discuss their individual housing needs.

All single, undergraduate students who have earned fewer than 60 credits and are under 22 years of age at the start of the Semester must live in the University Residence Hall unless living with parents or grandparents. Students who are 22 years of age and older may reside in other housing (for exceptions and appeals, please see the *Student Handbook*).

Calvary offers meal plans for students to choose from. Due to the nature of our Food Service program, dormitory residents are required to participate in one of the available meal plans.

Vehicles

All students are permitted to have cars on campus by properly registering them with the Security Department. Vehicle identification stickers are to be displayed in the lower left corner of the rear windshield on the driver's side. The ID sticker is valid as long as the student maintains enrollment at Calvary and continues to drive the vehicle on campus. All vehicles driven on campus by students are to be registered. Registration is needed for easy identification in the event of an emergency (i.e., vehicles need to be moved, lights left on, etc.).

STUDENT SERVICES**Counseling**

All counseling from the Student Affairs Department will be biblical with the goal of the individual being changed into the image of Christ. We believe that in Christ we have everything we need for life and godliness and rely heavily upon this in counseling. We believe the Word of God is sufficient to meet the needs of

mankind for salvation and sanctification. Students may seek formal counseling with either the Student Affairs Department or with counselors recommended by the Student Affairs Department. For more information, please refer to the *Student Handbook*.

The Clark Academic Center

The Clark Academic Center is designed to assist students in becoming successful learners. One-on-one tutorial sessions with qualified tutors are available during posted hours or by appointment. All students are encouraged to take advantage of this service to enhance their college learning experience.



The Clark Academic Center (www.calvary.edu/?s=clark+academic+center) and the Hilda Kroeker Library (www.calvary.edu/library) provide resources, assistance, and space for producing academic papers and projects. These are both located in the building next to the Student Life Center (SLC).

Accommodations Support Services

Calvary offers reasonable accommodation support services to students with special needs in compliance with the Americans with Disabilities Act (1990) and Section 504. Students with support services needs have the responsibility of informing the Accommodations Support Services Coordinator of any disabling condition that may require accommodations.

Medical Resources

First-aid treatment and minor medical supplies are available through the RDL's. For additional services, a list of physicians, dentists, optometrists, clinics, and hospitals may be obtained from the Student Affairs Office. More information can be found in the "Student Health Insurance" section of this catalog under the chapter heading "Finances."

Alumni Association

The Calvary Alumni Association is a family composed of thousands of men and women who have attended Calvary University, Calvary Bible College, Calvary Theological Seminary, Citadel Bible College, Kansas City Bible College, Midwest Bible College, or Ozark Bible Institute.

The Calvary Alumni Association endeavors to minister to and to connect its members throughout the world to Calvary and to each other by informing them of school and alumni news and by maintaining contact information. Calvary alumni are prayed for regularly, and reunions and homecomings are planned to bring the alumni family closer together.

GRADUATION RATE

Graduation rate is based on full-time, first-time students completing a program within 150% of the normal time required for their program. Many students opt to extend their length of study due to employment needs, family issues, or academic achievement goals. There is no statute of limitations regarding completion of associate or baccalaureate degrees.

First-Time Cohort Completion	Calvary 150% Overall	IPEDS 150%
2019 Student Cohort	39%	Not available
2018 Student Cohort	52%	38%
2017 Student Cohort	53 %	48 %
2016 Student Cohort	59 %	41 %
2015 Student Cohort	43 %	47 %
2014 Student Cohort	59 %	38 %
2013 Student Cohort	36 %	45 %
2012 Student Cohort	29 %	45 %
2011 Student Cohort	67 %	44 %
2010 Student Cohort	68 %	58 %
Average	51 %	45 %
150% of time equates to a student taking six years to complete a 4-year degree.	This indicates overall completion of Bachelor's degrees.	Source for IPEDS Overall Comparison: National Center for Education Statistics IPEDS Data Feedback Reports



JOB PLACEMENT RATE

The following chart depicts post-graduation employment status for individuals completing professional baccalaureate programs in 2020 – 2022. Data is derived from confirmed employment status of graduates with the number of students identified with each year such as “2020 (n=11/12)” indicating that 11 out of 12 graduates within the professional program that year reported their employment status, or their status was known to the faculty.

Business Administration				
	Employed	Related	Not Related	Not Employed / Adv Studies
2020 Graduates (n = 12/12)	100%	100%	0%	0%
2021 Graduates (n = 13/14)	100%	100%	0%	0%
2022 Graduates (n = 13/14)	90%	90%	0%	10%
Biblical Counseling				
2020 Graduates (n = 5/9)	100%	60%	40%	20%
2021 Graduates (n = 6/9)	100%	70%	30%	15%
2022 Graduates (n = 6/6)	100%	70%	30%	15%
Ministry Studies				
2020 Graduates (n = 5/6)	100%	80%	20%	0%
2021 Graduates (n = 5/6)	85%	70%	15%	15%
2022 Graduates (n = 10/11)	100%	100%	0%	0%
Teacher Education				
2020 Graduates (n = 2/2)	100%	50%	50%	0%
2021 Graduates (n = 3/3)	100%	100%	0%	0%
2022 Graduates (n = 3/3)	100%	70%	30%	0%
Music				
2020 Graduates (n = 3/3)	100%	100%	0%	0%
2021 Graduates (n = 4/4)	100%	100%	0%	0%
2022 Graduates (n = 3/3)	100%	70%	30%	0%
Theatre Arts				
2020 Graduates (n = 4/4)	100%	50%	50%	0%
2021 Graduates (n = 2/2)	100%	0%	100%	0%
2022 Graduates (n = 2/2)	100%	0%	100%	0%
Professional Directed Studies				
2020 Graduates (n = 1/2)	100 %	100 %	0 %	0%
2021 Graduates (n = 2/2)	100%	50%	50%	0%
2022 Graduates (n = 4/5)	100%	30%	50%	30%

RETENTION RATE

Retention rate is based on full-time, first-time students returning to school the year following their entrance.

Dates	Calvary Retention	IPEDS Comparison Institutions Average Retention
Fall 2024 to Fall 2025	61%	Not Available
Fall 2023 to Fall 2024	55%	59%
Fall 2022 to Fall 2023	62%	69%
Fall 2021 to Fall 2022	79%	69%
Fall 2020 to Fall 2021	81%	55%
Fall 2019 to Fall 2020	68 %	64%
Fall 2018 to Fall 2019	63 %	63 %
Fall 2017 to Fall 2018	62 %	61 %
Fall 2016 to Fall 2017	74 %	63 %
Fall 2015 to Fall 2016	52 %	63 %
Fall 2014 to Fall 2015	69 %	66 %
Fall 2013 to Fall 2014	54 %	73 %
Fall 2012 to Fall 2013	66 %	70 %
Fall 2011 to Fall 2012	63 %	71 %
Fall 2010 to Fall 2011	71 %	70 %
Fall 2009 to Fall 2010	69 %	66 %
Fall 2008 to Fall 2009	50 %	64 %
Fall 2007 to Fall 2008	57 %	66 %
Fall 2006 to Fall 2007	74 %	70 %
Fall 2005 to Fall 2006	61 %	67 %
Average	65 %	66 %
Source for IPEDS Comparison: National Center for Education Statistics IPEDS Data Feedback Reports.		



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ADMISSIONS INFORMATION

Spiritual Standards

Calvary's desire is to cultivate the personal, spiritual, and academic growth of men and women in preparing them for Christian service. Each applicant to the school is therefore asked to confirm by personal action and written testimony the following: (1) trust in the Lord Jesus Christ as personal Savior, (2) live a life of commendable Christian character recognized by a reference, and (3) have a desire to serve God. Regular attendance and involvement in a local church is expected, as well. Calvary University reserves the right to do a background check on all applicants. Applications found to be untruthful are a basis for denied acceptance.

Academic Standards

An applicant must have either:

- A high school diploma
- A recognized equivalent of a high school diploma (e.g., GED)
- Completed homeschooling at the secondary level

Each applicant to Calvary is required to take the ACT, SAT, or CLT. The scores from these tests provide an estimate of the prospective student's ability to succeed academically in college. Such factors are weighed by the Admissions Committee when they review the applicant's file. Information about the ACT, SAT, and CLT is available at:

ACT – www.act.org (ACT Code for Calvary University -2312)

SAT – www.collegeboard.com (SAT Code for Calvary University – 6331)

CLT – www.cltexam.com (No Code necessary)

No Previous College Experience: *(For all students except those in Teacher Education)*

Applicants with no previous college experience are required to have at least a 2.0 cumulative GPA in high school and a composite score of 17 on the ACT, 840 on the SAT, or 57 on the CLT.

Some Previous College Experience: *(For all students except those in Teacher Education)*

Applicants who have previously attended any post-secondary school are required to have at least a 2.0 cumulative GPA. To enter the 5-year BA / MDiv degree program, the applicant must have a minimum GPA of 2.5. The ACT, SAT, or CLT requirement will be waived if the applicant has successfully completed 12 or more semester hours. The high school transcript requirement will be waived if the applicant has 24 or more transferable credit hours from an accredited institution.

For Students Seeking Teacher Certification: Applicants who are interested in becoming teachers are required to submit a high school transcript demonstrating a cumulative GPA of 2.7 or higher. Additionally, applicants are required to have a composite score of 20 or higher on the ACT OR a composite score of 1040 or higher on the SAT.

Applicants with a composite score lower than 20 on the ACT OR a composite score lower than 1040 on the SAT have the option to enroll in one of the Educational Studies degree tracks.

Due to Missouri Department of Education regulations, CLT scores are not acceptable for the Teacher Education program.

Below Minimum Standard: Applicants who do not meet Calvary's incoming minimum academic standards of 2.0 GPA, but have a minimum cumulative GPA of at least 1.5, may be accepted, but will be admitted on an Academic Supervision status. In such cases, the Admissions Committee will meet to consider the application.

APPLICATION CATEGORIES

Degree-Seeking Students

A degree-seeking student is pursuing a program of study leading to a doctor's degree, master's degree, bachelor's degree, associate's degree, or one-year certificate. (Note: special admissions requirements exist for certain programs.)

Non-Degree Students

Non-Degree students desire to receive credit for courses taken, but do not intend to complete a program of study. Generally, students complete a Non-Degree application for one of the following reasons: 1) to satisfy requirements at another college; 2) to be "dual enrolled" (still a high school student); 3) to prove academic success at the college level; 4) to satisfy mission board requirements; or 5) to meet prerequisites for graduate school, etc.

The Microcredential program is designed to provide short-term learning opportunities for those who desire training in specific areas. Upon completion, students will receive validation of their coursework, which can be leveraged for career advancement or for further academic pursuits. Applicants will fill out the Microcredential application form.

Non-degree students may change to a degree by submitting a new degree-seeking application. Having been admitted to the College as a non-degree student does not guarantee acceptance as a degree or certificate student.

Non-degree students do not qualify to receive financial aid.

Non-Degree students may enroll in Seminary and Graduate level classes provided they submit proof of an earned bachelor's degree by having an official transcript sent to the Registrar's Office from the school that conferred the degree.

Policies and regulations governing Seminary life are to be abided by while on campus, and any doctrine that is contrary to Calvary's Statement of Faith is not to be promoted or propagated. Failure to follow this requirement could result in suspension or dismissal from class(es).

Non-Degree students may not live in Calvary housing. To live in Calvary housing, students are required to be degree-seeking students and taking at least six hours for credit.

Appeals may be made in writing to the Student Affairs Office.

Dual Enrollment

Students in this program take classes on their high school campus with Calvary approved faculty following the course syllabus provided by Calvary. Tuition costs are handled through the high school administration. Per Missouri Department of Higher Education laws, Juniors and Seniors with an overall GPA of less than 3.0 must provide a signed letter of recommendation from the school's administration and written permission from a parent or legal guardian.

Early College

Students who are either high school Juniors or Seniors and are 16 – 19 years old can register for Early College classes at Calvary University. These classes can either be taken online or in-class.

International Students

Calvary University is authorized by the U.S. Citizenship and Immigration Services to enroll non-immigrant students. International students must pursue a degree or certificate. Additional admission requirements apply to international students. Even though an international student cannot work off campus, Calvary University cannot or will not promise employment for on-campus jobs. Only if jobs are available can international students apply.



International Applicants

The following admission requirements are to be completed in addition to the ones listed above:

- Submit satisfactory TOEFL or IELTS, or Duolingo scores.
 - The Calvary TOEFL school identification code is 6331.
 - Inquiries about the TOEFL test and testing locations should be directed to: www.ets.org/toefl.
 - Inquiries about the IELTS test and testing locations should be directed to: www.ielts.org.
 - Inquiries about the Duolingo test should be directed to: englishtest.duolingo.com.



International students who plan to study online from home only need to submit satisfactory TOEFL, IELTS, or Duolingo scores in addition to the regular application requirements listed in the previous sections.

International students interested in Teacher Education:

- International students are allowed to complete an undergraduate degree in Education.
- International students are allowed to be certified in the state of Missouri.
- Students must have a social security number (SSN) to apply for a Missouri teaching certificate.
- Students who are not U.S. citizens will need to work with the Social Security Administration to obtain an SSN. More information about the process of applying for an SSN is located at: <https://www.ssa.gov/ssnumber/cards.htm>.
- Calvary University cannot guarantee that students who are not U.S. citizens will be able to obtain an SSN at the time of graduation. The United States Social Security Administration has the authority to grant SSN numbers.
- Calvary University strongly recommends that international students who are Education majors pursue state certification. Departments of Education in most countries require government certification for individuals to be employed as teachers.

Re-enrolling Applicants

Re-enrolling students have previously attended Calvary. “Re-enrolling” means a student’s continuous enrollment was interrupted by missing two or more semesters. Re-enrolling students will need to submit a Re-enrollment application to the Admissions Department. If a student has been asked to leave due to finances, character or lack of academic progress, they will be required to fill out a re-enrollment application regardless of the length of time of interruption.

Continuing Education

If a student has completed a certificate or degree and wishes to advance their education, they are required to complete a degree seeking application or a non-degree seeking application. For example, a student graduates with an associate's degree and wishes to earn a bachelor's degree, or graduates with a master's degree and wishes to earn a different master's degree or earn a PhD. Transcripts may be waived if Calvary already possesses official copies.

Military Personnel Re-Enrollment

If a student can no longer attend due to an extended military deployment or other military duties, expected to be 180 days or longer, then the student will be withdrawn. Notification of military service and intent to return are to be given to the Registrar's office. If a student desires to be readmitted to Calvary, they should contact our Admissions office. In some cases, a re-enrollment application may be required of the student. In accordance with FSA Handbook, Volume 2 Chapter 3 (Readmission of service members), students will be readmitted with the same academic status they had prior to leaving Calvary, unless determined the student is not prepared to resume the program at that status.

Personal Enrichment

Personal enrichment is designed for those who want to take a course for personal benefit only. They have no need for or desire to earn college credits, so an academic record (transcript) is not generated. Personal enrichment courses are subject to the professor's approval and are not available online. A personal enrichment enrollment form must be completed before the course begins. The personal enrichment fee is due with the form, and the form may be obtained by contacting the Registrar's office.

APPLICATION PROCESS**Early College Applicants**

Early College application requirements include:

- Application
- Christian character reference
- Testimony essay
- High school transcript with a 2.0 minimum GPA.
- If taken, ACT / SAT / CLT of 17 / 840 / 57 minimum score.



Early College students are limited to no more than two concurrent classes per Session and no more than 12 credit hours per Semester. Students may take up to 42 total credit hours during Early College enrollment and students are limited to 100 and 200 level General Education and Bible courses approved by the university.

Undergraduate & Graduate Applicants

The application process varies, depending on the Applicant's category (see application categories above). Calvary has instructions for New Degree-seeking, Re-enrolling, and Non-Degree seeking within each of the applications, and separate applications and instructions for Microcredentials and International students.

Please read instructions carefully and fill out the application completely. Completing the incorrect application or making errors and omissions delays action on your application.

The steps below are for new Degree-seeking applicants. (All other applicants should refer to the instructions corresponding to their applicant category.)

- Read the Statement of Faith.
- Read the College Profile and Student Life sections of the catalog.
- Submit a completed application.
- Submit a Christian character email address.
- Submit applicable transcripts from accredited institutions (e.g., high school, home school, GED, college).
- Submit ACT, SAT, or CLT scores (if applicable).
- Submit a photograph. The photograph is optional; however, we would really love to be able to put a face and name together.
- Graduate applicants must supply their undergraduate transcript demonstrating completion of a bachelor's degree and their resume.

Master's Degree in Education Applicants

All students seeking admission to an M.S. Ed. program must be admitted to Calvary according to the following requirements:

- Request official admission status to the graduate school and to an M.S. Ed. Program.
- Other special admissions requirements may include the following:
 - Demonstrate a minimum overall GPA of 2.5 for the last sixty (60) credit hours of academic work completed.
 - Possess a minimum overall GPA of 2.5 with no grade below a C or below passing on a state approved and administered content area exam.

Applicants seeking admission to one of the following M.S. Ed. Programs must meet additional admission requirements.

- Master's Degree in Education - Educational Administration & Leadership
- Master's Degree in Education - Curriculum & Instruction

Doctoral Program Applicants

For admission to the Doctoral program, prospective students will:

- Submit an admissions application including personal testimony of faith in Christ.
- Provide a Christian character reference.
- Provide a resume.

- Hold a Master of Arts in Bible and Theology, Master of Divinity, or Master of Theology with a minimum GPA of 3.0.
- Provide transcripts for all undergraduate and graduate work from accredited institutions.
- Pass language proficiency examinations in Hebrew and Greek. (*Students who do not pass the proficiency examinations will take the appropriate language courses.*)
- Provide a writing sample (research paper, journal article or master’s thesis).
- Meet with Program Director for an oral interview.

Note: Graduate Record Examination (*Graduate School & Seminary Students*)

Applicants may enhance the quality of their application by submitting scores from the Graduate Record Examination (GRE). GRE scores are recommended as evidence of academic aptitude when: (a) the pre-seminary academic record is questionable (e.g., GPA less than 2.5) or (b) the applicant does not hold a baccalaureate degree from an accredited institution. Applicants are encouraged to consult with an Admissions Counselor on the advisability of adding GRE scores to their application documents. Reports are to come directly from the College Board. Calvary’s GRE code is 6331. For more information about the test, contact:

Graduate Record Examination Educational Testing Service	
P.O. Box 6000 Princeton, NJ 08541-000	609-771-7670 (voice) 610-290-8975 (fax) www.gre.org

You will be notified by mail when your application is received. Once all of your required admissions documents are received, your application will be considered for acceptance by the Admissions Committee. Under normal circumstances, you will be notified of the acceptance decision within two weeks after your file is complete.



International students who wish to study on campus at Calvary must also complete the following:

- Certify financial resources: The International Student Sources of Financial Resources form and appropriate International Student Certification of Financial Resources form(s) are to be completed and received by the Admissions Office as well as all other application materials before the United States Government Immigration and Naturalization Service Form I-20 A-B/I-20 ID Certificate of Eligibility for Nonimmigrant (F-1) Student will be issued. Providing false information will result in the applicant not being permitted to enroll.
- Non-Degree students cannot qualify to receive the I-20 form.

To ensure that students are prepared to succeed, Calvary University requires all students whose primary language is not English to submit one of the following evidences of English proficiency along with a writing sample (research paper, journal article or master's thesis):

- Minimum TOEFL overall score of 80, IELTS score of 6.5, or Duolingo score of 120.
- A high school diploma from a U.S. – curriculum-based international school taught fully in English and accredited within the U.S. (Minimum attendance of three years).
- An existing bachelor's or master's degree from an accredited U.S. based college or university or a school Calvary has an articulation agreement with.

The proficiency requirement applies to online and in-class students at both undergraduate and graduate levels.

ADMISSIONS POLICIES

Application Deadline

Applications must be submitted no later than two weeks prior to the first day of classes. Last-minute applications may be deferred by the Admissions Committee.

Application Materials

All materials submitted to Calvary in the application process become the property of the University. Upon enrollment, materials deemed essential are kept as a part of a student's permanent file in the Registrar's Office.

Conditional Acceptance

An applicant may be accepted with specific conditions. Frequently, this will be due to no ACT or SAT score or for various personal concerns. The Admissions Director and/or members of the Admissions Committee will identify conditions and limitations, if any. All conditions and limitations will be itemized in the acceptance letter.

Academic Supervision

New students entering Calvary whose cumulative grade point average falls below a 2.0 or have a below average ACT, SAT, or CLT score will enter Calvary with the academic status of “Academic Supervision.” To foster their college transition, the number of credit hours for which these students may register will be capped for their first Semester and students will be involved in the RISE program.

Graduate Level Provisional Acceptance

An applicant also may be provisionally accepted into a graduate program without having fulfilled all the prerequisite requirements and may complete the deficiency courses at Calvary University. If an applicant needs 12 or fewer hours of undergraduate prerequisites and is enrolled in courses to complete those prerequisites, he may request permission to take up to three graduate courses while he is completing the remaining prerequisites. All deficiencies, however, must be removed before a student will be admitted to candidacy for the degree.

An applicant may also be provisionally accepted into a graduate program without having achieved the minimum baccalaureate cumulative grade point average. In such cases, the applicant, if accepted, will be admitted provisionally for one semester or modular course and will be expected to exhibit increased achievement, attitude, and motivation in keeping with a strong desire to achieve academic excellence. The student may enroll for no more than nine credit hours. Failure to achieve the minimum 2.5 cumulative GPA required to maintain satisfactory academic progress will result in the student being placed on academic monitoring or, if warranted, being dismissed from the school.

Equal Opportunity and Nondiscrimination

Calvary University admits students of any race, color, age, sex, nationality, or ethnic origin to all the rights and privileges, programs (for exception, see Pastoral Ministry major later in this catalog), and activities generally accorded or made available to students at the school. Calvary does not discriminate on the basis of race, color, age, sex, nationality, ethnic origin, or physical or mental disability in the administration of its educational policies, admission policies, financial aid programs, athletic activities, or other College-administered programs. However, as a private religious institution, Calvary reserves the right to exercise preference on the basis of religion in all of its student admissions.



VISITING CAMPUS

Prospective students are encouraged to visit Calvary's campus prior to enrolling. Prospective students and their families are always welcome and are urged to meet Calvary's students, attend classes, and visit with professors. During the academic year, visitors to the campus may be provided overnight lodging and meals. Please contact the Admissions Department at www.calvary.edu/visit-us/ to schedule an individual or group visit.

Calvary Days happens once a year. This event provides a thorough introduction to college life at Calvary for prospective students, parents, and sponsors. Activities can include attending classes, meeting faculty, staying overnight in the dormitory, enjoying great food, attending chapel, getting to know current students and future classmates, and other special activities. Information may be obtained from the Admissions Office.

Students who make arrangements with the Admissions Department to visit the campus (either individually, with a group, or as part of Calvary Days) are eligible for the Campus Visit Scholarship, valued at \$500, to split between the Fall and Spring semesters. See the Scholarship section of the catalog for further information.



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The charges and fees listed below may be changed by Calvary without prior notice in accordance with established policies and procedures. There are explanations for the various fees following the listing of expenses.

Early College Expenses

Tuition:	Course Credit: (per credit hour)	81.00
Fees:	Student Service Fee: (per Session)	120.00
	<i>(Books and software purchase extra)</i>	14.00
	ProctorU Fee:	

Undergraduate Expenses

Tuition:	On Campus Course Credit: (per credit hour) Online	463.00
	Course Credit: (per credit hour)	503.00
Fees:	Student Service Fee: (per Session) <i>(Books and software purchase extra)</i>	281.00
Housing:	Dorm Room - Double: (per Semester)	1828.00
	Dorm Room — Single: (per Semester)	2693.00
Meals:	288 Full Meal Plan (per Semester)	1761.00
	224 Meal Plan: (per Semester)	1578.00
	112 Meal Plan: (per Semester)	1139.00

Graduate / Seminary Expenses

Tuition:	On Campus Course Credit: (per credit hour) Online	495.00
	Course Credit: (per credit hour)	530.00
Fees:	Student Service Fee: (per Session) <i>(Books and software purchase extra)</i>	281.00
Housing:	Dorm Room - Double: (per Semester)	1828.00
	Dorm Room — Single: (per Semester)	2693.00
Meals:	288 Full Meal Plan (per Semester)	1761.00
	224 Meal Plan: (per Semester)	1578.00
	112 Meal Plan: (per Semester)	1139.00

Doctoral Degree Expenses

Tuition:	On Campus Course Credit: (per credit hour) Online	541.00
	Course Credit: (per credit hour)	576.00
Fees:	Student Service Fee: (per Session)	281.00
	Dissertation Reader's Fee:	607.00
	Dissertation Continuation Fee: (per continuation / if needed)	607.00
	<i>(Books and software purchase extra)</i>	

ADDITIONAL CHARGES

Early College / Undergraduate Graduate / Seminary / Doctoral As Applicable

Course Fees:

Zero-credit-hour course fee – Early College	110.00
Directed Study Fee – (per credit hour)	50.00
Request to Complete Coursework (per course)	100.00

Music Fees:

Private Lessons (per credit hour; in addition to tuition).....	225.00
Accompanist Fee: (Per credit hour; in addition to tuition)	
Voice Lessons:	75.00 - 200.00
Senior Recital:	200.00
Group Lessons: (per credit hour; in addition to tuition).....	80.00
Key Deposit (for practice rooms).....	5.00

Personal Enrichment:

Degree Seeking Student (per course)	50.00
Non-Degree Seeking Student (per course)	150.00
Non-Student.....	150.00

Audit Fees: (per credit hour; in addition to regular fees).....	50.00
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Other Fees:

Enrollment Fee: (<i>does not apply to Early College</i>)	100.00
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Graduation Fee:

Doctoral degree	200.00
Master's degree.....	150.00
Bachelor's degree.....	120.00
Associate's degrees	70.00
One-Year Certificate	50.00

Late Registration:	225.00
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Orientation Fee	100.00
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Transcript Request Fee: (per transcript)	5.00
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Diploma reprint Fee:.....	50.00
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Housing:

Deposits:

Dorm Room (includes key deposit)	250.00
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Explanation of Fees - Alphabetical Listing

Course Fees (*percentage refund, see Institutional Refund Policy*) – The cost for use of labs and equipment or for materials used in select courses. Fees for each course, if any, are listed in the “Course Descriptions” section later in this catalog.

Directed Study Fee (*percentage refund, see Institutional Refund Policy*) - The cost of taking a class via Directed Study. This fee is in addition to the tuition charge for the credit hour(s). This fee is only assessed if the student initiates the Directed Study.

Dissertation Continuation Fee (*non-refundable*) — The cost for administrative fees each time a doctoral student needs a continuance of a dissertation course. Each dissertation course is eligible for one eight-week continuation. There is no penalty for the grade earned during the continuation.

Dissertation Readers Fee (*non-refundable*) — The cost of administrative fees for professors that read and give feedback on dissertations.

Dorm Meal Plan (*non-refundable*) — Required of all students living in the dormitory. It pays for the cost of three meals a day, Monday through Friday, and two meals on Saturday and Sunday. Upperclassmen may choose from alternate meal plans. Contact the Student Affairs Office for more information.

Dorm Room Charge (*non-refundable*) — The cost for the dorm room charged per eight-week session. Students who are under 22 years of age must live in the dorm unless living with parents or grandparents. Dorm room charge may be prorated in the event of injury, illness, or death of a relative which requires the student to move out of the dorm.

Enrollment Fee (*percentage refund, see Institutional Refund Policy*) — Required of all new and re-enrolling applicants. This includes all degree-seeking and non-degree-seeking students except Early College students.

The Enrollment Fee will not be required if the student obtained a certificate or degree at Calvary and enrolls in classes the next semester to continue pursuing an advanced degree.

A waiver for the Enrollment Fee may be obtained only on a case-by-case basis and is determined with authorization of the Chief Financial Officer. To request consideration for a waiver, a request must be submitted in writing to the Cashier no less than 30 days prior to the first day of classes.

Graduation Fee (*refundable if student is unable to graduate*) — Required of all students completing a certificate or degree at Calvary. This fee pays for all costs associated with graduation activities.

Housing:

Dorm Room and Meals (*non-refundable*) — The cost of room and board for one semester.

Housing Deposits:

Dorm Room Deposit (*refundable*) — Due upon acceptance as a student. It reserves a room and is retained as long as the student lives in the room. It will be refunded, provided the room is left clean and in good repair, the student's financial account is current, and the Student Affairs Office has been notified in writing that the student no longer plans to reside in the room.

Late Registration Fee (*non-refundable*) — This cost is incurred when students register late for semester classes. For Fall registration, this fee is charged eight days before the end of

Spring Session 2. For Spring registration, this fee is added the second Monday in November.

Music Lesson Fees (*percentage refund, see Institutional Refund Policy*) – The cost per credit hour of private music lessons. This fee is in addition to the tuition charge for the credit hour(s). No refunds are made for lessons missed. Students may not take private lessons for audit.

Orientation Fee (*non-refundable*) – The cost of sessions and social activities associated with orientation. New, first-time freshmen, and transfer students are required to attend.

Personal Enrichment Fee (*non-refundable*) – The cost of taking a class simply for the value of learning. No academic credit is given, nor is any academic record generated.

Request to Complete Coursework Fee (*non-refundable*) – The cost associated with a student requesting to finish coursework after the course has finished. There is an automatic letter grade reduction and a three-week or six-week time limit on turning in course assignments.

Student Services Fee (*non-refundable as of the first day of the Session, charged for both credit and audit hours*) Provides partial funding for non-instructional functions such as registration, Fine Arts Series performances, library use, chapel, lecture series chapels, security, class dues, social funds, intramural sports / athletics, admission to on-campus intercollegiate athletic events, ID cards, and mail service, etc.

Transcript Request Fee (*non-refundable*) – Charged for each copy of an academic transcript, official or unofficial, that is requested from Calvary.

Tuition (*percentage refund, see Institutional Refund Policy*) – Provides partial funding for instructional and institutional expenses. It is due prior to the start of classes. Only courses for which the student has registered and paid the tuition may be attended.

Voice Lesson Accompanist Fee (*non-refundable*) – Students taking voice lessons are charged an accompanist fee. This accompanist fee is then paid to the accompanists. The semester that a voice major performs his/her senior recital, the student is charged an additional accompanist fee to compensate the recital accompanist.

POLICIES

Student Accounts

Responsibility for meeting the cost of the student's education rests upon the student. Students are responsible for payment in full of each semester's charges at registration.

Students are to check Populi for financial statements. Semester charges on the statement are required to be paid according to the payment plan approved at registration. All other charges except monthly rent are to be paid in full within 30 days of the charge. Rent must be paid between the first of the month through the tenth.

Students who have not paid their semester charges in full (which includes completing all grant, scholarship, loan and/or payment plan forms) by the last day to add a class or who become delinquent (past due) in caring for their financial obligations to Calvary will automatically be suspended from school. During the suspension period, the student will be administratively marked absent from class(es), and assignments and exam grades will not be counted. The student may be reinstated only after all delinquent financial obligations are brought current (i.e., paid) and clearance is obtained from the Finance Office.

All students are responsible for making financial arrangements for their classes through the Cashier's office three weeks before classes begin. Registration for the next Session of classes is to be completed at least one week before the previous Session has ended. Students not making financial arrangements may be dropped from registered courses. Students not registering for classes the week before the previous Session ends may not be able to take classes in the following Session.

While adding and dropping classes is allowed for each Session, students are strongly encouraged to register for all classes before the beginning of each semester and as soon as registration opens. This will allow more time for the student to make financial arrangements and more time in the preparation / packaging of financial aid.

Student Withdrawal

Withdrawal during the semester is generally inadvisable. However, unavoidable circumstances occasionally make it necessary. The matter should be discussed with the student's Academic Advisor, the Vice President of Student Affairs, or the Assistant Director of Student Affairs. There are two types of withdrawal: Official and Unofficial. (Please see Academics Section)

Student Health Insurance

Calvary University strongly recommends that all students carry health insurance that covers them in the Kansas City area. (Many insurance plans do



not provide coverage outside the “home” area, so it is important that you contact your insurance company to find out whether you will be covered in Kansas City.) All students must complete a Proof/Waiver of Student Health Insurance Coverage form and present it along with a copy of their insurance card (or other proof of coverage) to the Student Affairs Office prior to their first class. If a student is unable or unwilling to obtain coverage for the Kansas City area, that must be indicated on the Proof/Waiver form.

Calvary does not offer insurance plans, but students may contact Heritage Benefit Consultants (816-322-6350) for information on Short-Term or Long-Term medical plans that would be suitable.

Institutional Refund Policy

Student Service Fees are non-refundable after the start of the Session.

Tuition & Course Fee Refund Schedule

Tuition and Course Fee refunds are based on the following percentages for both eight & sixteen-week courses:

Eight-Week & Sixteen Week Course Tuition & Course Fee Refunds

- 100% of tuition & course fees will be refunded for the first seven days of the Session.
- 60% of tuition & course fees will be refunded starting with the eighth day through the fourteenth day of the Session.
- 0% of tuition & course fees will be refunded beginning the fifteenth day of the Session.



FINANCIAL AID

Satisfactory Academic Progress (SAP)

To be eligible for financial aid, students must meet SAP standards. Calvary's SAP policy is the same for Federal Student Aid (FSA) recipients and non-FSA recipients, and it applies to all educational programs and to all students within categories (e.g., full-time, part-time, undergraduate, graduate, and Ph.D. students). If a student fails a SAP check, eligibility for financial aid is lost, although an appeal may be made (see Appeals).



SAP is checked once per Academic year. Depending on the student's enrollment, this will be completed after Spring Semester or Summer semester final grades have been posted.

Two Components of the Satisfactory Academic Progress Policy

The first is a qualitative standard based on cumulative grade point average (CGPA). To be making satisfactory academic progress, undergraduate students must have a CGPA of 2.0, graduate / seminary students must have a CGPA of 2.5, and doctoral students must have a CGPA of 3.0 at the required annual review.

The second is a quantitative standard. Essentially, this means the "pace" at which a student must progress through a program in order to ensure that they will graduate within the maximum timeframe. Our pace is calculated by dividing the total hours successfully completed by the total hours attempted. All financial aid recipients must obtain a pace of 67% at the annual review. Our maximum timeframe is 150% of a program's requirements.

For example, to earn a degree in Biblical Counseling requires 126 hours. The maximum timeframe is 189 credit hours ($126 \times 1.5 = 189$). The pace: $126 \text{ (hours to earn degree)} / 189 \text{ (maximum time)} = 67$. At the time of the annual review, a student who took 30 hours (15 per semester) must complete at least 20 hours ($20/30 = .66666$ rounds up to 67%). Extending this same pattern: Year 2 (Y2) = $40/60$; Y3 = $60/90$; Y4 = $80/120$; Y5 = $100/150$; Y6 = $120/180$; Y7 = $126/189$.

There could be many combinations of this "pace," accounting for semesters with less than full-time enrollment status, taking more than 30 hours, completing less or more hours than the required 67%, etc. For example, a traditional student takes 6 hours (half-time) in each of the fall and spring semesters (full-time is 12 hours per semester). A total of 12 hours taken requires 8 hours completed ($8/12$) to be satisfactory. If a student takes 30 hours and completes 18 hours ($18/30 = .60$ or 60%), this would be unsatisfactory academic progress. During year 2, this same student takes 34 hours and completes 31. So, the total attempted hours is

now 64 hours and the total completed hours is now 49 ($49/64 = .7656$, or 77%); this student would regain SAP.

A complete SAP review includes both the CGPA and pace percentage. At the annual review, a student could have a 1.9 CGPA (unsatisfactory), yet have completed 24 of 30 hours (satisfactory). Both components must be satisfactory to continue financial aid eligibility.

All periods of enrollment will be counted, regardless if a student received financial aid or not. Course failures (F), incompletes (I), withdrawals (W, WP, or WF), and remedial courses ("O" prefix) count as courses attempted but not completed (earned).

Transfer credits count as courses taken and completed. Course repetitions always count as courses attempted, may or may not be courses completed (depending on the grade), and, if the student later passes with a higher grade, then CGPA is impacted (a student must formally request removal of the previous D or F).

By the time grades are posted and the annual review conducted, students who fail to make satisfactory progress are not likely to be on campus. Therefore, the primary notification will be by letter sent to the student's home address. As a backup, an email to the student's Calvary email address will also be sent.

Appeals

If a student loses eligibility to receive financial aid because of failure to make satisfactory progress, he or she may appeal that result on the basis of injury or illness, the death of a relative, or other special circumstances. Examples of special circumstances include but are not limited to: changing majors, if any grades that do not count in the new major impact SAP; if, after an unsatisfactory annual review, an "I" is converted to a passing grade; or, regaining SAP after one semester of ineligibility.

In an appeal, a student must explain failure to make satisfactory progress or why they believe they should be in a satisfactory status. An explanation should include specifics; e.g., changes to situation, errors, and other relevant information.

Appeals must be submitted in writing or by email to the Financial Aid Office for review by the Student Aid Appeals Committee (SAAC). The SAAC may decide to require more extensive information on an initial appeal and some type of an updated statement on a subsequent appeal.

The SAAC will review a student's appeal and notify the student in writing of their decision. A copy of this letter will be placed in the student's financial aid file. The SAAC has the following actions: deny an appeal, probation without an academic plan, probation with an academic plan, reinstate eligibility, and return the appeal to the student for additional information.

Financial Aid Probation

Financial aid probation is a status a school assigns to a student who is failing to make satisfactory academic progress and who successfully appeals. Eligibility for aid may be reinstated for one payment period.

If the SAAC determines that a student should be able to meet the SAP standards by the end of the subsequent payment period, the student may be placed on probation without an academic plan. A student's progress must be reviewed at the end of that one payment period.

If the SAAC determines that a student will require more than one payment period to meet SAP standards, the student may be placed on probation with an academic plan developed with the academic advisor. The academic plan needs to ensure that the student is able to meet SAP standards by a specific time and is to be approved by the ACC.

A student's progress under an academic plan must also be reviewed at the end of that one payment period to determine if the student is meeting the requirements of the academic plan. If meeting the requirements, the student is eligible to receive aid as long as the student continues to meet the requirements and is reviewed according to the requirements in the plan.

Subsequent Appeals

A student on probation without an academic plan, who fails an SAP check, may only continue to receive aid under a subsequent successful appeal to the SAAC. Follow the same procedures outlined above, including notification and documentation.

A student on probation with an academic plan, who fails an SAP check, may appeal again but is unlikely to have their appeal approved. Follow the same procedures outlined above, including notification and documentation. Only a successful appeal to the ACC can change an academic plan.

Reestablishing aid eligibility

Students regain financial aid eligibility by taking action that brings them into compliance with SAP standards. This can be done without having appealed by achieving a 2.0 CGPA and/or meeting the 67% "pace" at the next annual SAP check, by a successful appeal that reinstates eligibility, or by successfully completing probation with or without an academic plan.

Return of Title IV Funds (Federal Funds)

Per federal regulations, schools are required to provide students with the details of all refund policies which may be applicable to them, as well as information on the requirements for determining the amount of Title IV funds a student has earned when he/she withdraws.

A student who receives Federal Title IV funds (e.g., Federal Pell, FSEOG, Direct loans) and withdraws from Calvary University before completing 60% of

the term is subject to the Return of Title IV Calculation to determine the percentage of Title IV funds required to be returned to the federal government. The Return of Title IV calculation is a federally mandated formula to determine how much federal funding was “earned” up to the time of withdrawal. The school and the student may be required to return unearned Title IV funds to the Title IV programs.

Any unearned Title IV aid must be returned to the federal government within 45 days of the date of the determination of the withdrawal date.

The order of funds returned are as follows:

- Unsubsidized Direct Loan
- Subsidized Direct Loan
- Direct Plus Loan
- Federal Pell Grant
- Iraq and Afghanistan Service Grants
- FSEOG

The calculation of the return will be made within 30 days of withdrawal, no later than 45 days.

If the post-withdrawal disbursement includes loan funds, the client school must get the student’s permission before it can disburse the loan. Students may choose to decline some or all the loan funds, so the student does not incur additional debt. A notice will be sent out to the student, and the signed, original document must be returned to Calvary within 14 days.

Calvary may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition and fees. However, Calvary must receive the student’s permission to use the post-withdrawal grant disbursement for all other non-institutional charges. If the student does not give his/ her permission, the student will be offered the funds.

Federal Aid Programs

Eligibility for federally funded financial aid is established by the United States Department of Education regulations. All of Calvary’s undergraduate programs, excluding the one-year certificate program, are eligible for federal aid. The Free Application for Federal Student Aid (FAFSA) is primarily, but not exclusively, used to determine whether a student qualifies for federal financial aid and how much aid will be received. Step-by-step instructions for the online FAFSA may be obtained from Calvary’s Admissions or Financial Aid Offices; or log onto <https://studentaid.gov/h/apply-for-aid>. Calvary’s U.S. Department of Education Title IV Institutional Code is 002450.

When completing the online FAFSA, the Department of Education regulations require students and/or their families to report all sources of income (including, but not limited to, employment, Veterans Benefits, interest on investment income, trust income, inheritance, etc.).

After the FAFSA form is evaluated, the applicant is issued a Student Aid Report (SAR) which specifies the student's Student Aid Index (SAI). The SAI is the amount of money the student and/or his family is expected to pay toward the student's educational expenses. Also, the SAI assists in determining the amount of Pell Grant money the student is eligible to receive, and it assists in determining the student's eligibility for the federally funded loan programs.

All financial aid funds received through the federal government Title IV assistance program at Calvary are disbursed and credited directly to the student's account throughout the semester, approximately four weeks after classes start. Funds are disbursed for only those classes which have begun and for which the student's academic activity has been verified.

Professional Judgment

Professional judgment is a process in which Financial Aid Administrators may evaluate a student's account for additional aid eligibility due to special and unusual circumstances. If there has been a change to a student's financial situation since the tax year reported on their FAFSA, such as a change in dependency status or a loss of income, the student may want to consider applying for a professional judgment. Students should request a professional judgment as early as possible, by the second week of the semester at the latest, as the process can be lengthy and could take multiple months to complete. To apply for a professional judgment or to receive more information, please contact the Financial Aid Office, finaid@calvary.edu.

Credit Balances and Overage Checks

When a student has an FSA credit balance (disbursed federal funds exceed allowable charges), a check for the credit balance will be made available to the student within 14 days of Calvary receiving the funds which created the credit balance. The student will receive an email from the Cashier sent to their Calvary email address, notifying and instructing them on how and where the check may be obtained when it is available. If the student wishes, they may instruct the Financial Aid office to hold the credit balance on their Student Account until the end of the semester. An authorization form is available from either the Financial Aid or Cashier Offices.

Grants

Calvary University participates in the Pell Grant program, a need-based program funded by the U.S. Department of Education. The maximum amount for the academic year is \$7,395. For a student to be eligible, a FAFSA must be completed, and the resulting SAI on the student's SAR must be low enough to qualify (see "Federal Aid Programs"). A grant is "free" money in that a student does not pay it back to the school or government. The Financial Aid Office can answer questions about the Pell Grant.

Loans

Calvary University participates in the Stafford Loan program, a student loan program under the U.S. Department of Education. Stafford Loans are NOT “FREE” MONEY AND MUST BE PAID BACK. Interest rates are low, and repayment begins six months after graduation or if enrolled for less than six credit hours. The amount that may be borrowed and the loan type(s) depend on financial need, college classification, and dependent or independent status. The first step in seeking a loan is completing the FAFSA. The student must also complete Entrance Counseling and a Master Promissory Note online at <https://studentaid.gov/h/complete-aid-process>.

Another federal loan program, the PLUS loan, is available at Calvary University. It is for parents of dependent students. Repayment on the loans begins immediately. The parent is responsible for repayment. The parent applies for a Parent Plus loan by logging in with their FSA user ID at <https://studentaid.gov/plus-app/parent/landing>.

Exit Counseling

Student borrowers of Direct Loans, who are graduating, leaving school, or are taking less than six hours in any semester, are required by law to complete exit counseling. Exit counseling provides important information a student needs to prepare for repaying their student loan(s). During exit counseling, the student will review their rights and responsibilities as a borrower. The student will also need to provide the names, addresses, email addresses, and phone numbers for their next of kin, two references who live in the United States, and their current or future employer. Calvary requires students to fulfill their legal requirement of completing exit counseling online. For more information, please contact the Financial Aid Office.

Federal Supplemental Educational Opportunity Grant (FSEOG)

This is a grant available to students who have financial need. Recipients will be chosen in order of priority based on students with the lowest SAIs (Student Aid Index number from FAFSA) who are also receiving Pell. Limited funds are available for this grant. Therefore, not all who qualify will receive an award.



Veterans' Benefits

Calvary is currently authorized and accepts the following well-earned federal military and veteran's educational benefits:

- GI Bill
- Vocational Rehab
- Tuition Assistance Program



GI Bill®

The Post-9/11 GI Bill provides financial support for educational and housing expenses to individuals with at least 90 days of aggregate service after September 10, 2001, or individuals discharged with a service-connected disability after 30 days. You must have received an honorable discharge to be eligible for the Post-9/11 GI Bill.

Calvary directly invoices and receives payment from the VA each semester for the charges which are listed on the Student's Billing Statement. Housing allowances are paid directly to the service member by the VA. To use your GI Bill benefits, you will need to provide the Financial Aid Office at Calvary your *Certificate of Eligibility* from the Department of Veterans Affairs. Service members and veterans should visit [this link](#) to access their VA benefits. Students with questions concerning their VA benefits, including how much their benefit is, should contact the VA.

Note: GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.

Vocational Rehab

Service members eligible for VA Vocational Rehab benefits will need to provide the Financial Aid Office with their Authorization and Certification (VA Form 28-1905). The Authorization form will allow Calvary to directly invoice and receive payment for authorized charges on the student's billing statement. The service member should contact their case manager with questions concerning their benefits and authorization.



Tuition Assistance

If a student is currently serving in the military, they may be eligible for funding offered through the Department of Defense Tuition Assistance Program (TA). Eligibility for TA is solely determined, authorized, and funded by the student's branch of Service.

Service members who wish to use TA, should request it through their military branch of service prior to enrolling and starting classes. Approval of TA requires a student to submit an Academic Planner for their program of study to the branch of service. Students should contact their Academic Advisor to obtain a Program Planner.

Once a student's request for TA has been authorized, the Financial Aid Office should be immediately notified. The Financial Aid Office will then directly invoice and receive payment from the student's branch of service.

Calvary University has a strong desire to support and serve the needs of our veteran students; this is especially true in situations beyond their control. Therefore, we shall not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities on Chapter 31 or Chapter 33 recipients due to the delayed disbursement of a payment by the U.S. Department of Veteran Affairs. Furthermore, in such circumstances, we will not require these recipients to borrow additional funds to cover the individual's inability to meet his or her financial obligations to Calvary.

Monthly Recurring Payment Plan

Calvary offers a Monthly Payment Plan Option. This is provided through Populi via recurring payment from a savings or checking account or with a credit or debit card. There's no enrollment or interest fee charges. The monthly payment will automatically deduct on the selected date of your choice each month, and all payments apply toward your student semester charges. Calvary reserves the right to charge service fees for payments that are rejected for insufficient balances. Payments should be set up in advance, dividing the amount due into the appropriate number of payments, to ensure payments are received and processed in full by the end of the semester. To enroll in a payment plan, please visit www.calvary.edu/cashier.





SCHOLARSHIPS

Calvary awards scholarships to cover tuition and fees. All other payments on a student account, including outside scholarships, Pell Grant, and student loans are applied to a student's billing charges first, then Calvary funded scholarships to any remaining balance. Consequently, Calvary does not payout credit balances created by Calvary scholarships to students. Rather, such credit balances remain on the student's account and used for future billing charges.

Eligibility requirements:

- Must be a Full-time, degree seeking student.
- Continuing students should apply for financial aid by April 10th.
- New students' deadline for applying for financial aid is June 7 for Fall Semester and December 1 for Spring Semester.
- Submit any required documentation and essays by the application deadline.
- Completed FAFSA received by Calvary by application deadline.
- Meet the eligibility requirements of the individual scholarships applied for.
- Incomplete applications will not be considered.

Scholarships are awarded on an annual basis for the entire academic year. Decisions are confidential and the committee may modify requirements depending on the availability of funds or other special situations. Students are notified by email of scholarship awards beginning in late April. Continued eligibility requires students to fulfill all service and enrollment requirements, maintain satisfactory academic progress, and annually re-apply for scholarships. Additionally, other academic or special qualifications may be necessary, depending on the scholarship.

In order to make the scholarship program at Calvary a success, some scholarship recipients may be asked to help serve and support Calvary events such as the President's Dinner, Alumni Phone-a-thon, etc. In addition to the direct financial benefit to the student body, these events provide an opportunity for those who serve to network and connect with alumni and others who support CU and CU students. (Matthew 10:8; 2 Corinthians 9:6-8)

A list of all available scholarships is available on the Calvary [website](#).

EMPLOYMENT

Calvary University offers a range of on-campus job opportunities for students, including positions in Security, Food Service, Warrior Café, Library, and Clark Academic Center. A limited number of clerical positions are also available. To apply for these opportunities, students can access the Student Employment Application at

<https://www.calvary.edu/student-jobs-employment/>. Additionally, students who work for the University can opt to have their earnings applied directly to their tuition bill.

While we do occasionally publish off-campus job openings in the Calvary Newsletter, we do not offer a formal job placement service for students seeking employment outside of campus.

Please note that employers are required to verify an employee's identity through the Department of Homeland Security's Form I-9 process. If you plan to work while attending Calvary, please review the document requirements at <https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents> or contact the HR office for more information.



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ACADEMIC POLICIES

Students are responsible for knowing and abiding by the policies, procedures, regulations, and requirements set forth in the University catalog and published supplements to it.

Academic Classification

Students are classified in two areas: 1) Degree seeking students - those seeking a degree or certificate, or 2) Non-degree seeking students (ND) - those taking classes to satisfy requirements at another college or for other personal reasons.

Undergraduate degree students are classified according to the number of credit hours they have earned:

Degree seeking students			
Freshmen	→	FR	Earned 1 – 29 credit hours
Sophomores	→	SO	Earned 30 – 59 credit hours
Juniors	→	JR	Earned 60 – 89 credit hours
Seniors	→	SR	Earned 90+ credit hours
Non-Degree seeking students <i>(not classified with credits)</i>			

Academic Load

A normal undergraduate academic load is 16 credit hours per semester. A minimum of 32 credit hours per year for four years is required for a student to earn a degree in a professional major requiring 126 credit hours. Some majors require more than the minimum 126 credit hours. To be considered a full-time student at the undergraduate level, a student must enroll in a minimum of 12 hours per semester.

- For academic purposes, students registered in the Summer semester are required to be enrolled in six or more hours to constitute full-time enrollment.
- For Federal Financial Aid eligibility, undergraduate degree seeking students registered in the Summer semester are required to be enrolled in a minimum of six hours to receive grants and/or loans.



Undergraduate students desiring to enroll for more than 18 credit hours in a semester are required to obtain written approval from the ACC (Academic Curriculum Committee) and should have a cumulative grade point average of 3.0

or above. Undergraduate students wishing to take 21 credit hours or more in a semester must appeal in writing to the Academic Curriculum Committee (ACC) and have a minimum 3.5 GPA.

To be considered a full-time student in the Graduate division, a student must take at least 6 hours per semester. Graduate students wishing to take more than 12 hours per semester must appeal in writing to the ACC.

Credit Hours

Credit hours are granted for each class taken. One credit courses include 45 hours of combined in-class and out-of-class work; two credit courses include 90 hours of combined in-class and out-of-class work; three credit courses include 135 hours of combined in-class and out-of-class work, and four credit courses include 180 hours of combined in-class and out-of-class work.

Declaring a Major

All undergraduate degree-seeking students are required to declare a professional major by the time they have earned 30 credit hours. Students transferring in 30 or more credit hours are required to declare a professional major upon entrance to Calvary. An undergraduate student can be degree-seeking, have earned less than 30 credit hours, not have declared an official professional major (listed as Undeclared), and still be eligible to receive Federal financial aid. However, failure to follow this policy means that a student becomes ineligible to receive Federal financial aid. A student is required to be accepted into a professional major in order to graduate.



Academic Advising

Calvary University offers Academic Advising to all students. The Academic Advisor works closely with the Director of each program offered at Calvary to ensure that the student has accurate information concerning their program. The Advisor's function is to guide students through their academic career at Calvary. Students are encouraged to contact the Academic Advisor(s) regarding any academic problems they may face.

While the Academic Advisor is there to help guide, students are responsible to ensure that all courses are taken according to the program requirements specified for the student's professional major and that all degree requirements are met. The ultimate responsibility for knowing program requirements and proceeding to satisfy those requirements in an orderly and timely manner belongs to the student.

Course Levels and Requirements

Students are to complete lower-level course requirements before taking higher-level ones. Thus, a student's 100-level course requirements are to be completed before the student takes 200-level courses, etc. When circumstances warrant, students may take courses at the next higher level while completing course requirements at a lower level

Course Numbering System

001-099	Pre-college, not-for-credit, or remedial courses
100-199	Freshman level courses
200-299	Sophomore level courses
300-399	Junior level courses
400-499	Senior level courses
600-699	Graduate level courses
700-799	Doctorate level courses

Orientation

New freshmen and transfer students are required to take an online orientation session during their first semester at Calvary. This time is used to inform them of University policies and regulations.

Residency Requirement

Students enrolling to complete the certificate program are required to complete all of the course requirements at Calvary. Students enrolling to complete an associate's or bachelor's degree must complete at least 32 of their last 41 hours of credit toward their degree at Calvary, no matter how many credits may have been transferred from other colleges earlier in their program. Courses taken to meet program requirements that are not offered at Calvary, and therefore are taken at other schools, are exempt from this residency requirement (e.g., Professional Directed Studies major courses and student teaching courses).



Residency Requirements – Graduate School & Seminary

All requirements for the Master of Arts and Master of Science Degrees are to be completed within four years from matriculation as a degree-seeking student.

Requirements for the Master of Divinity degree are to be completed within six years from matriculation. Extensions are not automatic and are given only

upon the approval of the Graduate School and Seminary faculty in response to a written request. Missionaries may request a total of two consecutive furloughs to complete coursework.

Coursework more than five years old at the time of initial enrollment or reenrollment, if the student has not been continuously enrolled, may not be used toward meeting degree requirements. Requests for exemptions may be submitted in writing to the Dean of the Graduate School or the Dean of the Seminary. Approval is not automatic and may require validation of the coursework.

Residency Requirements – Doctoral program

Students enrolling to earn a doctor's degree must complete their entire doctoral program at Calvary. Students are expected to take one course each Session that courses are offered for the duration of their program.

ACADEMIC HONESTY

It is assumed that all students enrolled at Calvary have done so for the primary purpose of learning. As such, students are expected to refrain from those actions that contradict this purpose, and which would jeopardize their Christian character and testimony. Plagiarism is strictly prohibited, and academic cheating of any type will result in disciplinary action and may include dismissal.

Plagiarism is defined as copying any content without identifying the source. This also includes taking another person's or AI entity's ideas or constructs and presenting them as your own. Plagiarism of any kind will not be tolerated. Most assignments at Calvary require the student to produce original work. Therefore, unless specifically permitted by the instructor, the use of AI-generated content is prohibited (even if cited) as it does not represent original work created by the student and is an unreliable aggregate of ideas from other sources. AI, however, may be utilized in cases where the instructor has explicitly permitted its use to accomplish specific tasks. It is only in these cases that AI-generated (or modified) content may be submitted by the student. If there are any questions as to the permissibility of AI use for an assignment, please ask your instructor for clarification. Required class research papers must be original and not used for credit for any other class, (high school, college, or graduate/seminary), or resubmitted when retaking a course, without the professor's permission.

Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These

rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorney’s fees. For details, see Title 17, United States Code, Sections 504, 505.



Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

ACADEMIC YEAR

The Academic year at Calvary University consists of three semesters (Fall, Spring, and Summer), each consisting of two Sessions. The Fall semester begins in the middle of August and concludes in the middle of December. The Spring semester begins in January and concludes the first part of May. The Summer semester begins in the middle of May and concludes in the middle of August. Coursework in all classes runs concurrently throughout the entire cycle.

Fall Semester		Spring Semester		Summer Semester	
Session 1	Session 2	Session 1	Session 2	Session 1	Session 2
<i>Aug / Oct</i>	<i>Oct / Dec</i>	<i>Jan / Mar</i>	<i>Mar / May</i>	<i>May / June</i>	<i>July / Aug</i>

ASSIGNMENTS

Students are responsible for on-time fulfillment of all assignments made by professors. Grades may be reduced for late work. Assignments are to be completed according to accepted standards for research, investigation, reporting, spelling, organization, style, grammar, neatness, and originality.

ATTENDANCE

Calvary University has no official attendance policy. However, students who enroll to attend in the classroom are expected to be in the classroom. If a student does not intend to be present in the classroom, the student is to enroll in the online section of the class. Students who desire to switch from in classroom attendance to online or vice versa must do so within the first two weeks of the class. After the first two weeks, exceptions will only be considered for schedule conflicts. Students are responsible to the class instructor for work missed during an absence for any cause. When classes are missed due to official school sponsored events or functions the sponsoring faculty should submit a list of affected students to the Academic Office, who will then make the list available to all instructors to verify excused absences.

Class Withdrawal

In no case is the cessation of class attendance taken as intent to withdraw from or drop a course. In order to officially withdraw from a class, the student must notify the Registrar's Office. (Please see the Refund Policy in the Finances section of this catalog for information about withdrawing from a class.)

Class Inactivity

If a student falls inactive for two weeks, a notification will be sent to the student and the student can then be administratively withdrawn from class due to inactivity. This withdrawal can have a significant impact on the student's financial aid.

Course Cancellations

All course offerings are subject to enrollment minimums. The University reserves the right to cancel classes for which there is insufficient enrollment.

COURSE OFFERINGS

Daytime Courses (8-Week & 16-Week)

Most undergraduate classes are offered during the day. Most classes meet twice a week; however, some classes may meet once a week. Sessions are generally eight weeks long. This allows students to schedule courses during each Session. Some courses are offered over two consecutive Sessions in a sixteen-week format.

Evening Courses

Most evening courses meet once per week for eight or sixteen-weeks. These courses allow the student who works during the day to have flexibility in scheduling.

Online Courses

Online courses are designed to take advantage of the best attributes of both “in-class” instruction and online learning by integrating the two formats into a single course delivery method.



Classes are available online in Canvas. Some classes can be attended via livestream at the professor’s discretion. In Canvas, students can view class lectures and engage with class content, and engage with other students as designed by professors. Class lecture videos can be viewed following the in-class scheduled times, normally within 24 hours.

Directed Study Courses

Directed Study courses are exceptional arrangements permitting course credit to be earned through individualized study with one of Calvary’s professors for a class that is needed for graduation, but is not offered during a semester the student needs the course. Directed Study courses usually last 16 weeks. Students are limited to 9 credit hours total for Directed Study courses.

Written approval for each study is required from the Registrar, the student’s academic advisor, the professor overseeing and grading the study, the Department Chair, and the Chief Academic Officer. Directed Study forms are available in the Advisor’s or Registrar’s Office.

Legacy Courses

Calvary University offers a limited number of online only courses. These are online courses that students may sign up for if the course is not offered during a given semester and if it will not be offered again by the time they graduate. To register for Legacy courses, students are to meet with their academic advisor for course approval. These courses follow the online model consisting of recorded video lectures, discussion questions, and note taking. Instructors will use discussions and notes to interact with individuals on a regular basis. Legacy courses are not available for personal enrichment.

Non-classroom (Office) Courses

Non-classroom (office) courses are designed to give a student practical application in a non-classroom situation. Courses such as student teaching, internships, and practicums would be examples of these types of courses.

Applied Lessons

Applied music lessons are individualized or small group private lessons given for credit in specific musical areas. Applied music lessons may not be audited or taken for personal enrichment.

Modular Courses

Modular Courses meet in a modular format usually covering three consecutive days and evenings, one week, or two consecutive weekends. Modular courses also require completion of pre- and post-class assignments. The entire course (including pre- and post-coursework) covers the entire eight-week Session. Pre-class and post-class assignments must be completed and submitted according to the due dates in the course syllabus.

Auditing

Auditing a class is open to any degree-seeking student currently enrolled in a class for credit. Those auditing a class are not required to take examinations, quizzes, or do other projects that may be assigned. At the discretion of the professor, auditors do not participate in class discussions or have assignments graded. Academic credit is not received and hours are not computed in the grade point average. A class being audited may not be changed to being taken for credit after the last day to add a class. Only regularly scheduled classroom courses may be audited and then only for the hours for which the course is scheduled. Not all courses are available for audit. Private lessons or Science labs may not be taken for audit or personal enrichment. Registering for a class to be audited must be done through the Advisor's or Registrar's Office.

Personal Enrichment

Taking a class for personal enrichment follows the same guidelines as auditing a class with two exceptions. First, the person does not have to be a degree-seeking student. Second, attending the class does not generate an academic record. Therefore, there are no listings on the transcript for classes taken for personal enrichment. Please note that a non-degree-seeking student may not pay the degree student rate for personal enrichment, but rather must pay the rate for someone who is not a student. Online registration is not available for personal enrichment participants. Professors approval must be received prior to beginning a personal enrichment class. Forms are available in the Advisor's or Registrar's Office.



ENROLLMENT

Enrollment in a class is not official until the proper registration procedures have been processed through the Registrar's Office and all financial obligations have been paid, or approved arrangements for payment have been made in the Financial Aid Office and Cashier's Office.

REGISTRATION

Calvary University holds early registration for the upcoming semester for all students. Registration for the Spring Semester begins in September and registration for the Fall Semester begins in February. Students are to meet with their academic advisor prior to registering for courses.

Dual Credit (Undergraduate / Graduate)

Certain circumstances may exist where a student may need to enroll in both undergraduate and graduate courses concurrently. They may do so under the following provisions.

- The student must apply and be accepted by the Graduate School or Seminary before enrolling in courses.
- The student must not enroll in more than nine (9) credit hours of graduate credits.
- The student must be within their last year of undergraduate studies and need no more than twelve (12) credit hours to receive their undergraduate degree.
- The student must have and maintain at least a 2.50 cumulative GPA.

Accelerated Degree Registration Policy

To support the success of students pursuing accelerated degree options, full-time students are required to prioritize taking 12 hours per semester of undergraduate coursework (enrollment in any graduate/seminary courses would be in addition to the undergraduate courses at this stage). When a student does not have 12 credit hours of undergraduate coursework available to them in a specific semester, they should continue to maximize taking available undergraduate courses mixed with their enrollment in graduate courses until all undergraduate degree requirements have been fulfilled. Part-time students are also required to prioritize undergraduate coursework before enrolling in graduate courses. A student may not begin their graduate practicum, field work, internship and/or thesis until all undergraduate courses on the accelerated degree planner have been completed. All students must meet with their Academic Advisor before enrolling in each registration period .



Schedule Changes

Adding a Class

Classes can be added in Populi or by contacting the Registrar's Office or an Academic Advisor. It is not advisable for a new student to add classes to their schedule during their first semester at Calvary.

- 8-Week & 16-Week Classes:
 - Students can add a class during the first week of the Session.

Dropping a Class

Classes can be dropped in Populi or by contacting the Registrar's Office or an Academic Advisor. It is not advisable for students to drop classes once classes have begun.

- 8-Week Classes:
 - Courses may be dropped during the first week of the Session.
 - A grade of W will be assigned if the student withdraws from the class after the first week through the end of the fifth week of the class. Dropping a class after the fifth week, the student will receive a WF or WP grade.
- 16-Week Classes:
 - Courses may be dropped during the first week of the Session.
 - A grade of W will be assigned if the student withdraws from the class after the first week through the end of the ninth week of the class. Courses may also be changed from being taken for credit, to audit through the ninth week of classes. Students withdrawing or being expelled from a class or school after the ninth week of classes are assigned WP or WF grades.

Class Conflicts

Calvary offers online sections of classes so students can have flexible class schedules. When registering for classes, if two or more classes overlap or conflict with one another regarding in-person attendance, the student is required to register for the online section of one or more of the classes so no conflict or overlap exists. Calvary will not refund the additional online tuition cost because of class conflicts or for other reasons that require a student to register for an online class section. However, when Calvary cancels the in-person section of a class, and a student is moved from attending in-person to online, Calvary will then make a tuition adjustment, reducing the net tuition charge to the in-person tuition amount.

Withdrawing from a Class

If a student needs to drop a class and does not drop within the time period allowed, then a withdrawal will be entered and the student will receive either a **W**, **WP**, or **WF** on their transcript.

- For an 8-week course, a **W** grade is given when:
 - A student officially withdraws from a course during the second through the fifth weeks.
 - A student is expelled before the sixth week of classes (assigned to all courses).
 - A student is officially withdrawn after one week for failing to begin a course. (See refund policy)
- For a 16-week course, a **W** grade is given when:
 - A student officially withdraws from a course after the first week through the ninth week.
 - A student is expelled before the tenth week of classes (assigned to all courses).
 - A student is officially withdrawn after two weeks for failing to begin a course. (See refund policy)
- For an 8-week course, a **WF** grade is given when:
 - A student officially withdraws from a course during the sixth week through the end of the course, and the coursework to date is failing.
 - A student is expelled during the sixth week through the end of the course, and the coursework to date is failing (assigned to all courses).
 - A student is officially withdrawn for beginning a course but failing to complete it, and the coursework to date is failing.
- For a 16-week course, a **WF** grade is given when:
 - A student officially withdraws from a course during the tenth week and through the end of the course, and the coursework to date is failing.
 - A student is expelled during the tenth week and through the end of the course, and the coursework to date is failing (assigned to all courses).
 - A student is officially withdrawn for beginning a course but failing to complete it, and the coursework to date is failing.

- For an 8-week course, a **WP** grade is given when:
 - A student officially withdraws from a course, during the sixth week through the end of the course, and the coursework to date is passing.
 - A student is expelled during the sixth week through the end of the course, and the coursework to date is passing (assigned to all courses).
 - A student is officially withdrawn for beginning a course but failing to complete it, and the coursework to date is passing.
- For a 16-week course, a **WP** grade is given when:
 - A student officially withdraws from a course during the tenth week and through the end of the course, and the coursework to date is passing.
 - A student is expelled during the tenth week and through the end of the course, and the coursework to date is passing (assigned to all courses).
 - A student is officially withdrawn for beginning a course but failing to complete it, and the coursework to date is passing.

The untimely death of a current student presents an exception to the stated policy. The deceased student will receive a W grade for all courses not complete. Instructors and the Financial Aid Office will be notified of the student's death, along with the President's Office, the Vice President of Student Affairs, the Chief Academic Officer, and the Finance Office.

FIRST-YEAR STUDENT EXPERIENCE

Calvary University has developed a First-Year Student Experience to create experiences that will motivate students to be successful learners and help them connect with others. Students will be part of learning communities by registering in common or "core" courses in the student's declared major.

The Program Learning Outcomes for this First-Year Experience are as follows:

Spiritually – We want students to grow more mature spiritually



through their time at Calvary and provide evidence of foundational understanding of spiritual truth.

Academically – We want students to develop strong study habits and produce evidence of strong writing and research skills that will give them the foundation for continued academic success.

Socially – We want students to develop new friendships and appreciate the cultures and perspectives in our diverse context and collaborate with others and participate in campus life activities.

Emotionally – We want students to develop a growth mindset and persistence that displays strategies to manage the transitional, emotional, and academic challenges that arise during the first-year experience.

Physically – We want students to demonstrate a healthy balance between spiritual, academic, social and emotional domains as well as develop healthy life habits.

Grade Point Average

The Calvary Grade Point Average (GPA) is calculated using the following formula: GPA equals total grade points from courses taken at Calvary divided by total credit hours. Total grade points is the sum of the products of the credit hours of each course taken at Calvary times the grade point value of the grade earned in each course (see “Grading Scale” for grade point values). Total credit hours are the sum of the credit hours taken at Calvary. The Calvary GPA is calculated using only courses taken for credit at Calvary. Transfer credit does not affect the Calvary GPA but does affect the Cumulative Grade Point Average (CGPA) to determine honors for graduation.



Course Grades

Grades become final six weeks after they are posted at the end of the Semester or Session in which they were earned. Grades are finalized two weeks after a Session ends. Appeals regarding a grade given in a particular class should first be made to the professor within the first six weeks, and then, if satisfactory terms are not reached, further appeal may be made to the Academic Office. Appeals to the Academic Office must be in writing.

GRADING SCALE

Undergraduate		
Grade	Percentage	Value
A	93 - 100	4.0
A-	90 - 92	3.7
B+	87 - 89	3.3
B	83 - 86	3.0
B-	80 - 82	2.7
C+	77 - 79	2.3
C	73 - 76	2.0
C-	70 - 72	1.7
D+	67 - 69	1.3
D	63 - 66	1.0
D-	60 - 62	0.7
F	0 - 59	0.0

Graduate / Seminary		
Grade	Percentage	Value
A	96 - 100	4.0
A-	94 - 95	3.7
B+	92 - 93	3.3
B	88 - 91	3.0
B-	86 - 87	2.7
C+	84 - 85	2.3
C	80 - 83	2.0
C-	78 - 79	1.7
F	0 - 77	0.0

Doctoral Program					
Grade	Percentage	Value	Grade	Percentage	Value
A	96 - 100	4.0	B	88 - 91	3.0
A-	94 - 95	3.7	B-	86 - 87	2.7
B+	92 - 93	3.3	F	0 - 85	0.0

Explanation of Other Possible Grade Listings

- P** Passing or better work; not figured in the grade point average.
- F** An F grade is only given if a student starts and finishes a course. A student must earn an F grade; it is never given to a student who starts but does not finish a course (that student would be given either a WF or WP).
- I** Incomplete is issued only upon approval and for extenuating circumstances; allows the student to complete coursework up to six weeks after the end of a term. The grade for the course is lowered by one letter grade. The grade becomes an "F" by default if the coursework is not submitted within the six-week period. An "I" is not figured in the grade point average.
- W** (Withdraw) grades are not figured in the grade point average.
- WF** (Withdraw Fail) grades are figured as an **F** in the grade point average.
- WP** (Withdraw Pass) grades are not figured in the grade point average.
- LA** Leave of Absence; requires a student to be out of class for up to 180 days. Students not returning within the 180-day period will be issued a "WF" grade for all classes having the "LA" designation.
- AU** Successful Audit; indicates regular attendance and involvement in an audited course; academic credit is not received and hours are not computed in the grade point average.
- WA** Withdrawn Audit or Unsuccessful Audit.

Request to Complete Coursework / Incomplete

Unavoidable circumstances occasionally make it necessary for a student to request additional time to complete coursework for a class after the end of each Session. If it is necessary, the following procedure is to be followed:

- The student completes the “Request to Complete Coursework” form from the Registrar’s Office with approval from their professor.
- All coursework should be completed and submitted to the professor no later than three weeks after an eight-week class *OR* six weeks after a sixteen-week class.
- The course grade awarded will be lowered one letter grade; exceptions may only be made by the Academic Curriculum Committee (ACC).
- A grade of “I” (incomplete) will be assigned as the course grade until a grade change is processed after completion of the coursework. An “I” is not figured in the grade point average.
- This request nullifies the late work policy listed on the syllabus. The penalty is included as part of the lost letter grade.
- A fee of \$100 is applied for each course with the “Request to Complete Coursework” form.

Ph.D. Request to Complete Dissertation Coursework

In some circumstances, doctoral candidate students will need to request time to complete their dissertation coursework. If this is necessary, the following procedure is to be followed:

- The student completes the “Request to Complete Coursework” form from the Registrar’s Office with approval from their professor.
- The student will have eight weeks to complete the Dissertation requirements for that course before moving on to the next course in the Dissertation sequence.
- The student will be registered in the Extension Course to be completed (ex. BT716A – Dissertation I Extension).
- No grade will be assigned until the completion of the coursework.
- Once completed the Dissertation class will be designated as either Pass or Fail.
- A fee is applied for each course with the “Request to Complete Coursework” form.

Repeating a Course

Undergraduate students may repeat a course for credit when grades of “D”, “F”, or “WF” have been earned. Some professional degrees may require courses to be repeated with a grade of “C” or lower. Graduate School / Seminary students may repeat a course for credit when grades of “C”, “D”, “F”, or “WF” have been earned. When the course is repeated for credit, both grades will appear on the student’s transcript, but only the repeated grade will be calculated in the cumulative GPA. In no case, if a course is repeated, will credit toward a

degree be given twice for the same class. No more than 24 total credit hours can be repeated for credit.

A student is allowed a total of two attempts per course for completion of undergraduate coursework.

Course Substitutions

To request a course substitution, students must appeal to the Registrar's Office. The Registrar's Office will contact Department Chairs and/or Program Directors, as needed, seeking input. Once the appeal is approved or denied, the Registrar's office will update student records and will notify the student and appropriate departments of the outcome.

Final Examinations

Final Exams are given at the discretion of the professor at the end of each course.

Academic Recognition (Dean's List & Honor Roll)

Undergraduate students who have earned 12 or more credit hours from Calvary in any given semester are eligible to receive academic recognition. For Accelerated Degree students, Honor Roll and Dean's List grades will be based on combined undergraduate and graduate GPA. Students must have 12 cumulative credits to be eligible for Honor and/or Dean's list recognition. If a student has both undergraduate and graduate courses in the same semester, 50% of the credits must be undergraduate. Once a student has a majority of their courses on the graduate level, they are no longer eligible for Honor and/or Dean's List recognition.

The Dean's List for each semester is composed of those students who achieve a 4.000 semester grade point average.

The Honor Roll is made up of those students who achieve a semester grade point average of at least 3.500 but less than 4.000.



Portfolio Course

The Portfolio course is an elective course designed for undergraduate students to organize an assessment of the student's past personal achievements, experiences, training, and education. Students will learn how to document important activities they have experienced. In many cases, students are able to achieve additional credits over and above the three credit hours earned for this class.



Digital Notebook

Students will assemble a digital Portfolio notebook summarizing their formal academic education and professional work and/or life experiences. The student will receive detailed instructions for compiling their digital portfolio notebook from the Professor.

Each student is required to write a Prior Learning Assessment as part of the requirements for the portfolio class. A total of up to 9 credit hours of Prior Learning Assessments may be submitted during this class. If additional portfolio assessment credit is needed, the student may register for the Portfolio II class to submit additional Prior Learning Assessments.

Credit Earned

The number of portfolio assessment credits varies with each student and is listed on the student's program planner along with his/her other completed degree requirements.

For a Bachelor's degree, up to a total of 21 credits required for the degree may be earned. No portfolio credits will be awarded for students pursuing an Associate's degree or in a One-Year Certificate program.

Credit hours earned through portfolio assessment are recorded as transfer credits on the student's transcript. The Registrar, Chief Academic Officer, and/or the student's advisor will advise the student in completing this phase of the program.

ACADEMIC PROGRESS

Undergraduate Students

Students who maintain a cumulative grade point average equal to or greater than 2.0 will be considered to be making satisfactory progress. The academic status of these students is "Good Standing." All students receiving an academic warning or who are on academic monitoring/supervision because of low grades are expected to take advantage of The Clark Academic Center. Calvary has

provided The Clark Academic Center to help students be successful in their academic pursuits.

Graduate / Seminary Students

Students who maintain a cumulative grade point average equal to or greater than 3.0 will be considered making satisfactory progress. A cumulative GPA of less than 2.5 will result in the student being placed on academic monitoring and limited to a maximum of three credit hours per Session. Two consecutive semesters on academic monitoring will result in a review of the student's eligibility to continue in the program.

Success Advising

Calvary University has a Success Advisor who is designated to help students who are admitted on Academic Monitoring and current students who have been placed on Academic Monitoring. Possible adjustment to schedules, meetings with The Clark Academic Center, and one-on-one meetings are designed to motivate and set students up to succeed and ultimately work themselves off academic monitoring. Success advising is only for academic needs and not for emotional issues. Accommodations Support Services is a separate program, and accommodations will only be set up for students who have applied and have been accepted into the program.

Academic Supervision

New students entering Calvary whose cumulative grade point average falls below a 2.0 or have a below average ACT, SAT, or CLT score will enter Calvary with the academic status of "Academic Supervision." To foster their college transition, the number of credit hours for which these students may register will be capped for their first Semester and students will be involved in the RISE program.

Academic Warning

Undergraduate students who earn a semester GPA lower than 2.00 while maintaining a cumulative GPA above 2.00 will receive an academic warning. Continued performance of this quality may result in academic monitoring.

Academic Monitoring

Undergraduate students whose cumulative grade point average falls below a 2.00 at any time will have earned the academic status of "Academic Monitoring."

Students on academic monitoring are subject to academic limitations and restrictions on extracurricular activities such as athletics, drama, and musical groups. No student on academic monitoring may suit up for athletic games or

travel with the team, or travel with the music teams. However, they may practice with the team. Students on academic monitoring may not be eligible for Calvary scholarships and may not be eligible for federally funded financial aid. They also may not be in Resident Life positions.

The academic load per semester for students on academic monitoring will be limited to the following:

- ✓ 12 hours for students entering on Academic Supervision
- ✓ 12 hours for students with a cumulative GPA from 1.50 to 1.99
- ✓ 9 hours for students with a cumulative GPA from 1.00 to 1.49
- ✓ 6 hours for students with a cumulative GPA below 1.00

The Academic Monitoring Committee may state what academic progress will be required for students who cannot get off academic monitoring in one semester due to reduced academic load limits. Conditions of the plan will be presented in the academic monitoring notice and to the Academic Advisor of the student. Students on such an academic plan must be above 2.00 or higher each term the plan is in place. The plan may not exceed more than three semesters.

Academic Suspension

Students who earn academic monitoring for two consecutive semesters at Calvary, and who do not have an academic progress plan in place, will have earned the academic status of "Suspension." Students who fail to accomplish their academic plan for getting off academic monitoring will also earn the academic status of "Suspension." New students who are accepted on academic monitoring and fail to earn at least a 1.000 cumulative GPA their first semester will be placed on academic suspension. Any student on academic suspension will not be allowed to enroll at Calvary for one semester. When a student re-enrolls, the student will return on academic monitoring status.

Academic Dismissal

Any student re-enrolling at Calvary after academic suspension, who fails to earn at least a 2.000 semester GPA for the semester in which the student returns, will have earned the academic status of "Dismissal." A student academically dismissed from Calvary will not be allowed to continue at Calvary. Only if the student earns a minimum of 12 transferable credits at another accredited college or university, will he/she be considered for re-enrollment at Calvary.

College Level Examination Program (CLEP) and DSST Program

Students must be accepted to Calvary University, enrolled, and attending course(s) for DSST and/or CLEP credits to be placed on their transcript. DSST and/or CLEP credit is only granted for undergraduate courses meeting minimum score criteria as established by the American Council on Education (ACE).

Students must request that an official copy of the test score(s) be sent to Calvary University Registrar's Office for consideration. Additional considerations:

- All DSST/CLEP credits are recorded as transfer credits with a "P" grade and are not calculated in the student's grade point average.
- Students who have DSST/ CLEP credit(s) on another institution's transcript and want that credit transferred must request an official copy of the test score(s) to be sent to the Calvary University Registrar's Office. Credit will only be received if the scores match Calvary University standards.
- Test date of the DSST/CLEP exam must be within the last ten years to be accepted as credit.
- DSST/CLEP test credits may be used only for general education requirements. Calvary University will allow additional foreign language courses to be taken if the student is in a Bachelor of Arts program.
- Credits will be awarded based on DSST/CLEP minimum scores and Calvary University equivalencies.
- No CLEP exam may be taken by graduating seniors during their last semester. Fall graduates must take exams before/by September 15; spring graduates before/by January 15.

Information:	
CLEP 800-257-9558 www.collegeboard.com Code: 6331	DSST 877-471-9860 http://getcollegedcredit.com

Advanced Placement Program

The Advanced Placement Program (AP) allows students entering Calvary for the first time the opportunity to receive college credit through AP exams. AP Exam credit is designed to be earned during high school. Students who transfer in credits placing them beyond the freshman level are not eligible for newly acquired AP exam credit. A minimum score of 3 (or higher) is required. An official transcript from the AP program is required in order to be granted credit, and AP credit will be accepted only in the first two semesters of enrollment at Calvary. For further information regarding the AP exams, contact a high school counseling office or the Registrar's Office at Calvary. Additional information may be obtained through the Advanced Placement Program at:

Advanced Placement Program
P.O. Box 6671 Princeton, NJ 08541-8300 www.collegeboard.com

Educational Experiences in the U.S. Armed Services

Calvary accepts as transfer credits hours of military training deemed to apply to the applicant's degree program at Calvary. *The Guide to the Evaluation of Educational Experience in the Armed Services*, published by the American Council on Education, is used to determine course and credit-hour equivalence.

International Baccalaureate

International Baccalaureate examinations are tests taken as the culmination of a special high school study program. Requirements for receiving credit are as follows:

1. Advanced standing for Higher Level Exams may be awarded for a minimum score of 4. Standard Level Exams will not be accepted.
2. A total of 30 credit hours may be accepted.
3. Official transcripts must be on file in the Registrar's office for Higher Level Exams.
4. Credit for these exams is given on a case-by-case basis upon evaluation by the Registrar's Office.



TRANSFER CREDIT

Undergraduate

Students who have studied previously at another college(s) are required to have an official transcript sent to the Admissions Office from each college attended. Transcripts are official only if they are mailed directly to Calvary from the college. The Admissions Office will have the Registrar's Office evaluate the transcripts to determine how many credits will transfer to Calvary. For an accurate evaluation, a major at Calvary must be declared.

Transfer credit may be granted for courses where: (1) a grade of C- or above was earned; (2) the courses are equivalent to and meet degree requirements for the major chosen at Calvary, and (3) the college is accredited by the Association for Biblical Higher Education, the Higher Learning Commission, any regional accrediting agency, or one of the other institutional accrediting agencies recognized by the Council for Higher Education Accreditation (CHEA) and listed

by the American Council on Education in its publication, *Directory of Recognized Accrediting Agencies and Supporter of Accreditation*.

Transfer credit does not affect the GPA calculated for courses taken at Calvary, which is calculated using only coursework taken for credit at Calvary.

Students coming to Calvary University from non-accredited institutions may receive up to a maximum of 24 credit hours transferred for Bible courses taken at those institutions. Systematic and Practical Theology courses are not transferable. Transfer decisions will be made on a case-by-case basis upon review of submitted course descriptions and course syllabi along with educational qualifications of teaching faculty (to be supplied by the student). For credits to be acceptable, the teaching faculty must possess a minimum of a master's degree from an institution accredited by a DOE or CHEA recognized accrediting agency in the area of instruction. Calvary University will only consider approving credit for courses where the student receives a letter grade, and that grade must be a "C-" or higher. "Pass/Fail" or "Satisfactory/Unsatisfactory" grades are not transferable to Calvary.

Credits will be transferred after the student is accepted to Calvary and has supplied ALL the required documentation:

- (1) From Accredited Institutions: Official transcripts
- (2) From Non-Accredited Institutions: Official transcripts, course syllabi, and instructor credentials.

The Registrar's Office will provide syllabi and instructor credentials to the Bible and Theology Department Chair for review. Upon recommendation of the University faculty and approval by the ACC, the courses will be placed on the student's Calvary transcript. The Registrar will notify the student of their credit transfer status once the review is complete.

Bible Language courses from non-accredited institutions are transferable but will only be accepted after the student passes a proficiency exam taken at Calvary University. The student must supply the course descriptions and course syllabi along with the educational qualifications of teaching faculty.

General Education or Professional Education courses from non-accredited institutions will not be transferable. Students are encouraged to prove proficiency in General Education subjects through taking CLEP exams (see section on credits by examination).

Because of state certification requirements, the Education Department has special rules regarding transfer credits. See the department description in the Program of Study section of this catalog.

Courses taken through StraighterLine will not be accepted as transfer credits to Calvary University.

Transfer Approval

Students desiring to transfer coursework to Calvary by completing coursework elsewhere while they are enrolled at Calvary are to obtain approval through the Registrar's Office before beginning that coursework to guarantee the course will meet degree requirements.

Distance (Online) Learning Courses

College-level distance education courses are to meet the same transfer credit requirements as other transfer courses. Certificate students may only take distance education courses from Calvary University. Any credit(s) to be transferred to Calvary (including distance education courses) from other institutions granting college-level academic credit are to be completed and official transcripts received by the Registrar's Office no later than the Wednesday prior to Commencement. Students who need to transfer a significant number of hours from other institutions to achieve a major or minor requirement are advised to schedule these courses beginning in their sophomore year so as not to delay graduation.

Graduate and Seminary Transfer Credits

Students entering the Graduate School or the Seminary who have studied previously at another institution are required to have an official transcript sent to the Admissions Office from each college attended at the time of application. A maximum of twenty-five percent of hours needed for the program may be transferred toward the Master of Science degree, the Master of Arts degree, or the Master of Divinity degree, providing the courses transferred are equivalent to or meet the program requirements of those offered by Calvary University.

Transfer credit may be granted for courses where:

- A grade of B or above was earned,
- The courses are equivalent to and meet degree requirements for the focus chosen at Calvary, and
- The seminary or graduate school is accredited by an institutional accrediting agency recognized by the Commission on Recognition of Postsecondary Accreditation (CORPA) and listed by the American Council on Education in its publication *Directory of Recognized Accrediting Agencies and Supporter of Accreditation*.

Calvary University accepts the transfer of credit for students who attend a recognized seminary or graduate school. The Registrar determines the schools that meet such criteria, which includes consideration of the doctrinal position of institutions attended by the students. Course equivalency of transfer credits is subject to the review and approval of the Graduate School and Seminary faculty.

Articulation Agreements

Calvary University has reciprocal articulation agreements with other colleges which allow students to seek degrees not completely offered at Calvary. Calvary has articulation agreements with the following institutions:

Johnson County Community College;
Overland Park, KS
Kansas City Kansas Community College;
Kansas City, KS
Metropolitan Community College;
Kansas City, MO
University of Central Missouri;
Warrensburg, MO



In addition, Calvary University has program-specific agreements with the following institutions:

Abundant Life Leadership Institute (ALLI); Kansas City, MO

To recognize course credits earned at Abundant Life Leadership Institute in Bible, theology, and ministry courses that have been evaluated, approved, enrolled and completed by ALLI students transferring to Calvary University.

Biblical Ministries Worldwide (BMW); Lawrenceville, GA

To fulfill the degree requirements for the recognition of educational work performed by Calvary students under the supervision of BMW personnel for the students registered in Intercultural Studies Methods coursework at Calvary.

Blue Ridge Christian School; Kansas City, MO

To establish an agreement regarding offering college level Calvary courses to BRCS students.

Chafer Theological Seminary; Albuquerque, NM

To fulfill the requirements for the Master's degree in Bible, Calvary will accept grades and credits awarded by Chafer that have been evaluated, approved, enrolled and completed by students transferring to Calvary.

Children's Ministries Institute; Warrenton, MO

To fulfill the degree requirements for the AA in Children's Ministry, BS in Ministry Studies: Children's Ministry, or the minor in Children's Ministry, Calvary accepts grades and applies 15 credit hours awarded by the Children's Ministries Institute (CMI), for the approved CMI program, located in the Calvary catalog, in which the student was enrolled by Calvary's Registrar.

Crossworld; Kansas City, MO

To fulfill the degree requirements for the recognition of educational work performed by Calvary students under the supervision of Crossworld personnel for the students registered in Intercultural Studies Methods coursework at Calvary.

Ethnos360 Bible Institute; Jackson, MI

To fulfill the degree requirements of programs that have been approved by both Ethnos360 and Calvary. Calvary will accept grades and credits awarded by Ethnos360 Bible Institute from only those Bible and theology courses that have been evaluated, approved, enrolled and completed by Ethnos360 Bible Institute students transferring to Calvary.

Also to fulfill the degree requirements for the recognition of educational work performed by Calvary students under the supervision of Ethnos360 personnel for the students registered in Intercultural Studies Methods coursework at Calvary.

Ethnos360 Training Center; Roach, MO

This agreement allows for Calvary University to host the ETC Linguistics Program of Ethnos360 on Calvary's campus.

Faculdade Teologica Internacional, ABECAR; Moqi das Cruzes, Brazil

To authorize Calvary University to accept course credits earned at Faculdade Teologica Internacional, ABECAR, in Brazil, for the respective Bible, theology, and ministry courses approved, enrolled in, and completed by ABECAR students transferring to Calvary.

Fairfax High School; Fairfax, MO

To establish an agreement regarding offering college level Calvary courses to Fairfax students.

Front Range Bible Institute; Colorado Springs, CO

To authorize Calvary University to accept course credits earned at Front Range Bible Institute for the courses pre-approved, enrolled in, and completed by Front Range students transferring to Calvary.

Frontier School of the Bible; LaGrange, WY

To fulfill the Bible and theology requirements or elective requirements in the Associate of Arts, Bachelor of Science, Bachelor of Arts, or Bachelor of Music degrees, Calvary will accept grades and credits awarded by Frontier School of the Bible from Bible and theology courses that have been evaluated, approved, enrolled and completed by students transferring to Calvary.

Greek Bible College; Athens, Greece

To authorize students to enroll in courses of study at Greek Bible College in pursuit of approved academic programs established by Calvary and to accept grades and credits awarded by Greek Bible College for the respective courses approved, enrolled and completed by Calvary students.

Hartwell University; Austin, TX

To establish courses that Calvary will accept transfer credits awarded by Hartwell for Bible, theology, and ministry courses that have been evaluated, approved, enrolled in and completed by Hartwell students transferring to Calvary.

Liberty University, Lynchburg, VA

To provide Calvary students with opportunities to advance in their education and career objectives, Calvary students will have the opportunity to take specific Liberty University courses as “Special Student / Non-Degree seeking” applicants to then transfer such courses back to Calvary to meet degree requirements at Calvary.

Midwest Church Extension; Remington, IN

To fulfill the degree requirements for the recognition of educational work performed by Calvary students under the supervision of Midwest Church Extension personnel for the students registered in Intercultural Studies Methods coursework at Calvary.

Plaza Heights Christian Academy; Blue Springs, MO

To establish an agreement regarding offering college level Calvary courses to PHCA students.

Pyeongtaek University; Pyeongtak, South Korea

To encourage student exchanges between the Music Departments and collaborative music-related ventures such as summer music camps. Transfer credits for Calvary students studying at Pyeongtaek University are subject to existing transfer credit requirements as published in the University catalog. Credits transferred from Pyeongtaek University may not exceed 24% of the student’s program.

School of Missionary Aviation Technology; Ionia, MI

To fulfill the degree requirements for the BS PDS: Airframe & Power Plant Mechanics, Calvary recognizes 42 semester hours of credit from the School of Missionary Aviation Technology (SMAT), for completing and earning a certificate in Airframe and Power Plant Mechanics (A & P Program) from SMAT for which the student was authorized by Calvary’s Registrar to enroll in and attend.

To fulfill the degree requirements for the minor in Aviation Flight Training, Calvary recognizes 15 semester hours of credit from the School of Missionary Aviation Technology (SMAT) for completing and earning a certificate in Aviation Flight Training from SMAT for which the student was authorized by Calvary’s Registrar to enroll in and attend.

Town and Country Training Program (Rural Home Missionary Association), Morton, IL

This agreement allows Calvary University to provide contextualized education and cultural immersion experiences for students who are likely to serve in a town and country context.

Trinity College of the Bible & Theological Seminary; Evansville, IN

To establish courses that Calvary will accept transfer credits awarded by Trinity for Bible, theology, and ministry courses that have been evaluated, approved, enrolled in and completed by Trinity students transferring to Calvary.

Tyndale Theological Seminary & Bible Institute; Hurst, Texas

Calvary will accept grades and transfer credits awarded by Tyndale for Bible, theology, and ministry courses that have been evaluated, approved, enrolled in and completed by Tyndale students transferring to Calvary.

Village Missions; Dallas, OR

To fulfill the degree requirements for the recognition of educational work performed by Calvary students under the supervision of Village Missions personnel for the students registered in Intercultural Studies Methods coursework at Calvary.

Word of Life Bible Institute; Pottersville, NY

To establish institutional collaboration and partnership including (1) academic recognition of course credits earned, (2) development of collaborative academic programs, (3) establishment of reciprocal scholarship programs, (4) facilities sharing, (5) faculty sharing, and (6) a general posture of cooperation in ministry.

Education Services Agreement

US Army Training & Doctrine Command; Fort Eustis, VA

To fulfill the degree requirements for the Bachelor of Science degree - PDS: Military Science, Calvary has an Education Service Agreement with the US Army Training & Doctrine Command in which students enrolled by Calvary's Registrar for the approved Military Science program listed in the Calvary catalog attend Missouri Western University in St. Joseph, MO.



GRADUATION REQUIREMENTS

Application for Degree or Certificate

In order to graduate and participate in Commencement, an Application for Degree or Certificate is to be filed with the Registrar's Office no later than October 1st for Fall graduates and February 1st for Spring graduates.

Catalog Requirement

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment at Calvary. Students wishing to change to a more recent catalog may do so, provided they are enrolled when that catalog is in effect, and they submit a request to the Registrar. Students re-

enrolling or completing graduation requirements after being out of Calvary University for more than one year are to meet graduation requirements from the catalog in effect at the time they re-enroll, or their transfer credit is received in the Registrar's Office. By meeting the catalog requirements, a student could earn a certificate, an associate's degree, a bachelor's degree, a master's degree, or a doctoral degree from Calvary. The graduate may have a single major, a double major, or a major with a minor.



Christian Character

Calvary University places emphasis on student growth to Christian character. Character training is a part of the whole educational program, and failure to achieve an acceptable standard, as described in the *Student Handbook*, may prevent a student from graduating.

Practical Christian Ministries

Each candidate for graduation is to have successfully completed the Practical Christian Ministry requirements as outlined in the *Practical Christian Ministries Handbook*. Those who have not completed this requirement prior to Commencement will not be permitted to graduate.

Financial Obligations

All financial obligations to Calvary are to be paid before a student is issued a degree or certificate.

Credit / Program Requirements

Students are to complete all course requirements for the professional major or program of study they have selected. The distinctive of the Bachelor of Arts is that it requires 12 hours in a biblical or foreign language.

Doctrinal Understanding

Students who graduate from Calvary shall possess a foundational understanding of the Holy Scripture and Calvary's Doctrinal Statement.



Undergraduate Bible & Theology Department Graduates

Each undergraduate senior will write a statement of doctrinal beliefs (a paper of 10 single spaced typed pages). This paper should be submitted to the chair of the Bible & Theology department at least two Sessions prior to the student's graduation. The undergraduate senior will then meet with a Bible & Theology professor selected by the chair of the department to defend their statement of doctrinal beliefs the following Spring Session 1. Failure to complete this assignment will lead to a delay in graduation from Calvary University.

**Grade Point Average**

Undergraduate students - A cumulative Calvary grade point average of 2.000 or above on a 4.000 system is required to receive a degree or certificate and participate in Commencement.

Graduate and Seminary students - A cumulative grade point average of 2.500 on a 4.000 system is required to receive a degree and participate in Commencement

Doctoral students - A cumulative grade point average of 3.000 on a 4.000 system is required to receive a degree and participate in Commencement.

Commencement Participation

Commencement exercises are held annually at the conclusion of the Spring semester. Participation in these exercises is highly recommended for all graduating students. In cases of hardship in returning for Commencement, candidates who have completed all academic requirements may present a written request to the Registrar's Office to be graduated in absentia.

Students participating in Baccalaureate and Commencement exercises are to have completed all of their academic requirements prior to the date of Commencement. Students registered for classes in Summer courses may participate in the Commencement ceremony, but will not receive their diploma until courses have been satisfactorily completed. Any credit to be transferred to Calvary (including distance education courses) from other institutions granting college-



level academic credit are to be completed and official transcripts received by the Registrar's Office no later than the Wednesday prior to Commencement. Students who need to transfer a significant number of hours from other institutions to achieve a major or minor requirement are advised to schedule these courses beginning in their sophomore year so as not to delay graduation.

Candidates who have not completed their degree requirements as specified above will not be permitted to participate in the Commencement exercises. Candidates who fail a needed course during the semester of Commencement will not be permitted to participate in that Commencement. Students not satisfying these requirements will have to wait and participate in the Commencement exercises following the completion of their degree requirements. Diplomas will be delivered when all graduation and financial obligations have been met.

Graduation Recognition

Honors

Meritorious work toward the one-year certificates, associate, baccalaureate graduate, and seminary degrees receives recognition at Awards Ceremony and Commencement as follows:

Undergraduate students:

- Graduation with Honors - 3.500 – 3.649 Cumulative GPA
- Graduation with High Honors - 3.650 – 3.799 Cumulative GPA
- Graduation with Highest Honors - 3.800 – 4.000 Cumulative GPA

Graduate & Seminary students:

- Graduation with Honors - 3.700 – 3.799 Cumulative GPA
- Graduation with High Honors - 3.800 – 3.899 Cumulative GPA
- Graduation with Highest Honors - 3.900 – 4.000 Cumulative GPA

All work applied toward meeting degree requirements, including transfer work, is considered in figuring the grade point average (GPA) for graduation honors. This combined grade point average, however, may not exceed the cumulative GPA earned at Calvary. Transfer students must have earned at least 32 credit hours at Calvary with a minimum grade point average of 3.500 to qualify for honors recognition.



Awards

The following awards are given annually to honor qualified students:

Academic Major Awards

Christian Leadership Awards

Spencer Athletic Award

Excellence in Missions Award

Delta Epsilon Chi Honor Society

Who's Who at Calvary University

Zondervan Greek & Hebrew Awards

WITHDRAWAL FROM SCHOOL

Withdrawal during the semester is generally inadvisable. However, unavoidable circumstances occasionally make it necessary. The matter should be discussed with the student's Academic Advisor, the Vice President of Student Affairs, or the Student Deans. There are two types of withdrawal: Official and Unofficial.

Official Withdrawal:

To qualify as an official withdrawal, a student must provide notice of his/her intent to withdraw. This is done by providing oral or written notification to the Registrar's Office, or by visiting the Registrar's Office in person.

Regardless of how the process starts, a student must obtain a withdrawal form from the Advisor's or Registrar's Office. An official withdrawal is not completed until a student receives clearance signatures (Student Affairs Office, the student's Academic Advisor, the Library, the Cashier, and the Financial Aid Office), signs and dates the form, and returns it to the Registrar's Office.

All pertinent school regulations are binding until withdrawal procedures have been completed. Besides signing the withdrawal form, each office may have other requirements of a student. For example, the Financial Aid Office: Title IV consequences of the withdrawal or an Exit Interview; Library: books to return or fines; Cashier: student's account, etc.

An expulsion from school is normally an official withdrawal, and those procedures are followed and completed by both the administration and the student.

Unofficial Withdrawal:

An unofficial withdrawal is initiated and completed by the Administration and occurs when a student:

- Who, after having started classes, leaves school without providing notification of his/her intent to withdraw, and who did not earn a passing grade in any course that spans the semester.
- Who, after having started classes, provides notification but leaves school without completing the withdrawal process.
- Who, after having started classes, is expelled but leaves school without completing the withdrawal process.
- Who registered for classes but did not start one or more of them; this might not be a complete withdrawal from Calvary.

Military Personnel

Military personnel who are activated and/or deployed will be granted a "Leave of Absence" with conditions established on a case-by-case basis,

depending on their deployment circumstances. Military spouses and dependents may apply for a standard "Leave of Absence."

Leave of Absence

When a student needs to withdraw from classes for a short period of time, a "Leave of Absence" status may be granted to the student. A "Leave of Absence" is issued only upon approval and for extenuating circumstances (family sickness, personal medical emergency, financial emergency, etc.) which requires a student to be out of class for up to 180 days in a 12-month period. Students not returning within the 180-day period will be issued a "WF" grade for all classes having the "LA" designation. They will also be considered withdrawn from the university.

Students applying for a leave of absence must:

- Obtain a "Student Request for Leave of Absence" form from the Registrar's Office and follow the instructions attached to the form.
- Submit their request to the Registrar's Office.

Readmission Procedure

Students who do not maintain continuous enrollment in the University are required to apply for readmission through the Admissions Office. Students not enrolled for more than one year are required to meet graduation requirements from the catalog in effect at the time they re-enroll.

ADDITIONAL DEGREES

Second Bachelor's Degree Program

Students who have already received a bachelor's degree from Calvary University or from another regionally accredited institution can broaden their education by earning a second bachelor's degree with a different major. However, students may not earn a second bachelor's degree with a double major. Students may not obtain an academic minor in the second degree. Specific details include:

- A student must have received a four- or five-year bachelor's degree from a regionally accredited institution to be eligible to begin a second bachelor's degree.
- The student must have a minimum grade point average of 2.5 (where A = 4.0) in the last 60 semester hours of their first baccalaureate degree work.
- The student must complete at least 30 credits in his/her major subject area in residence at Calvary University (these hours may not be transferred from another institution) plus any additional courses necessary to qualify a student for a bachelor's degree at Calvary. The combined credit in both degrees must add up to at least 150 credits.
- The subject area of the second degree must be significantly different from the first.

- Students must complete all requirements for the major. If any of these requirements were satisfied in the previous degree, the remainder necessary to complete the minimum 30 credits of new courses should be satisfied with courses related to the major. For purposes of determining what major requirements apply to a given student, the applicable date is the date the student started coursework at Calvary after being admitted into the second undergraduate degree program. A minimum grade point average of 2.0 in all courses taken at Calvary is required for graduation.
- The proposed program must be approved by the Academic Curriculum Committee (ACC) and the appropriate faculty advisor.

To qualify for academic honors in a second bachelor's degree, the student must complete at least 45 new credits at Calvary with the requisite grade point average.

All students need to be aware of what is entailed in a second bachelor's degree. Before beginning work or considering options toward a second degree, each student should consult an academic advisor. Advisors will be glad to explain the requirements for a second bachelor's degree and clarify its limitations.

Second Master's Degree Program

A student may earn more than one Graduate degree at Calvary. Both degrees should not be taken concurrently, however. Transfer credits are limited to 25% of the program. Course substitutions and transfer credits will be reviewed on a case-by-case basis to determine which credits may apply. Required courses must be completed in each degree. Any questions regarding this policy may be referred to the Academic Curriculum Committee (ACC).

Adding a Minor after Graduation

A student may earn a minor from Calvary after graduation with the following limitations:

- The student would be re-admitted as a Non-Degree seeking student.
- The student would not receive any Financial Aid for the minor being pursued.
- The student would not participate in another graduation exercise for the new minor.
- A new diploma would not be issued.



ACADEMIC RECORDS

Academic Transcript

An academic record or transcript is kept for each student in the Registrar's Office. All grades earned by the student at Calvary are posted on the student's academic transcript. The academic transcript also shows the credits transferred from other colleges that apply toward meeting the student's degree requirements at Calvary and for some bachelor's degree students, credit earned through portfolio assessment. Credits from other colleges that do not meet Calvary's degree requirements are not posted.

At the end of each semester, the courses for which the student officially enrolled at Calvary, the grades earned, and the grade point average are recorded. Only courses dropped during the first week of a semester are omitted. Cumulative hours attempted and earned at Calvary as well as the cumulative Calvary grade point average are listed following each semester's listing of courses and grades.

Academic Records are maintained forever and Transcript requests are maintained for a minimum of three years.



Transcript Requests

Federal law requires that all transcript requests be made in writing and signed by the student. Transcript Request Forms are available in the Registrar's Office or can be downloaded from the Calvary website (www.calvary.edu). Requests submitted by FAX are acceptable if they bear the student's signature and include payment information to cover the fee.



A fee of \$5.00 is charged each time an academic transcript (official or unofficial) is requested from Calvary. Payment must accompany the request. Official transcripts bearing Calvary's seal are sent directly to the institution or organization designated by the student. Faxed transcripts are not considered as official by Calvary University or by most institutions or organizations receiving them. Only unofficial transcripts are issued to students. Transcripts are issued in their entirety, and no partial transcript will be issued.

Current students have access to prior grade reports through the online registration system. The system is password protected and available to all students who are not on either Business or Academic hold. These reports do not fulfill the requirement of an official transcript. The Registrar's Office can supply

students with a verification of enrollment letter which will provide needed information for family insurance companies (health and auto).

Requests for transcripts should be sent well before the date that they are due to other institutions or organizations. The Registrar's Office attempts to mail transcripts within two business days of the date they are received. Reception of transcripts by receiving parties depends upon the accuracy of information found on the request form, the handling of mail by the receiving institution or organization, and the accuracy of payment information received by the Registrar's Office. Incorrect information will produce delays.

APPEAL PROCESS

Appeals for exceptions to academic policies and regulations are to be submitted in writing to the Academic Office for consideration. The Academic Office will direct the appeal to the proper office for review and/or feedback about any additional forms or information needed.



PROGRAMS OF STUDY

Undergraduate Programs

MICROCREDENTIALS..... 1012

ONE-YEAR CERTIFICATE CONCENTRATIONS..... 1012

ASSOCIATES DEGREES..... 1012

BACHELOR’S DEGREES 1012

MINORS OFFERED 1034

Graduate Programs

FIVE-YEAR ACCELERATED DEGREE OPTION..... 1034

MASTER OF SCIENCE DEGREES 1034

Seminary Programs

SEMINARY MICROCREDENTIALS 1045

FIVE-YEAR ACCELERATED DEGREE OPTIONS 1045

MASTER OF ARTS DEGREES..... 1045

MASTER OF DIVINITY DEGREES..... 1045

DOCTOR OF PHILOSOPHY DEGREE 1045



UNDERGRADUATE ACADEMIC DEPARTMENTS

Emphasis on the Bible is a distinctive of Calvary. All Calvary baccalaureate degrees include a major in Biblical Studies as well as the selected professional major.

MICROCREDENTIALS

Bible	Corporate Culture
Ministry Leadership	Systematic Theology
Basic Homiletics	Elder Ministry Preparation

ONE-YEAR CERTIFICATE CONCENTRATIONS

Bible Track	Life Track	Worship Arts
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ASSOCIATES DEGREES**Ministry Studies**

Bible & Theology Track	General Ministry Track
Children's Ministry Track	Worship Arts Track

BACHELOR'S DEGREES**Bible & Theology****Biblical Counseling****Business Administration**

Entrepreneurship	Outdoor Adventure Leadership
Marketing	Sports Management
Organizational Leadership & Management	

Education ***Elementary**

Middle School – Language Arts	Secondary – English
Middle School – Social Science	Secondary – Social Science
Middle School – Speech & Theatre	Secondary – Speech & Theatre

** Non-certification options are also available. (See p. 133)*

Interdisciplinary Studies*(formed by combining two of the following minors)*

Aviation Flight Training (PDS)	English Literature
Bible & Theology	Intercultural Studies
Biblical Counseling	Math
Biblical Psychology	Music
Biology	Outdoor Adventure Leadership
Business Administration	Pastoral Ministry
Chemistry	Political Science (PDS)
Children's Ministry	TESOL
English - Creative Writing	Theatre Arts
Youth Ministry	

Ministry Studies

Children's Ministry	Pastoral Ministry (B.A.)
Intercultural Studies	Pastoral Ministry (B.S.)
Ministry Studies	Youth Ministry
Youth Ministry – Worship Arts	

Music

Music Education – K-12 Vocal	Worship Arts – Worship Minister
Worship Arts – Contemporary Christian Music	Worship Arts – Worship Performance

Professional Directed Studies [PDS]

Accounting	Environmental Safety & Risk Management
Airframe & Power Plant Mechanics	Graphic Design
Art	History
Biology	Human Development & Family Science
Chemistry	Kinesiology - Exercise Science
Communication Studies	Kinesiology - Pre-Occupational Therapy
Computer Information Systems & Analytics	Kinesiology - Pre-Physical Therapy
Computer Science	Mathematics
Criminal Justice	Military Science
Crisis & Disaster Management	Modern Languages – Spanish
Digital Media	Political Science
Engineering Design Technology-Civil & Architectural Design Technology	Public Relations & Strategic Communications
Engineering Technology-Management	Social Work
English	Sociology

MINORS OFFERED

(See Interdisciplinary Section for information)

Aviation Flight Training (PDS)

Bible & Theology

Biblical Counseling

Biblical Psychology

Biology

Business Administration

Chemistry

Children's Ministry

English - Creative Writing

English Literature

Intercultural Studies

Math

Ministry Studies

Music

Outdoor Adventure Leadership

Pastoral Ministry

Political Science (PDS)

TESOL

Theatre Arts

Youth Ministry



GRADUATE ACADEMIC DEPARTMENTS

FIVE-YEAR ACCELERATED DEGREE OPTION

**Bachelor of Science in Business Administration
& Master of Science in Organization Development**

MASTER OF SCIENCE DEGREES

Education

Christian Education

Curriculum & Instruction

Educational Administration & Leadership

Elementary Education

Organization Development

SEMINARY ACADEMIC DEPARTMENTS

SEMINARY MICROCREDENTIALS

Advanced Homiletics Basic Hebrew Proficiency Basic Greek Proficiency

FIVE-YEAR ACCELERATED DEGREE OPTIONS

Bachelor of Arts in Bible & Theology
& Master of Divinity

Bachelor of Science in Biblical Counseling
& Master of Arts in Biblical Counseling

MASTER OF ARTS DEGREES

Bible & Theology

Biblical Counseling

MASTER OF DIVINITY DEGREES

General Ministry

Pastoral Ministry

Intercultural Studies

DOCTOR OF PHILOSOPHY DEGREE

Bible & Theology



UNDERGRADUATE PROGRAMS

BIBLE AND THEOLOGY DEPARTMENT..... 1067

BIBLICAL COUNSELING DEPARTMENT 1123

BUSINESS ADMINISTRATION DEPARTMENT 1167

EDUCATION DEPARTMENT 1289

ENGLISH DEPARTMENT 170

GENERAL STUDIES DEPARTMENT..... 1722

MINISTRY STUDIES DEPARTMENT..... 1766

MUSIC DEPARTMENT 200

PROFESSIONAL DIRECTED STUDIES [PDS] DEPARTMENT 2165

THEATRE ARTS DEPARTMENT 2209

INTERDISCIPLINARY STUDIES 2221



BIBLE AND THEOLOGY DEPARTMENT

Department Chair: Dr. Gary Gromacki, B.A., Th.M., D.Min., Ph.D.

Undergraduate Program Director: Mr. Ian Bacon, B.S., M.Div., Ph.D.

Description:

The Bible and Theology Department provides instruction in the Word of God, the tools necessary for personal study of that Word, the biblical philosophy which provides a solid foundation for living, and the scriptural motivation to put into practice scriptural standards and precepts.



Programs:

- Bible & Theology,
Baccalaureate Degree
- Bible & Theology ,
Baccalaureate Degree & Master of Divinity Degree – Accelerated Degree
Option
(see *Five-Year Accelerated Degree Options*)
- Bible Track,
One-Year Certificate
- Life Track,
One-Year Certificate
- Microcredentials in Bible and Systematic Theology

Teaching Faculty:

Dr. Gary Gromacki, Mr. Ian Bacon, Dr. Mike Dodds, Dr. Luther Smith, Mr. Joel Williamson, and other Adjunct Faculty

Job Opportunities:

Senior Pastor, Youth Pastor, Missionary, Christian Education, Non-Government Organization Leader, Church Planter, Inner-City Ministry, International Business, Seminary student (Master's & Doctors)

Objectives:

The Bible & Theology program seeks to prepare students to:

- Acquire basic biblical and theological facts as a foundation for meditation, teaching, and further study.
- Analyze, interpret, and apply biblical passages in a continuing commitment to personal Bible study.
- Understand Scripture as the ultimate authority for their worldview and lifestyle.

- Possess a knowledge and understanding of God and His Word that will enhance and maintain a lifetime of close, personal, and obedient relationship with Christ and His Church.
- Acquire a solid educational foundation to pursue graduate or seminary studies.

Program Learning Objectives:

Students will be able to:

- Practice the inductive method of Bible study and execute exegetical analysis on Scripture based on a literal, grammatical, and historical hermeneutic.
- Explain the themes, purposes, and outlines of the 66 books of the Bible.
- Define and defend the major doctrines of Christianity.
- Critically evaluate different interpretative issues in Bible and Theology.
- Articulate the biblical worldview and live as servant-leaders in the church and in the world.

BIBLE & THEOLOGY

Bachelor of Science Degree

Total Hours: 126

BIBLICAL EDUCATION – 30 Hours		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

GENERAL EDUCATION – 36 Hours		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3

EN113	College Composition II	3
COM220	Oral Communication	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
EN201, EN212, EN213		3
Choose 1:	History	
HP221; HP222; HP232; HP238		3
History		
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223; SS237; SS245; SS248; SS249; SS324		3
Total Hours		36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Major		
BI459	Advanced Hermeneutics	3
MS237	Teaching the Bible	3
RP341	Ethics	2
TH346	Apologetics	3
TH440	Contemporary Theology	2
BI499	Doctrinal Statement	0
Choose 1:	Elective	
COM333	Biblical Communication for Women	3
PM331	Expository Preaching I (for Men)	3
Take 3:	Great Christian Thinkers	

RP445	Great Christian Thinkers I	1
RP445	Great Christian Thinkers II	1
RP445	Great Christian Thinkers III	1
Bible & Theology Electives		16
Open Electives		22
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

BIBLE & THEOLOGY

Bachelor of Arts Degree

Total Hours: 126

To receive a Bachelor of Arts Degree, the student must take at least 12 hours of Biblical Languages in Greek and/or Hebrew for their Bible & Theology Electives or Open Electives.

*Biblical Languages Emphasis

A student majoring in Bible and Theology may declare an emphasis in Biblical Languages. This emphasis fulfills the requirement for the Bachelor of Arts Degree.

1. The student must take sixteen hours of languages.
2. Six of the sixteen hours must be a sequence of either:
 Greek I (3 hours) & Greek II (3 hours)
 OR
 Hebrew I (3 hours) & Hebrew II (3 hours)
3. The remaining hours are language electives.
4. It is strongly suggested that the student focus on either Greek or Hebrew.



BIBLE TRACK
One-Year Certificate

Total Hours: 33

GENERAL EDUCATION – 1 Hour		
Course #	Course Name	Hours
Required Core Course (2 Hours)		
GE101	College Life Seminar	2
Total Hours		2

BIBLICAL EDUCATION – 31 Hours		
Bible & Theology (16 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI224	John	3
RP100	Developing a Biblical Worldview	1
Choose 1:	TH220, TH221, TH222	3
Bible & Theology Electives		15
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		33

LIFE TRACK
One-Year Certificate

Total Hours: 33

GENERAL EDUCATION – 2 Hours		
Course #	Course Name	Hours
Required Core Course (2 Hour)		
GE101	Warrior Seminar	2
Total Hours		2

BIBLICAL EDUCATION – 31 Hours		
Bible & Theology (16 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3

BI224	John	3
RP100	Developing a Biblical Worldview	1
Choose 1:	TH220, TH221, TH222	3
Open Electives		15
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		32

BIBLE MICROCREDENTIAL

Total Hours: 9

BIBLE		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Total Hours		9

SYSTEMATIC THEOLOGY MICROCREDENTIAL

Total Hours: 9

SYSTEMATIC THEOLOGY		
Course #	Course Name	Hours
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		9

***BIBLE & THEOLOGY, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of courses.



BIBLICAL COUNSELING DEPARTMENT

Department Chair: Dr. Luther Smith, B.A., M.A., Psy.D.

Description:

The Biblical Counseling Department exists to train Counseling majors and other students to be able to serve as lay counselors or staff counselors in their church or in other counseling ministries according to a consistently biblical worldview. The department also exists to enhance the training of pastoral, youth ministry, children's ministry, and intercultural majors, as well as to prepare students for further studies in Biblical Counseling at the Seminary and graduate level.



Philosophy of Counseling:

Calvary believes and maintains that the revelation contained in the Scriptures concerning God, man, and man's problems and their solution is the only adequate foundation on which to build a counseling model that is totally Christian. Therefore, the College teaches and practices a counseling approach and methodology which grows out of biblical principles regarding human growth and development, behavioral changes, and problem-solving. Biblical counseling is understood to be and is practiced in a context of Christian ministry.

Programs:

- Biblical Counseling, Baccalaureate Degree
- Biblical Counseling, Baccalaureate Degree & Master's Degree – Accelerated Degree Option

(see Five-Year Degree Options)

Teaching Faculty:

Dr. Luther Smith, Jan Larkins, and other Adjunct Faculty

Job Opportunities:

Establishing a Biblical Counseling Center in the Local Church, Biblical Counselor, Counseling or Staff for a Para-church ministry or organization, Supplemental Counselor for Pastor/Youth Pastor/Missionaries, Working for Non-profit organization, Associate Pastor of Biblical Counseling, Victim's advocate, Residential Specialist for victims of abuse or human trafficking

Objectives:

The Biblical Counseling program seeks to prepare students to:

- Articulate a biblical philosophy of counseling.
- Demonstrate Christian character qualities necessary for a Biblical counseling ministry.
- Possess a basic knowledge of the counseling process.
- Identify people problems.
- Help the student develop communication skills needed for counseling one-on-one and in small group situations.

Program Learning Objectives:

Students will be able to:

- Identify and explain different counseling perspectives in contrast to the Biblical worldview. Contrast different counseling theories and models to the biblical worldview.
- Formulate a Biblical philosophy of Counseling.
- Practice communication skills needed for biblical counseling.
- Examine the counselee's problems and evaluate solutions from a biblical worldview.
- Integrate their biblical knowledge with their counseling methodology and practice.
- Synthesize information in biblical counseling to prepare students for the Master's level.

Internship and Project:

An internship or project may begin after a student has completed their junior year and has 15 hours in the Professional Education courses. Admission by permission of the Biblical Counseling Department Chair.

BIBLICAL COUNSELING Bachelor of Science Degree

Total Hours: 126

BIBLICAL EDUCATION – 30 Hours		
Bible (18 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
Choose 1:		
BI224	John OR	3
BI334	Romans	3
BI / BT / TH Elective (3 Hours)		
		3
Theology (12 Hours)		

TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	30
GENERAL EDUCATION – 36 Hours		
Communications (9 Hours)		
Course #	Course Name	Hours
EN112	College Composition I	3
EN113	College Composition II	3
Choose 1:	Elective (3 Hours)	
	COM220; COM230; COM333	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation <i>OR</i>	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
SS324	Human Growth & Development	3
	Total Hours	36
PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Major (39 Hours)		

CO244	Introduction to Biblical Counseling	3
CO245	History of Psychological Systems	3
CO246	Theological Foundations of Biblical Counseling	3
CO340	Biblical Counseling of Youth	3
CO345	Marriage & Family Counseling	3
CO432	Crisis Counseling	3
CO449	Senior Counseling Project	3
CO453	Senior Counseling Internship	3
RP343	Ethics in Biblical Counseling	3
SS249	Conflict Resolution	3
Choose 3: Biblical Counseling Electives		
CO247	Counseling Cross Culturally	3
CO342	Developing a Biblical Counseling Center	3
CO347	Counseling Non-Traditional Families	3
CO348	Counseling Troubling Emotions	3
CO436	Death, Dying, & Grief Counseling	3
Open Electives		18
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

***BIBLICAL COUNSELING, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of courses.

Note: Counseling courses transferred from other academic institutions may or may not transfer for Calvary Biblical Counseling courses. They may transfer as electives. When such cases arise, the Biblical Counseling Program department chair will be consulted.



BUSINESS ADMINISTRATION DEPARTMENT

Department Chair: Dr. Germaine Washington, A.S., B.S., M.B.A., D.M.

Description:

The Calvary University Business Administration Program promotes professional development and growth by preparing organizational leaders to manage with a servant's heart in the church and in the world according to the biblical worldview.



Programs:

- Business Administration, Baccalaureate Degree
 - Entrepreneurship
 - Marketing
 - Organizational Leadership & Management
 - Outdoor Adventure Leadership
 - Sports Management
- Business Administration, Baccalaureate Degree & Organization Development, Master's Degree – Accelerated Degree Option (*see Five-Year Degree Options*)
 - Entrepreneurship
 - Marketing
 - Organizational Leadership & Management
 - Outdoor Adventure Leadership
 - Sports Management
- Microcredential in Corporate Culture

Teaching Faculty:

Dr. Germaine Washington, Tressa Barnes, Allen Prodoehl, and other Adjunct Faculty

Job Opportunities:

Office Manager, Store/Franchise Management, Marketing Analyst/Operations Manager, Business Developer, Operations/Recruitment Manager, Ministry Leader, Human Resource Manager, Sales & Retail, Private Business Owner, Office Administrator, Business Administration Adjunct Professor, Global Operations Manager, Executive Director, Clinical Operations Manager, Customer Service Manager, Product Management Analyst, Data Analyst, Organizational Change Management, Insurance Operations Manager, Asset Management, Chief Financial Officer, Financial Director, Corporate Controller, Financial Analyst, Compliance Officer, Credit Analysis Manager, Assistant/Head Coach, Athletic Director, Sports Marketing Coordinator/Director, Sports Information Director, Sport Facility Administrator, Gym Management, Sports/Recreation Store Manager, Recreational Sports Director, Athletic Supervisor for gyms and facilities, Athletic Academic Advising, NCAA Sport Compliance Officer, Event Sales Manager, Health & Wellness Manager, Camp/Conference Center Director, Program/Recreation Director, Environmental education Instructor, Guest Services Director, Foreign Missionary Camp

Director, Foreign Trekking Guide, Wilderness/Adventure Guide, Swift Water Guide, Conservation Corp Crew Leader

Objectives:

The Business Administration program seeks to prepare students to:

- Develop management and leadership skills based on a biblical foundation.
- Practice effective business management in accordance with best practices in an operational environment.
- Acquire the capacity for effective strategic planning, successful conflict management, and sound decision-making processes through engagement, mentorship, and humility.

Program Learning Objectives:

- Provide opportunities for students to comprehend crucial differences between biblical administration and other systems through a foundational knowledge of the Holy Scriptures.
- Inspire a continual personal relationship with the living God by seeking and obeying His will and by applying business administration skills in the local church and in secular organizations.
- Guide use of Calvary's doctrinal statement as a foundation for administrative strategies through practical application assignments.
- Acquire and exercise managerial skills that make a strong impact on today's organizations.
- Make use of experiential learning approach to incorporate management/leadership best practices.
- Attain essential knowledge of strategic planning and strong decision-making skills to enhance an ethical business environment.

BUSINESS ADMINISTRATION - ENTREPRENEURSHIP

Bachelor of Science Degree

Total Hours: 126

BIBLICAL EDUCATION – 21 Hours		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		

<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301 #	Organization Communications	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>	Fine Arts	
MU110	Music Appreciation <i>OR</i>	3
TA341	Christ & Creativity	3
<i>Choose 1:</i>	Literature	
	EN201, EN212, EN213	3
<i>Choose 1:</i>	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
Mathematics		
BU305 #	Business Statistics	3
<i>Choose 1 set:</i>	Science (5 Hours – Class + Lab)	
		5
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
SS231 #	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 69 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions	3
<u>Business Administration Core (39 Hours)</u>		
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU235	Organizational Behavior *	3
BU315	Business Law & Ethics	3
BU324	Business Finance	3
BU332	Human Resource Management	3

BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU438	Production & Operations Management	3
BU449	Senior Project	3
Entrepreneurship Track (12 Hours)		
BU220	Introduction to Entrepreneurship	3
BU221	Emotional Intelligence	3
BU323	Strategic Management	3
BU435	Growth Enterprise: Strategy & Planning	3
Open Electives (15 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

BUSINESS ADMINISTRATION - MARKETING

Bachelor of Science Degree

Total Hours: 126

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3

EN113	College Composition II	3
BU301 #	Organization Communications	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
BU305 #	Business Statistics	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
SS231 #	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 69 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Business Administration Core (39 Hours)		
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU235	Organizational Behavior *	3
BU315	Business Law & Ethics	3
BU324	Business Finance	3
BU332	Human Resource Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3

BU438	Production & Operations Management	3
BU449	Senior Project	3
Marketing Track (12 Hours)		
BU303	Media Marketing for Sports & Business	3
BU334	Non-Profit Marketing	3
BU343	Organizational Marketing & Sales	3
BU430	Marketing Research	3
Open Electives (15 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

**BUSINESS ADMINISTRATION –
ORGANIZATIONAL LEADERSHIP & MANAGEMENT**
Bachelor of Science Degree

Total Hours: 126

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3

EN113	College Composition II	3
BU301 #	Organization Communications	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
BU305 #	Business Statistics	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
SS231 #	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 69 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Business Administration Core (39 Hours)		
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU235	Organizational Behavior *	3
BU315	Business Law & Ethics	3
BU324	Business Finance	3
BU332	Human Resource Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3

BU438	Production & Operations Management	3
BU449	Senior Project	3
Organizational Leadership / Management Track (12 Hours)		
BU221	Emotional Intelligence	3
BU405	Teams & the Work Process	3
BU433	Case Studies in Leadership	3
BU446	Leading & Managing	3
Open Electives (15 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

**BUSINESS ADMINISTRATION –
OUTDOOR ADVENTURE LEADERSHIP**
Bachelor of Science Degree

Total Hours: 126

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3

EN113	College Composition II	3
BU301 #	Organization Communications	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
BU305 #	Business Statistics	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
SS231 #	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 69 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Business Administration Core (39 Hours)		
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU235	Organizational Behavior *	3
BU315	Business Law & Ethics	3
BU324	Business Finance	3
BU332	Human Resource Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3

BU438	Production & Operations Management	3
BU449	Senior Project	3
Outdoor Adventure Leadership Track (12 Hours)		
OAL210	Managing & Admin of Outdoor Programs	3
OAL300	Leadership Camping Skills	3
OAL310	Facilitation of Recreational Leadership	3
OAL400	Formative Assessment	3
Open Electives (15 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

BUSINESS ADMINISTRATION – SPORTS MANAGEMENT

Bachelor of Science Degree

Total Hours: 126

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3

BU301 #	Organization Communications	3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
BU305 #	Business Statistics	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
SS231 #	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 69 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Business Administration Core (39 Hours)		
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU235	Organizational Behavior *	3
BU315	Business Law & Ethics	3
BU324	Business Finance	3
BU332	Human Resource Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU438	Production & Operations Management	3

BU449	Senior Project	3
Sports Management Track (15 Hours)		
SM210	Sports Psychology	3
SM202	The Theory & Practice of Coaching	3
SM301	Administration of Sports & Athletics	3
SM303	Media Marketing for Sports & Business	3
SM401	Sports Law & Ethics	3
Open Electives (12 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

** Indicates Interdisciplinary Bible course*

Course also fulfills professional requirements for degree

CORPORATE CULTURE MICROCREDENTIAL

Total Hours: 12

<u>CORPORATE CULTURE</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BU221	Emotional Intelligence	3
BU315	Business Law & Ethics	3
BU332	Human Resource Management	3
SS249	Conflict Resolution	3
	Total Hours	12

*BUSINESS ADMINISTRATION, MINOR

Total Hours - 21 hours

See Interdisciplinary Studies for list of courses.

EDUCATION DEPARTMENT

Department Chair: Dr. Karen Hange, B.S., M.A., Ed.D.

Description:

Calvary University has been preparing educators for over 60 years with almost 600 graduates who have served in Christian schools, private schools, international/mission schools and public schools. In 2010, the Education Department at Calvary University began offering Missouri State Certification which has expanded its sphere of impact! God has used this program to supply qualified teachers for schools all over the world.



Mission:

The mission of the Education Department is to prepare highly effective teacher candidates who are capable of meeting the diverse learning needs of students in the 21st century classroom.

Programs:

Calvary University Educator Preparation Programs have been approved by the Missouri State Board of Education in the following certification areas:

Baccalaureate Degrees

- Elementary (Grades 1-6)
- English Language Learner (K-12) (*Add-On Certification*)
- Middle School (Grades 5-9) – Language Arts
- Middle School (Grades 5-9) – Social Sciences
- Middle School (Grades 5-9) – Speech & Theatre
- Secondary (Grades 9-12) – English
- Secondary (Grades 9-12) – Social Sciences
- Secondary (Grades 9-12) – Speech & Theatre
- Music Education: Vocal (Grades K-12)

(see Music Department guidelines)

Successful completion of one of these Educator Preparation Programs will position the student to be eligible to apply for Missouri State Teacher Certification and Association of Christian Schools International (ACSI) certification.

Faculty:

Dr. Karen Hange, Dr. Tim Hange, Mrs. Jamie Franz, and other adjunct Faculty.

Job Opportunities:

Elementary or Secondary Classroom teacher, Principal, Vice Principal, After-School Care Program Director, Camp Counselor/Director, Corporate Trainer, Curriculum Representative/Sales, Educational Consultant, Instructional Designer, Early Childhood Director, Tutoring, Recreation/Activity Director as well as other occupations that work with young people.

Objectives:

The Education Department seeks to:

- Deliver instruction for teacher candidates to develop and refine a biblical philosophy of education formed through a foundational understanding of the Scripture.
- Provide teacher candidates with the content knowledge and pedagogical skills necessary to teach students in the 21st century.
- Arrange multiple opportunities for teacher candidates to practice and develop their professional and pedagogical skills through practice teaching sessions in the university classroom, field experiences, and student teaching.
- Value human diversity and provide instructional opportunities to practice analyzing and evaluating different points of view while learning to relate to others in the places in which they live, work, and serve.
- Equip students to utilize formative and summative assessment strategies to evaluate academic progress and implement instructional technology strategies to improve learning outcomes.
- Furnish teacher candidates with the information, resources and support necessary to achieve the Missouri state standards for teacher certification and complete required steps and assessments throughout the program.

**Program Learning Outcomes:**

Students will be able to:

- Compose a Biblical Philosophy of Education.
- Demonstrate mastery of content knowledge aligned with their certification area.
- Create lesson plans and unit plans that implement curriculum development strategies and instructional approaches utilizing a variety of resources to

encourage students' critical thinking, problem-solving, and performance skills while considering differentiated strategies to support all learners.

- Demonstrate effective pedagogical skills.
- Articulate how various philosophies of individual and group motivation and behavior can be applied to create learning environments that encourage active engagement in learning, positive social interaction and constructive self-management.
- Demonstrate knowledge of effective formative and summative assessment strategies to evaluate learners' academic progress.
- Complete all the appropriate requirements and assessments throughout the degree program.

Teacher Education Departmental Theme Statement:

The Education Department at Calvary promotes the development of teachers within a distinctly Christian environment grounded in a Biblical philosophy of education. The program emphasizes pedagogical skills, differentiated learning, diversity appreciation, instructional technology and a search for truth while setting standards for professionalism and character for each teacher candidate. Students should graduate with a desire to be lifelong learners and servant leaders.

Guidelines for Education Majors Seeking State Certification

Completing a major in Education requires two sets of specifications: (1) completion of the degree, and (2) meeting Missouri certification requirements. A student can declare the major at any time, but in order to enroll in upper division education coursework, the student must first be admitted to the Educator Preparation Program. Declaration of a major DOES NOT constitute admission to the teacher education program.

Admission to the Educator Preparation Program:

- Application to an Educator Preparation Program (EPP) is a requirement of the State of Missouri. Application forms for admission to the EPP may be obtained from the Education Department Chair or CANVAS.
- At the time of application, the Education major must meet multiple standards for admission including grade point average requirements, Missouri state examination requirements, and Calvary Education Department requirements. Further information on the application/admission process and specific requirements can be found in the EPP student Handbook.
- Students may not enroll in 300-level education coursework until they are admitted to the Educator Preparation Program. Students who fail to complete all requirements for certification within a seven-year period must re-apply for admission under the policies and regulations that are in effect at the time of the new application.

Transfer Students / Change of Majors:

The Educator Preparation Program is a professional organization regulated by the Missouri Department of Elementary and Secondary Education (DESE) in addition to the policies of the Education Department and Calvary University.

Historically, DESE has set rigorous academic standards and requirements for teacher certification. As a result, Calvary University has structured the Teacher Education program requirements to maintain high standards both academically and professionally to set our students up for success in their future educational endeavors. Education majors must work closely with their academic advisors and Calvary's Certification Officer.

Students who transfer into or change their major to an Educator Preparation Program will often need one or more additional semesters beyond a traditional course of study to complete the program.

Coursework completed at other institutions will be considered on an individual basis. Decisions regarding transfer credit will be made based on alignment with the current standards of Calvary's Educator Preparation Program. The majority of coursework for each program must be completed at Calvary, especially in the areas of Field and Clinical Experiences.

General Requirements for Teacher Certification Programs:

All education majors must meet the General Education and Bible Education requirements of Calvary University. In addition, the students must meet the following certification requirements:

- Elementary Education (Grades 1-6) students must satisfactorily complete content courses related to the elementary curriculum consistent with Missouri certification requirements. Additional information on current requirements can be found in the EPP Student Handbook.
- All education majors must demonstrate competence in English composition and research. They are required to satisfactorily complete GE101 Warrior Seminar; EN112 College Composition I, and EN113 College Composition II or the equivalent. If the student does not demonstrate writing competence, the department will require the student to seek assistance from The Clark Academic Center.
- All education majors must demonstrate competence in oral communication. This requirement is met by completing COM220 Oral Communications or the equivalent. The student must continue to show strong oral presentation skills in education coursework. If the student does not display these skills, the student will work with the Clark Academic Center and the Department Chair to develop proficiency in oral communication.
- All education majors must demonstrate competence in basic mathematical operations. In addition to completing the General Education requirements for mathematics, the student must exhibit continued mathematical skills in



education coursework. If a student does not show these competencies, the student will work with the Clark Academic Center and the Department Chair to develop proficiency in mathematical concepts.

- State monitoring of the Education Preparation Program requires that all Teacher Education majors meet rigorous qualifications and maintain high academic and professional standards.

International students interested in Teacher Education:

- International students are allowed to complete an undergraduate degree in Education.
- International students are allowed to be certified in the state of Missouri.
- Students must have a social security number (SSN) to apply for a Missouri teaching certificate.
- Students who are not U.S. citizens will need to work with the Social Security Administration to obtain an SSN. More information about the process of applying for an SSN is located at: <https://www.ssa.gov/ssnumber/cards.htm>.
- Calvary University cannot guarantee that students who are not U.S. citizens will be able to obtain an SSN at the time of graduation. The United States Social Security Administration has the authority to grant SSN numbers.
- Calvary University strongly recommends that international students who are Education majors pursue state certification. Departments of Education in most countries require government certification for individuals to be employed as teachers.

Continuation in the Educator Preparation Program:

Students must formally apply to be accepted into the Educator Preparation Program by completing a short application and an interview with the Department Chair or Education Program Advisor. To be an effective teacher, students need a strong academic foundation as evidenced by diligence in coursework. Consequently, Calvary University EPP students are encouraged to work toward achievement of the highest GPA possible with a minimum of 3.0 to be accepted into the program. Throughout the program, the Education Program Advisor will work with the student to notify of deadlines, testing requirements, class scheduling, and GPA monitoring. However, it is the responsibility of the student to maintain high academic and professional standards while pursuing a degree in Education.

Admission to the program does not automatically guarantee Missouri certification. The requirements for high academic and professional standards are reviewed each semester. Students are expected to meet with the Program Advisor or Department Chair to discuss progress and demonstrate responsibility for adhering to the standards as listed in the Department Handbook. These standards are designed to align with DESE guidelines and general expectations in the field of education. If a student fails to meet the GPA requirements or other standards of professionalism, they will be allowed one semester to regain good standing. However, if the standards are not met after that semester, the student

will be moved to the Educational Studies degree track which does not lead to Missouri State certification. Students who continue to not meet the academic and professional standards, may be dismissed from the program. Further details and the specifics of the standards are available in the Department Handbook which is updated annually according to DESE guidelines.

- If the student's Professional and Content GPA falls below the required level, but not lower than a Professional GPA of 2.7 and/or a Content GPA of 2.2, he/she will be notified that he/she has one semester to regain good standing in the Educator Preparation Program. If the student does not regain good standing after one semester, the student will be moved over to the Educational Studies degree track.
- If the student is placed on Academic Monitoring, he/she will automatically be excluded from the Educator Preparation Program and will be so informed by the Education Department Chair.
- If the student has been excluded from the Educator Preparation Program because of a low Professional and Content-Area GPA, reapplication for admission to the program may occur when the required GPA has been retained at Calvary.
- If the student has not demonstrated professional dispositions for teaching as recommended by Missouri Department of Elementary and Secondary Education and as measured by the Professional Disposition form (see Handbook) and as evidenced by lack of progress, the student may be dismissed from the program.
- A student may appeal his/her exclusion or dismissal from an Educator Preparation Program. The appeal must be dated, typed, and provide a clear explanation for the reason(s) for the appeal. Appeals are to be submitted to the Chief Academic Officer (CAO) for review, who will then present it to the Academic Curriculum Committee (ACC). The CAO will notify the student and the Education Department Chair of the ACC's decision in writing.

Student Teaching:

All Education majors must pass the Praxis Exam(s) in their content area prior to Student Teaching. All Education majors should study for and take the Praxis Exam(s) early in the semester prior to Student Teaching.

Calvary University's Education Department also offers the following Non-certification options:

- Educational Studies – Elementary (Grades 1-6)
- Educational Studies – Middle School (Grades 5-9) - Language Arts
- Educational Studies – Middle School (Grades 5-9) - Social Science
- Educational Studies – Middle School (Grades 5-9) - Speech & Theatre
- Educational Studies – Secondary (Grades 9-12) - English
- Educational Studies – Secondary (Grades 9-12) - Social Science
- Educational Studies – Secondary (Grades 9-12) - Speech & Theatre
- Educational Studies – Music Education: Vocal (Grades K-12)

The Educational Studies degree tracks are designed for individuals who desire to be prepared to teach others but may not desire to teach in a traditional school setting. Since the Educational Studies degree tracks are **non-certification** options, they do not include Student Teaching as a requirement for graduation.

Job Opportunities: Home School Parent, Teacher in a Homeschool Coop, After School Program Director, Nanny, Tutor, Museum Educator, Camp Director

Continuation in the Educational Studies Degree Tracks:

Students must maintain standards for professional dispositions as listed in the Education Department handbook which is updated annually. Students must also maintain a 2.0 cumulative GPA and receive no grade lower than a C in their professional Education coursework and in Content-Area coursework.

Changing from Educational Studies Degree Track to a State Certification Program:

Students desiring to change from an Educational Studies degree track to a degree program that leads to State Certification will need to meet the following requirements:

- Earn a composite score of 20 or higher on the ACT **OR** a composite score of 1040 or higher on the SAT **OR** pass the Praxis exam(s) in their content area.
- Maintain a 3.0 GPA in Professional Education coursework and a 2.5 GPA in Content Area coursework.



ELEMENTARY EDUCATION **Bachelor of Science Degree**

Total Hours: 132

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>

BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 36 Hours

Core (1 Hour)

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
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COMMUNICATIONS (9 Hours)

EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3

HUMANITIES (13 Hours)

Required:

RP100	Developing a Biblical Worldview	1
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Fine Arts:

MU110	Music Appreciation	3
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Literature (3 Hours)

Choose 1: EN201, EN212, EN213	3
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History (6 Hours)

HP100	Constitutional Exam	0
HP221	American History I	3
HP238	US Government	3

NATURAL SCIENCES / MATH (9 Hours)

Required:

MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1

Science: (Choose 5 hours – class + lab)

		3
		2

SOCIAL & BEHAVIORAL SCIENCES (5 Hours)

Required:

GE101	Warrior Seminar	2
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Social Sciences:

SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 75 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Elementary Education Requirements (72 Hours)		
ED190	Introduction to Teacher Education	3
ED241	Technology for Teachers	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED325	Tchg Emergent Literacy & Phon Awareness	3
ED326	Tchg Upper Elementary Rdg & Literacy	3
ED335	Scientific Inquiry for Elementary Teachers	3
ED340	Teaching Elementary Social Studies	3
ED342	Teaching Elementary Language Arts	3
ED343	Teaching Elementary Literature	3
ED344	Teaching Elementary Science	3
ED345	Teaching Elementary Mathematics I	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED351	Teaching Creative Arts, Music, & Movement	3
ED411	Instructional Techniques for Teaching ELL's	3
ED434	Teaching Elementary Mathematics II	3
ED444	Classroom Management	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (10 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
ELEMENTARY EDUCATOR PREPARATION (7 Hours)		
HP222	American History II	3
PE248	Health	1
SS245	World Geography	3
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		132

Elementary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED313 – Second Language Acquisition
 ED412 – Curriculum for Teaching ELL's
 ED413 – Assessment Strategies for ELL
 ED348 – Literacy in Content Areas

ED446 – Reading Interventions in the
 Secondary School
 ED414 – Clinical Experience with ELL's
 Total = 24 credit hours



EDUCATIONAL STUDIES: ELEMENTARY

Bachelor of Science Degree

Total Hours: 132

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>HUMANITIES (13 Hours)</u>		
<u>Required:</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts:</u>		
MU110	Music Appreciation	3
<u>Literature (3 Hours)</u>		

Choose 1: EN201, EN212, EN213		3
History (6 Hours)		
HP100	Constitutional Exam	0
HP221	American History I	3
HP238	US Government	3
NATURAL SCIENCES / MATH (9 Hours)		
Required:		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
Science: (Choose 5 hours – class + lab)		
		3
		2
SOCIAL & BEHAVIORAL SCIENCES (5 Hours)		
Required:		
GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
	Total Hours	36
PROFESSIONAL EDUCATION – 75 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Elementary Education Requirements (72 Hours)		
ED190	Introduction to Teacher Education	3
ED241	Technology for Teachers	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED325	Tchg Emergent Literacy & Phon Awareness	3
ED326	Tchg Upper Elementary Rdg & Literacy	3
ED335	Scientific Inquiry for Elementary Teachers	3
ED340	Teaching Elementary Social Studies	3
ED342	Teaching Elementary Language Arts	3
ED343	Teaching Elementary Literature	3
ED344	Teaching Elementary Science	3
ED345	Teaching Elementary Mathematics I	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED351	Teaching Creative Arts, Music, & Movement	3
ED411	Instructional Techniques for Teaching ELL's	3
ED434	Teaching Elementary Mathematics II	3
ED444	Classroom Management	3

ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
ELEMENTARY EDUCATOR PREPARATION (7 Hours)		
HP222	American History II	3
PE248	Health	1
SS245	World Geography	3
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	132

MIDDLE SCHOOL – LANGUAGE ARTS**Bachelor of Science Degree****Total Hours: 130**

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3

EN113	College Composition II	3
COM220	Oral Communications	3
HUMANITIES (13 Hours)		
<u>Fine Arts (3 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts (3 Hours)</u>		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<u>Literature</u>		
Choose 1: EN201, EN212, EN213		3
<u>History (6 Hours)</u>		
HP100	Constitutional Exam	0
HP238	US Government	3
Choose 1:	HP221 or HP222	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science (Choose 5 hours – class + lab)</u>		
		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2
<u>Social Sciences:</u>		
SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 73 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Middle School Requirements (70 Hours)</u>		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED420	Instructional Strategies for English	3
ED444	Classroom Management	3

ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (10 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
COMPOSITION & RHETORIC (6 Hours)		
EN311	Teaching Writing	3
EN411	Rhetoric	3
Language Arts Electives (Choose 5) (15 Hours)		
ED311	Linguistics of the English Language	3
EN316	History of the English Language	3
EN223	American Literature I	3
EN224	American Literature II	3
EN323	British Literature I	3
EN324	British Literature II	3
EN410	Epic World Literature	3
EN415	Shakespeare	3
MIDDLE SCHOOL EDUCATOR PREPARATION		
RP239	Introduction to Philosophy	2
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		130

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language

ED312 – Language & Culture

ED313 – Second Language Acquisition

ED412 – Curriculum for Teaching ELL's

ED413 – Assessment Strategies for ELL

ED414 – Clinical Experience with ELL's

Total = 18 credit hours



EDUCATIONAL STUDIES: MIDDLE SCHOOL – LANGUAGE ARTS

Bachelor of Science Degree

Total Hours: 130

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
<u>HUMANITIES (13 Hours)</u>		
<u>Fine Arts (3 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts (3 Hours)</u>		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<u>Literature</u>		
Choose 1: EN201, EN212, EN213		3
<u>History (6 Hours)</u>		
HP100	Constitutional Exam	0
HP238	US Government	3
Choose 1:	HP221 or HP222	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science (Choose 5 hours – class + lab)</u>		
		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		

GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 73 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Middle School Requirements (70 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED420	Instructional Strategies for English	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
COMPOSITION & RHETORIC (6 Hours)		
EN311	Teaching Writing	3
EN411	Rhetoric	3
Language Arts Electives (Choose 5) (15 Hours)		
ED311	Linguistics of the English Language	3
EN316	History of the English Language	3
EN223	American Literature I	3
EN224	American Literature II	3
EN323	British Literature I	3
EN324	British Literature II	3
EN410	Epic World Literature	3
EN415	Shakespeare	3

MIDDLE SCHOOL EDUCATOR PREPARATION		
RP239	Introduction to Philosophy	2
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	130

MIDDLE SCHOOL – SOCIAL SCIENCE
Bachelor of Science Degree

Total Hours: 131

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 36 Hours		
Core (1 Hour)		
Course #	Course Name	Hours
COMMUNICATIONS (9 Hours)		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
HUMANITIES (13 Hours)		
RP100	Developing a Biblical Worldview	1
Fine Arts		
Choose 1:		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3

<u>Literature</u>		
Choose 1: EN201, EN212, EN213		3
<u>History</u>		
HP100	Constitutional Exam	0
HP221	American History I	3
HP222	American History II	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
Science (Choose 5 Hours – Class + Lab)		
		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 74 Hours		
Course #	Course Name	Hours
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Middle School Requirements (71 Hours)</u>		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED421	Instructional Strategies for Social Science	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
<u>FIELD & CLINICAL (10 Hours)</u>		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
<u>Social Sciences (12 Hours)</u>		

HP231	Western Civilization I	3
HP232	Western Civilization II	3
HP238	US Government	3
HP251	Missouri State History	3
Social Sciences Electives (Choose 1)		
HP241	American Military History	3
HP392	Medieval History	3
HP393	Ancient History	3
Behavioral Sciences (9 Hours)		
SS231	Microeconomics	3
SS245	World Geography	3
SS237	Cultural Anthropology	3
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		131

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language

ED312 – Language & Culture

ED313 – Second Language Acquisition

ED412 – Curriculum for Teaching ELL's

ED413 – Assessment Strategies for ELL

ED414 – Clinical Experience with ELL's

Total = 18 credit hours



EDUCATIONAL STUDIES: MIDDLE SCHOOL – SOCIAL SCIENCE Bachelor of Science Degree

Total Hours: 131

BIBLICAL EDUCATION – 21 Hours		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3

TH222	Systematic Theology III	3
Total Hours		21

GENERAL EDUCATION – 36 Hours**Core (1 Hour)**

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
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COMMUNICATIONS (9 Hours)

EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3

HUMANITIES (13 Hours)

RP100	Developing a Biblical Worldview	1
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Fine Arts**Choose 1:**

MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3

Literature

Choose 1: EN201, EN212, EN213	3
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History

HP100	Constitutional Exam	0
HP221	American History I	3
HP222	American History II	3

NATURAL SCIENCES / MATH (9 Hours)

MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1

Science (Choose 5 Hours – Class + Lab)

		3
		2

SOCIAL / BEHAVIORAL SCIENCES (5 Hours)

GE101	Warrior Seminar	2
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Social Sciences:

SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 74 Hours

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
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Missions / Ministry Core (3 Hours)

IC111	Introduction to Christian Missions *	3
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Middle School Requirements (71 Hours)

ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3

ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED421	Instructional Strategies for Social Science	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
Social Sciences (15 Hours)		
HP231	Western Civilization I	3
HP232	Western Civilization II	3
HP238	US Government	3
HP251	Missouri State History	3
Social Sciences Electives (Choose 1)		
HP241	American Military History	3
HP392	Medieval History	3
HP393	Ancient History	3
Behavioral Sciences (9 Hours)		
SS231	Microeconomics	3
SS245	World Geography	3
SS237	Cultural Anthropology	3
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	131

MIDDLE SCHOOL – SPEECH & THEATRE**Bachelor of Science Degree****Total Hours: 133**

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
<u>HUMANITIES (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
TA341	Christ & Creativity	3
<u>Literature (6 Hours)</u>		
Choose 1: EN201, EN212, EN213		3
EN415	Shakespeare	3
<u>History (3 Hours)</u>		
HP100	Constitutional Exam	0
HP238	US Government	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science (Choose 5 Hours – class + lab)</u>		
		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2
<u>Social Sciences:</u>		
SS324	Human Growth & Development	3

	Total Hours	36
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PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Major (73 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED422	Instructional Strategies for Speech & Theatre	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (10 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
Speech & Theatre (24 Hours)		
COM230	Voice & Diction in Public Speaking	3
COM311	Group Communications	3
COM411	Debate	3
TA101	Introduction to Technical Theatre	3
TA225	Acting I	3
TA233	Theatre History & Dramatic Literature	3
TA340	Directing	3
Speech & Theatre Electives		
Choose 1:		
TA226	Acting II	3
TA250	Set Design & Construction	3
TA251	Theatrical Make-Up	3
TA353	Theatrical Lighting	3
TA361	Costuming	3
Middle School Educator Preparation (2 Hours)		
RP239	Introduction to Philosophy	2

Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		133

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language

ED312 – Language & Culture

ED313 – Second Language Acquisition

ED412 – Curriculum for Teaching ELL's

ED413 – Assessment Strategies for ELL

ED414 – Clinical Experience with ELL's

Total = 18 credit hours

EDUCATIONAL STUDIES: MIDDLE SCHOOL – SPEECH & THEATRE **Bachelor of Science Degree**

Total Hours: 133

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
<u>HUMANITIES (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
TA341	Christ & Creativity	3
<u>Literature (6 Hours)</u>		
Choose 1: EN201, EN212, EN213		3

EN415	Shakespeare	3
History (3 Hours)		
HP100	Constitutional Exam	0
HP238	US Government	3
NATURAL SCIENCES / MATH (9 Hours)		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
Science (Choose 5 Hours – class + lab)		
		3
		2
SOCIAL / BEHAVIORAL SCIENCES (5 Hours)		
GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Major (73 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED333	Middle School Philosophy & Organization	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED422	Instructional Strategies for Speech & Theatre	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
Speech & Theatre (24 Hours)		

COM230	Voice & Diction in Public Speaking	3
COM311	Group Communications	3
COM411	Debate	3
TA101	Introduction to Technical Theatre	3
TA225	Acting I	3
TA233	Theatre History & Dramatic Literature	3
TA340	Directing	3
Speech & Theatre Electives		
Choose 1:		
TA226	Acting II	3
TA250	Set Design & Construction	3
TA251	Theatrical Make-Up	3
TA353	Theatrical Lighting	3
TA361	Costuming	3
Middle School Educator Preparation (2 Hours)		
RP239	Introduction to Philosophy	2
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	133



SECONDARY – ENGLISH
Bachelor of Science Degree

Total Hours: 133

BIBLICAL EDUCATION – 21 Hours		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 36 Hours		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Communications (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>HUMANITIES (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
<i>Choose 1:</i>		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<u>Literature</u>		
EN201	Adolescent Literature	3
<u>History</u>		
HP100	Constitutional Exam	0
HP238	US Government	3
<i>Choose 1:</i>	HP221, HP222	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science (Choose 5 hours – class + lab)</u>		
		3
		2

<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2
Social Sciences		
SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Secondary School Requirements (73 Hours)</u>		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED420	Instructional Strategies for English	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
<u>FIELD & CLINICAL (10 Hours)</u>		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
<u>Composition & Rhetoric (6 Hours)</u>		
EN311	Teaching Writing	3
EN411	Rhetoric	3
<u>Study of the English Language (6 Hours)</u>		
ED311	Linguistics of the English Language	3
EN316	History of the English Language	3
<u>American Literature (6 Hours)</u>		
EN223	American Literature I	3
EN224	American Literature II	3
<u>British or World Literature (6 Hours)</u>		
EN322 / EN323	British Literature I OR British Literature II	3
EN415	Shakespeare	3
<u>English Elective (3 Hours)</u>		
EN410	Epic World Literature	3

Secondary Educator Preparation (2 Hours)		
RP239	Introduction to Philosophy	2
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		133

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language

ED312 – Language & Culture

ED313 – Second Language Acquisition

ED412 – Curriculum for Teaching ELL's

ED413 – Assessment Strategies for ELL

ED414 – Clinical Experience with ELL's

Total = 18 credit hours

EDUCATIONAL STUDIES: SECONDARY – ENGLISH

Bachelor of Science Degree

Total Hours: 133

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		21

GENERAL EDUCATION – 36 Hours		
Core (1 Hour)		
Course #	Course Name	Hours
Communications (9 Hours)		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
HUMANITIES (13 Hours)		
RP100	Developing a Biblical Worldview	1
Fine Arts		

Choose 1:		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Literature		
EN201	Adolescent Literature	3
History		
HP100	Constitutional Exam	0
HP238	US Government	3
Choose 1:	HP221, HP222	3
NATURAL SCIENCES / MATH (9 Hours)		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
Science (Choose 5 hours – class + lab)		
		3
		2
SOCIAL / BEHAVIORAL SCIENCES (5 Hours)		
GE101	Warrior Seminar	2
Social Sciences		
SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Secondary School Requirements (72 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED420	Instructional Strategies for English	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1

Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
Composition & Rhetoric (6 Hours)		
EN311	Teaching Writing	3
EN411	Rhetoric	3
Study of the English Language (6 Hours)		
ED311	Linguistics of the English Language	3
EN316	History of the English Language	3
American Literature (6 Hours)		
EN223	American Literature I	3
EN224	American Literature II	3
British or World Literature (6 Hours)		
EN322 / EN323	British Literature I OR British Literature II	3
EN415	Shakespeare	3
English Elective (3 Hours)		
EN410	Epic World Literature	3
Secondary Educator Preparation (2 Hours)		
RP239	Introduction to Philosophy	2
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	133

SECONDARY – SOCIAL SCIENCES

Bachelor of Science Degree

Total Hours: 137

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3

TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		21

GENERAL EDUCATION – 36 Hours**Core (1 Hour)**

Course #	Course Name	Hours
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COMMUNICATIONS (9 Hours)

EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3

HUMANITIES (13 Hours)

RP100	Developing a Biblical Worldview	1
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Fine Arts**Choose 1:**

MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3

Literature

Choose 1: EN201, EN212, EN213	3
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History

HP100	Constitutional Exam	0
HP221	American History I	3
HP222	American History II	3

NATURAL SCIENCES / MATH (9 Hours)

MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1

Science (Choose 5 Hours – Class + Lab)

		3
		2

SOCIAL / BEHAVIORAL SCIENCES (5 Hours)

GE101	Warrior Seminar	2
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Social Sciences:

SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 80 Hours

Course #	Course Name	Hours
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Missions / Ministry Core (3 Hours)

IC111	Introduction to Christian Missions *	3
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Major (77 Hours)

ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED421	Instructional Strategies for Social Science	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (10 Hous)		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
United States History (6 Hours)		
HP241	American Military History	3
HP251	Missouri State History	3
World History (9 Hours)		
HP231	Western Civilization I	3
HP232	Western Civilization II	3
Choose 1:		
HP392	Medieval History	3
HP393	Ancient History	3
HP401	History of the Crusades	3
Political Science (6 Hours)		
HP238	United States Government	3
HP338	Contemporary Politics	3
Economics (3 Hours)		
SS231	Microeconomics	3
Geography (3 Hours)		
SS245	World Geography	3
Behavioral Sciences (6 Hours)		
SS223	General Psychology	3
SS237	Cultural Anthropology	3
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	137

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language

ED312 – Language & Culture

ED313 – Second Language Acquisition

ED412 – Curriculum for Teaching ELL's

ED413 – Assessment Strategies for ELL

ED414 – Clinical Experience with ELL's

Total = 18 credit hours



EDUCATIONAL STUDIES: SECONDARY – SOCIAL SCIENCES**Bachelor of Science Degree****Total Hours: 137**

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		21

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
<u>HUMANITIES (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
<i>Choose 1:</i>		
MU110	Music Appreciation <i>OR</i>	3
TA341	Christ & Creativity	3
<u>Literature</u>		
Choose 1: EN201, EN212, EN213		3
<u>History</u>		
HP100	Constitutional Exam	0
HP221	American History I	3
HP222	American History II	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science (Choose 5 Hours – Class + Lab)</u>		

		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 80 Hours		
Course #	Course Name	Hours
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Major (77 Hours)</u>		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED421	Instructional Strategies for Social Science	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
<u>FIELD & CLINICAL (5 Hours)</u>		
ED252	Field Experience I	1
ED353	Field Experience II	1
<u>Choose 1:</u>		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
<u>United States History (6 Hours)</u>		
HP241	American Military History	3
HP251	Missouri State History	3
<u>World History (9 Hours)</u>		
HP231	Western Civilization I	3
HP232	Western Civilization II	3
<u>Choose 1:</u>		
HP392	Medieval History	3
HP393	Ancient History	3
HP401	History of the Crusades	3

Political Science (6 Hours)		
HP238	United States Government	3
HP338	Contemporary Politics	3
Economics (3 Hours)		
SS231	Microeconomics	3
Geography (3 Hours)		
SS245	World Geography	3
Behavioral Sciences (6 Hours)		
SS223	General Psychology	3
SS237	Cultural Anthropology	3
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	137

SECONDARY – SPEECH & THEATRE

Bachelor of Science Degree

Total Hours: 133

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 36 Hours		
Core (1 Hour)		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
COMMUNICATIONS (9 Hours)		
EN112	College Composition I	3

EN113	College Composition II	3
COM220	Oral Communications	3
HUMANITIES (13 Hours)		
RP100	Developing a Biblical Worldview	1
Fine Arts		
TA341	Christ & Creativity	3
Literature		
Choose 1: EN201, EN212, EN213		3
EN415	Shakespeare	3
History		
HP100	Constitutional Exam	0
HP238	US Government	3
NATURAL SCIENCES / MATH (9 Hours)		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
Science: (Choose 5 Hours – Class + Lab)		
		3
		2
SOCIAL / BEHAVIORAL SCIENCES (5 Hours)		
GE101	Warrior Seminar	2
Social Sciences:		
SS324	Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Major (73 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED422	Instructional Strategies for Speech & Theatre	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1

FIELD & CLINICAL (10 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
ED470	Student Teaching	8
Speech (9 Hours)		
COM230	Voice & Diction in Public Speaking	3
COM311	Group Communications	3
COM411	Debate	3
Theatre (18 Hours)		
TA101	Introduction to Technical Theatre	3
TA225	Acting I	3
TA233	Theatre History & Dramatic Literature	3
TA340	Directing	3
Speech & Theatre Electives (Choose 2)		
TA226	Acting II	3
TA250	Set Design & Construction	3
TA251	Theatrical Make-Up	3
TA353	Theatrical Lighting	3
TA361	Costuming	3
SECONDARY EDUCATOR PREPARATION (2 Hours)		
RP239	Introduction to Philosophy	2
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours for the Degree		133

** Indicates Interdisciplinary Bible course*

Middle School and Secondary Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

ED311 – Linguistics of the English Language
 ED312 – Language & Culture
 ED313 – Second Language Acquisition
 ED412 – Curriculum for Teaching ELL's
 ED413 – Assessment Strategies for ELL
 ED414 – Clinical Experience with ELL's
 Total = 18 credit hours



EDUCATIONAL STUDIES: SECONDARY – SPEECH & THEATRE

Bachelor of Science Degree

Total Hours: 133

BIBLICAL EDUCATION – 21 Hours		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 36 Hours		
<u>Core (1 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>COMMUNICATIONS (9 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communications	3
<u>HUMANITIES (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
TA341	Christ & Creativity	3
<u>Literature</u>		
Choose 1: EN201, EN212, EN213		3
EN415	Shakespeare	3
<u>History</u>		
HP100	Constitutional Exam	0
HP238	US Government	3
<u>NATURAL SCIENCES / MATH (9 Hours)</u>		
MA103	Data & Decision Making for Educators	3
PE110	Lifetime Fitness	1
<u>Science: (Choose 5 Hours – Class + Lab)</u>		
		3
		2
<u>SOCIAL / BEHAVIORAL SCIENCES (5 Hours)</u>		
GE101	Warrior Seminar	2

Social Sciences:		
SS324	Human Growth & Development	3
Total Hours		36

PROFESSIONAL EDUCATION – 76 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Major (73 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED411	Instructional Techniques for Teaching ELL's	3
ED422	Instructional Strategies for Speech & Theatre	3
ED444	Classroom Management	3
ED446	Reading Interventions	3
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
FIELD & CLINICAL (5 Hours)		
ED252	Field Experience I	1
ED353	Field Experience II	1
Choose 1:		
ED464	Senior Internship OR	3
ED465	Clinical Experience: Christian School	3
Speech (9 Hours)		
COM230	Voice & Diction in Public Speaking	3
COM311	Group Communications	3
COM411	Debate	3
Theatre (18 Hours)		
TA101	Introduction to Technical Theatre	3
TA225	Acting I	3
TA233	Theatre History & Dramatic Literature	3
TA340	Directing	3
Speech & Theatre Electives (Choose 2)		
TA226	Acting II	3
TA250	Set Design & Construction	3
TA251	Theatrical Make-Up	3
TA353	Theatrical Lighting	3

TA361	Costuming	3
SECONDARY EDUCATOR PREPARATION (2 Hours)		
RP239	Introduction to Philosophy	2
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	133

***TESOL**
(Teaching English to Speakers of Other Languages)
Missouri Certificate of License to teach English Language Learners



ENGLISH DEPARTMENT

Department Chair: Dr. Tim Hange, B.S., M.Ed., D.A.

Description:

The mission of the English department is to train graduates who can write effectively, creatively, and persuasively and who reflect the image of God with sound thinking, artful expression, thoughtful literary analysis, and a commitment to the biblical worldview.



Teaching Faculty:

Dr. Tim Hange, Rebecca Howell, and other Adjunct Faculty

Job Opportunities:

Author, Editor, Technical Writer, Copywriter, Journalist, Social Media Specialist, Email Marketing Specialist, Columnist, Blogger, Ghostwriter, Screenwriter, Speechwriting, Fundraising, Managing Writing Projects

Program Learning Outcomes and Objectives:

The English Department will produce graduates who are able to:

- Critically read and analyze a wide variety of literature considering historical and cultural context as well as authorial intent.
- Design compositions tailored for various audiences and purposes utilizing an effective writing process.
- Evaluate diverse literary and research perspectives according to the Biblical worldview.
- Develop well-researched compositions that demonstrate strong critical thinking, maintain appropriate tone, and follow ethical practices.

Minors Offered:

English - Literature
English – Creative Writing

PDS Programs Offered:

PDS: Modern Languages - Spanish

***ENGLISH LITERATURE, MINOR**

Total Hours - 21 hours

***ENGLISH - CREATIVE WRITING, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of courses



GENERAL STUDIES DEPARTMENT

Department Chair: Mrs. Tiffany Smith, B.A., M.L.I.S.

Description:

The General Studies Department develops students who think critically, who engage in the global society, and who communicate the biblical worldview effectively. General education builds a foundation for students to become life-long learners and well-rounded citizens who impact their communities with the truth of God's Word. These objectives are accomplished through completing required general education hours in Communications, Humanities, Natural Science-Mathematics, and Social-Behavioral Sciences.



Teaching Faculty:

Dr. Teddy Bitner, Jamie Franz, Joel Williamson, and other Adjunct Faculty

Objectives:

General Studies program seeks to prepare students to:

- Gather, analyze, synthesize, and present information through research projects and papers.
- Recognize, choose, and apply habits that promote healthy living.
- Develop, practice, and portray behaviors that exemplify godly character.
- Differentiate between truth and error, and, by so doing, clearly communicate the Biblical worldview.

Program Learning Outcomes:

Students will be able to:

- Implement behaviors which exemplify godly character.
- Show understanding of information through assessments.
- Describe material from the biblical worldview in academic papers / projects.
- Utilize the Library and the Clark Academic Center for assistance with their courses.

Categories of General Education

- Communications: Includes such courses as composition, public speaking, and writing courses.
- Humanities: Includes such courses as modern and classical languages, history, literature, linguistics, philosophy, archaeology, art, music, and graphics.

- Natural Science/Mathematics: Includes such courses as physical science, biology/life science, physics, chemistry, mathematics, and statistics.
- Social/Behavioral Sciences: Includes such courses as psychology, sociology, anthropology, and political science.

GENERAL EDUCATION REQUIREMENTS

All Bachelor Degrees

Total Hours: 36

**Some majors have additional General Education requirements to align with their program objectives.*

GENERAL EDUCATION – 36 Hours		
<u>Communications (9 Hours)</u>		
Course #	Course Name	Hours
EN112	College Composition I	3
EN113	College Composition II	3
Choose 1:	Elective (3 Hours)	
COM220	Oral Communications OR	3
COM230	Voice & Diction in Public Speaking OR	3
COM333	Biblical Communication for Women OR	3
COM411	Debate	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
	BIOL100 & BIOL101; OR BIOL105 & BIOL106; OR	5
	CHEM105 & CHEM106; OR PHYS100 & PHYS101	5

<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223	General Psychology OR	3
SS245	World Geography OR	3
SS248	Family Living OR	3
SS249	Conflict Resolution OR	3
SS324	Human Growth & Development OR	3
SS237	Cultural Anthropology	3
	Total Hours	36

GENERAL EDUCATION REQUIREMENTS

All Associate Degrees

Total Hours: 28

**Some majors have additional General Education requirements to align with their program objectives.*

<u>GENERAL EDUCATION – 28 Hours</u>		
<u>Communications (6 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
<u>Humanities (10 Hours)</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (7 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1:	Science	
BIOL100	Survey of Biological Science OR	3
BIOL105	Survey of Nutritional Science OR	3
PHYS100	Survey of Physical Science	3

Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223; SS237; SS245; SS248; SS249; SS324		3
Total Hours		28

GENERAL EDUCATION REQUIREMENTS

One-Year Certificates

Total Hours: 2

GENERAL EDUCATION –1 Hour		
Core (1 Hour)		
Course #	Course Name	Hours
GE101	Warrior Seminar	2
Total Hours		2



MINISTRY STUDIES DEPARTMENT

Department Chair: Dr. Joshua Paxton, M.Div; Ed. D

Description:

The Ministry Studies Department program and concentrations are designed to equip students with the essential academic, interpersonal, and practical skills to serve in local churches and parachurch organizations. Each concentration combines extensive classroom instruction by ministry-seasoned professors and supervised ministry experiences (i.e., internships) with experienced ministry leaders in order to give students the necessary biblical and practical understanding of ministry in today's world. The program has multiple concentrations.



Ministry Studies Programs and Concentrations:

Microcredential, Basic Homiletics, Elder Ministry Preparation, Ministry Leadership (Basic)

Ministry Studies, Baccalaureate Degree

- Ministry Studies
- Children's Ministry
- Intercultural Studies
- Pastoral Ministry (BA)
- Pastoral Ministry (BS)
- Youth Ministry
- Youth Ministry / Worship Arts

Ministry Studies, Associate Degree

- Bible & Theology
- Children's Ministry
- General Ministry
- Worship Arts

Teaching Faculty:

Dr. Joshua Paxton, Dr. Mike Dodds, Children's Ministries Institute Instructors (in partnership with Child Evangelism Fellowship, and other Adjunct Faculty)

Job Opportunities:

Senior Pastor, Associate Pastor, Youth Pastor, Campus Ministry, Christian Education, Evangelism, Ministry Coordinator, Missions, Humanitarian Aid, Foreign Service Official, International Diplomacy, International Development, Church Staff, Missions Director/Pastor, Mission Agency Staff, Mobilization, Church Planter, Multinational Corporation, Inner-city Ministry, International Business, Refugee Resettlement Ministry, Refugee Services Case Manager, Teaching English overseas, Community Development, Missions Aviation, Non-Governmental Organization Leader, Disaster/Aid Relief Worker, Para-church Leadership, Fund-raising for Faith-based Organizations, Chaplaincy (with additional training), Youth Leader, Student Development at a College or University, Children's program Leader/Director, Shelter Case Manager, Children's Care Specialist, Family Support Worker, Teacher Assistant

Objectives:

The Ministry Studies program seeks to prepare students to:

- Understand the biblical principles for effective Christian ministry.
- Assess character qualities needed for effective Christian ministry.
- Develop skills needed for effective Christian ministry.
- Synthesize knowledge, character, and skills.

Program Learning Outcomes:

Students will be able to:

- Develop the ability to assess Christian character qualities essential for effective Christian ministry.
- Develop biblical, historical, and cultural understanding of effective Christian ministry.
- Develop effective communication, interpersonal, and leadership skills essential for effective Christian ministry.
- Synthesize Christian character with understanding of ministry.
- Synthesize ministry skills with Christian character.
- Synthesize understanding of ministry with ministry skills.

Special Requirements:

- A supervised internship in a ministry setting appropriate to the enrolled emphasis is required for Pastoral Ministry, Intercultural Studies, and Youth Ministry students.
- A Senior Seminar oral examination is required for Pastoral Ministry, Intercultural Studies, and Youth Ministry students.
- A grade of C or higher is required in BL621, Greek II, and in each succeeding Greek course before taking the next level Greek course for Pastoral Ministry students.
- A GPA of 2.5 or higher must be maintained in all Ministry Studies courses for Pastoral Ministry students.
- Calvary's position is that the New Testament teaches that only men are to be ordained to the ministry; therefore, only men are accepted into and may graduate with the Pastoral Ministry major (1 Timothy 2:8-3:7).

MINISTRY STUDIES
Bachelor of Science Degree

Total Hours: 126

BIBLICAL EDUCATION – 30 Hours		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3

Choose 1:		
BI224	John OR	3
BI334	Romans	3
BI / BL / TH Elective (3 Hours)		
		3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	30

GENERAL EDUCATION – 36 Hours

<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
	BIOL100 & BIOL101; OR BIOL105 & BIOL106; OR	5
	CHEM105 & CHEM106; OR PHYS100 & PHYS101	5
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS249; SS324	3

	Total Hours	36
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PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Core (23 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship Field Study	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Internship	3
RP239	Introduction to Philosophy	2
Ministry Studies Track (18 Hours)		
CO345	Marriage & Family Counseling	3
OL235	Organizational Behavior	3
SS249	Conflict Resolution	3
MS230	Generational Discipleship	3
Pick 1:		
MS330	Discipleship Ministry of the Local Church OR	3
SS248	Family Living	3
Pick 1:		
COM333	Biblical Communication for Women OR	3
PM331	Expository Preaching I (<i>Men</i>)	3
Open Electives		16
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126



MINISTRY STUDIES - CHILDREN'S MINISTRY**Bachelor of Science Degree****Total Hours: 126**

BIBLICAL EDUCATION – 30 Hours		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

GENERAL EDUCATION – 36 Hours		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>		Fine Arts
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<i>Choose 1:</i>		Literature
EN201, EN212, EN213		3
<i>Choose 1:</i>		History
HP221; HP222; HP232; HP238		3
		History
HP100	Constitutional Exam	0

<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class +Lab)	
		5
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223; SS237; SS245; SS248; SS249; SS324		3
	Total Hours	36

<u>PROFESSIONAL EDUCATION – 60 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions	3
<u>Ministry Studies Core (23 Hours)</u>		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Internship	3
RP239	Introduction to Philosophy	2
<u>Children's Ministry Track (15 Hours)</u>		
<u>Children's Ministry Institute Credits *</u>		
CM202	Teaching Children Effectively 1 *	2
CM203	Teaching Children Effectively 2 *	2
CM204	Understanding Today's Child *	2
CM205	Progressive Methods of Child Evangelism *	2
LD401	Distinctives of CEF *	1
LD402	Ministry Strategy and Development *	2
LD403	Leadership Essentials *	2
Pick 1:		
TT301	Dynamics of Teacher Training *	2
TT401	Instructor of Teachers	2
<u>Children's Ministry Requirement (6 Hours)</u>		
MS230	Generational Discipleship	3
ED250	Educational Psychology	3
<u>Open Electives</u>		13

Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

* Children's Ministry majors require one semester attendance at the Children's Ministries Institute, Child Evangelism Fellowship, in Warrenton, MO.



MINISTRY STUDIES - INTERCULTURAL STUDIES

Bachelor of Science Degree

Total Hours: 126

BIBLICAL EDUCATION – 30 Hours		
Bible (18 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
Choose 1:		
BI224	John OR	3
BI334	Romans	3
BI / BL / TH Elective (3 Hours)		
		3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3

TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

GENERAL EDUCATION – 36 Hours**Communications (9 Hours)**

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3

Humanities (13 Hours)

RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0

Natural Sciences / Mathematics (9 Hours)

PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5

Social / Behavioral Sciences (5 Hours)

GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
Total Hours		36

PROFESSIONAL EDUCATION – 60 Hours

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Core (23 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship Field Study	3

MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Studies Internship	3
RP239	Introduction to Philosophy	2
Intercultural Studies Track (21 Hours)		
IC303	Theology of Missions	3
IC336	Intercultural Communication & Evangelism	3
IC346	Contemporary Issues in Missions	3
IC434	Intercultural Church Planting	3
IC446	Practical Relations of Intercultural Studies	3
SS237	Cultural Anthropology	3
Pick 1:		
BI238	Acts	3
IC320	History of Missions	3
Open Electives		13
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126



MINISTRY STUDIES - PASTORAL MINISTRY
Bachelor of Arts Degree

Total Hours: 126

<u>BIBLICAL EDUCATION – 30 Hours</u>		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>		Fine Arts
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<i>Choose 1:</i>		Literature
EN201, EN212, EN213		3
<i>Choose 1:</i>		History
HP221; HP222; HP232; HP238		3
History		
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		

PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Core (23 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship Field Study	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Studies Internship	3
RP239	Introduction to Philosophy	2
Pastoral Ministry Track (23 Hours)		
CO345	Marriage & Family Counseling	3
MU212	Music Ministry in the Church	2
PM331	Expository Preaching I	3
PM332	Expository Preaching II	3
PM446	Pastoral Life & Ministry	3
Biblical Languages (Choose 12 Hours)		12
Open Electives		7
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

MINISTRY STUDIES - PASTORAL MINISTRY**Bachelor of Science Degree****Total Hours: 126**

<u>BIBLICAL EDUCATION – 30 Hours</u>		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>		Fine Arts
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<i>Choose 1:</i>		Literature
EN201, EN212, EN213		3
<i>Choose 1:</i>		History
HP221; HP222; HP232; HP238		3
History		
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		

PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS249; SS324	3
	Total Hours	36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Core (23 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Studies Internship	3
RP239	Introduction to Philosophy	2
Pastoral Ministry Track (29 Hours)		
CO345	Marriage & Family Counseling	3
MU212	Music Ministry in the Church	2
PM331	Expository Preaching I	3
PM332	Expository Preaching II	3
PM446	Pastoral Life & Ministry	3
Pick 2:		
MS230	Generational Discipleship OR	3
MS330	Discipleship Ministry of the Local Church OR	3
SS248	Family Living	3
Open Electives		13
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

MINISTRY STUDIES - YOUTH MINISTRY**Bachelor of Science Degree****Total Hours: 126**

<u>BIBLICAL EDUCATION – 30 Hours</u>		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>		Fine Arts
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
<i>Choose 1:</i>		Literature
EN201, EN212, EN213		3
<i>Choose 1:</i>		History
HP221; HP222; HP232; HP238		3
		History
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		

PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Core (23 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS332	Practical Fieldwork	3
MS340	Theological Foundations for Ministry	3
MS453	Ministry Studies Internship	3
RP239	Introduction to Philosophy	2
Youth Ministry Track (21 Hours)		
CO340	Biblical Counseling of Youth	3
MS230	Generational Discipleship	3
MS330	Discipleship Ministry of the Local Church	3
OAL310	Facilitation of Recreational Leadership	3
YM235	Principles & Methods of Youth Ministry	3
YM439	Practical Youth Ministry Applications	3
Required:		
COM330	Biblical Communication (<i>Women</i>) OR	3
PM331	Expository Preaching I (<i>Men</i>)	3
Open Electives		13
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

MINISTRY STUDIES YOUTH MINISTRY – WORSHIP ARTS

Bachelor of Science Degree

Total Hours: 133

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 39 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities (16 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
<u>Fine Arts</u>		
MU221	Music Theory I	4
Choose 1 or 2:	Literature	
	EN201, EN212, EN213	3
Choose 1 or 2:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
<u>Social / Behavioral Sciences (5 Hours)</u>		

GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223; SS237; SS245; SS248; SS249; SS324		3
	Total Hours	39
PROFESSIONAL EDUCATION – 73 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Youth Ministry Core (24 Hours)		
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship	3
MS230	Generational Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS340	Theological Foundations of Ministry	3
YM235	Principles & Methods of Youth Ministry	3
YM439	Practical Youth Ministry Applications	3
Worship Arts Core (21 Hours)		
MU213	Music Technology	3
MU215	Worship Leading	2
MU222	Music Theory II	4
MU334	Basic Conducting	2
MU347	Worship Literature *	3
MU443	Music Philosophy & Leadership *	2
MU456	Worship Arts/Youth Ministry Field Experience	1
MUMC	Masterworks Chorus (<i>Take twice .5/.5</i>)	1
MUGR	General Recital	0
Pick 1:		
MU337	Music History & Literature I OR	3
MU338	Music History & Literature II	3
Applied Lessons (9 Hours)		
Primary Proficiency		6
Secondary Proficiency		3
Music Ensembles		6
Open Electives		10
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	73
	Total Hours for the Degree	133

MINISTRY STUDIES
Bible & Theology Track
Associate of Arts Degree

Total Hours: 66

<u>BIBLICAL EDUCATION – 15 Hours</u>		
<u>Bible & Theology (15 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
TH111	Evangelism / Spiritual Life	3
Choose 1:	TH220, TH221, TH222	3
	Total Hours	15

<u>GENERAL EDUCATION – 28 Hours</u>		
<u>Communications (6 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
<u>Humanities (10 Hours)</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation <i>OR</i>	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (7 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1:	Science	
	BIOL100; BIOL105; PHYS100	3
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	28

PROFESSIONAL EDUCATION – 23 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Major (20 Hours)		
CO244	Introduction to Biblical Counseling	3
MS237	Teaching the Bible	3
RP239	Introduction to Philosophy	2
TH346	Apologetics	3
Bible & Theology Electives		9
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	23
	Total Hours for the Degree	66



MINISTRY STUDIES
Children's Ministry Track
Associate of Arts Degree

Total Hours: 66

<u>BIBLICAL EDUCATION – 15 Hours</u>		
<u>Bible & Theology (15 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
TH111	Evangelism / Spiritual Life	3
Choose 1:	TH220, TH221, TH222	3
	Total Hours	15

<u>GENERAL EDUCATION – 28 Hours</u>		
<u>Communications (6 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
<u>Humanities (10 Hours)</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (7 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1:	Science	
BIOL100	Survey of Biological Science OR	3
BIOL105	Survey of Nutritional Science OR	3
PHYS100	Survey of Physical Science	3
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	

SS223; SS237; SS245; SS248; SS249; SS324	3
Total Hours	28

PROFESSIONAL EDUCATION – 23 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Children's Ministry Track		
CO244	Introduction to Biblical Counseling	3
MS237	Teaching the Bible	3
RP239	Introduction to Philosophy	2
CM202	Teaching Children Effectively 1 *	2
CM203	Teaching Children Effectively 2 *	2
CM204	Understanding Today's Child *	2
CM205	Progressive Methods of Child Evangelism *	2
LD402	Ministry Strategy and Development *	2
LD403	Leadership Essentials *	2
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	21
	Total Hours for the Degree	66

MINISTRY STUDIES
General Ministry Track
Associate of Arts Degree

Total Hours: 66

BIBLICAL EDUCATION – 15 Hours		
Bible & Theology (15 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
TH111	Evangelism / Spiritual Life	3
Choose 1:	TH220, TH221, TH222	3
	Total Hours	15

GENERAL EDUCATION – 28 Hours		
Communications (6 Hours)		
Course #	Course Name	Hours

EN112	College Composition I	3
EN113	College Composition II	3
Humanities (10 Hours)		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (7 Hours)		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1:	Science	
BIOL100	Survey of Biological Science OR	3
BIOL105	Survey of Nutritional Science OR	3
PHYS100	Survey of Physical Science	3
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	28

PROFESSIONAL EDUCATION – 23 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Ministry Studies Emphasis (8 Hours)		
CO244	Introduction to Biblical Counseling	3
MS237	Teaching the Bible	3
RP239	Introduction to Philosophy	2
Open Electives (12 Hours)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	23
	Total Hours for the Degree	66

MINISTRY STUDIES
Worship Arts Track
Associate of Arts Degree

Total Hours: 66

<u>BIBLICAL EDUCATION – 15 Hours</u>		
<u>Bible & Theology (15 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
TH111	Evangelism / Spiritual Life	3
Choose 1:	TH220, TH221, TH222	3
	Total Hours	15

<u>GENERAL EDUCATION – 29 Hours</u>		
<u>Communications (6 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
<u>Humanities (10 Hours)</u>		
RP100	Developing a Biblical Worldview	1
<u>Fine Arts</u>		
MU221	Music Theory I	4
<u>Literature: Choose 1</u>		
	MU337; MU338	3
<u>History: Choose 1</u>		
	HP221; HP222; HP232; HP238	3
<u>History</u>		
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics</u>		
PE110	Lifetime Fitness	1
<u>Mathematics</u>		
MA105	Quantitative Reasoning	3
<u>Science: Choose 1</u>		
	BIOL100; BIOL105; PHYS100	3
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
<u>Social Science Elective: Choose 1</u>		
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	29

PROFESSIONAL EDUCATION – 22 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions	3
Major (20 Hours)		
CO244	Introduction to Counseling	3
MS237	Teaching the Bible	3
RP239	Introduction to Philosophy	2
MU213	Music Technology	3
MU215	Worship Leading	2
MUGR	General Recital	0
Applied Lessons: (3 hrs)		
Music Ensembles: (3 hrs)		
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	22
	Total Hours for the Degree	66

BASIC HOMILETICS MICROCREDENTIAL

Total Hours: 9

BASIC HOMILETICS		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
PM331	Expository Preaching I	3
PM332	Expository Preaching II	3
	Total Hours	9

ELDER MINISTRY PREPARATION MICROCREDENTIAL

Total Hours: 9

ELDER MINISTRY PREPARATION		
Course #	Course Name	Hours
MS230	Generational Discipleship	3
MS322	Organizational Leadership	3
MS340	Theological Foundations of Ministry	3
	Total Hours	9

MINISTRY LEADERSHIP (BASIC)

Total Hours: 9

MINISTRY LEADERSHIP (BASIC)		
Course #	Course Name	Hours
MS230	Generational Discipleship	3

MS237	Teaching the Bible	3
MS322	Organizational Leadership	3
Total Hours		9

*** CHILDREN'S MINISTRY, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of Courses.

*** INTERCULTURAL STUDIES, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of Courses.

*** PASTORAL MINISTRY, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of Courses.

*** YOUTH MINISTRY, MINOR**

Total Hours – 21

See Interdisciplinary Studies for list of Courses.



MUSIC DEPARTMENT

Department Chair: Mrs. Heather Wilson, M.M.Ed.

Description:

The Music Department has four distinct programs designed to train the student to maximize musical gifts and talents while developing the character and skill set necessary for effective ministry. Overall musicianship and competency is stressed, while concentrating on the specific areas of leading, teaching, performing, and ministering.



The student who successfully completes the Music Education program will be eligible to apply for ACSI certification, which qualifies him/her to teach in Christian schools, and to apply for Missouri State Teacher Certification, which qualifies him/her to teach in public schools.

The Worship Arts Major has multiple concentrations which allow various areas of music involvement.

Music Programs and Concentrations:

- Music Education – Vocal / Choral, Baccalaureate Degree
- Worship Arts, Baccalaureate Degrees
 - Contemporary Christian Music
 - Worship Minister
 - Worship Performance
- Worship Arts, One-Year Certificate

Teaching Faculty:

Heather Wilson, Un Chong Christopher, and other Adjunct Faculty

Job Opportunities:

School Music teacher, Recording Artist, Private Music Teacher, Musicologist, Ethnomusicologist, Band Director, District Supervisor of Music, Accompanist, Music Camp Director, Overseas Music Education, Digital Archivist and Cataloger, Recorded Sound Program Manager, Music Producer, Events Director/Coordinator, Worship Arts leader, Music Minister, Songwriter, Studio Artist, Music Librarian, Music Production Manager, Theatre Production Manager, Sound Engineer, Social Media Coordinator

Objectives:

The Music Education program seeks to prepare students to:

- Apply knowledge of musical concepts in a K-12 education setting.

- Meet standards established by the Missouri Department of Elementary and Secondary Education for a K-12 music teacher.
- Achieve proficiency in musical literacy.
- Apply music in service to the church and the world from a biblical worldview.
- Demonstrate professional competence in their area of specialization.

Music Education Program Learning Objectives:

Students will be able to:

- Demonstrate the pedagogical knowledge and skills appropriate for the teaching of instrumental music, vocal/choral music, and general music, with specialized knowledge in one or more of these areas.
- Articulate a biblical philosophy of music applied to service in the church and world.
- Perform as soloists, ensemble members, and chamber musicians at appropriate levels for entering graduate music study, and for public school and studio teaching.
- Meet the standards articulated by the Missouri Department of Elementary and Secondary Education (DESE) for the purpose of attaining certification for public school teaching.

**Music Program Learning Objectives:**

Students will be able to:

- Translate the mission of Calvary University into an active practice of the principles of biblical truth, professionalism, and a commitment to scholarship through a music ministry.
- Articulate a biblical philosophy of music applied to service in the church and world.
- Demonstrate competence as a musician, performer, and scholar to include aural skills, knowledge and application of music theory and history, acceptable performance practices as soloists and ensemble members, and service in worship and teaching through a biblical lens.

Special Requirements:

- An audition is required prior to entry into all music programs.
- All music majors and minors must participate in two semesters of MUMC.
- All music majors are required to take MUGR each semester they take applied lessons.
- A jury is required of all music majors each semester they take applied lessons for their primary instrument. Youth Ministry – Worship Arts majors are exempt from this requirement.
- All music majors (with the exception of keyboard) must pass a keyboard proficiency test. Youth Ministry – Worship Arts majors are exempt from this requirement.

Special Requirements for the Music Education Program:

Requirements for the Music Education Program are the same as the requirements for the Educator Preparation Program (see Education Department). The Music Education Program is designed to be completed in five years.

Music Education majors who have not scored a 20 or above on the ACT are required to take the ParaPro Assessment by the time they have completed 59 of the required credit hours on Calvary's Music Education planner.

MUSIC EDUCATION (K-12) VOCAL/CHORAL**Bachelor of Music Degree****Total Hours: 141**

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		21

<u>GENERAL EDUCATION – 45 Hours</u>		
<u>Core (2 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
GE101	Warrior Seminar	2
<u>Communications</u>		
COM220	Oral Communications	3
<u>English (6 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
<u>Fine Arts (4 Hours)</u>		
MU221	Music Theory I	4
<u>Literature (3 Hours)</u>		
<i>Choose 1:</i>		
EN201, EN212, EN213		3
<u>History (3 Hours)</u>		

HP100	Constitutional Exam	0
HP238	United States Government	3
Science (5 Hours) * Two courses taken together as set		
BIOL100	Survey of Biological Science AND	3
BIOL101	Survey of Biological Science Lab OR	2
PHYS100	Survey of Physical Science AND	3
PHYS101	Survey of Physical Science Lab	2
Mathematics (3 Hours)		
MA103	Data & Decision Making for Educators	3
Social / Behavioral Sciences (3 Hours)		
SS324	Human Growth & Development	3
Religion & Philosophy (3 Hours)		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
Physical Education (1 Hours)		
PE110	Lifetime Fitness	1
General Education Music (6 Hours)		
MU337	Music History & Literature I	3
MU338	Music History & Literature II	3
Music Ensembles (3 Hours)		3
Total Hours		45

PROFESSIONAL EDUCATION – 75 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Music Education Common Core (72 Hours)		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED250	Educational Psychology *	3
ED252	Field Experience I	1
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED353	Field Experience II	1
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
ED470	Student Teaching	8
Music Theory, History, & Instrumental Arranging		
MU222	Music Theory II	4
MU331	Music Theory III	4

MU431	Choral Arranging	2
MU443	Music Philosophy & Leadership *	2
Applied Lessons		
MUP	Applied Piano	2
MUV	Applied Voice	7
Choral Conducting, Techniques, & Literature		
MU120	Diction	2
MU334	Basic Conducting	2
MU335	Advanced Choral Conducting	2
MU340	Choral Techniques	2
MU437	Choral Literature	2
Methods/Techniques of Teaching		
MU213	Music Technology	3
MU445	Teaching Elementary School Music	3
MU446	Teaching Secondary School Music	3
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	75
	Total Hours for the Degree	141

Music Education majors who would like to obtain Missouri add-on certification to teach English Language Learners need to complete the following courses:

- ED311 – Linguistics of the English Language
 - ED312 – Language & Culture
 - ED313 – Second Language Acquisition
 - ED412 – Curriculum for Teaching ELL's
 - ED413 – Assessment Strategies for ELL
 - ED446 – Reading Interventions in the Secondary School
 - ED414 – Clinical Experience with ELL's
- Total = 21 credit hours



**EDUCATIONAL STUDIES:
MUSIC EDUCATION (K-12) VOCAL/CHORAL
Bachelor of Music Degree**

Total Hours: 141

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

<u>GENERAL EDUCATION – 45 Hours</u>		
<u>Core (2 Hour)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
GE101	Warrior Seminar	2
<u>Communications</u>		
COM220	Oral Communications	3
<u>English (6 Hours)</u>		
EN112	College Composition I	3
EN113	College Composition II	3
<u>Fine Arts (4 Hours)</u>		
MU221	Music Theory I	4
<u>Literature (3 Hours)</u>		
<u>Choose 1:</u>		
	EN201, EN212, EN213	3
<u>History (3 Hours)</u>		
HP100	Constitutional Exam	0
HP238	United States Government	3
<u>Science (5 Hours)</u> * Two courses taken together as set		
BIOL100	Survey of Biological Science AND	3
BIOL101	Survey of Biological Science Lab OR	2
PHYS100	Survey of Physical Science AND	3
PHYS101	Survey of Physical Science Lab	2
<u>Mathematics (3 Hours)</u>		
MA103	Data & Decision Making for Educators	3

<u>Social / Behavioral Sciences (3 Hours)</u>		
SS324	Human Growth & Development	3
<u>Religion & Philosophy (3 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
<u>Physical Education (1 Hours)</u>		
PE110	Lifetime Fitness	1
<u>General Education Music (6 Hours)</u>		
MU337	Music History & Literature I	3
MU338	Music History & Literature II	3
<u>Music Ensembles (3 Hours)</u>		3
Total Hours		45

<u>PROFESSIONAL EDUCATION – 75 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Music Education Common Core (72 Hours)</u>		
ED190	Introduction to Teacher Education	3
ED247	Foundations of Education *	3
ED252	Field Experience I	1
ED250	Educational Psychology *	3
ED348	Literacy in Content Areas	3
ED349	Educational Assessments	3
ED350	Exceptional Learners	3
ED353	Field Experience II	1
ED448	Teaching in Middle/Secondary Schools	3
ED459	Senior Seminar – Education	1
<u>FIELD & CLINICAL (3 Hours)</u>		
<i>Choose 1:</i>		
ED464	Senior Internship <i>OR</i>	3
ED465	Clinical Experience: Christian School	3
<u>Music Theory, History, & Instrumental Arranging</u>		
MU222	Music Theory II	4
MU331	Music Theory III	4
MU431	Choral Arranging	2
MU443	Music Philosophy & Leadership *	2
<u>Applied Lessons</u>		
MUP	Applied Piano	2
MUV	Applied Voice	7
<u>Choral Conducting, Techniques, & Literature</u>		

MU120	Diction	2
MU334	Basic Conducting	2
MU335	Advanced Choral Conducting	2
MU340	Choral Techniques	2
MU437	Choral Literature	2
Methods/Techniques of Teaching		
MU213	Music Technology	3
MU445	Teaching Elementary School Music	3
MU446	Teaching Secondary School Music	3
Open Electives (5 Hours)		
		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	75
	Total Hours for the Degree	141

WORSHIP ARTS – CONTEMPORARY CHRISTIAN MUSIC

Bachelor of Music Degree

Total Hours: 126

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 37 Hours		
Communications (9 Hours)		
Course #	Course Name	Hours
EN112	College Composition I	3
EN113	College Composition II	3

Choose 1:	Elective (3 Hours)	
	COM220; COM230; COM333	3
Humanities (14 Hours)		
RP100	Developing a Biblical Worldview	1
	Fine Arts	
MU221	Music Theory I	4
Choose 1:	Literature	
	EN201, EN212, EN213	3
	History	
HP100	Constitutional Exam	0
MU337	Music History & Literature I	3
Choose 1:		
	HP221; HP222; HP232; HP238	3
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	37

PROFESSIONAL EDUCATION – 68 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Music Core (20 Hours)		
MU213	Music Technology	3
MU222	Music Theory II	4
MU331	Music Theory III	4
MU334	Basic Conducting	2
MU338	Music History & Literature II *	3
MU443	Music Philosophy & Leadership *	2
MUR	Senior Recital	1
MUMC	Masterworks Chorus (Take twice .5/.5)	1
MUGR	General Recital	0
Contemporary Christian Music Track (45 hours)		
MU310	Recording & Music Production	3

MU311	Songwriting	2
MU410	Music Business & Law	3
MU411	Social Media & Marketing	2
Choose 1:		
MUP	Applied Piano Lessons	2
MUP150	Group Piano I	2
MUP151	Group Piano II	2
MUV150	Group Voice I	2
MUV151	Group Voice II	2
Applied Lessons (in Focus Area)		14
Music Ensembles		9
Open Electives		10
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	68
	Total Hours for the Degree	126

WORSHIP ARTS – WORSHIP MINISTER

Bachelor of Music Degree

Total Hours: 126

BIBLICAL EDUCATION – 21 Hours		
Bible (9 Hours)		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
Theology (12 Hours)		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 37 Hours		
Communications (9 Hours)		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3

Choose 1:	Elective (3 Hours)	
	COM220; COM230; COM333	3
Humanities (14 Hours)		
RP100	Developing a Biblical Worldview	1
	Fine Arts	
MU221	Music Theory I	4
Choose 1:	Literature	
	EN201, EN212, EN213	3
	History	
HP100	Constitutional Exam	0
MU337	Music History & Literature I	3
Choose 1:		
	HP221; HP222; HP232; HP238	3
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	37

PROFESSIONAL EDUCATION – 68 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Music Core (20 Hours)		
MU213	Music Technology	3
MU222	Music Theory II	4
MU331	Music Theory III	4
MU334	Basic Conducting	2
MU338	Music History & Literature II *	3
MU443	Music Philosophy & Leadership *	2
MUR	Senior Recital	1
MUMC	Masterworks Chorus (Take twice .5/.5)	1
MUGR	General Recital	0
Worship Minister Track (45 hours)		
MU215	Worship Leading	2

MU347	Worship Literature *	3
MU449	Worship Arts Internship	3
MUKP	Keyboard Proficiency	0
Choose 1:		
MUP	Applied Piano Lessons	2
MUP150	Group Piano I	2
MUP151	Group Piano II	2
MUV150	Group Voice I	2
MUV151	Group Voice II	2
Applied Lessons (in Focus Area)		14
Music Ensembles		9
Open Electives		12
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	68
	Total Hours for the Degree	126



WORSHIP ARTS – WORSHIP PERFORMANCE

Bachelor of Music Degree

Total Hours: 126

BIBLICAL EDUCATION – 21 Hours		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3

TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

GENERAL EDUCATION – 37 Hours**Communications (9 Hours)**

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
Choose 1:	Elective (3 Hours)	
	COM220; COM230; COM333	3

Humanities (14 Hours)

RP100	Developing a Biblical Worldview	1
	Fine Arts	
MU221	Music Theory I	4
Choose 1:	Literature	
	EN201, EN212, EN213	3
	History	
HP100	Constitutional Exam	0
MU337	Music History & Literature I	3
Choose 1:		
	HP221; HP222; HP232; HP238	3

Natural Sciences / Mathematics (9 Hours)

PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5

Social / Behavioral Sciences (5 Hours)

GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	37

PROFESSIONAL EDUCATION – 68 Hours

<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Music Core (20 Hours)		
MU213	Music Technology	3
MU222	Music Theory II	4

MU331	Music Theory III	4
MU334	Basic Conducting	2
MU338	Music History & Literature II *	3
MU443	Music Philosophy & Leadership *	2
MUR	Senior Recital	1
MUMC	Masterworks Chorus (<i>Take twice .5/.5</i>)	1
MUGR	General Recital	0
Worship Performance Track (45 hours)		
MU215	Worship Leading	2
MUKP	Keyboard Proficiency	0
Choose 1:		
MUP	Applied Piano Lessons	2
MUP150	Group Piano I	2
MUP151	Group Piano II	2
MUV150	Group Voice I	2
MUV151	Group Voice II	2
Applied Lessons (<i>in Focus Area</i>)		16
Music Ensembles		10
Open Electives		15
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	68
	Total Hours for the Degree	126



WORSHIP ARTS
One-Year Certificate

Total Hours: 33

GENERAL EDUCATION – 2 Hours		
Required Core Course (2 Hours)		
GE101	Warrior Seminar	2
	Total Hours	2

BIBLICAL EDUCATION – 13 associatHours		
Bible & Theology (13 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
RP100	Developing a Biblical Worldview	1
Choose 1:	TH220, TH221, TH222	3
	Total Hours	13

PROFESSIONAL EDUCATION – 18 Hours		
Course #	Course Name	Hours
Music Requirements (12 Hours)		
MU215	Worship Leading	2
MU221	Music Theory I	4
Choose 1:		
MU213	Music Technology OR	3
MU347	Worship Literature *	3
Applied Lessons		4
Music Ensembles		5
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours for the Degree	32

**Indicates Interdisciplinary Bible Course*

***MUSIC, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of Courses

Note: A performance area must be chosen.

PROFESSIONAL DIRECTED STUDIES [PDS] DEPARTMENT

Program Director: Mrs. Tiffany Smith, B.A., M.L.I.S.

Description:

The Professional Directed Studies Department enables academic learning in cooperation with partner institutions accredited by the US Department of Education and CHEA recognized accrediting agencies. . Students can study at Calvary and integrate courses taken from another academic institution in order to major in an academic program not offered at Calvary.



Programs: Approved Baccalaureate Majors in Professional Directed Studies

Bachelor of Arts

Bachelor of Science

Accounting
Airframe & Power Plant Mechanics
Art
Biology
Chemistry
Communication Studies
Computer Information Systems & Analytics
Computer Science
Criminal Justice
Crisis & Disaster Management
Digital Media
Engineering Design Technology-Civil & Architectural Design Technology
Engineering Technology-Management
English

Environmental Safety & Risk Management
Graphic Design
History
Human Development & Family Science
Kinesiology - Exercise Science
Kinesiology - Pre-Occupational Therapy
Kinesiology - Pre-Physical Therapy
Mathematics
Military Science
Modern Languages – Spanish
Political Science
Public Relations & Strategic Communications
Social Work
Sociology

Approved Minors in Professional Directed Studies

Aviation Flight Training
Political Science

Teaching Faculty:

Calvary Faculty and Faculty from partner institutions accredited by the US Department of Education and CHEA recognized accrediting agencies.

Objectives:

The Professional Directed Studies program seeks to prepare students to:

- Academically excel when taking courses at another institution.
- Apply their academic discipline in service to the church and the world from a biblical worldview.
- Demonstrate professional competence in their area of specialization.

Program Learning Outcomes:

Students will be able to:

- Articulate how the biblical worldview informs their vocational competency, values, and attitudes in their chosen profession.
- Demonstrate the ability to conduct research and disseminate knowledge within their chosen profession.
- Develop and apply critical reading, thinking, and writing skills.
- Fulfill the program learning outcomes for their respective academic programs at the partner institutions.

Special Requirements:

- The student must complete two qualifying semesters at Calvary before being admitted into the Professional Directed Studies Program. (A student transferring more than 30 hours into a Professionally Directed Studies Program and meeting the academic requirements may have this prerequisite waived and be allowed into the Professional Directed Studies program his/her first semester.)
- The student must have the academic credentials for acceptance to both institutions (e.g., high school transcripts and ACT scores corresponding to the entry requirements of Calvary and the other institution).
- Academic advising from both institutions is required, and the student must submit contact information from the other institution to the Professional Directed Studies Director.
- A cumulative GPA of 2.5 or higher with no grade lower than 2.0 in all professional and content courses must be maintained.
- The student must annually submit official transcripts to the Calvary Registrar's Office.
- The student must create and update a portfolio including (at a minimum) one assignment from each class within their major which addresses a course student learning outcome for that class. The portfolio will also include a ten - to-twelve-page summative paper to be added during the last semester addressing at least four key principles, concepts, constructs, or elements of their major discipline from a biblical worldview. Further, the paper will answer the question: "How do you articulate the ways the biblical worldview informs your vocational competency, values, and attitudes in your chosen discipline?"



The PDS Director will empanel a review committee to interview the student and assess their portfolio during the last semester at Calvary. The portfolio process is a condition for graduation from this program. If the partner institution requires a portfolio process as part of their curricular requirement, the student may substitute that portfolio with the addition of the summative paper.

PROFESSIONAL DIRECTED STUDIES
Bachelor of Science & Bachelor of Arts Degree

Total Hours - 126

BIBLICAL EDUCATION – 30 Hours		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<i>Choose 1:</i>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	30

GENERAL EDUCATION – 36 Hours		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
<i>Choose 1:</i>		
<u>Elective (3 Hours)</u>		
COM220; COM230; COM333		3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
<i>Choose 1:</i>		
<u>Fine Arts</u>		
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3

Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1
	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
<u>Missions / Ministry Core (3 Hours)</u>		
IC111	Introduction to Christian Missions *	3
<u>Major Focus (30 – 36 Hours depending on Major)</u>		30-36
<u>Open Electives (up to 26 Hours depending on Major)</u>		0 - 26
<u>Practical Christian Ministry</u>		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	60
	Total Hours for the Degree	126

**Indicates Interdisciplinary Bible Course*



THEATRE ARTS DEPARTMENT

Description:

The Calvary Theatre Arts program revolves around telling the Story of God in ways that will engage the culture with a fresh and vibrant perspective! Our mission is to equip students by building academic, performance-related, technical, and spiritual foundations in the following areas:



- Directing or assisting in directing church theatrical programs.
- Overseeing performance, technical, and administrative aspects of a theatre ministry.
- Teaching and directing theatre productions.
- Developing skilled and disciplined actors who respect their art and their craft and who will be ready to further their careers through graduate school training and/or professional acting.

Programs:

- Theatre Arts, Minor

Teaching Faculty:

Brittany Hill and other Adjunct Faculty

Job Opportunities:

Actor, Producer, Playwright, Screenwriter, Choreographer, Dancer, Stage Management, Directing, Theatre Management and Budgeting, Technical Theatre, Set and Stage Design, Events Coordinator, Drama or Theatre Teacher, College Faculty, Theatre Librarian, Marketing Coordinator, Community Arts Coordinator

Objectives:

The Theatre Art student:

- Embraces the core principle that theatre is service; to fellow actors, to the working text, to the audience, and first and foremost, to the Audience of One.
- Demonstrates the foundational skills necessary to critically analyze a piece of dramatic literature for its quality and theme while comparing it with the knowledge of God's Word and His character.
- Is trained to work as an ensemble in an atmosphere that facilitates authentic, honest relationships with God and man.
- Demonstrates his function as a believer-artist by impacting the culture and reclaiming the art form.

- Inhabits this mission field and ministers to and through it with passion and integrity.
- Applies the techniques learned as a technician and practitioner to their work as a theatre artist.
- Recognizes the Story of God in the stories of history, myth, oral tradition, and literature, bringing it to life in new and creative ways, and sharing His story with an ever-thirsty world in increasingly compelling ways.

Requirements:

- Before graduating, a Theatre Arts minor must complete the Program Requirements spreadsheet for minors. These are available upon request from the Department Chair.

***THEATRE ARTS, MINOR**

Total Hours - 21 hours

See Interdisciplinary Studies for list of Courses.



INTERDISCIPLINARY STUDIES

Description

This major is formed by choosing two of the minors listed below. Both minors are considered equal. The focus is upon the integration of two distinct disciplines.



Objectives:

The Interdisciplinary Studies program will enable students to:

- Gain competencies within their selected disciplines, as specified within each department.
- Integrate the content within their discipline choices.
- Differentiate between truth and error, and, by so doing, clearly communicate the biblical worldview.

INTERDISCIPLINARY STUDIES

Bachelor of Science Degree

Course Requirements

<u>BIBLICAL EDUCATION – 30 Hours</u>		
<u>Bible (18 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<u>Choose 1:</u>		
BI224	John OR	3
BI334	Romans	3
<u>BI / BL / TH Elective (3 Hours)</u>		
		3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
Total Hours		30

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3

EN113	College Composition II	3
Choose 1:	Elective (3 Hours)	
COM220; COM230; COM333		3
Humanities (13 Hours)		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
EN201, EN212, EN213		3
Choose 1:	History	
HP221; HP222; HP232; HP238		3
History		
HP100	Constitutional Exam	0
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
Mathematics		
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
SS223; SS237; SS245; SS248; SS249; SS324		3
Total Hours		36

PROFESSIONAL EDUCATION – 60 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (3 Hours)		
IC111	Introduction to Christian Missions *	3
Major		42
*Choose two minors from those listed		
Open Electives		15
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
Total Hours		60
Total Hours for the Degree		126

(Note: Some General Education requirements may be changed depending on minors selected.)

INTERDISCIPLINARY STUDIES**Bachelor of Science Degree****Course Requirements for Qualifying Minor Combinations**

(This planner may be used when combining any two of the following minors:

Biology, Business Administration, Chemistry, English-Creative Writing,

English Literature, Music, or Theatre Arts)

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism / Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21

<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
Choose 1:	Elective (3 Hours)	
	COM220; COM230; COM333	3
<u>Humanities (13 Hours)</u>		
RP100	Developing a Biblical Worldview	1
RP330	World Religions	3
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
	EN201, EN212, EN213	3
Choose 1:	History	
	HP221; HP222; HP232; HP238	3
	History	
HP100	Constitutional Exam	0
<u>Natural Sciences / Mathematics (9 Hours)</u>		
PE110	Lifetime Fitness	1

	Mathematics	
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (5 Hours – Class + Lab)	
		5
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Choose 1:	Social Science Elective	
	SS223; SS237; SS245; SS248; SS249; SS324	3
	Total Hours	36

PROFESSIONAL EDUCATION – 69 Hours		
	Course Name	Hours
Missions / Ministry Core (3 Hours)		
	Introduction to Christian Missions *	3
Major		42 - 49
*Choose two minors from those listed		
Open Electives		varies
Practical Christian Ministry		
CM099	Practical Christian Ministry	0
One Practical Christian Ministry required each Semester		
	Total Hours	69
	Total Hours for the Degree	126

(Note: Some General Education requirements may be changed depending on minors selected.)

(Students must take at least 6 hours of Interdisciplinary Bible Courses within their combined minors)

***Indicates Interdisciplinary Bible Course**



AVIATION FLIGHT TRAINING (PDS), MINOR**Articulation Agreement with SMAT School of Missionary Aviation Technology****Total Hours - 15 hours**

AVIATION FLIGHT TRAINING MINOR	
Private Pilot Certification	177.9 Contact Hours
VFR Cross-Country Experience	57 Contact Hours
High Performance Transition	53 Contact Hours
Complex Transition	53 Contact Hours
Tailwheel Transition	45 Contact Hours
High Performance Proficiency	41 Contact Hours
Complex Proficiency	44 Contact Hours
Advanced VFR Cross-Country	40 Contact Hours
Instrument Certification	145 Contact Hours
Commercial Pilot Certification	41 Contact Hours
Total Contact Hours	696.9 Contact Hours
Conversion to Credit Hours	15

BIBLE & THEOLOGY, MINOR**Total Hours - 21 hours**

BIBLE & THEOLOGY MINOR – 21 Hours		
Course #	Course Name	Hours
BI459	Advanced Hermeneutics	3
MS237	Teaching the Bible	3
TH346	Apologetics	3
RP445	Great Christian Thinkers	1
TH440	Contemporary Theology	2
Bible / Theology Electives		9

BIBLICAL COUNSELING, MINOR**Total Hours – 21 hours**

BIBLICAL COUNSELING MINOR – 21 Hours		
Course #	Course Name	Hours
CO244	Introduction to Biblical Counseling	3
CO246	Theological Foundations of Biblical Counseling	3
CO432	Crisis Counseling	3
CO453	Biblical Counseling Internship	3
RP343	Ethics in Biblical Counseling	3
SS249	Conflict Resolution	3
Counseling Electives		3

BIBLICAL PSYCHOLOGY, MINOR

Total Hours – 21 hours

PSYCHOLOGY MINOR – 21 Hours		
Course #	Course Name	Hours
SS223	General Psychology	3
PSY210	Social Psychology & the Biblical Worldview	3
PSY220	The Human Lifespan	3
PSY310	Human Sexuality & the Biblical Worldview	3
PSY410	Intro to Research Methods in Psychology	3
PSY420	Abnormal Psychology & the Biblical W-view	3
PSY430	Physiological Psychology & the Biblical W-view	3

**BIOLOGY, MINOR**

Total Hours – 24 hours

BIOLOGY MINOR – 24 Hours		
Course #	Course Name	Hours
BIOL140	General Biology I *	4
BIOL141	General Biology I Lab	1
BIOL145	General Biology II	4
BIOL146	General Biology II Lab	1
BIOL240	Microbiology	4
BIOL241	Microbiology Lab	1
BIOL245	Survey of Anatomy & Physiology	4
BIOL246	Survey of Anatomy & Physiology Lab	1
Choose 1:		
BIOL340	Introduction to Genetics OR	4
CHEM345	Introduction to Biochemistry	4

BUSINESS ADMINISTRATION, MINOR

Total Hours - 21 hours

BUSINESS ADMINISTRATION MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BU200	Introduction to Business Administration *	3
BU210	Foundations of Accounting	3
BU230	Business Law & Ethics	3
BU235	Organizational Behavior *	3
BU323	Strategic Management *	3
Business Administration Electives *300/400 Level		6

**CHEMISTRY, MINOR**

Total Hours – 24/25 hours

CHEMISTRY MINOR – 24/25 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
CHEM140	General Chemistry I *	4
CHEM141	General Chemistry I Lab	1
CHEM145	General Chemistry II	4
CHEM146	General Chemistry II Lab	1
CHEM240	Organic Chemistry I	4
CHEM241	Organic Chemistry I Lab	1
CHEM245	Organic Chemistry II	4
CHEM246	Organic Chemistry II Lab	1
Choose 1:		
CHEM340	Analytical Chemistry &	4
CHEM341	Analytical Chemistry Lab OR	1
CHEM345	Introduction to Biochemistry	4

CHILDREN'S MINISTRY, MINOR

Total Hours - 21 hours

CHILDREN'S MINISTRY MINOR – 21 Hours		
Course #	Course Name	Hours
MS237	Teaching the Bible	3
MS340	Theological Foundations for Ministry	3
CM202	Teaching Children Effectively Level 1 *	2
CM203	Teaching Children Effectively Level 2 *	2
CM204	Understanding Today's Child *	2
CM205	Progressive Methods of Child Evangelism *	2
LD401	Distinctives of C.E.F. *	1
LD402	Ministry Strategy & Development *	2
LD403	Leadership Essentials *	2
Choose 1:		
TT301	Dynamics of Teacher Training *	2
TT401	Instructor of Teachers *	2

* Courses taught at Children's Ministries Institute at Child Evangelism Fellowship

ENGLISH - CREATIVE WRITING, MINOR

Total Hours – 21 hours

ENGLISH - CREATIVE WRITING MINOR – 21 Hours		
Course #	Course Name	Hours
EN218	Introduction to Creative Writing	3
EN312	Creative Writing – Fiction	3
EN313	Creative Writing – Nonfiction	3
EN314	Creative Writing – Poetry	3
Choose 9 hours:		
EN201	Adolescent Literature	3
EN212	Introduction to Short Fiction	3
EN213	Introduction to Poetry	3
EN223	American Literature I *	3
EN224	American Literature II *	3
EN316	History of the English Language	3
EN323	British Literature I *	3
EN324	British Literature II *	3
EN410	Epic World Literature	3
EN411	Rhetoric	3
EN415	Shakespeare	3
EN425	Playwriting	3

ENGLISH LITERATURE, MINOR

Total Hours - 21 hours

ENGLISH LITERATURE MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN223	American Literature I *	3
EN224	American Literature II *	3
EN323	British Literature I *	3
EN324	British Literature II *	3
Choose 9 hours:		
EN201	Adolescent Literature	3
EN212	Introduction to Short Fiction	3
EN213	Introduction to Poetry	3
EN218	Introduction to Creative Writing	3
EN316	History of the English Language	3
EN410	Epic World Literature	3
EN411	Rhetoric	3
EN415	Shakespeare	3

**INTERCULTURAL STUDIES, MINOR**

Total Hours - 21 hours

INTERCULTURAL STUDIES MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
IC336	Intercultural Communication & Evangelism	3
IC346	Contemporary Issues of Intercultural Studies	3
IC434	Intercultural Church Planting	3
IC446	Practical Relations of Intercultural Studies	3
IC453	Intercultural Studies Internship	3
MS211	Evangelism & Discipleship	3
SS237	Cultural Anthropology	3

MATH, MINOR

Total Hours - 21 hours

MATH MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
MA240	Calculus & Analytical Geometry I	4
MA245	Calculus & Analytical Geometry II	4
MA340	Calculus & Analytical Geometry III	4
MA350	Differential Equations	3
MA360	Linear Algebra	3
MA440	Probability & Statistics	3

MINISTRY STUDIES, MINOR

Total Hours - 21 hours

MINISTRY STUDIES MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
CO244	Introduction to Biblical Counseling	3
MS211	Evangelism & Discipleship Field Study	3
MS230	Generational Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS330	Discipleship Ministry in the Local Church	3
MS340	Theological Foundations for Ministry	3

MUSIC, MINOR

Total Hours - 21 hours

Note: A performance area must be chosen

MUSIC MINOR – 21 Hours		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
MUMC	Masterworks Chorus (<i>Take twice .5/.5</i>)	1
MUGR	General Recital	0
Choose 3 Hours:		
MU338	Music History & Literature II *	3
MU347	Worship Literature *	3
Applied Lessons		4
Music Ensembles		4
Music Electives (200 level or higher)		9

OUTDOOR ADVENTURE LEADERSHIP, MINOR**Total Hours - 21 hours**

OUTDOOR ADVENTURE LEADERSHIP MINOR – 21 Hours		
Course #	Course Name	Hours
Core:		15
OAL210	Management & Administration of Outdoor Programs	3
OAL300	Leadership Camping Skills	3
OAL310	Facilitation of Recreational Leadership	3
OAL400	Formative Assessment	3
OAL410	Capstone Trek	3
Choose 6 hrs:		
OAL211	Wilderness Navigation	1
OAL212	Rock Climbing & Rappelling	1
OAL213	Equine Trekking	1
OAL214	Hiking	1
OAL215	Swift Water	2
OAL216	Advanced Firearm Training	1
OAL217	Fishing	1
OAL301	Natural Field History	3
BU324	Business Finance	3
BU334	Nonprofit Marketing	3
BU405	Teams & the Work Process	3
BU446	Leading & Managing	3

PASTORAL MINISTRY, MINOR**Total Hours - 21 hours**

PASTORAL STUDIES MINOR – 21 Hours		
Course #	Course Name	Hours
CO244	Introduction to Biblical Counseling	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS211	Evangelism & Discipleship Field Study	3
MS340	Theological Foundations for Ministry	3
PM331	Expository Preaching I	3
PM446	Pastoral Life & Ministry	3

(PDS) POLITICAL SCIENCE, MINOR**Articulation Agreement with University of Central Missouri****Total Hours - 21 hours**

POLITICAL SCIENCE MINOR – 21 Hours		
Course #	Course Name	Hours
POLS1500	Introduction to Politics	3
POLS1510	American Government	3
POLS2540	Survey of Political Theory	3
Political Science Electives (One Course from Each Area)		
Area 1:	American Politics	3
Area 2:	Public Law & Theory	3
Area 3:	Comparative Politics	3
Area 4:	International Relations	3

TESOL, MINOR**(Teaching English to Speakers of Other Languages)****Total Hours - 21 hours**

TESOL MINOR – 21 Hours		
Course #	Course Name	Hours
ED311	Linguistics of the English Language	3
ED312	Language & Culture	3
ED313	Second Language Acquisition	3
ED411	Instructional Techniques for ELLs	3
ED412	Curriculum for Teaching ELLs	3
ED413	Assessment Strategies for ELLs	3
ED414	Clinical Experience with ELLs	3

Non-education majors may take these courses as a minor. Education majors who also take ED348, ED350, and ED446 may receive the Missouri Certificate of License to teach English Language Learners.



THEATRE ARTS, MINOR

Total Hours - 21 hours

THEATRE ARTS MINOR – 21 Hours		
Course #	Course Name	Hours
TA101	Introduction to Technical Theatre	3
TA225	Acting I *	3
TA233	Theatre History & Dramatic Literature	3
TA340	Directing	3
Theatre Arts Electives: (Choose 9 hrs):		
TA226	Acting II	3
TA250	Set Design & Construction	3
TA251	Theatrical Make-up	3
TA252	Theatre Practicum	1
TA353	Theatrical Lighting	3
TA361	Costuming	3
TADT	Drama Team – Reflection	1

**YOUTH MINISTRY, MINOR**

Total Hours – 21

YOUTH MINISTRY MINOR – 21 Hours		
Course #	Course Name	Hours
CO244	Introduction to Biblical Counseling	3
MS230	Generational Discipleship	3
MS237	Teaching the Bible	3
MS322	Administrative Process	3
MS340	Theological Foundations for Ministry	3
YM235	Principles & Methods of Youth Ministry	3
YM439	Practical Youth Ministry Applications	3

**Indicates Interdisciplinary Bible Course*

UNDERGRADUATE COURSE DESCRIPTIONS

BIBLE (BI)	2366
BUSINESS (BU).....	2388
BIBLICAL COUNSELING (CO)	2422
COMMUNICATIONS (COM).....	2444
CHILDREN'S MINISTRY (CM, LD, TT)	2455
EDUCATION (ED)	2466
ENGLISH (EN).....	2533
PORTFOLIO (EX, PDS).....	2566
GENERAL EDUCATION (GE)	2577
HISTORY AND POLITICAL SCIENCE (HP)	2577
INTERCULTURAL STUDIES (IC)	2599
MATH (MA).....	261
MINISTRY STUDIES (MS)	2633
MUSIC (MU)	2655
<i>APPLIED MUSIC</i>	2699
OUTDOOR ADVENTURE LEADERSHIP (OAL).....	270
PHYSICAL EDUCATION (PE)	2722
PASTORAL MINISTRY (PM).....	2722
BIBLICAL PSYCHOLOGY (PSY)	2733
RELIGION AND PHILOSOPHY (RP).....	2744
SCIENCE	2744
SPORTS MANAGEMENT (SM).....	280
SOCIAL SCIENCE (SS)	281
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COURSE DESCRIPTIONS

* Interdisciplinary Bible-Related Course

An interdisciplinary Bible-related course applies the Bible's teaching to various practical areas of study. The syllabus for a given course will clearly indicate that the course content is built on related biblical and theological truth which is then applied to the subject matter, skill, principles, or practice of a professional discipline. Hence, courses such as Business Principles and Practices, Ethics, Teaching Bible, Educational Philosophy, Communication Theory, The Bible as Literature, Principles of Leadership, Human Resource Management, and Economic Theory may be counted as Interdisciplinary Bible-related courses if a major focus of the course is clearly the integration of the Bible with the discipline.



BIBLE (BI)

BI115 Bible Study/Hermeneutics

3 hours

This course will help the student learn the inductive method of Bible study following the steps of observation, interpretation, application, and correlation. Students will learn how to use the literal grammatical historical hermeneutic to interpret the Bible. Students will be introduced to traditional dispensationalism which distinguishes Israel and the Church.

BI120 Old Testament Survey

3 hours

This course is a survey of the Old Testament books in their historical context. The student will learn the themes, purposes, outlines, key people and applications for life from the Old Testament books. Students will learn the chronological order of key events in Old Testament history. (Prerequisite: BI115)

BI130 New Testament Survey

3 hours

A study of each book of the New Testament. Emphasis is placed on an understanding of the background of the author and the writing of each book, as well as key elements such as its theme, key verse, and key words. The contents of each book are studied in summary form. A survey of the inter-testamental period is also included. (Prerequisite: BI115)

BI220 Life of Christ

3 hours

A study of the earthly life of Christ as revealed in the four Gospels. Special emphasis is placed on establishing a harmony of the Gospels, especially regarding the chronology of events, Jesus' message, and His miracles. (Prerequisite: BI115)

BI224 John

3 hours

The fourth Gospel is analyzed to distinguish its unique features which traditionally have placed it in a category distinct from the viewpoint of the Synoptics. The doctrinal, devotional, and prophetic aspects are emphasized. (Prerequisite: BI115)

BI229 Proverbs 2 hours

A study of Proverbs, concentrating on the structure of individual proverbs while emphasizing the moral and theological principles contained in the book. (Prerequisite: BI115)

BI238 Acts 3 hours

An analytical study of the book of Acts that examines the foundation and early development of Christianity. Particular attention is given to the transition from Israel to the Church and Paul's missionary journeys. (Prerequisite: BI115)

BI331 Daniel and Revelation 3 hours

A study of the books of Daniel and Revelation with special emphasis on the prophetic outline developed in these books. The course also will deal with the arguments for the authenticity of the book of Daniel. (Prerequisite: BI115)

BI332 1 Corinthians 3 hours

This strategic church epistle is studied in order to understand Paul's description of church order, structure, government, and problems. Spiritual gifts are seen in the light of the Spirit's purpose in promoting the effectiveness of the local church. (Prerequisite: BI115)

BI334 Romans 3 hours

A systematic analysis of the book of Romans, highlighting the outworking of God's righteousness in His plan of salvation. Each student is required to master the argument of Romans as a solid foundation for Christian living and service. (Prerequisite: BI115)

BI343 Genesis 3 hours

A systematic study of the chronological progression of events in this foundational book. Practical emphasis is placed on the content and its relation to the geography, local setting, and historical significance to the early history of Israel. (Prerequisite: BI115)

BI345 Matthew 3 hours

An analytical study of the first Gospel with particular attention given to Matthew's portrayal of Jesus, the themes of the Gospel, narrative analysis, discipleship, and interpretive issues of the book. (Prerequisite: BI115)

BI346 Hebrews 3 hours

The book of Hebrews is studied with a focus on Christology. The background of the book in the Old Testament Levitical system is surveyed to provide an adequate foundation for interpretation. (Prerequisite: BI115)

BI459 Advanced Hermeneutics 3 hours

This course covers the issues of exegetical analysis and exposition, building on the hermeneutical principles learned in the previous course. The principles of historical, grammatical, and rhetorical interpretation will comprise the major portion of the course along with the expositional method for teaching. (Prerequisite: BI115 or professor's approval)

BI499 Doctrinal Beliefs Statement**0 hours**

This degree requirement includes an assessment of the student's cumulative biblical and theological studies through a doctrinal beliefs statement and oral defense that will prepare the student for future ministry opportunities or entrance into seminary upon graduation.

BUSINESS (BU)**BU200 Introduction to Business Administration****3 hours**

Students learn introductory principles, concepts, theories, and skills from a Biblical perspective. Learning terms and the broad disciplines of business, students will prepare for the academic rigor found in other business courses. Additionally, students will learn the architecture and philosophy guiding the Business Administration program. (*Interdisciplinary Bible Course)

BU210 Foundations of Accounting**3 hours**

This course will provide students with the framework for understanding what accounting is and its functions in a profit or nonprofit organization. The terms, strategies, and social responsibility of accounting will be taught from the biblical worldview along with secular materials. Students will learn about key financial accounting definitions along with bookkeeping best practices. This is an activity-based course for students to understand the importance of strategic monetary communications. (Prerequisite: BU200)

BU220 Introduction to Entrepreneurship**3 hours**

The purpose of this course is to enable students who have the desire of owning an independent or family-operated business/church to understand how risk assessments are associated with business management, make responsible decisions, and recognize business opportunities within and outside their own businesses. Christians will be provided with tools to create a business plan and understand the importance of returns on investments. (Prerequisite: BU200)

BU221 Emotional Intelligence**3 hours**

This course seeks to provide students with the ability to understand, use, and manage their emotions in positive ways to relieve stress, communicate effectively, empathize with others, overcome challenges, and defuse conflict. This course will be taught from the biblical worldview concerning emotional accountability and why it is crucial to the student's potential career. (Prerequisite: BU200)

BU232 Marketing Principles**3 hours**

This course will provide the student with the framework for understanding what marketing is and the function of marketing in a firm or nonprofit organization. The terms, strategies, and social responsibility of marketing will be taught from a biblical worldview. Students will learn about selling and advertising while learning that marketing is so much more. This is an activity-based class where students will have to work outside of the classroom and share their work with classmates. (Prerequisite: BU200)

BU234 Information Systems**3 hours**

This course will bring students up to speed on how the role of information technology can play a major part in today's businesses. Topics will include business communication,

advanced software and internet applications along with strategic networking from the biblical worldview. Students will understand the fundamentals of information systems to problem solve and enhance organizational decision-making to gain competitive advantage. (Prerequisite: BU200)

BU235 Organizational Behavior**3 hours**

This course seeks to bring together the fields of organizational psychology, counseling, communication, and personnel management, as well as other materials studied in previous coursework, to develop a Christian philosophy of organizational behavior. (*Interdisciplinary Bible Course) (Prerequisite: BU200)

BU301 Organization Communications**3 hours**

This is a survey course designed to expose students to organizational communication theory. This course emphasizes the applied nature of organizational communication using foundational principles and current research in the field. Relevant models will be discussed from the biblical worldview. Models will include historical, cultural, structural, and organizational theory. Relational strategies will be reviewed and contrasted between the biblical model and the secular (postmodern) models. (Prerequisite: BU200)

BU303 Media Marketing for Sports & Business**3 hours**

This course provides an overview of digital business marketing, and how to implement critical concepts in fundraising campaigns. Marketing plans including product, price, promotion, place and public relations will be explored. Areas of personal selling, merchandising, and electronic media will also be essential topics of interest and practice. (also listed as SM303) (Prerequisite: BU200)

BU305 Business Statistics**3 hours**

This course is designed to acquaint students with major data-driven tools used in business analysis. Mathematical formulas will be demonstrated to help students in analysis of data management. Students should possess skills in algebra. Students will learn how to choose the correct tool(s) for their specific application(s). (Prerequisite: BU200)

BU311 Foundations of Organizational Leadership**3 hours**

Leaders of organizations today face many challenges. These challenges provide the need for training in interconnectedness, in understanding organizational culture, and in shaping/motivating that culture. Christians must know how to lead organizational units, understand diversity, manage politics, and effectively handle conflict between individuals and units as a part of successful leadership. Such challenges, and how to deal with them, are the subject of this course. The purpose of this course is to provide the student with a more comprehensive understanding of organizational systems in order to be both a more informed observer of them and a more effective participant in them.

BU315 Business Law & Ethics**3 hours**

This course gives the basic explanation of management terminology, legal doctrines and principles, development, and business principles. While it is impossible to be comprehensive in one course, the necessary essentials of management will be taught from a biblical worldview and the practical experience of the American legal culture.

Students in profit and nonprofit organizations will benefit from the teaching and student interaction provided in this course. (Prerequisite: BU200)

BU323 Strategic Management**3 hours**

Strategic Management uses case studies to learn strategic models and apply them from a biblical perspective. This decision-making skill challenges students to assess the environment and their organization for the purpose of implementing successful change. (*Interdisciplinary Bible Course) (Prerequisite: BU200)

BU324 Business Finance**3 hours**

This course is designed for students to understand basic financial literacy skills such as budgeting, analyzing the basic skills of investment, and applying computer operations to finance management. Students will engage the fundamentals of long and short-term financial activities along with international budgeting concepts all from the biblical worldview. (Prerequisite: BU200)

BU332 Human Resource Management**3 hours**

This course is designed to acquaint the student with a basic competency of the HR function within an organization from a practical perspective. (Prerequisite: BU200)

BU334 Nonprofit Marketing**3 hours**

This course deals with marketing tactics used to further nonprofit organizations including (1) building an organization image, (2) promoting its values, and (3) helping the public remember the organization. (Prerequisite: BU200)

BU340 Business Problems & Policies**3 hours**

This course will provide the student with the dynamics of business operations in contemporary times. An examination of corporate policies and business strategies will enable students to be prepared for future decision making in the organizations and firms in which they gain employment. Legal and behavioral points of view will be examined in the development of organizational leadership. Students will learn concepts through examination of case studies. (Prerequisite: BU200)

BU341 Labor Relations**3 hours**

A study designed to acquaint the student with the historical, legal, and structural environment affecting labor-management relations and to examine the rights and obligations of labor and management. (Prerequisite: BU200)

BU343 Organizational Marketing and Sales**3 hours**

The use of organizational mission to develop a marketing approach to reach potential constituencies with image, product, and service that will cause those constituencies to utilize the organization to meet their perceived needs in a manner that is profitable to the organization. (Prerequisite: BU200)

BU351 Consumer & Family Finance**3 hours**

This course involves the study of personal and family financial planning goals and objectives. The student will learn investment strategies, as well as procedures for generating living wills, managing wealth, planning for retirement and transferring an

individual's estate after death. This course also provides an integrated approach in understanding consumer problems and perspectives pertaining to personal and family-owned business practices. (Prerequisite: BU200)

BU405 Teams & the Work Process**3 hours**

This course will analyze how the organization of a strategic plan is effected by human effort through small group and teams of various composition bringing work to a higher level of quality for the end user. (Prerequisite: BU200)

BU416 Legal Environment for Business**3 hours**

This course is designed to acquaint the student with the historical, legal, and structural environment affecting today's businesses and to examine and apply the rights and obligations of management from the biblical worldview. (Prerequisite: BU200)

BU420 Global Dimensions of Business**3 hours**

This course will help students understand the dynamics of comprehensive customer service, relationship building and engagement from a global spectrum. Students will develop functions of effective cross-cultural communication skills, conflict management, and exceptional organizational behavior from the biblical worldview. Students will also evaluate the importance of improving and maintaining international governance in today's multinational cultural businesses.

(Prerequisite: BU200)

BU430 Marketing Research**3 hours**

This course teaches business students how to acquire the data needed to make marketing decisions in profit or nonprofit organizations. Students should already have a basic knowledge of marketing principles. Students will learn a variety of strategies to gather important information and organize the data to make informed marketing decisions. Students MUST have access to a computer with Internet capabilities. (Prerequisite: BU200)

BU433 Case Studies in Leadership**3 hours**

Case studies will be selected for in-depth study of the application of leadership concepts. Students will develop a written concept of their desired style of leadership to be used in personal and career situations. (Prerequisite: BU200)

BU435 Growth Enterprise: Strategy and Planning**3 hours**

This course is designed to enable students to synthesize and apply the principles of managing a financially sponsored startup enterprise. Course elements include exploring alternative approaches for enterprise stages of expansion, formulating organization outcomes and planning their achievement, and demonstrating mastery of employee management at all levels consistent with the biblical worldview. (Prerequisite: BU200)

BU438 Production & Operations Management**3 hours**

Students will develop and analyze operations from a managerial perspective which involves an assimilation of numerous actions and processes to produce products and services in highly competitive environments. Students will also examine various

production systems such as product design, manufacturing, and distribution along with incorporating diagnostic assessments to manage operations from the biblical worldview. (Prerequisite: BU200)

BU446 Leading and Managing**3 hours**

This practical course is designed to enrich and sharpen leadership and management skills. In addition to studying the qualities of a good leader, students will become familiar with various elements of the administrative process. The course is also designed so that students will recognize their own leadership styles and know what styles work best in what situations and with what kinds of people. The student should emerge from the course better prepared both personally and professionally to understand the concepts of management and to exhibit effective leadership styles. (Prerequisite: BU200)

BU449 Senior Project**3 hours**

The student must merge theoretical and practical skills gained in the business program to prepare for future occupation and/or ministry. Students must thoroughly design a pre-approved business or ministry. Using elements from the student's academic emphasis area, the student must prepare and present a detailed business plan articulating organizational practices, goals, finance, and organizational development. (Prerequisite: BU200)

BU453 Business Administration Internship**3 hours**

Interns have the opportunity to gain supervised practical experience. Students will coordinate with advisor. Qualifying work will not begin prior to the start of the course. (Fee \$250)

BIBLICAL COUNSELING (CO)**CO244 Introduction to Biblical Counseling****3 hours**

An introductory study of the definitive approach to counseling based on biblical truth and effecting biblical change. Content includes comparison of the biblical model as compared to modern philosophies, emphasis on the centrality of the gospel, and an explanation of counseling components, principles, and methods. This is a prerequisite for all counseling courses. (Prerequisite: BI115)

CO245 History of Psychological Systems**3 hours**

An evaluative survey of major psychological systems, analyzing the concepts of principles of each system's theory of personality development. Emphasis is placed on providing a strong foundation of biblical truth, response to these theories, and guidance for recognizing and evaluating future theories. (Prerequisite: CO244)

CO246 Theological Foundations of Biblical Counseling**3 hours**

This course will study the theological foundations of Biblical counseling and how systematic theology impacts how an individual counsels. Secular humanism and its respective systematic theology will be contrasted and examined. (Prerequisite: CO244)

CO247 Counseling Cross-Culturally**3 hours**

A study of cultural issues related to cross-cultural biblical counseling. This course will include a review of cultural self-awareness, ethnic groups, lifestyle traditions and changes, and counseling in culturally diverse situations. (Prerequisite: CO244)

CO320 Counseling Women**3 Hours**

This course deals with specific issues and problems that women face. The student will be exposed to various potential counseling concerns and given biblical solutions and resources in assisting women in counseling. (Prerequisite: CO244; Course is restricted to women.)

CO338 Counseling Children**3 hours**

This course seeks to explain and identify effective counseling techniques and skills with children addressing specific developmental tasks and challenges (both personal and interpersonal) that children face as part of their maturation process. The specific struggles of children will be addressed with solutions that align with a biblical perspective. Students will also identify how to effectively address and lead children to believe in Jesus Christ. (Prerequisite: CO244)

CO340 Counseling Youth**3 hours**

This course seeks to help biblical counselors be more effective in their work with youth by addressing the specific developmental tasks and challenges (both personal and interpersonal) that youth face as part of their maturation process. The specific struggles of youth will be addressed with biblical solutions. (Prerequisite: CO244)

CO342 Develop & Est a Biblical Counseling Center in the Local Church 3 hours

This course will include all aspects of establishing a biblical counseling center from the ground up. Consideration will be given to a financial operating budget, creating specific forms, becoming aware of legal implications, and becoming familiar with the day-to-day operations of a biblical counseling center in a local church. Perspective will be given to working independently or with a local church or para-church organization. (Prerequisite: CO244)

CO345 Marriage and Family Counseling**3 hours**

An in-depth consideration of premarital and marital counseling. Attention is given to the preparation for and the experience of family life and the possible impediments to family life within the biblical perspective. (Prerequisite: CO244)

CO347 Counseling the Non-Traditional Family**3 hours**

This course will study the non-traditional family units created by death, divorce, and remarriage as well as the mature single adult. The childless couple's dilemma will be considered. Skills necessary for effectively counseling non-traditional families will be examined. (Prerequisites: CO244)

CO432 Crisis Counseling**3 hours**

This course is a study in the nature of crisis and conveys practical steps for ministering to those who struggle and to those who care for them. This course presents an

COM411 Debate**3 hours**

This course studies the research, formulation and presentation of arguments in public policy debate. This course will include research techniques useful in debate preparation, methods for selecting and employing arguments in a debate, and tools for critically evaluating an opponent's argumentation. The role of rhetorical persuasion in preparing and presenting speeches and engaging in cross-examination in such contexts will be explored. Formal debate techniques and the role of judges and coaches will be discussed. (Prerequisite: COM220 or prior speaking experience as approved by course instructor.)

CHILDREN'S MINISTRY (CM, LD, TT)**CM202 Teaching Children Effectively, Level 1 (CMI)****2 hours**

A practical learning experience designed to equip students with basic skills and effective methods to evangelize children and immediately begin a neighborhood or public-school ministry. Emphasis is placed on organizing and conducting meaningful classroom activities which can enrich children spiritually. In addition to regular coursework, students are required to participate in teaching five children's classes applying the methods learned in this course.

CM203 Teaching Children Effectively, Level 2 (CMI)**2 hours**

TCE Level 2 is designed to provide information and practical methods which will enable the student to effectively guide the saved child in progressive spiritual growth. The course is centered on the principle that true teaching of the Word of God produces change. Students gain skills which will enable them to offer practical help to children as they establish and develop a personal relationship with God. Students are required to participate in teaching five children's classes, applying the methods learned in the course to enforce classroom study.

CM204 Understanding Today's Child (CMI)**2 hours**

A study of child development and behavior from birth through adolescence as related to the unique problems faced in today's society. Emphasis is placed on the role of the parent/teacher in helping children to develop physically, socially, emotionally, intellectually, and spiritually. Students will also learn how to help children who are victims of abuse, divorce, and other dysfunctional situations. In addition, students will learn how to teach children from various religious backgrounds.

CM205 Progressive Methods of Child Evangelism (CMI)**2 hours**

An advanced study of the doctrine of redemption and contemporary methods and strategies for evangelizing and teaching today's child. The course is designed to provide students with a variety of effective tools that can enhance evangelistic skills in children's ministry. The course also helps students define their theology of childhood conversion through an in-depth study of pertinent Scriptures and an examination of current philosophies concerning children and salvation.

LD401 Distinctives of Child Evangelism Fellowship (CMI)**1 hour**

This course examines the history, philosophy, and policies of Child Evangelism Fellowship. The requirements and process for becoming a member of the CEF staff in the USA or internationally will be discussed. This course reveals CEF as a worldwide mission

organization with a vital influence in developing children's workers and leaders to be involved in reaching the world's most forsaken mission field with the gospel.

LD402 Ministry Strategy and Development (CMI) 2 hours

This course is a study of fundamental principles and skills basic to the successful development of a children's ministry in Child Evangelism Fellowship, the local church, or other mission organization. This course is designed for leaders who desire involvement in a dynamic ministry under the direction of the Holy Spirit.

LD403 Leadership Essentials (CMI) 2 hours

This course is focused on the student as a leader in children's ministry who is constantly growing and maturing in his or her walk with the Lord and with others. The course examines biblical principles for leadership and the personal qualities essential for a good leader. Through the DISC inventory, students will gain insight into the behavioral patterns that shape their leadership styles. In addition, emphasis is placed on interpersonal relationships, conflict management, and communication skills necessary for effective ministry.

TT301 Dynamics of Teaching Training (CMI) 2 hours

A course designed to equip students with basic skills for planning and conducting dynamic training for adult learners in various aspects of children's ministry. Students will learn how to conduct training in a variety of settings, including seminars, workshops, and conferences, and ongoing training will be discussed.

TT401 Instructor of Teachers, Level 1 (CMI) 2 hours

A course on equipping committed Christians with basic spiritual and educational principles they will need to present Teaching Children Effectively, Level 1 courses under the auspices of Child Evangelism Fellowship. Emphasis is placed on the role of the instructor of teachers under the control of the Holy Spirit, as an instrument to produce change. To qualify for a credential authorizing them as Level 1 instructors of teachers for Child Evangelism Fellowship, students must successfully participate in teaching one Teaching Children Effectively Level 1 course under supervision.

(CMI)– Children's Ministry Institute – courses held at CEF Headquarters in Warrenton, MO
CM202, CM203, CM204, CM205, LD403 are also available on
CMI Online (cefcmi.com)

EDUCATION (ED)

ED190 Introduction to Teacher Education 3 hours

This introductory course will provide the student with an overview of the field of education and certification requirements for the State of Missouri. A study of curriculum and instructional planning, differentiated learning, and legal and ethical issues of teaching are included along with an emphasis on cultural diversity, English Language Learners, and the role of the teacher in collaborating with peers, parents, and administration. (This course is a required prerequisite for all other education courses.)

ED241 Technology for Teachers 3 hours

In this course students will learn how to integrate educational technology into elementary classrooms. The course will also focus on social, ethical, legal, and human issues

surrounding the use of technology in the classroom. (Prerequisite: ED190 or permission from the Education Department program director)

ED247 Foundations of Education**3 hours**

This course is a survey of the philosophical, historical, sociological, legal, and ethical foundations of education in the United States. The student will study the impact that socioeconomic status and cultural diversity have on educational systems as well as the role of teachers and schools in the community at large. (Prerequisite: ED190 or permission from the Education Department program director) (*Interdisciplinary Bible Course)

ED250 Educational Psychology**3 hours**

This course is an introduction to the study of psychological principles as applied to education with an emphasis on the psychology of learning, individual differences, motivation, and measurements. (Prerequisite: ED190 or permission of the Education Department program director) (*Interdisciplinary Bible Course)

ED252 Field Experience I**1 hour**

This course consists of observation and participation in the ongoing teaching/learning situations in classrooms. Field experiences will be arranged based on the current requirements of the Missouri Department of Elementary and Secondary Education. (Prerequisite: ED190 or permission from the Education Department Chair)

ED311 Linguistics of the English Language**3 hours**

This course is an introduction to linguistic theories focusing on topics relevant to ELL teachers in culturally and linguistically diverse settings. The contents include basic practical knowledge in phonetics, phonology, morphology, syntax, pragmatics, and semantics. The student will apply these theories in experiences with English language learners. (Prerequisite for education majors: ED190 or permission from the Education Department program director)

ED312 Language & Culture**3 hours**

This course will examine how to effectively teach students from a range of cultural and linguistic backgrounds. The purpose will be to develop a broad understanding of the definition and nature of culture and appropriate teaching strategies and materials for diverse students. (Prerequisite for education majors: ED190 or permission from the Education Department program director)

ED313 Second Language Acquisition**3 hours**

This course focuses on the foundations of second language learning and teaching. Major theoretical approaches to second language acquisition and second language learning will be included. (Prerequisite for education majors: ED190 or permission from the Education Department program director)

ED325 Teaching Emergent Literacy & Phonological Awareness**3 hours**

This course explores the major approaches and techniques for developing emergent literacy with an emphasis on phonemic awareness and a phonetic approach to beginning reading instruction and assessment. It enables teacher candidates to construct the

knowledge, basic competencies, and dispositions needed to develop the reading and writing abilities of students in the primary (1-3) grades. Strategies for developing critical thinking and problem-solving in reading from research-based practices will be examined. (Prerequisite: ED190 or permission from the Education department program director, must be officially admitted to the Teacher Education program.)

ED326 Teaching Upper Elementary Reading & Literacy**3 hours**

This course will provide opportunities to increase understanding of the reading process and strategies for effective literacy instruction and assessment methods with an emphasis on the upper elementary grades (4-6). Focus areas include techniques and strategies that will promote vocabulary development, fluency progression, comprehension and text analysis, and the writing process. Strategies for developing critical thinking and problem solving in literacy will be developed. (Prerequisite: ED190 or permission from the Education department program director, must be officially admitted to the Teacher Education program.)

ED333 Middle School Philosophy & Organization**3 hours**

This course is an introduction to current and emerging trends shaping curriculum development and instructional practices in middle schools. This course also examines the philosophical foundations of the middle school movement with an emphasis on the physical, intellectual, social, and emotional needs and characteristics of middle school students. Topics include: the development of young adolescents, the middle school model, curriculum best suited to middle grades, effective instruction in the middle grades, classroom management and discipline, interdisciplinary team organizations, evaluation and grouping of middle school students. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED335 Scientific Inquiry for Elementary Teachers**3 hours**

This course provides elementary pre-service teachers with an opportunity to explore basic astronomy, biology, chemistry, earth science, meteorology, and physics concepts that are consistent with K-6th grade ISTE, state, and local curriculum standards. The scientific process, the engineering design process, and scientific notation will also be emphasized throughout the course. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED340 Teaching Elementary Social Studies**3 hours**

This course is a survey of basic social sciences principles and practices which relate to students in the elementary years. Students will develop the knowledge, skills, and strategies needed to incorporate creative expression of art, drama, and music into elementary classroom integrated curriculum. Strategies for developing critical thinking and problem solving in social sciences will be developed. Consideration is given to curriculum development and differentiated instructional planning, instructional technology, content literacy, and English language learning. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED342 Teaching Elementary Language Arts**3 hours**

This course explores the major approaches and techniques for teaching elementary language arts with specific practices for listening, speaking, reading, writing, viewing, and visually representing. Instructional approaches, assessment practices and technology applications to integrate the teaching of language arts across multiple disciplines including literature circles and thematic units will be introduced. Strategies for developing critical thinking and problem-solving in language arts from research-based practices will be examined. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED343 Teaching Elementary Literature**3 hours**

The course provides a survey of the history and development of children's literature and the important role of books from all genres. Students will read and discuss children's books, considering them in terms of literary quality and cultural authenticity as well as discuss theory and research in response to literature and children's reading interests. Instructional approaches, assessment practices, creative and dramatic expression, and strategies for developing critical thinking and problem-solving skills will be explored as teacher candidates consider the potential of texts to initiate thought and conversation with elementary students. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED344 Teaching Elementary Science**3 hours**

This course explores various strategies and materials used in elementary school science programs with a special emphasis on use of educational technology, experiments, laboratory experiences and learning activities. Students will develop the knowledge, skills, and strategies needed to incorporate health and physical education competencies into elementary classroom integrated curriculum. Consideration is given to curriculum development, differentiated instructional planning, instructional technology, and English language learning. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED345 Teaching Elementary Mathematics I**3 hours**

This course will introduce the foundational educational principles of mathematics instruction including the development of a comprehensive mathematics program aligned to Missouri Learning standards. Students will learn to make connections between learning theories and mathematics instruction, design investigative instructional activities, integrate technology, develop cross-curricular connections, and analyze student understanding through assessment practices. Strategies for developing critical thinking and problem solving in mathematics will be developed. Consideration is given to curriculum development, differentiated instructional planning, instructional technology, and English language learners. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED348 Literacy in Content Areas**3 hours**

This course provides a comprehensive study of the skills required for improving literacy skills of middle and secondary school students. The areas of content literacy, new literacies, instructional scaffolding, differentiated instruction, writing to learn, and

student diversity are all considered. Students will learn to apply reading and writing concepts, theories, and techniques to content area material by developing lesson plans and materials. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED349 Educational Assessments**3 hours**

This course is an introduction to assessment of student achievement through use of teacher-made tests, standardized tests, performance assessments, portfolios, rubrics, and other assessment tools. The student will learn how to conduct formative and summative assessments, collect data, and make data-based decisions regarding curriculum development. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED350 Exceptional Learners**3 hours**

This course is an introduction to human exceptionality and special education. The student will study the diverse needs of students with varying abilities, how to diversify instructional planning for these individual differences in the least restrictive environment. Students will also study the laws covering special education students as well as best practices for collaborating with teachers of exceptional learners, parents, and administration. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED351 Teaching Creative Arts, Music, and Movement**3 hours**

This course will provide opportunities to explore the educational understandings and principles for teaching visual art, music, movement, and dramatic play. Learning experiences will introduce a variety of methods, materials and activities that can be used to promote creativity and divergent thinking for children from birth through the primary grades. (Prerequisite: ED190 and ED247 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED353 Field Experience II**1 hour**

This course consists of increased involvement in a classroom. Field experiences will be arranged based on the current requirements of the Missouri Department of Elementary and Secondary Education (Prerequisites: ED190 and ED252; must be officially admitted to Teacher Education program)

ED411 Instructional Techniques for ELLs**3 hours**

This course surveys theory and practice in planning, implementing, and assessing instruction of linguistically and culturally diverse students in a variety of teaching contexts. (Prerequisite for education majors: ED190 and ED325 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED412 Curriculum for Teaching ELLs**3 hours**

This course provides a survey of current curriculum available to teach ELLs as well as instruction on the preparation of appropriate curriculum to teach English to non-native English speakers in a variety of educational contexts. (Prerequisite for education majors:

ED190 and ED325 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED413 Assessment Strategies for ELLs**3 hours**

This course will provide an analysis of the appropriate classroom materials, methods, reasons, and tools for formal and informal assessment of English Language Learners. (Prerequisite for education majors: ED190 and ED325 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED414 Clinical Experience with ELLs**3 hours**

This course is a supervised experience in planning and implementing standards-based learning experiences under the direction of a certified ELL teacher in a school setting. Students will develop a portfolio and reflection piece about their own learning experience during this course. (Prerequisites: Completion of ED311, ED312, ED313, ED411, ED412, and ED413. Education majors also require ED348, ED350, and ED446.)

ED420 Instructional Strategies in English**3 hours**

This course explores a variety of strategies for teaching English in middle and secondary schools including: inquiry, cooperative learning, differentiation, and interdisciplinary learning activities. Consideration is given to curriculum development, assessment, instructional technology, and English language learning. The student will develop a Unit Plan of Instruction. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED421 Instructional Strategies in Social Sciences**3 hours**

This course explores a variety of strategies for teaching Social Sciences in middle and secondary schools including: inquiring, cooperative learning, differentiation, and interdisciplinary learning activities. Consideration is given to curriculum development, assessment, instructional technology, and English language learning. The student will develop a Unit Plan of Instruction. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED422 Instructional Strategies in Speech & Theatre**3 hours**

This course explores a variety of strategies for teaching Speech and Theatre in middle and secondary schools including: inquiry, cooperative learning, differentiation, and interdisciplinary learning activities, as well as specific strategies unique to Speech and Theatre instruction. Consideration is given to curriculum development, assessment, instructional technology, and English language learning. The student will develop a Unit Plan of Instruction. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED434 Teaching Elementary Mathematics II**3 hours**

This course introduces the principles of teaching mathematical concepts and skills including number theory, addition, subtraction, multiplication, division, fractions, proportional reasoning, algebra, geometric concepts, data representation, and probability investigations. Each topic will be investigated through each stage of mathematical literacy within the elementary grades. Strategies for developing critical

thinking and problem solving in mathematics will be developed. Consideration is given to curriculum development, differentiated instructional planning, instructional technology, and English language learners. (Prerequisite: ED190 and ED345 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED444 Classroom Management**3 hours**

This course covers various behavioral management systems and their underlying philosophies. The student will explore methods of classroom management for the purpose of creating a classroom environment conducive to effective learning. The impact of student diversity, legal & ethical issues, and collaboration between teacher and parent will also be considered. (Prerequisite: ED190 or permission from the Education Department program director; must be officially admitted to Teacher Education program)

ED446 Reading Interventions in the Secondary School**3 hours**

This course will help students learn to apply methods of instructional interventions for middle and secondary school students with reading deficits. Students will also focus on content-specific needs of English Language Learners. This is the second required literacy course. (Prerequisite: ED190 and ED348; must be officially admitted to Teacher Education program)

ED448 Teaching in Middle & Secondary Schools**3 hours**

This course will explore techniques for effective teaching at the middle and secondary school levels. This includes designing effective plans of study that incorporate critical thinking and problem solving for middle/secondary school students as well as literacy skills in the content areas. Differentiated learning plans for exceptional learners and ELL is included. (Prerequisite: ED190 or permission of the Education Department program director; must be officially admitted to Teacher Education program)

ED459 Senior Seminar-Education**1 hour**

This course is designed to prepare the student for Student Teaching and the professional workplace. The student will participate in professional development style workshops related to the Missouri State Teaching Standards. Students will develop their skills in making ethical decisions, collaborating with the school community, monitoring student progress, reaching at-risk students, securing employment, and creating a personal learning plan. This course should be taken in the semester prior to Student Teaching. (Prerequisite: ED190 and ED252 or permission of the Education Department Chair).

ED464 Senior Internship**1 hour**

This course is designed to provide the student with practical experience in a supervised educational setting. The student may choose from multiple potential educational settings including, but not limited to, a homeschool co-op, a tutoring center, a non-profit tutoring program, or a public, private, or charter school. All internship placements must be approved by the course instructor prior to the commencement of the internship. This course should be taken during the student's senior year. Only Educational Studies students may take this course. (Student Fee: \$250, non-refundable).

ED465 Clinical Experience**1 hour**

This course is the culmination of the Educational Studies degree track. This clinical experience will consist of student teaching in close collaboration with a cooperating teacher in a Christian school. The student teacher will assist and co-teach in the classroom for a minimum of 300 clock hours. The student teacher will be an active participant completing required assignments, working with students as requested, and, under the supervision of the classroom teacher, assuming responsibility to lead the class for a minimum of 150 clock hours. The completion of this course does not lead to state certification. The course is designed to prepare students to meet the requirements for Association of Christian Schools (ACSI) teaching certification. This course may only be taken if the student has consistently demonstrated the Education Department's Professional Dispositions and if the student has completed all other coursework. (Student Fee: \$250, non-refundable).

ED470 Student Teaching**8 hours**

This course is the culmination of the Educator Preparation Program. This experience will consist of student teaching in close collaboration with a cooperating teacher. For a minimum of sixteen weeks (and no less than 75 teaching days), the student teacher will be an active participant completing required assignments, working with students as requested, and, under the supervision of the classroom teacher, assuming responsibility to lead the class over an extended period of time. In this course, the student will complete all student teaching assignments including a portfolio. This course may only be taken after all other coursework is completed and if the standards for the Educator Preparation Program have been maintained. (Prerequisite: Adult, Child, and Baby Red Cross First Aid/CPR/AED certificate valid through the semester of Student Teaching; Student Fee: \$300 - non-refundable)

- *Additional \$350 fee for undergraduate students who wish to complete student teaching at out-of-area school (more than an hour drive from CU).*

ENGLISH (EN)**EN112 College Composition I****3 hours**

This course develops the student's skills in composition and written expression with an emphasis on clarity, precision, and organization. The composition and style of the essay will form the framework of the class as students practice descriptive, narrative, critical, persuasive, and expository writing.

EN113 College Composition II**3 hours**

This course develops skills in critical reading, analytical observation, and effective writing and research methods. As a sequel to EN112 (Composition I), this course continues the development of academic expository essay writing, while advancing skills in research methods, both print and electronic, and writing research papers beyond the five-paragraph model. (Prerequisite: EN112).

EN201 Adolescent Literature**3 hours**

Adolescent Literature focuses on literary narratives written for young adults. Students will read and analyze adolescent novels with a particular focus on the elements of literature as well as variation in author styles, culture, and young adult concerns.

Students will likely come into contact with authors writing from unbiblical worldviews, so a key feature of this course is to train students to understand worldviews presented by the authors, take them captive to Christ, and respond to them in a biblical manner. (Prerequisite: EN112)

EN212 Introduction to Short Fiction**3 hours**

Introduction to Short Fiction is an engaging genre course that enables the student to learn critical reading and literary analysis with a particular focus on the elements of literature as characterized in short literary fiction. The course includes a variation of author styles, national cultures, and subject matter to increase student awareness of contextual relevance. Essay responses present literary analysis of the readings. No prior literature courses are required. (Prerequisite: EN112)

EN213 Introduction to Poetry**3 hours**

Introduction to Poetry is a unique genre course that enables the student to learn poetic examples. The course includes a variation of poetic eras, author styles, national cultures, and subject matter to increase student awareness of contextual relevance. Essay responses to present literary analysis of the poems. (Prerequisite: EN112)

EN214 Introduction to Drama**3 hours**

Introduction to Drama is an engaging genre course that enables the student to learn critical reading and literary analysis with a particular focus on the elements drama as characterized in selected dramas from ancient to modern times. The course includes a variation of playwright styles, national cultures, and subject matter to increase student awareness of contextual relevance. Essay responses present literary analysis of the dramas. No prior literature courses are required. (Prerequisite: EN112)

EN218 Introduction to Creative Writing**3 hours**

Introduction to Creative Writing introduces students to the elements of creative fiction, poetry, drama, and non-fiction. It emphasizes character, setting, plot, image, and voice. Students will develop journaling skills, produce rough drafts, and learn how to critique peer writing in a workshop setting. The course culminates with the development of a polished portfolio that demonstrates an understanding of course material. (Prerequisites: EN212, EN213).

EN223 American Literature I (Beginnings to 1865)**3 hours**

American Literature I engages students in reading, analyzing, and interpreting genres of American literature from the beginnings to the end of the American Civil War in 1865. Literary works include fiction, poetry, drama, and novel. This course includes texts from ethnically diverse authors. Students will develop a literary essay that critically analyzes a chosen text. (Prerequisites: EN113; and EN201, EN212, or EN213). (* Interdisciplinary Bible Course)

EN224 American Literature II (1865 to the Present)**3 hours**

American Literature II engages students in reading, analyzing, and interpreting genres of American literature from the end of the American Civil War in 1865 to the present. Literary works include fiction, poetry, drama, and novel. Students will develop a literary

essay that critically analyzes a chosen text. (Prerequisites: EN113; and EN201, EN212, or EN213). (* Interdisciplinary Bible Course)

EN311 Teaching Writing**3 hours**

This course will explore the theories and practice of teaching writing within a middle and secondary school context. The student will learn how to help others become more effective communicators by combining writing research and pedagogies appropriate for middle and secondary school students. (Prerequisites: EN113; and one 200-level English literature course).

EN312 Creative Writing: Fiction**3 hours**

Creative Writing: Fiction introduces students to the elements of short fiction, especially image, character, setting, plot, and voice. Students will read and discuss short fiction and practice creative writing skills in journal entries, from which they will develop into short story drafts. Rough drafts are critiqued in a workshop setting. The course culminates with the development of a polished portfolio. *This course may be repeated once for credit.* (Prerequisite: EN218)

EN313 Creative Writing: Nonfiction**3 hours**

Creative Writing: Nonfiction introduces students to the elements of nonfiction, especially image, character, setting, plot, and voice. Students will read and discuss nonfiction and practice creative writing skills in journal entries, from which they will develop into short story drafts. Rough drafts are critiqued in a workshop setting. The course culminates with the development of a polished portfolio. *This course may be repeated once for credit.* (Prerequisite: EN218)

EN314 Creative Writing: Poetry**3 hours**

Creative Writing: Poetry introduces students to the elements of poetry, especially image, character, setting, structure, and voice. Students will read and discuss short poetry and practice creative writing skills in journal entries, from which they will develop into drafts. Rough drafts are critiqued in a workshop setting. The course culminates with the development of a polished portfolio. *This course may be repeated once for credit.* (Prerequisite: EN218)

EN316 History of the English Language**3 hours**

This course is an introduction to the study of the English Language. The phonology, history and grammar of English are examined in the context of cultural, social, and political history with attention also to current linguistic theory. (Prerequisite: EN113; and one 200-level English literature course).

EN323 British Literature I**3 hours**

Through the critical reading of selected classic works of British literature, this course develops skills in analysis, appreciation, and understanding of British literature from the Middle Ages through the eighteenth century. Literary selections include works from the early manuscripts, medieval authors, Chaucer, Shakespeare, Milton, Bunyan, and Swift. In addition, Part One of British Literature focuses on some works of Christian literary

tradition and allows for student evaluation of well-known works in light of scriptural truth. (Prerequisites: EN112, EN113, and a 200 level Literature course) (* Interdisciplinary Bible Course)

EN324 British Literature II**3 hours**

Through the critical reading of selected classic works of British literature, this course develops skills in analysis, appreciation, and understanding of British literature from the eighteenth century through the twentieth century. Part Two of British Literature includes literary selections from British authors such as Blake, Burns, Wordsworth, Coleridge, Keats, Austen, Bronte, Dickens, Wilde, Hardy, Joyce, Eliot, Huxley, Golding, and Orwell. Moreover, the literary genres, poetry, short fiction, drama, and novels provide a comprehensive view of worldview and movements in modern times. (Prerequisites: EN112, EN113, and a 200 level Literature course) (* Interdisciplinary Bible Course)

EN410 Epic World Literature**3 hours**

Through the critical reading of selected epic works of world classical literature, this course develops advanced skill in literary analysis. The student engages in definition, classification, and philosophical as well as cultural understanding of epic literature. In addition, the upper-level student compares ancient philosophies and beliefs to contemporary systems. (Prerequisites: EN112, EN113, and a 200 level Literature course)

EN411 Rhetoric**3 hours**

This course is an introduction to the history, theory, practice, and implications of rhetoric, the art and craft of persuasion. Through a combination of reading, speaking, and writing the student will learn to read and think critically, to practice skills of rhetorical analysis and argument, and practice basics of oral persuasive presentation. (Prerequisites: EN113 and a -200 level Literature Course.)

EN415 Shakespeare**3 hours**

This course will focus on the Elizabethan world, authorship, language, and representative plays from the history, tragedy, comedy, and romance genres of the Shakespearean canon. The class will read and discuss these plays and watch actual performances. (Prerequisite: EN113 and a 200-level Literature Course)

EN425 Playwriting**3 hours**

This course will focus on the creative writer as playwright and will involve the student in the creation of character, plot, dialogue, action, unity, structure, conflict, volition, and thematic statement. If selected, scenes and one acts will be produced by Acting I, Acting II, and Drama Team actors. (Prerequisites: EN113 and EN218)

PORTFOLIO (EX, PDS)**EX264 Portfolio I****3 hours**

This course organizes an assessment of the student's personal achievements, experiences, training, and education. Students will learn how to document important activities they have experienced. In many cases, based upon approved Prior Learning Assessments, students may earn up to an additional 12 credit hours during this class.

EX265 Portfolio II 1 hour

This course organizes an assessment of the student's personal achievements, experiences, training, and education. This course allows the student to submit Prior Learning Assessments to earn credits, up to a total of 21 credit hours between both Portfolio classes. (Prerequisite: EX264; Fee: \$800)

PDS499 Professional Directed Studies Portfolio 0 hours

This requirement includes an assessment of the student's cumulative professional directed studies coursework through a portfolio, summative paper and panel interview.

GENERAL EDUCATION (GE)**GE101 Warrior Seminar 2 hours**

This course is designed to help students adjust to college life, be introduced to critical thinking, learn how to obtain the most out of their courses, and learn to organize their time to accomplish their objectives in each course. This course also introduces the library catalog, database credentials and searching, formatting a paper, and building citations. This course is required for all undergraduate students and is not available to Early College students.

HISTORY AND POLITICAL SCIENCE (HP)**HP100 Constitutional Exam Class 0 hours**

This degree requirement comprises an examination on the United States and Missouri constitutions and related material. This course meets testing requirements (RSMo 170.011.1) in the Constitution of the United States and of the state of Missouri and in American history and institutions.

HP221 American History I (Columbus to Lincoln) 3 hours

This study surveys the political, social, religious, intellectual, and economic developments in the United States from its founding to the presidency of Lincoln. (Prerequisite: EN112)

HP222 American History II (Lincoln to present) 3 hours

The nation's rise as an industrial power, its growing international involvements, World War I and II, and the United States as a world power are topics discussed. An emphasis is placed upon the increasing role played by the federal government in the twenty-first century (Prerequisite: EN112)

HP231 Western Civilization I 3 hours

A broad survey of the various civilizations from ancient to medieval times, emphasizing the relationship between human history and God's program for the ages. (Prerequisite: EN112)

HP232 Western Civilization II 3 hours

A broad survey of the political, economic, spiritual, and intellectual experiments of Western man from the Renaissance to the present. This course concerns itself particularly with man's age-old search for order. (Prerequisite: EN112)

HP236 Church History**3 hours**

A study of Christendom in the course of its development from apostolic times to the end of the church age. The most important persons, problems, decisions, and developments are traced. (Prerequisite: EN112)

HP238 United States Government**3 hours**

A study of the ideological foundation of the government of the United States including the framing and adoption of the Constitution, the essentials of the constitutional system, and the organization, procedures, and powers of the legislative, executive, and judicial branches. (Prerequisite: EN112)

HP241 American Military History**3 hours**

This course is a survey of American military history with focus on doctrinal and policy trends within US military services, use of forces throughout American history, and assessment of military effectiveness. The course uses Clausewitz as the basis for assessment. (Prerequisite: HP221, HP222, or HP238)

HP251 Missouri State History**3 hours**

Survey of Missouri's history from colonization to the present. The course examines continuity and change in Missouri history and the contributions of Missouri and its citizens to the development of the United States. This course will study the political, economic, social, and cultural development of Missouri.

HP338 The Christian and Contemporary Politics**3 hours**

This course reviews Christian responsibilities and participation in American democracy. Emphasis is placed on historical and contemporary understandings of the relationship between the Church and American political processes. (Prerequisite: HP238)

HP391 History of Christianity in America**3 hours**

A study of the church in America from its Colonial beginnings to the current day with emphasis on the numerous influences that have forged the current religious scene (Prerequisite: HP236).

HP392 Medieval History**3 hours**

A study of European history from the breakup of the Roman Empire to the dawn of the Renaissance. This course will study the political, economic, social, and cultural development of Western Christendom and will touch on the rise of Islam and the Byzantine Empire. (Prerequisites: HP231 and HP232)

HP393 Ancient History**3 hours**

A study of ancient history from the beginning of antiquity to the breakup of the Roman Empire. This course will study the political, economic, social, and cultural development of ancient civilizations leading to the modern western world and will touch on the rise of Christianity. (Prerequisites: HP231 and HP232)

HP401 History of the Crusades**3 hours**

A study of the history of the Crusades. This course will introduce the student to the crusading movement, including the themes of cultural diffusion, conquest, and colonization within the context of interactions between competing societies of Western Europe, Eastern Europe, Northern Africa, and West Asia. (Prerequisites: HP231 and HP232)

HP440 Senior Seminar—History**3 hours**

The student integrates research, presentation, and writing skills in this closely supervised culminative course. The course uses small group and workshop methods to encourage discussion and immediate feedback. An oral defense of a major research paper is included as part of the course. (Prerequisites: HP392, HP393, and HP401)

INTERCULTURAL STUDIES (IC)**IC111 Introduction to Christian Missions****3 hours**

An introductory study of the biblical basis of intercultural studies, the history of missions, current strategies for intercultural studies, the preparation for intercultural studies, and the role of the local church in intercultural studies. (*Interdisciplinary Bible Course)

IC211 Building Bridges with Muslims**3 hours**

An introductory study of Islamic history, religion, and culture with a view to developing a biblical foundation for reaching Muslims with the gospel. Emphasis will be given to primary questions that Muslims raise about Christianity and how to build and maintain friendships with Muslims. (Prerequisite: IC111)

IC303 Theology of Missions**3 hours**

A study of the Word of God as set forth through God's promise to Abraham to bless the nations through Jesus Christ and the Church; an application of the Word of God as it relates to the purpose, nature, scope, and current challenges of intercultural studies.

IC320 History of Missions**3 hours**

A survey study of the history of Christian missions from the time of Pentecost to the present.

IC332 Practical Field Work**3 hours**

A ministry carried out in a cross-cultural setting under the supervision of an approved agency. (Permission of the Intercultural Studies program director)

IC336 Intercultural Communication & Evangelism**3 hours**

Designed to equip the Christian worker in an intercultural context, this course will focus on understanding cultural differences and cross-cultural communication, with a view to effectively sharing the gospel. Importance is placed on recognizing the spectrum of cultural differences and the dimensions of intercultural communication with an emphasis on the process of becoming effective in intercultural ministry and evangelism. (Prerequisite: SS237) (Fee: \$25)

IC346 Contemporary Issues in Intercultural Studies 3 hours

A survey study of selected contemporary issues impacting intercultural studies. The study will evaluate these issues in the light of revealed biblical truth.

IC351 Wayumi 3 hours

Wayumi is a tribal missions course offered by Ethnos 360 during Spring Break. The course covers several specifics of Tribal Missions including linguistics, culture, the phases of a church plant and discipleship. Students have the opportunity to learn from experienced Tribal missionaries who have truly “been there.” The course also includes practical introductions to learning linguistics and translation. Following the week at the Wayumi campus students will complete additional assignments related to the course material. (The course carries an additional \$325 fee, and travel to Jersey Shore, Pennsylvania over Spring Break.)

IC361 Intercultural Methods I 3 hours

Methods I is designed to provide the student opportunity for practical hands-on training through a ministry partner of Calvary University. Methods I lays a foundation for the future Methods coursework by introducing the student to their agency’s specifics and covering such topics as team building, cultural awareness, learning styles, personal development, and assessment for cross cultural service. (Requirements; Junior class standing and permission of the Intercultural Studies Program Director; Fee: \$600 to Missions agency)

IC362 Intercultural Methods II 3 hours

Methods II is a continuation of Methods I, building on previous learning as well as introducing new concepts. Methods II will emphasize cross-cultural communication and disciple making, security and safety training, crises management and a deeper understanding of cultural dynamics involved in mission work. (Requirements; Junior class standing and permission of the Intercultural Studies Program Director; Prerequisite: IC361; Fee: \$600 to Missions agency)

IC363 Intercultural Methods III 3 hours

Methods III is a continuation of Methods II. Methods III emphasizes evangelism and disciple making in cross-cultural contexts, personal support development, field support structures, and field specifics. (Requirements; Junior class standing and permission of the Intercultural Studies Program Director; Prerequisite: IC362; Fee: \$600 to Missions agency)

IC364 Intercultural Methods IV 3 hours

Methods IV is the culmination of the Methods coursework in the Applied Intercultural Studies Degree. Methods IV emphasizes field readiness, ongoing support development, field specific skills, health and welfare, and the worker-organization relationship. (Requirements; Junior class standing and permission of the Intercultural Studies Program Director; Prerequisite: IC363); Fee: \$600 to Missions agency)

IC371 Biblical Sites Trip 3 hours

This course is designed to give the student experience in cross-cultural life and ministry. This is an international trip carried out over the summer to various locations in

partnership with different organizations. Emphasis is placed on learning culture, cross-cultural ministry, and biblical archeology. The location for the trip will be announced the fall semester prior to the summer of the trip. (Fee: Cost of trip)

IC406 Area Study 3 hours

A study of a people group, investigating the successes and failures of past attempts to evangelize them and formulating a strategy to reach them with the gospel. The study will evaluate these issues in the light of revealed biblical truth.

IC434 Intercultural Church Planting 3 hours

A practical study of intercultural church planting in tribal, peasant, and urban societies, emphasizing the biblical basis and New Testament patterns as well as modern practices and relevant research on the subject.

IC446 Practical Relations of Intercultural Studies 3 hours

This course charts a course from the years of college training to the end of the first furlough from intercultural ministry. Emphasis is placed on choosing a board, pre-field ministry and development of a support base, prayer-letter writing, travel, language study, orientation on the field, interrelationships with coworkers and nationals, and interaction with governments and other agencies. It also deals with the activities of home ministry assignment following the period of intercultural studies.

IC452 Church Planting Practicum 3 hours

Church Planting Practicum combines both academic study and real world experience through a three week tour of international church plants in various stages of the process. The students study, observe, and participate in the church planting experience first-hand through an immersive experience and accompanying assignments. (Prerequisite IC336)

IC453 Intercultural Studies Internship 3 hours

This course is designed to provide the student opportunity for practical experience in a supervised internship program. During this course, the student will apply academic concepts to practice. Permission of the program director is required for enrollment in this course. (Prerequisite: The student must have completed the junior year and 15 hours in the Professional Education Academic discipline of their major. Fee: \$250)

IC459 Senior Seminar—Intercultural Studies 3 hours

An assessment of the student's cumulative studies through a written philosophy of intercultural studies, a written doctrinal statement, and an oral comprehensive examination. The review panel consists of professors and the Intercultural Studies program director.

MATH (MA)

MA103 Data and Decision Making for Educators 3 hours

A study of mathematics that introduces: data collection, mathematical modeling, and decision making processes, including basic concepts of probability and statistics. This

course provides a review of basic functions and algebra as well as creating and reading charts and graphs. Only Education majors may take this course.

MA105 Quantitative Reasoning**3 hours**

A study of mathematics that introduces: data collection, mathematical modeling, and decision making processes, including basic concepts of probability and statistics. This course provides a review of basic functions and algebra as well as creating and reading charts and graphs.

MA110 Intermediate Algebra**3 hours**

An introduction to the concepts of intermediate algebra. Topics will include functions, linear equations, inequalities, polynomials, factoring, rational expressions, radicals, quadratic equations, exponents and logarithmic functions, conic sections, sequences, and series from a biblical worldview.

MA115 College Algebra**3 hours**

An introduction to the concepts of college algebra. Topics will include equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, systems of equations and inequalities, and matrices and determinants from a biblical worldview. (Prerequisite: Recent successful completion of two years of high school algebra or completion of MA110 with a grade of B- or higher.)

MA140 Precalculus**3 hours**

This course covers topics in algebra and trigonometry needed to prepare the student for taking calculus. Topics will include functions, graphs, polynomial and rational functions, exponential and logarithmic functions, trigonometric functions, analytical trigonometry, and advanced topics in trigonometry from the biblical worldview.

MA240 Calculus & Analytical Geometry I**4 hours**

This course covers an introduction to calculus. Topics include functions, limits and continuity, derivatives, applications of derivatives, integrals, and applications of definite integrals from the biblical worldview. (Prerequisite: MA140 or equivalent with a C or higher.)

MA245 Calculus & Analytical Geometry II**4 hours**

This course covers the second semester of calculus. Topics include partial derivatives, multiple integrals, integrals and vector fields, first-order differential equations, and second order differential equations from the biblical worldview. (Prerequisite: MA330 or equivalent with a C or higher.)

MA340 Calculus & Analytical Geometry III**4 hours**

This course covers the third semester of calculus. Topics include functions, limits and continuity, derivatives, applications of derivatives, integrals, and applications of definite integrals from the biblical worldview. (Prerequisite: MA245 or equivalent with a C or higher.)

MA350 Differential Equations**3 hours**

This course covers the fundamentals of differential equations. Topics will include first order differential equations, models, numerical methods, linear equations, systems of differential equations, nonlinear systems, Laplace transforms, power series, Fourier transforms, partial differential equations, Eigenvalue methods, and boundary value problems from the biblical worldview. (Prerequisite: MA340 or equivalent with a C or higher.)

MA360 Linear Algebra**3 hours**

This course covers the fundamentals of linear algebra. Topics include linear equations, matrix algebra, determinants, vector spaces, Eigenvalues, Eigenvectors, orthogonality and least squares, symmetric matrices and quadratic forms, geometry of vector spaces, optimization, and finite-state Markov chains from the biblical worldview.

MA440 Probability & Statistics**3 hours**

This course covers the fundamentals of statistics. Topics include data collection, descriptive statistics, probability and inferential statistics from the biblical worldview.

MINISTRY STUDIES (MS)**MS211 Evangelism and Discipleship Field Study****3 hours**

An in-depth study of various evangelism methods with real world application and experience. A practical study and experience of discipleship emphasizing guiding new believers in their growth and developing a maturing faith and witness. Emphasis is placed on developing a personal evangelism method and consistent follow up for ongoing discipleship. (Prerequisite: TH111)

MS230 Generational Discipleship**3 hours**

An in-depth study of discipleship across the generational spectrum, with the goal of developing an understanding of the need and a strategy for developing a unified effort of the various ministries of the local church. Emphasis will be placed on discipleship needs during key transitions in the life cycle.

MS237 Teaching the Bible**3 hours**

Building on the skills learned in BI115 Bible Study/Hermeneutics, students are equipped to study their English Bible for teaching others. Students also learn how to assess their audience and teaching setting in order to develop appropriate Bible-based lessons for that audience and setting. Finally, building on the skills learned in COM220 Oral Communication, students are given practical experiences in the teaching of the Scriptures in various settings. (Prerequisites: BI115 & COM220)

MS322 Administrative Process**3 hours**

A course designed to train the student in the application of group dynamics and leadership training used in enlisting, training, and supervising staff and volunteers in local church ministries. Included are studies in organization, human relations, management, and counseling.

MS330 Discipleship Ministry of the Local Church 3 hours

A survey of the various discipleship ministries of the local church with a focus on the unique role each plays in the attainment of the total discipleship goals of the local church. Special emphasis will be given to the major teaching ministries of the local church, available materials and resources, and basic principles and practice of organization, administration, and supervision of church discipleship ministries.

MS340 Theological Foundations for Ministry 3 hours

A biblical examination of the nature of ministry to include an in-depth study of the following ministry-related subjects: the purpose of ministry, qualifications for ministry leadership, spiritual gifts for ministry, biblical conflict management, biblical ministry strategy, personal calling, and affirmation for ministry.

MS361 Ministry Methods I 3 hours

Ministry Methods I is designed to provide the student opportunity for practical hands-on training through a ministry partner of Calvary University. MS361 lays a foundation for the future Methods coursework by introducing the student to their agency's specifics and covering such topics as ministry identity, personal growth and development, and specifics of the ministry field. (Requirements: Permission of the Synergy Director.)

MS362 Ministry Methods II 3 hours

Methods II is a continuation of Methods I, building on previous learning as well as introducing new concepts. Methods II will emphasize church planting, revitalization, and growth; teaching and pastoral shepherding and leadership. (Requirements: Permission of the Synergy Director. (Prerequisite: MS361.)

MS363 Ministry Methods III 3 hours

Methods III is a continuation of Methods II. Methods III emphasizes evangelism and outreach, communication, and leadership development metrics for a healthy church. (Requirements: Permission of the Synergy Director) (Prerequisite: MS361 and MS362.)

MS364 Ministry Methods IV 3 hours

Methods IV is the culmination of the methods coursework for Synergy. Methods IV emphasizes field readiness, ongoing support development, field specific skills, health and welfare, and the worker-organization relationship. (Requirements: Permission of the Synergy Director) (Prerequisite: MS361, MS362, MS363.)

MS453 Ministry Internship 3 hours

This course is designed to provide the student opportunity for practical experience in a supervised internship program. During this course, the student will apply academic concepts to practice. Permission of the program director is required for enrollment in this course. (Prerequisite: The student must have completed the junior year and 15 hours in the Professional Education academic discipline of their major. Fee: \$250)

MS459 Senior Seminar – Ministry Studies**3 hours**

An integration of the theoretical and practical skills gained in the program in order to prepare the Ministry Studies student for securing a ministry position upon graduation. The course will synthesize the student's knowledge, character and ministry skills through a life development process, cohort discussions, an oral examination, the preparation of documents used in the normal pastoral search process, and the development of a written philosophy and strategy of ministry unique to the kind of ministry sought upon graduation.

MUSIC (MU)**MU100 Basic Music Theory****1 hour**

A course in basic music theory to prepare non-music majors for MU221. A basic music theory placement test will be given to determine if the student needs this course. This course will be teacher-guided using music theory software.

MU110 Music Appreciation**3 hours**

This course provides an introduction to the basic elements of music and an overview of traditional Western classical music. The role and function of the church in the development of the art of musical expression will be examined. This course is designed for non-music majors. Non-music majors with a strong music background may substitute MU221 by taking a basic music theory placement test. (See the Music Department for permission)

MU120 Diction**2 hours**

Easy navigation guide from orthographic spelling to pronunciation of English, Italian, Latin, German, French, and Spanish for the purpose of singing and teaching.

MU201 Undergraduate Special Projects in Music**1-3 hours**

Undergraduate Special projects in Music will give the student an opportunity to experience a musical collaboration with others as they apply their skills, knowledge, and talent in an outside approved group or ensemble. Each student will plan and complete their own project with instructor approval. Credit hours may vary depending on the approved project. (Individual students need the permission of the Music Department chair to register for the course.)

MU212 Music Ministry in the Church**2 hours**

A study of song-leading techniques, biblical basis for music in the church, worship service planning, basic hymnology, and other practical topics related to music in the church. Designed to help the pastor or other non-music major with the fundamentals of church music. This course is designed for non-music majors. (Prerequisite: MU110 or permission of the professor)

MU213 Music Technology**3 hours**

A practical, functional, and introductory study of music software, hardware, and media in music, including uses in traditional and contemporary music and worship, and music teaching settings. Includes basic instruction in music writing programs. This course

includes class and lab instruction. This course fulfills the general education computer requirement for music major / minors. (Fee: \$30)

MU214	Opera and Musical Theatre Workshop	1 hour
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This course is designed to learn and experience vocal and presentational techniques through the preparation and performance of songs, arias, and operatic roles. This course provides students with opportunity to study, develop, and improve dramatic skills out of their voice studio. Recommended for all music, vocal, and acting majors and minors, but open to all students with the consent of the instructor.

MU215	Worship Leading	2 hours
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A practical course providing information and training in worship leading for traditional and contemporary music, praise band, audio/visual, and service planning – all geared for church and youth settings.

MU221 Music Theory I 4 hours

A course in the basic elements of music, including foundational studies in chords, progressions, cadences, part-writing, and melodic and harmonic structure. In addition, approximately one-fourth of the course is devoted to the development of ear training and sight-singing. All music majors will be given a basic music theory placement test early in their first semester. Students deficient in basic music theory will be required to complete a guided independent study before being admitted into Music Theory I. Non-music majors with a strong music background may substitute MU221 for MU110 by taking the basic music theory placement test. (See the Music Department for permission)

MU222	Music Theory II	4 hours
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The second of four courses in music theory. A continuation of Music Theory I, including advanced studies in chords, part-writing, harmonic progression, and harmonizing a melody. In addition, approximately one-fourth of the course is devoted to the development of ear training and sight-singing. (Prerequisite: MU221 or permission of the professor)

MU310	Recording & Music Production	3 hours
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An overview of the components of a basic recording studio and techniques for producing broadcast ready recordings. It is recommended that students have completed or are currently enrolled in MU213 – Music Technology.

MU311	Songwriting	2 hours
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A thorough study of the important elements of planning and writing songs. Students will explore the craft of songwriting from the initial inspiration through the proper completion of a song. The final project includes a polished score ready for publishing. It is recommended that students have completed or are currently enrolled in MU213 –Music Technology.

MU331	Music Theory III	4 hours
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The third of four courses in music theory. Advanced study in diatonic and chromatic harmony, modulation, progression, and harmonizing through part-writing, analysis, and

composition. In addition, approximately one-fourth of the course is devoted to advancing development of ear training and sight-singing. (Prerequisite: MU222 or permission of the professor)

MU332 Music Theory IV**4 hours**

The fourth of four courses in music theory. Advanced study of chromatic harmony, modulation, and progression, with special emphasis given to impressionistic and twentieth-century harmony and compositional techniques through analysis and composition. In addition, approximately one-fourth of the course is devoted to advanced ear training and sight-singing. (Prerequisite: MU331 or permission of the professor)

MU334 Basic Conducting**2 hours**

A foundational study of song-leading, rehearsing and conducting techniques, information, and materials for the church and school choral director. Includes rehearsing and conducting a variety of basic choral music literature using a laboratory group. (Prerequisite: MU221 or permission of the professor)

MU335 Advanced Choral Conducting**2 hours**

A study of advanced rehearsal and conducting techniques, information, and materials for the church and school choral director. Includes rehearsing and conducting a variety of more advanced choral music literature in class and using a laboratory group. (Prerequisite: MU334 or permission of the professor)

MU337 Music History and Literature I**3 hours**

A study of the historical development of music from Bible times through the Baroque period. Styles, composers, and musical works are studied in their social and cultural contexts, as well as how they impacted the music of the future. The course includes in-class and out-of-class listening.

MU338 Music History and Literature II**3 hours**

A study of the historical development of music from the Classic period to the present. Styles, composers, and musical works are studied in their social and cultural contexts, as well as how they impacted the music of the future. The course includes in-class and out-of-class listening. (*Interdisciplinary Bible Course)

MU340 Choral Techniques**2 hours**

This course is designed to prepare the music education student to successfully build and maintain a viable secondary school choral music program. Proper classroom management, rehearsal techniques, professional conduct, recruitment, and program building will be covered.

MU347 Worship Literature**3 hours**

A study of worship literature from Bible times to the present, tracing the historical development of music in worship. Practical information on various styles of worship, programming music for a worship service, and analyzing the construction and theology of music will be explored. (*Interdisciplinary Bible Course)

MU371 Vocal Pedagogy I 2 hours

Survey of beginning methods and materials for vocal teaching. Introduction to learning theories and teaching strategies for successful private vocal teaching for the individual and group instruction. (Prerequisites: MU120 and one year of college-level voice lessons)

MU410 Music Business & Law 3 hours

An overview of the world of music business and the governing laws.

MU411 Social Media & Marketing 2 hours

How to identify and access the current markets for your music. Special attention will be paid to the pitfalls and advantages of song distribution through social media.

MU431 Choral Arranging 2 hours

This course is a practical study of writing techniques for vocal ensembles which includes arranging, composing, and adapting music for a variety of types of vocal ensembles.

MU437 Choral Literature 2 hours

A study of basic and advanced choral literature. Included will be criteria for choral music selection, evaluation of choral literature, and selection of choral literature appropriate for a variety of types of vocal ensembles and choirs. (*Interdisciplinary Bible Course)

MU443 Music Philosophy & Leadership 2 hours

A study of the biblical foundations of music and worship. Emphasis is given to helping the student develop a personal, biblical philosophy of music. Emphasis is given to implementation of the philosophy into the organizing, planning, and administration of music in the church, school, private studio, mission field, and personal life. Also includes basic information on the use of drama in ministry and education. (*Interdisciplinary Bible Course)

MU445 Teaching Elementary Music 3 hours

A study of methods, information, materials, and techniques to prepare the music teacher for teaching elementary music. Special emphasis is given to understanding the needs of the student and providing methods for meeting those needs in the elementary music classroom. Includes information on teaching early childhood music. (Fee: \$30)

MU446 Teaching Secondary Music 3 hours

A study of methods, information, materials, and techniques to prepare the music teacher for teaching and directing in secondary schools. Special emphasis is given to understanding the needs of the student and providing methods for meeting those needs in the secondary music classroom and in the choral or instrumental music group. (Fee: \$30)

MU449 Worship Arts Internship 3 hours

The practical application of the philosophy, administration, and practices of worship arts in a local church situation under the guidance of a local minister of worship arts and/or a Music Department professor. The internship will take place during one semester or during

the summer near the end of the student's training at Calvary and may be the student's Practical Christian Ministry. (Fee: \$250)

MU456	Worship Arts and Youth Ministry Field Experience	1 hour
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Worship Arts and Youth Ministry majors will intern at a church or organization which can provide experience in either worship arts ministry, youth work, or both. The course will be under the guidance of a worship arts or youth staff member from the church/organization and a faculty member.

MU489	Vocal Literature	2 hours
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This course examines the development of art song from the Renaissance through the twentieth century. This course is required for Voice Performance and Pedagogy majors and recommended for those who desire to broaden their understanding and improvement of performance styles and performance practices and skills.
(*Interdisciplinary Bible Course) (Prerequisite: MU120)

APPLIED MUSIC

MUGR	General Recital	0 hours
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General recitals are scheduled each semester for listening, performing, and informational benefit of music students. Attendance is required at all general recitals by all students taking private lessons.

MUKP	Keyboard Proficiency	0 hours
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All music majors (with the exception of piano) must acquire sufficient piano skills to pass the keyboard proficiency. Students will begin piano lessons no later than their second semester at Calvary and continue lessons until the proficiency requirement is passed. The student should sign up for MUKP the semester they and/or their piano teacher feels the student will be ready to pass their keyboard proficiency. See the Music Department for more details about the proficiency.

MURA	Senior Recital - Accompanist	1 hour
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In the final year of study, all music majors perform a required senior recital in their applied music area of study. Students who chose a major reflecting multiple disciplines (Worship Arts and Youth Ministry, Interdisciplinary Studies) are not required to present a senior recital. This course is for a Senior Recitalist who requires an accompanist (Accompanist Fee: \$200).

MURN	Senior Recital - No Accompanist	1 hour
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In the final year of study, all music majors perform a required senior recital in their applied music area of study. Students who chose a major reflecting multiple disciplines (Worship Arts and Youth Ministry, Interdisciplinary Studies) are not required to present a senior recital. This course is for a Senior Recitalist who does not require an accompanist (no fee).

MUG150 Group Guitar I **1-2 hours**

An applied class on the fundamentals of playing the guitar. (Fee: \$80 per credit hour)

MUG151 Group Guitar II **1-2 hours**

A continuation of MUG150 on the fundamentals of playing the guitar. (Fee: \$80 per credit hour)

MUP150 Group Piano I **1-2 hours**
An applied class on the fundamentals of playing the piano. (Fee: \$80 per credit hour)

MUP151 Group Piano II **1-2 hours**
A continuation of MUP150 on the fundamentals of playing the piano. (Fee: \$80 per credit hour)

MUV150 Group Voice I **1-2 hours**
An applied class on the fundamentals of voice. (Fee: \$80 per credit hour)

MUV151 Group Voice II **1-2 hours**
A continuation of MUV150 on the fundamental of voice. (Fee: \$80 per credit hour)

PRIVATE APPLIED LESSONS

MU - L Applied Lessons **1-2 hours**
Private instruction for voice, any instruments, or composition. The student is required to attend all General Recitals and the music event during the semester of the private lessons. (Fee: \$225 per credit hour; Accompanist Fee for voice students: \$100 per credit hour)

ENSEMBLES

MUCC Calvary Chorale **1 hour**
The Chorale is an auditioned group of Calvary singers rehearsing and performing a varied repertoire of sacred choral literature. Their ministry serves the College and the local church community. The Chorale takes a spring tour each year. Membership includes participation in the Calvary Masterworks Chorus when it meets.

MUMC Calvary Masterworks Chorus **.5 hour**
Open to all students, faculty, staff, and community personnel for the study and performance of standard oratorio literature. Required for all music majors and minors.

MUMT Music Team **1 hour**
The music team is an auditioned group of Calvary singers rehearsing and performing a varied repertoire of sacred choral literature. Their ministry serves the University and the community.

MUPB Praise Band **1 hour**
The Praise Band is comprised of instrumental and vocal students who form a group to perform contemporary music and lead praise & worship service music on campus or in other settings. Basic performing skills in voice or on an instrument are required. An application and audition is required.

OUTDOOR ADVENTURE LEADERSHIP (OAL)

OAL210 Management and Administration of Outdoor Programs **3 hours**
Students explore principles and practices of developing, administering, marketing, and managing outdoor programs. Students receive practical perspectives on current professional outdoor leadership standards, practices, risks, and minimizing risk liability.

This course includes a capstone event at the end of the course where students will participate in managing an outdoor program.

OAL211 Wilderness Navigation**1 hour**

Course will provide students with the fundamentals of navigation through observation of natural phenomena. The first half of the course discusses human navigation history and practice. The second half describes elements of long-distance travel. Students will experience a navigational experience off campus as a capstone to the course.

OAL212 Rock Climbing & Rappelling**1 hour**

Course will provide students with the fundamentals of recreational rock climbing and the basics of the sport. Course content includes techniques and safety. Students will participate in a rock-climbing experience off campus as a capstone to the course. (Fee: \$100)

OAL213 Equine Trekking**1 hour**

Course will provide students with the fundamentals of basic equestrian fundamentals and trail riding. Course content includes techniques and safety. Students will participate in an equestrian experience off campus as a capstone to the course. (Fee: TBD)

OAL214 Hiking**1 hour**

This course covers the fundamentals of hiking as a recreational activity and an outdoor travel skill. Students will learn to incorporate the Word of God within the elements of outdoor hiking adventures.

OAL215 Swift Water**2 hours**

Course will provide students with the fundamentals of water transportation and the basics of the sport. Course content includes techniques and safety. Students will participate in a canoeing and kayaking experience off campus as a capstone to the course.

OAL216 Advanced Firearms Training**1 hour**

Course will provide students with the fundamentals of firearms and the basics of the sport. Course content includes techniques and safety for handguns, shotguns, and rifles. Students will experience a shooting experience off campus as a capstone to the course. (Fee: \$50)

OAL217 Fishing**1 hour**

This course covers the fundamentals of fishing as a recreational activity and an outdoor travel skill. This comprehensive instruction is designed to instruct people on the skill set of freshwater fishing.

OAL300 Leadership Camping Skills**3 hours**

Student is introduced to a theology of outdoor leadership, biblical worldview on the outdoor leadership setting, and the Bible's theological foundations for outdoor leadership theory and practice. This course includes a capstone event at the end of the course. Topics include outdoor living skills (orienteering, backcountry cookery, backpacking, and more), leadership development, and risk management. (Prerequisite: OAL310)

OAL301 Natural Field History**3 hours**

Course will provide students with the fundamentals of understanding the ecosystems encountered while trekking through God's creation. Course content includes a biblical view of ecology, geology, botany, zoology, entomology, and God's creation found in wilderness travel. Students will experience a trek off campus as a capstone to the course.

OAL310 Facilitation of Recreational Leadership**3 hours**

A study of recreational leadership for Outdoor Education, Christian camping, local church and para-church ministry will be examined. Benefits and legalities of recreational programs and leadership will be discussed. A practical study of the variety of recreational activities and the organization and supervision of these activities will be studied and practiced.

OAL400 Formative Assessment (*Can be taken 1 hour at a time*)**3 hours**

Students participate in a mentored experience arranged with a ministry that implements an outdoor leadership activity. (Prerequisites: OAL210, OAL300, OAL310) (Fee: TBD)

OAL410 Capstone Trek**3 hours**

Students trek to a special geographic location to seek opportunities to love others, share their faith, and practice outdoor leadership skills. Students also learn about expedition behavior, self-care, appropriate physiology, and local religions and culture. (Prerequisites: OAL210, OAL300, OAL310, OAL400)

PHYSICAL EDUCATION (PE)**PE110 Lifetime Fitness****1 hour**

An introduction to lifetime fitness and wellness that will teach and motivate students to pursue realistic goals in nutrition, weight management, and exercise.

PE225XX Varsity Athletics (Specified Sport)**1 hour**

A course designed to develop fundamental skills and techniques in selected sports (basketball, baseball, soccer, and volleyball). Admission is by permission of the professor. Up to two semesters of the general education physical education activity requirement may be satisfied through this course. (May be repeated for credit to satisfy PE Activity requirements)

PE248 Health**1 hour**

An overview of physical, psychological, social, and spiritual components of health as they combine to influence the whole human being.

PASTORAL MINISTRY (PM)**PM331 Expository Preaching I****3 hours**

An introductory course designed to give men instruction in the mechanics of preparing and preaching expository sermons. This course includes instruction in parts of a sermon, sermon structure, manuscript preparation, sermon research, and opportunity for preaching in class. (Prerequisites: BI115 and COM220; Women substitute COM333)

PM332 Expository Preaching II**3 hours**

A course designed to prepare men for preaching in the various pastoral contexts faced by a local church pastor: special ceremonies (e.g., weddings, funerals), special occasions (e.g., leadership dedication, baptism, civic holidays), seasonal (e.g., Christmas, Easter), and pastoral leadership (e.g., vision-casting, evangelistic). (Prerequisite: PM331; Women see advisor for substitute course)

PM446 Pastoral Life and Ministry**3 hours**

A “nuts and bolts” course concerned with practical pastoral duties, responsibilities, and relationships. Through lectures, demonstrations, and projects, attention is given to ordination, candidating, beginning a new ministry, working with church boards, family relationships, proper procedures for pastoral visitation in home and hospital, the conducting of worship services, administration duties, funerals, weddings, etc. (Women see advisor for substitute course)

BIBLICAL PSYCHOLOGY (PSY)**PSY210 Social Psychology & the Biblical Worldview****3 hours**

This course focuses on the social interactions of individuals, groups, taking into consideration culture, mores, values and other factors. The biblical worldview in relation to other cultures will be examined throughout the course.

PSY220 The Human Lifespan**3 hours**

This course will focus on a general overview of the human being from birth to death focusing on key developmental factors within the lifespan. The lifespan and the biblical worldview will be examined within the course.

PSY310 Human Sexuality & the Biblical Worldview**3 hours**

This course will focus on a general overview of the human sexuality and a proper perspective of sexual intercourse and sexuality from the biblical worldview. Topics will include cohabitation, marriage and physical intimacy, and other sexual issues.

PSY410 Intro to Research Methods in Psychology**3 hours**

This course guides the student in basic research vocabulary and various research strategies used in the discipline of psychology. Students will also be instructed in the biblical worldview concerning the purpose of research and why it is important to the discipline.

PSY420 Abnormal Psychology & the Biblical Worldview**3 hours**

This course informs the student of basic information and knowledge in the abnormalities of human behavior. Students will also observe the biblical worldview of Abnormal. Psychology and some of the research and strategies that are used to address these abnormalities in human behavior.

PSY430 Physiological Psychology & the Biblical Worldview**3 hours**

This course will focus on the general information regarding some of the physiological responses in the body and how these responses affect our behavior, interactions, etc. The biblical worldview will also be examined in relation to the inner workings of the physical body.

RELIGION AND PHILOSOPHY (RP)**RP100 Developing a Biblical Worldview 1 hour**

This course is designed to equip the student “to live according to a biblical worldview.” The course starts with the theological foundations of a biblical worldview and applies the foundations to several aspects of life and society.

RP239 Introduction to Philosophy 2 hours

Introduction to Philosophy presents the historical philosophical movements that have been influential on contemporary worldviews. This introductory course focuses on some of the major ideas foundational to Western philosophy. This course also includes an examination of a variety of philosophers who have contributed to beliefs such as naturalism, idealism, pragmatism, existentialism, etc. Moreover, the course compares and contrasts these secular views to a biblical worldview. (Prerequisite: RP100)

RP330 World Religions 3 hours

A study of selected major religions/cults influencing America and the world. Comparisons are made between their doctrinal tenets and those of revealed biblical truth. The practical concern of this course is to help the student discern truth from error in these religious systems and to effectively teach and witness with an adequate understanding of their beliefs and with tact and kindness reflecting the love of Christ. (Prerequisite: RP100)

RP341 Ethics 2 hours

A general investigation into the major issues in ethics both on the individual and societal levels. Emphasis is upon a Christian critique of these issues in order to establish a proper biblical perspective of ethical inquiry. (Prerequisite: RP100)

RP343 Ethics in Biblical Counseling 3 hours

This course will observe the ethics of Biblical counseling from a Biblical worldview. This course will examine Biblical counseling as a person and a professional, cross-cultural studies, how to serve counselees when counseling Biblically, confidentiality and accountability, boundaries in Biblical Counseling, group work, and community involvement. (Prerequisite: RP100)

RP445 Great Christian Thinkers 1 hour

A reading seminar focusing on the writings of an important Christian thinker that has influenced or continues to influence the church. The writings will be evaluated from the perspective of biblical theology. Students will read and report on selected writings of the thinker. This course may be taken four times for credit as different Christian thinkers are covered. (Prerequisite: RP100 and Junior class standing or permission of the professor.)

SCIENCE**BIOL100 Survey of Biological Science 3 hours**

A broad overview of fundamental biological concepts for the non-science major. Emphasis is placed on a conceptual understanding of the chemistry of life, cell biology, microbiology, and genetics from a biblical perspective. Concurrent enrollment in BIOL101 is required.

BIOL101 Survey of Biological Science Lab**2 hours**

This course is the lab component of BIOL100 and must be concurrent with BIOL100. (Fee: \$30)

BIOL101 Survey of Biological Science Lab (Online only)**2 hours**

This course is a second option for the lab component of BIOL100. If BIOL101 is taken, it must be concurrent with BIOL100. (Fee: approximately \$250)

BIOL105 Survey of Nutritional Science**3 hours**

A broad overview of fundamental nutritional concepts for the non-science major. Emphasis is placed on a conceptual understanding of nutritional science including nutrients, minerals, vitamins, digestion, energy consumption, and weight management from a biblical worldview.

BIOL106 Survey of Nutritional Science Lab**2 hours**

This course is an optional component of BIOL105. If BIOL106 is taken, it must be concurrent with BIOL105. (Fee: \$30)

BIOL110 Forensic Science**3 hours**

A broad overview of fundamental concepts of forensic science for the non-science major. This includes classroom study, laboratory experiments, and field investigations. Emphasis is placed on a conceptual understanding of forensic science, including evaluating the crime scene, fingerprinting and facial recognition, bloodstain pattern analysis, firearms, forensic toxicology, DNA, fire, explosions, and digital forensics (e.g., computer and cell phone evidence).

BIOL111 Forensic Science Lab**2 hours**

This course is the on-campus option for the lab and must be taken concurrently with BIOL110. Enrollment is limited to 10 students in BIOL111 T. (Fee: \$30)

BIOL111 Forensic Science Lab (Online only)**2 hours**

This course is the online option for the lab and must be taken concurrently with BIOL110. BIOL111 N-T is completed remotely and requires the purchase of a lab kit. (Fee: ~\$280)

BIOL140 General Biology I**4 hours**

An introduction to cell and molecular biology for science majors. Topics include an introduction to chemistry and biochemistry for biological applications, cell structure and function, cell life cycles, cellular reproduction, genetics, stem cells, cancer, and viruses. Concurrent enrollment in BIOL141 is required. (Prerequisites: One year of high school Biology or BIOL 100 and BIOL 101 or equivalent with a C or higher.) (*Interdisciplinary Bible Course)

BIOL141 General Biology I Lab**1 hour**

This course is one of two optional lab formats of BIOL140. If taken, it must be concurrent with BIOL140. (Fee: \$35)

BIOL141 General Biology I Lab (Online Only)**1 hour**

This course is one of two optional lab formats of BIOL140. This lab is completed remotely and required purchase of a lab kit. If taken, it must be concurrent with BIOL140. (Fee: Approximately \$250)

BIOL145 General Biology II**4 hours**

An introduction to plant and animal biology for science majors. Topics include plant structure and growth, resources for plants, plant reproduction, plant responses to signals, animal internal environment organization and regulation, animal nutrition, circulation and gas exchange, the immune system, reproduction and development, neurons, synapses, and signaling, nervous and sensory systems, and motor mechanism and behavior. Concurrent enrollment in BIOL146 is required. (Prerequisites: BIOL140 and BIOL141 or equivalent with a C or higher.)

BIOL146 General Biology II Lab**1 hour**

This course is one of two optional lab formats of BIOL145. If taken, it must be concurrent with BIOL145. (Fee: \$35)

BIOL146 General Biology II Lab (Online Only)**1 hour**

This course is one of two optional lab formats of BIOL145. This lab is completed remotely and required purchase of a lab kit. If taken, it must be concurrent with BIOL145. (Fee: Approximately \$250)

BIOL240 Microbiology**4 hours**

An introduction to microbiology. Topics include the fundamentals of microbiology, a survey of the microbiological world, interactions between microbes and hosts, and microorganisms and human disease. Concurrent enrollment in BIOL241 is required. (Prerequisites: BIOL145 and BIOL146 or equivalent and CHEM105 and CHEM106 or CHEM145 and CHEM146 or equivalent with a C or higher.)

BIOL241 Microbiology Lab**1 hour**

This course is one of two optional lab formats of BIOL240. If taken, it must be concurrent with BIOL240. (Fee: \$35)

BIOL241 Microbiology Lab (Online Only)**1 hour**

This course is one of two optional lab formats of BIOL240. This lab is completed remotely and required purchase of a lab kit. If taken, it must be concurrent with BIOL240. (Fee: \$325)

BIOL245 Survey of Anatomy & Physiology**4 hours**

A survey of anatomy and physiology. Topics include the chemical organization, cell and tissue structure and function, the integumentary, skeletal, muscular system, nervous, endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems, senses, metabolism, and inheritance. (Prerequisites: BIOL145 and BIOL146 or equivalent with a C or higher.)

BIOL246 Survey of Anatomy & Physiology Lab**1 hour**

This course is one of two optional lab formats of BIOL245. If taken, it must be concurrent with BIOL245. (Fee: \$35)

BIOL246 Survey of Anatomy & Physiology Lab (Online Only)**1 hour**

This course is one of two optional lab formats of BIOL245. This lab is completed remotely and required purchase of a lab kit. If taken, it must be concurrent with BIOL245. (Fee: \$290)

BIOL340 Introduction to Genetics**4 hours**

An introduction to genetics. Topics include mitosis, meiosis, Mendelian ratios, sex determination and chromosomes, chromosome mutations, linkage and mapping, genetic analysis, DNA structure, analysis and replication, chromosome structure, the genetic code and transcription, translation and proteins, DNA repair and transposition, regulation of gene expression, recombinant DNA, genomics, bioinformatics, proteomics, and quantitative genetics. (Prerequisites: BIOL145 and BIOL146 or equivalent with a C or higher and College Algebra with a C or higher.)

CHEM105 Chemistry with Health Applications**3 hours**

A broad overview of fundamental chemical concepts for those interested in a career in health sciences (nursing, respiratory therapist, etc.) or those who otherwise have an interest in health/medical applications of chemistry. Emphasis is placed on a conceptual understanding of general, organic, and biological chemistry from a biblical worldview.

CHEM106 Chemistry with Health Applications Lab**2 hours**

This course is one option for the lab component of CHEM105. If CHEM106 is taken, it must be concurrent with CHEM105. (Fee: \$30)

CHEM106 Chemistry with Health Applications Lab (Online only)**2 hours**

This course is a second option for the lab component of CHEM105. If CHEM106 is taken, it must be concurrent with CHEM105. CHEM106 is completed remotely and requires purchase of a lab kit. (Fee: \$250)

CHEM140 General Chemistry I**4 hours**

An introduction to chemistry for science majors. Qualitative and quantitative reactions and interactions of atoms and molecules will be covered. Specific topics include chemical reactions, gases, thermochemistry, quantum mechanics, periodicity, and bonding. Concurrent enrollment in CHEM141 is required. (Prerequisite: MA115 or equivalent with a C or higher. One year of high school chemistry or CHEM105 and CHEM106 or equivalent with a C or higher.) (*Interdisciplinary Bible Course)

CHEM141 General Chemistry I Lab**1 hour**

This course is one of two optional lab formats of CHEM140. If taken, it must be concurrent with CHEM140. (Fee: \$35)

CHEM141 General Chemistry I Lab (Online only)**1 hour**

This course is one of two optional lab formats of CHEM140. This lab is completed remotely and required purchase of a lab kit. If taken, it must be concurrent with CHEM140. (Fee: Approximately \$225)

CHEM145 General Chemistry II**4 hours**

An introduction to chemistry for science majors. Qualitative and quantitative reactions and interactions of atoms and molecules will be covered. Specific topics include chemical reactions, gases, thermochemistry, quantum mechanics, periodicity, and bonding. Concurrent enrollment in CHEM146 is required. (Prerequisite: MA115 or equivalent, CHEM140, CHEM141)

CHEM146 General Chemistry II Lab**1 hour**

This course is one of two optional lab formats of CHEM145. If taken, it must be concurrent with CHEM145. (Prerequisite: CHEM140 and CHEM141 with a C or higher; Fee: \$35)

CHEM146 General Chemistry II Lab (Online only)**1 hour**

This course is one of two optional lab formats of CHEM145. If taken, it must be concurrent with CHEM145. (Prerequisite: CHEM140 and CHEM141 with a C or higher; Fee: Approximately \$260.)

CHEM240 Organic Chemistry I**4 hours**

An introduction to organic chemistry for science majors. Specific topics include the chemistry of hydrocarbons, alcohols, ethers, epoxides, amines, and sulfur-containing compounds. Acid-base chemistry, thermodynamics, kinetics, and resonance will be emphasized. An introduction to spectroscopy (UV-VIS, IR, Mass, and NMR) will be included. Concurrent enrollment in CHEM241 is required. (Prerequisite: CHEM145 and 146 or equivalent with a C or higher.)

CHEM241 Organic Chemistry I Lab**1 hour**

This course is the lab component of CHEM240. If taken, it must be concurrent with CHEM240. (Prerequisite: CHEM145 and CHEM146 with a C or higher; Fee: \$40)

CHEM245 Organic Chemistry II**4 hours**

The second semester of the introduction to organic chemistry for science majors. Specific topics include the chemistry of carboxylic acids, aldehydes, ketones, benzene and substituted benzenes, amines and heterocyclic compounds, biochemical, polymers, and pericyclics. Concurrent enrollment in CHEM246 is required. (Prerequisite: CHEM240 and CHEM241 or equivalent with a C or higher.)

CHEM246 Organic Chemistry II Lab**1 hour**

This course is lab component of CHEM245. If taken, it must be concurrent with CHEM240. (Prerequisite: CHEM240 and CHEM241 with a C or higher; Fee: \$40.)

CHEM340 Analytical Chemistry I**4 hours**

An introduction to analytical chemistry for science majors. Specific topics include the study of methods of analysis using acid-base, redox, gravimetric, complexation, and

precipitation reactions. Techniques studied include titration, spectroscopy, electrochemistry, kinetics and chromatography. A study of statistics and method validation associated with analysis will be included. Concurrent enrollment in CHEM341 is required. (Prerequisite: CHEM245 and CHEM246 or equivalent with a C or higher.)

CHEM341 Analytical Chemistry I Lab**1 hour**

This course is the lab component of CHEM340. If taken, it must be concurrent with CHEM340. (Prerequisite: CHEM240 and CHEM241 with a C or higher; Fee: \$40.)

CHEM345 Introduction to Biochemistry**4 hours**

An introduction to biochemistry. Topics include the chemical foundation of life, energetics, nucleic acids, proteins, carbohydrates, lipids, metabolism, the citric acid cycle, electron transport, oxidative phosphorylation, photosynthesis, signal transduction, and genetics. (Prerequisite: CHEM245 and CHEM246 or equivalent with a C or higher and College Algebra with a C or higher.)

PHYS100 Survey of Physical Science**3 hours**

A broad overview of the physical sciences for the non-science major. Emphasis is placed on a conceptual understanding of the basic principles of physics, geology, astronomy, and meteorology from a biblical perspective. Concurrent enrollment in PHYS101 is required.

PHYS101 Survey of Physical Science Lab**2 hours**

This course is one option for the lab component of PHYS100 and must be concurrent with PHYS100. (Fee: \$30)

PHYS101 Survey of Physical Science Lab (Online Only)**2 hours**

This course is a second option for the lab component of PHYS100. If PHYS101 is taken, it must be concurrent with PHYS100. PHYS101 is completed remotely and requires the purchase of a lab kit. (Fee: \$250)

PHYS140 College Physics I**4 hours**

This is an introduction to the most important areas of classical physics with practical applications. Topics include motion, vectors, Newton's laws, circular motion, orbits, gravity, rotational motion, equilibrium, elasticity, momentum, energy, work, thermal properties of matter, fluids, oscillations, waves, sound, superposition, and standing waves. (Prerequisites: MA115 or equivalent with a C or higher)

PHYS141 College Physics I Lab**1 hour**

Lab experiments associated with the concepts covered in PHYS140. If taken, it must be concurrent with PHYS140) (Fee: \$35)

PHYS145 College Physics II**4 hours**

This is an introduction to the most important areas of classical physics and relativity with practical applications. Topics include optics, electricity, magnetism, relativity, quantum physics, atoms and molecules, and nuclear physics. Concurrent enrollment in PHYS146 is required. (Prerequisites: PHYS140 and PHYS 141 or equivalent with C or higher)

PHYS146 College Physics II Lab**1 hour**

Lab experiments associated with the concepts covered in PHYS145. If taken, it must be concurrent with PHYS145. (Prerequisite: PHYS141 or equivalent with a C or higher; Fee: \$35)

SCIA100 Biblical Worldview of Science**1 hour**

This course is an introduction to apologetics based on the biblical worldview of science. Emphasis is placed on biblical truth, Christian apologetic reasoning and sound science. Topics include such things as understanding the proper place for, and definition of, science; how to determine if a scientific argument is valid; and apologetic arguments against attacks on your faith based on science.

SPORTS MANAGEMENT (SM)**SM201 Sport Psychology****3 hours**

This course is designed to study the mental process of the athlete under competitive conditions, as well as the non-competitive training individuals. This course will review the mental concepts in relationship to a biblical model of understanding and proper motivational techniques. (Prerequisite: BU200)

SM202 The Theory & Practice of Coaching**3 hours**

This course introduces a positive and biblical coaching philosophy towards sports. It will focus on the principles of coaching with pedagogy, physiology, psychology, and management. (Prerequisite: BU200)

SM301 Administration of Sport and Athletics**3 hours**

This course studies the details involved in the management and leadership of sports programs. Specific management, leadership techniques and administration techniques according to a biblical leadership model will be studied to provide the foundation for effective leadership and supervision of sports programs. (Prerequisite: BU200)

SM303 Media Marketing for Sports & Business**3 hours**

This course provides an overview of digital business marketing and how to implement critical concepts in fundraising campaigns. Marketing plans including product, price, promotion, place and public relations will be explored. Areas of personal selling, merchandising, and electronic media will also be essential topics of interest and practice. (also listed as BU303) (Prerequisite: BU200)

SM401 Sports Law and Ethics**3 hours**

This course provides an extensive overview of legal principles and ethical issues in sport. This course introduces the different fields of law and issues (Federal Amendment, torts, contracts, labor relations) as they relate to sport. Furthermore, this course is designed to help future sport administrators develop an ethical decision-making process based on biblical principles. (Prerequisite: BU200)

SOCIAL SCIENCE (SS)**SS220 Spiritual Foundations for Women 3 hours**

A practical study for the Christian woman who is interested in growing as a person and in her relationship with others and with her God. It will help her identify needs in her own life, point to God's answers from Scripture, and prepare her to relate to others in a meaningful way. It considers specific needs of others in family life, church, and ministry and outlines precise steps toward meeting those needs.

SS223 General Psychology 3 hours

An introduction to the various areas and aspects of psychology and a preparatory course in basic psychological concepts dealing with man's psychophysical development. Psychology is interpreted in the light of biblical teachings, and the course is aimed at helping the student understand his own behavior, as well as that of others.

SS231 Microeconomics 3 hours

This course is a basic study of economic principles with emphasis upon microeconomics. It includes a study of economics of the firm, consumer-demand theory, and current problems.

SS237 Cultural Anthropology 3 hours

An introduction to the study of humanity from a cultural viewpoint. The study includes language communication, foods, housing, clothing, marriage, the family, clubs, social classes, government, and religion. Both primitive and developed societies are noted.

SS245 World Geography 3 hours

This course is a basic study of world geography. The regional geography of the United States is also discussed.

SS248 Family Living 3 hours

A biblical study of human family relationships with an accompanying examination of contemporary viewpoints toward the same family-related subjects. The subjects studied in the course will include but not be limited to the following: gender (masculinity and femininity), singleness, marriage, family, family planning, parenting, sexual intimacy, homosexuality, divorce and remarriage, and the relationship of family to church, school, and society.

SS249 Conflict Resolution 3 hours

A biblical management approach dealing with personal, interpersonal, group, and intergroup conflict. Management skills will be considered that best lead to biblical change and reconciliation. Biblical principles and elements of peacemaking will be considered to best prepare the student in conflict management.

SS250 Biblical Manhood 3 hours

This course is a biblical, theological, and practical study of men and masculinity. Cultural and practical issues related to biblical masculinity will be addressed, with particular attention to how each of these contributes to an overall strategy of effective discipleship of men.

SS324 Human Growth & Development 3 hours

A Christian approach to the study of human growth. This course deals with the individual's physical, intellectual, social, emotional, moral, and spiritual development through childhood, adolescence, and adulthood. (Prerequisite: EN112)

THEATRE ARTS (TA)**TA101 Introduction to Technical Theatre 3 hours**

This course covers the basics of the technical production process including stage lighting, set design and construction, sound effects, costuming, properties, and stage management.

TA225 Acting I 3 hours

This course will address the academic, practical, and spiritual foundations of theatre with two emphases: (1) how the believer artist impacts the culture and reclaims the art form, and (2) beginning performance techniques and strategies for the actor. It will cover basic relaxation techniques, voice and diction, goal, obstacle, tactics, expectation, and two forms of beginning script analysis. This course will equip the student to deliver believable, natural performances. (*Interdisciplinary Bible Course) (This course may be taken as a General Education elective)

TA226 Acting II 3 hours

This course will build on the skills introduced in Acting I. Continued development as an actor will be emphasized through study of increasingly complex actor training techniques and strategies. Stage combat, preparation of a role, rehearsing, staging, and making choices will be covered. The student will begin development of the actor's portfolio: audition monologues, headshots, and resumes. (Prerequisite: TA225 or permission of the professor)

TA233 Theatre History and Dramatic Literature 3 hours

This course surveys theatre history, starting with prehistoric spectacle, and covers Greek and Roman, Medieval, Renaissance, seventeenth-century France and England, Romanticism, and Realism in their historical contexts, ending with new forms in modern theatre. The class includes reading and discussion of representative plays from historically formative periods.

TA250 Set Design and Construction 3 hours

This course will emphasize competencies in two major areas of technical theatre: (1) basic principles of set design and implementation and (2) basic set construction, carpentry, and proper and safe use of power tools. The course will have practical application to a Calvary theatrical production in progress during the semester that TA250 is offered so that set design and construction will actually be implemented in the production.

TA251 Theatrical Makeup 3 hours

This course will cover two major areas of stage make-up: designing and application. Designing make-up will concentrate on equipping the student to design and organize make-up for an actual production. The application area will concentrate on basic stage

make-up technique and include old age, character, crepe wool hair technique, application of wax and latex prosthetics, and scars and bruises.

TA252 Theatre Practicum**1 hour**

This course will give credit to a student participating in the performance or technical areas of a Calvary production. When the student has been cast in the production or has a technical responsibility in stage management, set construction, lighting, props, make-up, or costuming, he/she may receive one credit. Depending on the level of responsibility, he/she may have additional work assigned by the director or the technical director in order to complete the requirements of the course (This course may be taken a maximum of four semesters. This course may be taken as a General Education elective.)

TA340 Directing**3 hours**

This course is designed to equip a student to understand his/her role as a director in four major areas: (1) play selection, (2) pre-production considerations, (3) rehearsals and performances, and (4) audience development. The course will include actual direction of a scene and/or chapel drama. It is recommended (but not required) that the student take TA250, TA251, TA353, and TA361 before enrolling in this course. (Prerequisites: TA225)

TA341 Christ and Creativity**3 hours**

This course will center on the techniques of Jesus in his role as Creator and Master Storyteller, explore the inherent creativity in every life, and examine the role Christ plays in endowing his creation with unique and individualized gifts. Particular emphasis will be placed on the role of the arts. The course will (1) develop a scriptural foundation for the gift of creativity, (2) examine creativity in the arts by familiarizing the student with authors, artists, and different art forms, (3) lead the student to realize the potential of his own God-given creative gifts, and (4) develop Christians who will be able to lead lives of integrity and creative passion in the midst of an increasingly passionless, conformist, and egocentric culture. (This course may be taken as a Fine Arts or General Education elective.)

TA353 Theatrical Lighting**3 hours**

This course will cover lighting theory, design, and implementation. The course will have practical application to a Calvary theatrical production in progress during the semester that TA353 is offered so that lighting design, instrument knowledge, and hang and focus will actually be implemented in the production.

TA361 Costuming**3 hours**

This course will cover the following aspects of theatrical costuming: (1) a brief history of costume design, (2) the role and responsibility of the costume designer, and (3) working with the director, management assistants, and performers. Included will be an overview of tools of the costumer, measuring, remaking found items, simple altering and fitting, and management of costumes during and after a performance run. Students will learn how to prepare a costuming plot, develop a color palette, select fabrics and patterns for the stage, design one costume on paper, select a costume for a chosen play or musical from the costume room for a show, and form and be part of a costume team.

TA440 Advanced Directing 3 hours

This course will continue the development of the student as director in the following areas: (1) in-depth text analysis, (2) the director/actor relationship, (3) the director/designer relationship, and (4) communicating through staging and style. (Prerequisite: TA340; TA250, TA251, TA353, and TA361 are strongly recommended, but not required)

TADT Theatre Arts Drama Team - Reflection 1 hour

Reflection is a performance group directed by the Theatre Arts Department to represent Calvary University, provide ministry opportunities for its students, and to tell the Story of God in unique and compelling ways.

THEOLOGY (TH)**TH111 Evangelism/Spiritual Life 3 hours**

An introduction to the biblical principles of evangelism and spiritual life from a New Testament framework. Emphasis is on the practical methods of witnessing, discipleship, spiritual growth which includes our position in Christ by the Holy Spirit, and grace.

TH220 Systematic Theology I 3 hours

A study of the origin and nature of the Bible; a study of the nature and attributes of God; a study of the person and work of the Holy Spirit. (Prerequisites: GE101 or concurrent enrollment in GE101, BI115)

TH221 Systematic Theology II 3 hours

A study of the origin, fall, and nature of man including hamartiology, the doctrine of sin; a study of the doctrine of the person of Christ; and a study of the doctrine of salvation. (Prerequisites: GE101 or concurrent enrollment in GE101, BI115)

TH222 Systematic Theology III 3 hours

A study of the angels, including the doctrine of holy angels, Satan, and demons; a study of the Church, its beginning, nature, importance, officers, and ordinances; a study of the doctrine of prophecy and predictive revelation, both fulfilled and unfulfilled, with emphasis on the nature of the Rapture, the Tribulation, and the Millennial Kingdom. (Prerequisites: GE101 or concurrent enrollment in GE101, BI115)

TH346 Apologetics 3 hours

A study of the vindication of the Christian philosophy of life against the various forms of non-Christian philosophy of life. Presuppositional and evidential approaches to apologetics are evaluated on the basis of a study of relevant portions of Scripture. (Prerequisite: BI115)

TH440 Contemporary Theology 2 hours

A survey and biblical analysis of a broad range of theological issues relevant to local church ministry in the twentieth and twenty-first centuries. Classical liberalism, neo-orthodoxy, and neo-evangelicalism are studied as a backdrop to a more detailed evaluation of more recent theological systems, movements, and issues that impact the church in both American and international contexts. (Prerequisite: BI115)

YOUTH MINISTRY (YM)

YM235 Principles and Methods of Youth Ministry

3 hours

This course will include all aspects of youth ministry, including local church, para-church, and Christian camping. A biblical philosophy, as well as practical methods for youth ministry, will be studied. An analysis of various programs will be considered. The diversity of youth, as well as their different developmental stages, will be examined. Vocational opportunities and practical life experience in youth ministries will be discussed.

YM439 Practical Youth Ministry Applications

3 hours

This course will focus on the specifics and details of youth ministry such as vision, planning youth events, youth missions, time management, parents, and youth staff training. It will place emphasis on the practical application of these issues in the youth ministry context.

*Course descriptions are subject to change, without prior notice,
in accordance with established procedures.*



**FIVE-YEAR ACCELERATED DEGREE
OPTIONS**

BACHELOR OF ARTS IN BIBLE & THEOLOGY & MASTER OF DIVINITY 2877

 GENERAL MINISTRY TRACK 2899

 PASTORAL MINISTRY TRACK..... 291

 INTERCULTURAL STUDIES TRACK 2944

BACHELOR OF SCIENCE & MASTER OF ARTS IN BIBLICAL COUNSELING..... 2977

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE
IN ORGANIZATION DEVELOPMENT 3022**

 EMPHASIS: ORGANIZATIONAL LEADERSHIP & MANAGEMENT 3044

 EMPHASIS: ENTREPRENEURSHIP..... 3077

 EMPHASIS: MARKETING 3099

 EMPHASIS: OUTDOOR ADVENTURE LEADERSHIP 311

 EMPHASIS: SPORTS MANAGEMENT 3133



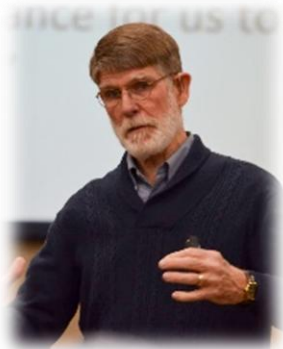
BACHELOR OF ARTS IN BIBLE & THEOLOGY & MASTER OF DIVINITY

**Department Chair: Dr. Mike Dodds, B.A., Th.M.,
D.Min**

Program Description:

The 5-year B.A./M.Div. program prepares the graduate for ministry in the local church, on the mission field, and in other ministry-related settings. The program also enables the student to earn a B.A. in Bible & Theology and a full M.Div. degree in as little as five years.

Three tracks are available for equipping ministry leaders. The “Pastoral Ministry Track” is designed for equipping men for serving in Elder roles. The “General Ministry Track” is designed for equipping both men and women for a variety of ministry settings and positions. The “Intercultural Studies Track” is designed for equipping both men and women for a variety of cross-cultural ministry settings and positions.



Programs:

- Bible & Theology, Baccalaureate Degree & Master of Divinity Degree – Accelerated Degree Option
 - General Ministry Focus
 - Pastoral Ministry Focus
 - Intercultural Studies Focus

Program Benefits:

- Be prepared for ministry by earning a BA in Bible & Theology and a Master of Divinity degree in as few as five years.
- Be confident of the preparation for the rigors of Seminary while enjoying the college experience of Calvary.
- Enter ministry as quickly as possible with only five years of studies.

Teaching Faculty:

Dr. Mike Dodds, Dr. Gary Gromacki, Dr. Joshua Paxton, and other Adjunct Faculty

Job Opportunities:

Senior Pastor, Associate Pastor, Theologian, Women’s Ministry Coordinator/Leader, Writer/Editor, Chaplain, Researcher, Missionary, Evangelist, Leader in Christian Non-Profit Organization, Leader in a Para-Church Organization, Archaeologist, Missions Director / Pastor, Mission Agency Staff, Mobilization, church Planter, Multinational Corporation, Inner-city Ministry.

Objectives:

With the Undergraduate Bible & Theology degree the student:

- Will possess basic biblical and theological facts as a foundation for meditation, teaching, and further study.
- Will accurately analyze, interpret, and apply biblical passages in a continuing commitment to personal Bible study.
- Will understand Scripture as the ultimate authority for their worldview and lifestyle.
- Will acquire a knowledge and understanding of God and His Word that will enhance and maintain a lifetime of close, personal, and obedient relationship with Christ and His Church.
- Who choose to enter graduate/seminary study will acquire a solid educational foundation to do so.

With the Graduate Master of Divinity degree the student:

- Will be prepared to be able to assess the spiritual maturity (of self and others) to influence spiritual growth.
- Will be able to defend the biblical worldview through the application of sound research methods and the consistent literal grammatical-historical hermeneutic.
- Will be able to develop a biblical philosophy and strategy for Christian ministry.
- Will be able to present biblically accurate, culturally relevant, and personally applicable ministry communication (oral and written).
- Will be able to discover the God-given spiritual gifts, abilities, and calling (of self and others) to lead effective Christian ministry.

Admission to the Program:

Students are granted provisional acceptance into the program until all prerequisites below are completed.

- Submit the program application form – with accompanying recommendation from a current ministry leader.
- Complete the following CU courses: BI115, EN112, and TH111 with a cumulative GPA in these courses of 3.0.
- Submit written coursework which demonstrates mastery of Turabian style formatting.
- Be interviewed by the M.Div. Mentor – after which the student will be notified in writing of acceptance into the program or given additional steps needed for clarification before admission.

Students will not be allowed to enroll in 400 or 600 level courses until accepted into the program.

Continuing in the Program:

- Maintain a GPA of 3.0.
- Continue local church / ministry participation.
- Meet bi-annually with the M.Div. Mentor.



BACHELOR OF ARTS IN BIBLE & THEOLOGY & MASTER OF DIVINITY DEGREE:

General Ministry Track

Total Hours: 166

BIBLICAL EDUCATION – 42 Hours		
Bible (24 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI459	Advanced Hermeneutics	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
Theology (18 Hours)		
TH111	Evangelism/Spiritual Life	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
Total Hours		42

GENERAL EDUCATION – 38 Hours		
Communications (9 Hours)		
Course #	Course Name	Hours
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
Humanities (15 Hours)		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
		3
	History	
HP100	Constitutional Exam	0
HP236	Church History	3

<i>Choose 1:</i>		3
HP221; HP222; HP232, HP238		
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (Choose Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS223	General Psychology	3
	Total Hours	38

PROFESSIONAL EDUCATION – 89 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (19 hours)		
IC111	Introduction to Christian Missions	3
PS639	Effective Bible Teaching	3
RP341	Ethics	2
RP445	Great Christian Thinkers 1	1
RP445	Great Christian Thinkers 2	1
RP445	Great Christian Thinkers 3	1
RP601	Biblical Philosophy & Worldview	3
TH346	Apologetics	3
TH440	Contemporary Theology	2
BI699	Oral Defense of Statement of Faith	0
General Ministry Focus (27 hours)		
BU624	Ethical Leadership in a Global Environment	3
BU626	Organizational Behavior & Planned Change	3
CO601	Theological Found of Counseling	3
CO633	Diagnosis & Treatment of Family Systems	3
IC636	Intercultural Communication	3
PS633	Theology of Ministry	3
PS637	Local Church & the Great Commission	3
MS453	Internship	3
RT690	Thesis	3
Biblical Languages (21 hours)		
BL610	Hebrew I	3
BL611	Hebrew II	3
BL620	Greek I	3

BL621	Greek II	3
BL622	Greek Reading I	3
BL623	Greek Reading II	3
Electives (Must be Undergraduate Courses)		22
Practical Christian Ministry		
	Total Hours	89
	Total Hours for the Degree	166

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.

BACHELOR OF ARTS IN BIBLE & THEOLOGY & MASTER OF DIVINITY DEGREE

Pastoral Ministry Track

Total Hours: 166

BIBLICAL EDUCATION – 42 Hours		
Bible (24 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI459	Advanced Hermeneutics	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
Theology (18 Hours)		
TH111	Evangelism/Spiritual Life	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
	Total Hours	42

GENERAL EDUCATION – 38 Hours		
Communications (9 Hours)		
Course #	Course Name	Hours

EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
Humanities (15 Hours)		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
		3
Choose 1 or 2:	History	
HP100	Constitutional Exam	0
HP236	Church History	3
Choose 1:		3
HP221; HP222; HP232; HP238		
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (Choose Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS223	General Psychology	3
	Total Hours	38

PROFESSIONAL EDUCATION – 89 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (19 hours)		
IC111	Introduction to Christian Missions	3
PS639	Effective Bible Teaching	3
RP341	Ethics	2
RP445	Great Christian Thinkers 1	1
RP445	Great Christian Thinkers 2	1
RP445	Great Christian Thinkers 3	1
RP601	Biblical Philosophy & Worldview	3
TH346	Apologetics	3
TH440	Contemporary Theology	2
BI699	Oral Defense of Statement of Faith	0

Pastoral Ministry Focus (27 hours)		
PS631	Expository Preaching I (<i>Men Only</i>)	3
PS632	Expository Preaching II (<i>Men Only</i>)	3
PS633	Theology of Ministry	3
PS635	Pastoral Field Work	3
PS637	Local Church & the Great Commission	3
MS453	Internship	3
RT690	Thesis	3
Choose 2:		
CO601	Theological Foundations of Counseling	3
CO633	Diagnosis & Treatment of Family Systems	3
BU626	Organizational Behavior & Planned Change	3
Biblical Languages (18 hours)		
BL610	Hebrew I	3
BL611	Hebrew II	3
BL620	Greek I	3
BL621	Greek II	3
BL622	Greek Reading I	3
BL623	Greek Reading II	3
<u>Electives</u> (Must be Undergraduate Courses)		22
Practical Christian Ministry		
	Total Hours	89
	Total Hours for the Degree	166



BACHELOR OF ARTS IN BIBLE & THEOLOGY & MASTER OF DIVINITY DEGREE

Intercultural Studies Track

Total Hours: 166

BIBLICAL EDUCATION – 42 Hours		
Bible (24 Hours)		
Course #	Course Name	Hours
BI115	Bible Study / Hermeneutics	3
BI459	Advanced Hermeneutics	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
Theology (18 Hours)		
TH111	Evangelism/Spiritual Life	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
Total Hours		42

GENERAL EDUCATION – 38 Hours		
Communications (9 Hours)		
Course #	Course Name	Hours
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
Humanities (15 Hours)		
RP100	Developing a Biblical Worldview	1
RP239	Introduction to Philosophy	2
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1:	Literature	
		3
	History	
HP100	Constitutional Exam	0
HP236	Church History	3

<i>Choose 1:</i>		3
HP221; HP222; HP232, HP238		
Natural Sciences / Mathematics (9 Hours)		
PE110	Lifetime Fitness	1
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (Choose Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS223	General Psychology	3
	Total Hours	38

PROFESSIONAL EDUCATION – 86 Hours		
Course #	Course Name	Hours
Missions / Ministry Core (19 hours)		
IC111	Introduction to Christian Missions	3
PS639	Effective Bible Teaching	3
RP341	Ethics	2
RP445	Great Christian Thinkers 1	1
RP445	Great Christian Thinkers 2	1
RP445	Great Christian Thinkers 3	1
RP601	Biblical Philosophy & Worldview	3
TH346	Apologetics	3
TH440	Contemporary Theology	2
BI699	Oral Defense of Statement of Faith	0
Intercultural Studies Focus (27 hours)		
BU626	Organizational Behavior & Planned Change	3
CO601	Theological Found of Counseling	3
IC636	Intercultural Communication	3
IC646	Intercultural Education	3
IC676	Leadership in Intercultural Contexts	3
PS633	Theology of Ministry	3
PS637	Local Church & the Great Commission	3
MS453	Internship	3
RT690	Thesis	3
Biblical Languages (18 hours)		
BL610	Hebrew I	3
BL611	Hebrew II	3
BL620	Greek I	3

BL621	Greek II	3
BL622	Greek Reading I	3
BL623	Greek Reading II	3
Electives (Must be Undergraduate Courses)		22
Practical Christian Ministry		
	Total Hours	86
	Total Hours for the Degree	166



BACHELOR OF SCIENCE & MASTER OF ARTS IN BIBLICAL COUNSELING

Department Chair: Dr. Luther Smith, B.A., M.A., M.A., Psy.D

Program Director: Dr. Jeff Cox, M.A., B.S., M.S., D.Min.

Description:

This program provides a biblically, theologically, and psychologically focused education for men and women who desire to enter into biblical counseling service. The training prepares men and women to engage as counselors in churches, para-church organizations, and various community settings. The program utilizes courses from three distinct and interconnected cores (Bible and Worldview, Theology, and Counseling) to provide students with the foundational knowledge and skills necessary for effective biblical counseling practice.



**BIBLICAL
COUNSELING**

Requirements For Admission:

Students are granted provisional acceptance into the program until all the prerequisites below are completed.

- Fill out the application for Admission to the 5 Year BS-MABC Program and declare their intention to enroll in the program with the Registrar's office.
- Completion of the three following courses: BI115 Bible Study/Hermeneutics, CO244 Introduction to Biblical Counseling, and CO245 History of Psychological Systems.
- Earn the following Biblical Counseling Program GPA:
 - Undergraduate Biblical Counseling Courses: 3.00 or higher.
 - Graduate Biblical Counseling Courses: 3.00 or higher.
- Complete Biblical Counseling Conduct Assessment Form.
- Sign the Biblical Counseling Conduct Assessment Form.
- Submit work from CO244 or CO245 that demonstrates mastery of APA 7th edition style.

Upon receipt of the above documents, the student will be scheduled for an interview with the Biblical Counseling Department Chair. After the interview, the student will be notified in writing of acceptance or be given additional steps needed for clarification before admission. The Biblical Counseling Conduct Assessment Form is provided on Canvas in CO245 – History of Psychological Systems.

Program Continuation:

Continuation in the BS-MABC Licensure Program is a personal student responsibility. Each student must maintain regular contact with his or her respective faculty advisor and monitor his or her own progress toward completion of the program at Calvary University. Please note that admission to

the BS-MABC Licensure Program does not guarantee continuation or eventual licensure certification if the student fails to complete the requirements as specified by the state of Missouri.

- Departmental Policy on GPA's: To be a proficient and effective biblical counselor students need a strong academic foundation as evidenced by their diligence in their coursework. It is the expectation of Calvary University and the Biblical Counseling Department.
 - Undergraduate Biblical Counseling Courses: 3.00 or higher.
 - Graduate Biblical Counseling Courses: 3.00 or higher.
- Rationale: These specific policies align with the school's mission and purpose and align with the requirements outlined by the State of Missouri for state licensure.
- Good Standing: If the student's Professional and/or Content GPA falls below the required level, but not lower than 2.5, he/she will be notified that he/she has one semester to regain good standing in the BS-MABC Licensure Program. If not, the student will be excluded from the Program.
- Academic Monitoring: If a student's GPA falls below the minimum required level and is placed on academic monitoring, he/she will be excluded from the BS-MABC Licensure Program and will be so informed by the Biblical Counseling Department Chair.
- Departmental Policy on Professional Dispositions: Continuation of the BS-MABC Licensure Program is also dependent upon developing and maintaining the necessary professional dispositions expected of all who study or work in the field of counseling. Students who lack the professional dispositions expected of today's counselors may be dismissed from the program.

Teaching Faculty:

Dr. Luther Smith, Dr. Jeff Cox, Dr. Doug Geiger, and other Adjunct faculty

Job Opportunities:

Counseling Center Director/Leader, Licensed Counselor, Pastor of Biblical Counseling, College Faculty, Career Counselor, School Counselor, Para-Church Leader/Worker, Non-Profit Organization Worker, Victim's Advocate, Residential Specialist for Victims of Abuse or Human Trafficking, Rehabilitation Counselor, Clinical Therapist, Chemical Dependency Counselor, Marriage and Family Counselor

Objectives:

The Undergraduate Biblical Counseling program seeks to prepare students to:

- Articulate a biblical philosophy of counseling.
- Demonstrate Christian character qualities necessary for a Biblical counseling ministry.
- Possess a basic knowledge of the counseling process.
- Identify people problems.
- Help the student develop communication skills needed for counseling one-on-one and in small group situations.

The Graduate Biblical Counseling program seeks to prepare students to:

- Construct a counseling philosophy and methodology based on a biblical worldview.

- Critique different counseling theories and methodologies based on an understanding of common grace and an application of a literal grammatical-historical interpretation of Scripture.
- Display competency in the application of Scripture and theory to the skill of counseling.
- Complete the National Counseling Exam and Missouri licensing procedures.
- Design a personal wellness methodology to ensure spiritual selfcare.

BACHELOR OF SCIENCE & MASTER OF ARTS IN BIBLICAL COUNSELING

Total Hours: 156

BIBLICAL EDUCATION – 30 Hours		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
BI343	Genesis	3
<u>Choose 1:</u>		
BI224	John OR	3
BI334	Romans	3
<u>Biblical Philosophy</u>		
RP601	Biblical Philosophy & Worldview	3
<u>Theology (12 Hours)</u>		
TH111	Evangelism/Spiritual Life	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
Total Hours		30

GENERAL EDUCATION – 36 Hours		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
COM220	Oral Communication	3
<u>Humanities</u>		
RP100	Developing a Biblical Worldview	1
<u>Choose 1:</u>		<u>Fine Arts</u>
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3

Choose 1 or 2:	Literature	
	EN201, EN212, EN213	3
History		
HP100	Constitutional Exam	0
Choose 1 or 2:	History	
	HP221; HP222; HP232; HP238	3
Natural Sciences / Mathematics		
PE110	Lifetime Fitness	1
MA105	Quantitative Reasoning	3
Choose 1 set:	Science (Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
CO612	Normal Human Growth & Development	3
	Total Hours	36

PROFESSIONAL EDUCATION – 90 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Required Core:		
CO244	Introduction to Biblical Counseling	3
CO245	History of Psychological Systems	3
CO338	Counseling Children	3
CO340	Biblical Counseling of Youth	3
CO347	Counseling Non-Traditional Families	3
CO432	Crisis Counseling	3
CO436	Death, Dying, & Grief Counseling	3
CO601	Theological Foundations	3
CO604	Professional Orientation (Law & Ethics)	3
CO615	Multi-Cultural Counseling	3
CO633	Diagnosis & Treatment of Family Systems	3
SS249	Conflict Resolution	3
Biblical Psychology:		
PSY210	Social Psychology & the Biblical Worldview	3
PSY220	The Human Lifespan	3
PSY310	Human Sexuality & the Biblical Worldview	3
PSY410	Introduction to Research Methods in Psychology	3
PSY420	Abnormal Psychology & the Biblical Worldview	3

PSY430	Physiological Psychology & the Biblical Worldview	3
SS223	General Psychology	3
Counseling Licensure:		
CO603	Research Methods & Techniques	3
CO609	Appraisal of Individuals	3
CO610	Counseling Theories	3
CO611	Theories & Methods of Group Counseling	3
CO613	Diagnosis & Treatment of Abnormal Psychology	3
CO614	The Helping Relationship	3
CO624	Vocational Counseling & Development	3
CO639	Practicum	3
CO693A	Internship I	2
CO693B	Internship II	2
CO693C	Internship III	2
Practical Christian Ministry		
	Total Hours	90
	Total Hours for the Degree	156

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.



BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Department Chair: Dr. Germaine Washington, A.S., B.S., M.B.A., D.M.

Description:

Calvary University's 5-Year BS/MSOD accelerated degree option prepares scholars with the administrative and management skills necessary for effective organizational leadership and empowering these Christian leaders for sustained professional development and growth. This program is ideal for individuals seeking to move into upper management, for driven professionals looking to enhance their expertise in a particular area of business, and for ministry leaders desiring expanded opportunities to serve in the operation of a ministry.



Programs:

- Organizational Leadership & Management
- Entrepreneurship
- Marketing
- Outdoor Adventure Leadership
- Sports Management

Teaching Faculty:

Dr. Germaine Washington, Mrs. Tressa Barnes, Mr. Allen Prodoehl, Dr. Eric Kisling, and other Adjunct faculty.

Job Opportunities:

Office Manager, Store/Franchise Management, Marketing Analyst/Operations Manager, Business Developer, Operations/Recruitment Manager, Ministry Leader, Human Resource Manager, Sales & Retail, Private Business Owner, Office Administrator, Business Administration Adjunct Professor, Global Operations Manager, Executive Director, Clinical Operations Manager, Customer Service Manager, Product Management Analyst, Data Analyst, Organizational Change Management, Insurance Operations Manager, Asset Management, Chief Financial Officer, Financial Director, Corporate Controller, Financial Analyst, Compliance Officer, Credit Analysis Manager, Assistant/Head Coach, Athletic Director, Sports Marketing Coordinator/Director, Sports Information Director, Sports Facility Administrator, Gym Management, Sports/Recreation Store Manager, Recreational Sports Director, Athletic Supervisor for gyms and facilities, Athletic Academic Advising, NCAA Sports Compliance Officer, Event Sales Manager, Health & Wellness Manager, Camp/Conference Center Director, Program/Recreation Director, Environmental Education Instructor, Guest Services Director, Foreign Missionary

Camp Director, Foreign Trekking Guide, Wilderness/Adventure Guide, Swift Water Guide, Conservation Corp Crew Leader

Objectives:

The Undergraduate Business Administration program seeks to:

- Provide opportunities for students to comprehend crucial differences between biblical administration and other systems through a foundational knowledge of the Holy Scriptures.
- Inspire a continual personal relationship with the living God by seeking and obeying His will and by applying business administration skills in the local church and in secular organizations.
- Guide use of Calvary's doctrinal statement as a foundation for administrative strategies through practical application assignments.
- Acquire and exercise managerial skills that make a strong impact on today's organizations.
- Make use of experiential learning approach to incorporate management/leadership best practices.
- Attain essential knowledge of strategic planning and strong decision-making skills to enhance an ethical business environment.

Students in the Graduate Organization Development program seeks to:

- Exemplify and translate the mission of Calvary University into an active practice of biblical truth, professionalism, and a commitment to leadership development in all work and ministry opportunities.
- Effectively assess, problem solve, and implement solutions using critical thought and synthesis from a biblical and historical perspective.
- Identify, explain, distinguish, and respond to organization issues from a biblical perspective within a variety of contexts in the church and in the workplace.
- Recognize, vindicate, and effect necessary change from a biblical perspective and with professional skill to improve the effectiveness of teams and organizations.
- Describe distinctions of biblical leadership from other systems and continually develop and implement leadership plans that reflect those differences.

Requirements for Admission:

Students are granted provisional acceptance into the program until all the prerequisites below are completed.

- Fill out the application for Admission to the 5 Year BS-MSOD Program and declare their intention to enroll in the program with the Registrar's office.
- Completion of the three following courses: BU200 Introduction to Business, BU235 Organizational Behavior, and SS231 Microeconomics.
- Earn the following Business Administration Program GPA:
 - Undergraduate Business Administration Courses: 3.00 or higher.
- Complete Business Administration Conduct Assessment Form.
- Sign the Business Administration Conduct Assessment Form.
- Submit work from BU235 or SS231 that demonstrates mastery of APA 7th edition style.

Upon receipt of the above documents, the student will be scheduled for an interview with the Business Administration Department Chair. After the interview, the student will be notified in writing of acceptance or be given additional steps needed for clarification before admission. The Business Administration Conduct Assessment Form is provided on Canvas in BU235 Organizational Behavior.

Program Continuation:

Each student must maintain regular contact with his or her respective faculty advisor, organization mentor and monitor his or her own progress toward completion of the program at Calvary University.

- **Departmental Policy on GPA's:** To be proficient and effective, business students need a strong academic foundation as evidenced by their diligence in their coursework. It is the expectation of Calvary University and the Business Administration Department.
 - Undergraduate Business Administration Courses: 2.5 or higher.
 - MSOD Program Courses: 2.5 or higher.
- **Rationale:** These specific policies align with the school's mission and purpose.
- **Good Standing:** If the student's Professional and/or Content GPA falls below the required level, but not lower than 2.5, he/she will be notified that he/she has one semester to regain good standing in the BS-MSOD accelerated program. If not, the student will be excluded from the Program.
- **Academic Monitoring:** If a student's GPA falls below the minimum required level and is placed on academic monitoring, he/she will be excluded from the BS-MSOD Program and will be so informed by the Business Administration Chair.
- **Departmental Policy on Professional Dispositions:** Continuation of the BS-MSOD Program is also dependent upon developing and maintaining the necessary professional dispositions expected of all who study or work in the field of business. Students who lack the professional dispositions expected of today's business professionals may be dismissed from the program.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Emphasis: Organizational Leadership & Management

Total Hours: 143

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3

<u>Theology</u>		
TH111	Evangelism/Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications (9 Hours)</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301	Organization Communications	3
<u>Humanities</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1 or 2:	Literature	
	EN201, EN212, EN213	3
<u>History</u>		
HP100	Constitutional Exam	0
Choose 1 or 2:	History	
	HP221; HP222; HP232; HP238	3
<u>Natural Sciences / Mathematics</u>		
PE110	Lifetime Fitness	1
BU305	Business Statistics	3
Choose 1 set:	Science (Class + Lab)	
		3
		2
<u>Social / Behavioral Sciences (5 Hours)</u>		
GE101	Warrior Seminar	2
<u>Social Science</u>		
SS231	Microeconomics	3
	Total Hours	36
<u>PROFESSIONAL EDUCATION – 86 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
<u>Missions / Ministry Core</u>		
IC111	Introduction to Christian Missions	3
<u>Required Core:</u>		
BU200 *	Intro to Business Administration	3
BU232	Marketing Principles	3

BU234	Information Systems	3
BU332	Human Resources Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU449	Senior Project	3
BU620	Accounting for Managers	3
BU622	Business Finance	3
BU626 *	Organizational Behavior & Planned Change	3
BU638	Foundations of Operations Management (ORSA)	3
BU644	Business Law & Ethics	3
Organizational Leadership / Management Track:		
BU221	Emotional Intelligence	3
BU405	Teams & the Work Process	3
BU433	Case Studies in Leadership	3
BU446	Leading & Managing	3
Master of Science in Organization Development:		
RP601	Biblical Philosophy & Worldview	3
BU610	Graduate Writing Workshop ((ED610)	3
BU612	Research Methods	3
BU614	Organization Development Theory	3
BU624	Ethical Leadership	3
BU628	Marketing Systems	3
BU630	Financial Accounting	3
BU634	Managerial Economics	3
BU640	Quantitative Analysis	3
BU650	Practicum	2
Open Electives		3
Practical Christian Ministry		
	Total Hours	86
	Total Hours for the Degree	143

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.



BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Emphasis: Entrepreneurship

Total Hours: 143

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology</u>		
TH111	Evangelism/Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301	Organization Communications	3
<u>Humanities</u>		
RP100	Developing a Biblical Worldview	1
<i>Choose 1:</i>	<u>Fine Arts</u>	
MU110	Music Appreciation <i>OR</i>	3
TA341	Christ & Creativity	3
<i>Choose 1 or 2:</i>	<u>Literature</u>	
	EN201, EN212, EN213	3
<u>History</u>		
HP100	Constitutional Exam	0
<i>Choose 1 or 2:</i>	<u>History</u>	
	HP221; HP222; HP232; HP238	3
<u>Natural Sciences / Mathematics</u>		
PE110	Lifetime Fitness	1
BU305	Business Statistics	3
<i>Choose 1 set:</i>	<u>Science (Class + Lab)</u>	
		3
		2
<u>Social / Behavioral Sciences (5 Hours)</u>		

GE101	Warrior Seminar	2
Social Science		
SS231	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 86 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Required Core:		
BU200 *	Intro to Business Administration	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU332	Human Resources Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU449	Senior Project	3
BU620	Accounting for Managers	3
BU622	Business Finance	3
BU626 *	Organizational Behavior & Planned Change	3
BU638	Foundations of Operations Management (ORCA)	3
BU644	Business Law & Ethics	3
Entrepreneurship Track:		
BU220	Introduction to Entrepreneurship	3
BU221	Emotional Intelligence	3
BU323	Strategic Management	3
BU435	Growth Enterprise: Strategy & Planning	3
Master of Science in Organization Development:		
RP601	Biblical Philosophy & Worldview	3
BU610	Graduate Writing Workshop ((ED610)	3
BU612	Research Methods	3
BU614	Organization Development Theory	3
BU624	Ethical Leadership	3
BU628	Marketing Systems	3
BU630	Financial Accounting	3
BU634	Managerial Economics	3
BU640	Quantitative Analysis	3
BU650	Practicum	2
Open Electives		3
Practical Christian Ministry		
	Total Hours	86

	Total Hours for the Degree	143
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Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Emphasis: Marketing

Total Hours: 143

BIBLICAL EDUCATION – 21 Hours		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology</u>		
TH111	Evangelism/Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
GENERAL EDUCATION – 36 Hours		
<u>Communications</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301	Organization Communications	3
<u>Humanities</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1 or 2:	Literature	
	EN201, EN212, EN213	3
<u>History</u>		
HP100	Constitutional Exam	0
Choose 1 or 2:	History	
	HP221; HP222; HP232; HP238	3
<u>Natural Sciences / Mathematics</u>		

PE110	Lifetime Fitness	1
BU305	Business Statistics	3
Choose 1 set:	Science (Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS231	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 86 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Required Core:		
BU200 *	Intro to Business Administration	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU332	Human Resources Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU449	Senior Project	3
BU620	Accounting for Managers	3
BU622	Business Finance	3
BU626 *	Organizational Behavior & Planned Change	3
BU638	Foundations of Operations Management (ORSA)	3
BU644	Business Law & Ethics	3
Marketing Track:		
BU303	Media Marketing in Sports & Business	3
BU334	Non-Profit Marketing	3
BU343	Organizational Marketing & Sales	3
BU430	Marketing Research	3
Master of Science in Organization Development:		
RP601	Biblical Philosophy & Worldview	3
BU610	Graduate Writing Workshop ((ED610)	3
BU612	Research Methods	3
BU614	Organization Development Theory	3
BU624	Ethical Leadership	3
BU628	Marketing Systems	3
BU630	Financial Accounting	3

BU634	Managerial Economics	3
BU640	Quantitative Analysis	3
BU650	Practicum	2
Open Electives		3
Practical Christian Ministry		
	Total Hours	86
	Total Hours for the Degree	143

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Emphasis: Outdoor Adventure Leadership

Total Hours: 143

BIBLICAL EDUCATION – 21 Hours		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology</u>		
TH111	Evangelism/Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
GENERAL EDUCATION – 36 Hours		
<u>Communications</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301	Organization Communications	3
<u>Humanities</u>		
RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1 or 2:	Literature	

EN201, EN212, EN213		3
History		
HP100	Constitutional Exam	0
Choose 1 or 2:	History	
HP221; HP222; HP232; HP238		3
Natural Sciences / Mathematics		
PE110	Lifetime Fitness	1
BU305	Business Statistics	3
Choose 1 set:	Science (Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS231	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 86 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Required Core:		
BU200 *	Intro to Business Administration	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU332	Human Resources Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU449	Senior Project	3
BU620	Accounting for Managers	3
BU622	Business Finance	3
BU626 *	Organizational Behavior & Planned Change	3
BU638	Foundations of Operations Management (ORSA)	3
BU644	Business Law & Ethics	3
Outdoor Adventure Leadership Track:		
OAL210	Managing & Administering of Outdoor Programs	3
OAL300	Leadership Camping Skills	3
OAL310	Facilitation of Recreational Leadership	3
OAL400	Formative Assessment	3
Master of Science in Organization Development:		
RP601	Biblical Philosophy & Worldview	3

BU610	Graduate Writing Workshop ((ED610)	3
BU612	Research Methods	3
BU614	Organization Development Theory	3
BU624	Ethical Leadership	3
BU628	Marketing Systems	3
BU630	Financial Accounting	3
BU634	Managerial Economics	3
BU640	Quantitative Analysis	3
BU650	Practicum	2
Open Electives		3
Practical Christian Ministry		
	Total Hours	86
	Total Hours for the Degree	143

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION & MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Emphasis: Sports Management

Total Hours: 143

<u>BIBLICAL EDUCATION – 21 Hours</u>		
<u>Bible</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
BI115	Bible Study / Hermeneutics	3
BI120	Old Testament Survey	3
BI130	New Testament Survey	3
<u>Theology</u>		
TH111	Evangelism/Spiritual Life	3
TH220	Systematic Theology I	3
TH221	Systematic Theology II	3
TH222	Systematic Theology III	3
	Total Hours	21
<u>GENERAL EDUCATION – 36 Hours</u>		
<u>Communications</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
EN112	College Composition I	3
EN113	College Composition II	3
BU301	Organization Communications	3
<u>Humanities</u>		

RP100	Developing a Biblical Worldview	1
Choose 1:	Fine Arts	
MU110	Music Appreciation OR	3
TA341	Christ & Creativity	3
Choose 1 or 2:	Literature	
EN201, EN212, EN213		3
History		
HP100	Constitutional Exam	0
Choose 1 or 2:	History	
HP221; HP222; HP232; HP238		3
Natural Sciences / Mathematics		
PE110	Lifetime Fitness	1
BU305	Business Statistics	3
Choose 1 set:	Science (Class + Lab)	
		3
		2
Social / Behavioral Sciences (5 Hours)		
GE101	Warrior Seminar	2
Social Science		
SS231	Microeconomics	3
	Total Hours	36
PROFESSIONAL EDUCATION – 86 Hours		
Course #	Course Name	Hours
Missions / Ministry Core		
IC111	Introduction to Christian Missions	3
Required Core:		
BU200 *	Intro to Business Administration	3
BU232	Marketing Principles	3
BU234	Information Systems	3
BU332	Human Resources Management	3
BU340	Business Problems & Policies	3
BU416	Legal Environment for Business	3
BU420	Global Dimensions of Business	3
BU449	Senior Project	3
BU620	Accounting for Managers	3
BU622	Business Finance	3
BU626 *	Organizational Behavior & Planned Change	3
BU638	Foundations of Operations Management (ORSA)	3
BU644	Business Law & Ethics	3
Sports Management Track:		
SM201	Sports Psychology	3

SM202	Theory & Practice of Coaching	
SM301	Administration of Sports & Athletics	3
SM303	Media Marketing for Sports & Business	3
SM401	Sports Law & Ethics	3
Master of Science in Organization Development:		
RP601	Biblical Philosophy & Worldview	3
BU610	Graduate Writing Workshop ((ED610)	3
BU612	Research Methods	3
BU614	Organization Development Theory	3
BU624	Ethical Leadership	3
BU628	Marketing Systems	3
BU630	Financial Accounting	3
BU634	Managerial Economics	3
BU640	Quantitative Analysis	3
BU650	Practicum	2
Practical Christian Ministry		
	Total Hours	86
	Total Hours for the Degree	143

Note: Degree requires one Practical Christian Ministry credit per semester with one debriefing interview annually on the undergraduate level, and one Practical Christian Ministry credit in graduate level during internship with a paragraph submitted by your university supervisor.



GRADUATE PROGRAMS

EDUCATION DEPARTMENT 3177

BUSINESS DEPARTMENT 3222



EDUCATION DEPARTMENT

Department Chair: Dr. Karen Hange, B.S., M.A., Ed.D.

Description:

Teaching and leading professionally requires the practical knowledge of a subject and the ability to communicate that subject in ways that students can understand. The constant changes in education and the development of new teaching methods and technologies require professionals who are dedicated to taking an active interest in their own personal learning, intellectual growth, and professional development.



Mission Statement:

The Calvary University Graduate Education Program promotes professional development and advanced intellectual enrichment by preparing Christian teachers, educators, and school leaders to serve the church and the world, according to the biblical worldview.

Programs:

- Master of Science in Education
 - Christian Education
 - Curriculum & Instruction
 - Educational Administration & Leadership
 - Elementary Education

Teaching Faculty:

Dr. Karen Hange and other Adjunct faculty

Admission requirements:

All students seeking admission to an M.S. Ed program must be admitted to Calvary according to the following requirements:

- Request official admission status to the graduate school and to an M.S. Ed. Program.
- Other special admissions requirements may include the following:
 - Demonstrate a minimum overall GPA of 2.5 for the last sixty (60) credit hours of academic work completed.
 - Possess a minimum overall GPA of 2.5 with no grade below a C or below passing on a state approved and administered content area exam.

Applicants seeking admission to one of the following M.S. Ed. Programs must meet additional admission requirements.

- Master's Degree in Education - Educational Administration & Leadership
- Master's Degree in Education - Curriculum & Instruction

Additional Requirements:

- Previous experience in education, as verified by one of the following:
 - Two years of classroom teaching experience as the teacher of record,
 - A current teaching certificate,
 - An undergraduate degree in education.

Job Opportunities:

Elementary Teacher, School Counselor, Principal, Curriculum Development, College Faculty, Academic Advisor, Education Policy Analyst, Instructional Designer, Museum Educator, Private Tutor, Standardized Test Developer, Overseas Educator or Leader, Textbook Author, Text Preparation Specialist, Corporate Trainer, Educational Consultant

Objectives:

The Graduate Education program seeks to prepare students to:

- Apply biblical truth, excellence, intellectual honesty, objectivity, professionalism, and scholarship to life-long learning and ministry.
- Develop, integrate, and demonstrate critical thought, constructive discussion, and synthetic written communication in their personal and professional interactions with contemporary educational issues and trends.
- Equip graduate students with the understanding and ability to assess the role, significance, and general importance of school leadership in service to the church and to private, Christian, and public schools.
- Discern, apply, and utilize current and advanced information about the existence, impact, and nature of the biblical, foundational, historical, and philosophical decision-making process in education.
- Become familiar with the challenges, expectations, and standards of the *Professional Standards for Educational Leaders*.

**Program Learning Outcomes:**

Students will be able to:

- Exemplify and translate the mission of Calvary University and the Graduate Education Department into an active practice of the principles of biblical truth, professionalism, and a commitment to scholarship and life-long learning and ministry.
- Exhibit the professional skills and personal abilities related to thinking critically, discussing constructively, and writing synthetically regarding biblical, historical, philosophical, and contemporary educational issues related to leadership, curriculum, and instruction.
- Identify, explain, differentiate, and critique the roles, significance, and general importance of schools and school leadership in service to the church and to private, Christian, and public education.
- Recognize and describe the professional expectations, requirements, and standards of the *Professional Standards for Educational Leaders*.

MASTER OF SCIENCE IN EDUCATION**Program Requirements – 36 hours****CHRISTIAN EDUCATION**

Project Track – 36 Hours		
Bible & Theology (12 Hours)		
Course #	Course Name	Hours
BI607	Hermeneutics & Inductive Bible Study	3
RP601	Biblical Philosophy & Worldview	3
Choose 2:		
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
Intercultural Courses (6 Hours)		
IC636	Intercultural Communication	3
IC676	Leadership in Intercultural Contexts	3
Education (18 Hours)		
ED610	Introduction to Graduate Studies	3
ED622	Psychological & Theoretical Studies	3
ED625	Introduction to Research	3
ED680	Diversity & Equity in Schools	3
ED681	Educational Technology in Schools	3
Choose 1:		
ED689	Master's Project	3
ED690	Master's Thesis	3
Total Hours		36

MASTER OF SCIENCE IN EDUCATION**Program Requirements – 36 hours****CURRICULUM & INSTRUCTION**

CURRICULUM & INSTRUCTION – 36 Hours		
Course #	Course Name	Hours
ED610	Introduction to Graduate Studies	3
ED621	Historical & Philosophical Foundations	3
ED622	Psychological & Theoretical Foundations	3

ED625	Introduction to Research	3
ED640	Curriculum Design	3
ED641	Differentiated Instruction	3
ED643	Instructional Issues & Trends in Schools	3
ED660	Instructional Leadership	3
ED662	Current Theory & Practice in Assessment	3
ED680	Diversity & Equity in Schools	3
ED681	Educational Technology in Schools	3
Choose 1:		
ED689	Master's Project OR	3
ED690	Master's Thesis	3
Total Hours		36

MASTER OF SCIENCE IN EDUCATION

Program Requirements – 36 hours

EDUCATIONAL ADMINISTRATION & LEADERSHIP

EDUCATIONAL ADMINISTRATION & LEADERSHIP – 36 Hours		
Course #	Course Name	Hours
ED610	Introduction to Graduate Studies	3
ED621	Historical & Philosophical Foundations	3
ED622	Psychological & Theoretical Studies	3
ED625	Introduction to Research	3
ED660	Instructional Leadership	3
ED661	The Principalship	3
ED662	Current Theory & Practice in Assessment	3
ED664	School & Personnel Management	3
ED680	Diversity & Equity in Schools	3
ED681	Educational Technology in Schools	3
ED682	Community Relationships	3
Choose 1:		
ED689	Master's Project OR	3
ED690	Master's Thesis	3
Total Hours		36

Field & Clinical Experiences (for State Certification)		
ED696	School Leader, K-12 Internship I	2
ED697	School Leader, K-12 Internship II	1

Note: Degree requires one Practical Christian Ministry credit during internship with a paragraph submitted by your university supervisor.

MASTER OF SCIENCE IN EDUCATION**Program Requirements – 36 hours****ELEMENTARY EDUCATION****Coursework Track – 36 Hours**

Professional Studies Requirements		
Course #	Course Name	Hours
ED621	Historical & Philosophical Foundations	3
ED622	Psychological & Theoretical Foundations	3
ED630	Instructional Design: Unit & Lesson Plans	1
ED631	Cross-Curricular Connections w/ Multicultural Art, Music, PE & Health	1
ED632	Teaching ESL	3
ED633	Elementary Phonics & Literacy	3
ED634	Teaching Elementary Mathematics	3
ED635	Teaching Elementary Science	3
ED636	Teaching Elementary Social Studies	3
ED638	Literary Assessment for Guided Instruction	3
ED639	Classroom & Behavior Management	1
ED641	Differentiated Instruction	3
ED645	Math Assessment for Guided Instruction	3
ED662	Current Theory & Practice in Assessment	3
	Total Hours	36
Field & Clinical Experiences (for State Certification)		
ED615	Practicum I: Site-Based Experience	1
ED655	Practicum II: Site-Based Experience	1
ED695A	Practicum III: Site-Based Experience	4
ED695B	Practicum III: Site-Based Experience	4

**The Elementary Education methods courses incorporate the Educator Preparation Program Objectives. (See Undergraduate Education program)*

Note: Degree requires one Practical Christian Ministry credit during internship with a paragraph submitted by your university supervisor.



BUSINESS DEPARTMENT

Department Chair: Dr. Germaine Washington, A.S., B.S., M.B.A., D.M.

Degree:

Master of Science in Organization Development

Description:

The Master of Science degree in Organization Development is designed for Christians to develop administrative and management skills necessary for effective leadership. This program will enable leaders to improve their organization.



Overview:

This graduate course of study prepares the student to collaborate with leaders to strategize a system-wide application of knowledge to the planned development of organizational strategies, structures, and processes for improving an organization's effectiveness according to the biblical worldview. Viewing the organization as a variety of complex system of systems with distinctive attributes and degrees of alignment, students learn that organizational development intervenes in these systems with inclusive methodologies and approaches to strategic planning, organization design, leadership development, change management, performance management, coaching, diversity, and work/life balance.

Mission Statement:

The Calvary University Graduate Organization Development (OD) Program promotes professional development and growth by preparing organizational leaders to manage with a Servant's heart in the church and in the world according to the biblical worldview.

Teaching Faculty:

Dr. Germaine Washington and other Adjunct faculty.

Job Opportunities:

Business Owner/Manager, Corporate Director, College Faculty, Human Resources Manager, Compensation and Benefits Manager, Management Analyst, Training and Development Manager, Sales Manager, Office Manager, School Principal, Public Health Administrator, Executive Coach, Director of Talent Development

Objectives:

The Organization Development program seeks to prepare students to:

- Enhance management and leadership skills based on a biblical foundation.
- Produce effective business management outcomes in accordance with best practices in an operational environment.
- Refine the capacity for effective strategic planning, successful conflict management, and sound decision-making processes through engagement, mentorship, critical thinking, and humility.

Program Learning Outcomes:

Students will be able to:

- Exemplify and translate the mission of Calvary University into an active practice of the principles of biblical truth, professionalism, and a commitment to leadership development in all work and ministry opportunities.
- Exhibit professional skills of assessment, problem solving, and implementation through critical thought and synthesis from a biblical and historical perspective.
- Identify, explain, distinguish, and respond to organization issues from a variety of contexts in the church and in the workplace from a biblical perspective.
- Recognize, vindicate, and affect the necessary change through biblical perspective and professional skill to improve the effectiveness of teams and organizations.
- Describe distinctions of biblical leadership from other systems and continually develop a leadership plan that implements those differences.

MASTER OF SCIENCE IN ORGANIZATION DEVELOPMENT

Program Requirements – 44 hours

ORGANIZATION DEVELOPMENT – 44 Hours		
Course #	Course Name	Hours
	Foundation	
BU610	Graduate Writing Workshop	3
BU612	Research Methods	3
RP601	Biblical Philosophy & Worldview	3
	Finance & Economics	
BU622	Corporate Finance	3
BU634	Managerial Economics	3
	Marketing	
BU628	Marketing Systems	3
	Accounting	
BU620	Managerial Accounting	3
BU630	Financial Accounting	3
	Leadership, Teamwork, & Organizational Behavior	
BU614	Organization Development Theory	3

BU624	Ethical Leadership in a Global Environment	3
BU626	Organizational Behavior & Planned Change	3
BU650	Practicum	2
	Economic Statistics & Operations Research	
BU638	Foundations of Operations Management (ORSA)	3
BU640	Quantitative Analysis	3
	Business Ethics	
BU644	Business Law & Ethics	3
	Total Hours	44

Note: Degree requires one Practical Christian Ministry credit during practicum with a paragraph submitted by your university supervisor.



SEMINARY PROGRAMS

BIBLE AND THEOLOGY DEPARTMENT..... 3266

BIBLICAL COUNSELING DEPARTMENT 3288

MASTER OF DIVINITY..... 330

DOCTOR OF PHILOSOPHY IN BIBLE & THEOLOGY 3355



BIBLE AND THEOLOGY DEPARTMENT

Department Chair: Dr. Gary Gromacki, B.A., Th.M., D.Min, Ph.D.

Description:

The purpose of the Bible & Theology curriculum is to train students in the sound linguistic, hermeneutical, and theological skills necessary for accurate interpretation and application of the Scriptures in preparation for effective ministry.

This program is designed for the person having a baccalaureate degree from an accredited college who desires to pursue graduate work in Biblical studies. The program will be beneficial for those involved in ministry, either vocational or otherwise, who have not had undergraduate training in Bible. Anyone involved in ministry will find this focus very helpful in providing a biblical framework for their ministry. College graduates who need to earn credit hours in Bible and theology to qualify for acceptance by a mission board are also served well by this degree program.

The Master of Arts in Bible & Theology degree is designed as a one-year graduate degree preparing students with a general understanding of Bible, theology, and graduate level learning tools. The program is constructed to provide grounding for life and service and the foundations needed for continued learning – both formal and informal.

The prerequisite for the Systematic Theology courses is either an undergraduate doctrine survey course, systematic theology courses covering all the major areas of doctrine, or a satisfactory score on the Seminary's Theology Proficiency Exam.

Teaching Faculty:

Dr. Gary Gromacki, Dr. Mike Dodds, and other Adjunct faculty

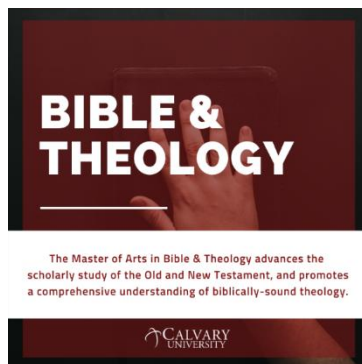
Job Opportunities:

Senior Pastor, Associate Pastor, Bible College Faculty, Theologian, Writer/Editor, Researcher, Missionary, Evangelist, Director of Christian Non-Profit Organization, Director of a Para-Church Organization, Archaeologist

Objectives:

The MABT program seeks to prepare students to:

- Use a consistent, dispensational approach when interpreting the Scriptures and applying them to his own life and the lives of others.



- Possess a store of biblical and theological facts as a foundation for personal development, teaching, and further study.
- Acquire the tools necessary for personal Bible study and has practiced the skill of exegesis and exposition.

Program Learning Outcomes:

Students will:

- Learn and practice the inductive method of Bible study.
- Analyze and synthesize the 66 books of the Bible.
- Define and defend the major doctrines of Christianity.
- Evaluate critically different interpretative issues in Bible and Theology.
- Learn and live out the biblical worldview.

MASTER OF ARTS IN BIBLE & THEOLOGY

Program Requirements—39 hours

BIBLE & THEOLOGY – 39 Hours		
Course #	Course Name	Hours
BI607	Hermeneutics / Inductive Bible Study	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
RP601	Biblical Philosophy & Worldview	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
	Total Hours	39

*Note: Degree requires two Practical Christian Ministries credits
with one debriefing interview.*

BIBLICAL COUNSELING DEPARTMENT

Department Chair: Dr. Luther Smith, B.A., M.A., M.A., Psy.D.

Program Director: Dr. Jeff Cox, B.S., M.S., D. Min.

Description:

The Master of Arts in Biblical Counseling degree provides a graduate-level, biblically, theologically, and psychologically focused education for men and women who desire to enter into biblical counseling service. The training prepares men and women to engage as counselors in churches, para-church organizations, and various community settings. The program utilizes courses from three distinct and interconnected cores (Bible and Worldview, Theology, and Counseling) to provide students with the foundational knowledge and skills necessary for effective biblical counseling practice.



Teaching Faculty:

Dr. Jeff Cox, Dr. Luther Smith, Dr. Doug Geiger, and other Adjunct faculty

Job Opportunities:

Counseling Center Director/Leader, Licensed Counselor, Pastor of Biblical Counseling, College Faculty, Career Counselor, School Counselor, Para-Church Leader/Worker, Non-Profit Organization Worker, Victim's Advocate, Residential Specialist for Victims of Abuse or Human Trafficking, Rehabilitation Counselor, Clinical Therapist, Chemical Dependency Counselor, Marriage and Family Counselor

Program Learning Outcomes:

The Biblical Counseling:

- Students will be able to construct a counseling philosophy and methodology based on a biblical worldview.
- Students will be able to critique different counseling theories and methodologies based on an understanding of common grace and an application of a literal grammatical-historical interpretation of Scripture.
- Students will be able to display competency in the application of Scripture and theory to the skill of counseling.
- Students will be able to complete the National Counseling Exam and Missouri licensing procedures.
- Students will be able to design a personal wellness methodology to ensure spiritual selfcare.

MASTER OF ARTS IN BIBLICAL COUNSELING
Program Requirements – 60 hours

BIBLICAL COUNSELING – 60 Hours		
Course #	Course Name	Hours
Bible & Worldview Core		
BI607	Hermeneutics / Inductive Bible Study	3
RP601	Biblical Philosophy & Worldview	3
Theology Core:		
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
Biblical Counseling Core		
CO601	Theological Foundations of Counseling	3
CO603	Research Methods & Techniques	3
CO604	Professional Orientation (Law & Ethics)	3
CO609	Appraisal of Individuals	3
CO610	Counseling Theories	3
CO611	Theories & Methods of Group Counseling	3
CO612	Normal Human Growth & Development	3
CO613	Diagnosis & Treatment of Abnormal Psychology	3
CO614	The Helping Relationship: Counseling Meth & Tech	3
CO615	Multi-Cultural Counseling	3
CO624	Vocational Counseling & Development	3
CO633	Diagnosis & Treatment of Family Systems	3
CO639	Practicum	3
CO693A	Internship I	2
CO693B	Internship II	2
CO693C	Internship III	2
Total Hours		60

Note: Degree requires one Practical Christian Ministries credit during internship with a paragraph submitted by your university supervisor.



MASTER OF DIVINITY

Department Chair: Dr. Mike Dodds, B.A., Th.M., D.Min.

Description:

The Master of Divinity program provides solid preparation for ministry in the local church, on the mission field, and in other ministry-related settings. Three tracks are available for equipping ministry leaders. The “Pastoral Ministry Track” is designed for equipping men for serving in Elder roles. The “General Ministry Track” is designed for equipping both men and women for a variety of ministry settings and positions. The “Intercultural Studies Track” is designed for equipping both men and women for a variety of cross-cultural ministry settings and positions.



Oral Defense of Personal Statement of Faith

During the semester prior to graduation, students will orally defend their Personal Statement of Faith. Guidelines for preparing the written Personal Statement of Faith and the procedures for scheduling the oral examination are presented in the Seminary Manual.

Programs:

- Master of Divinity Degree
 - General Ministry
 - Pastoral Ministry
- Microcredentials in Advanced Homiletics and Basic Hebrew Proficiency

Teaching Faculty:

Dr. Mike Dodds, Dr. Gary Gromacki, Dr. Joshua Paxton, and other Adjunct Faculty

Job Opportunities:

Senior Pastor, Associate Pastor, College Faculty, Theologian, Women’s Ministry Coordinator/Director, Writer/Editor, Chaplain, Researcher, Missionary, Evangelist, Director of Christian Non-Profit Organization, Director of a Para-Church organization, Missions Director / Pastor, Mission Agency Staff, Mobilization, Church Planter, Multinational Corporation, Inner-city Ministry

Objectives:

The Master of Divinity program seeks to prepare students to:

- Be prepared for a pastoral ministry.
- Apply correct linguistic and hermeneutical skills in the study of Scripture.
- Understand Scripture from a dispensational theological perspective.

- Fashion a ministry philosophy and practice based on an accurate theological foundation.

Program Learning Outcomes:

Students will be able to:

- Assess the spiritual maturity (of self and others) in order to influence spiritual growth.
- Defend the biblical worldview through the application of sound research methods and the consistent literal grammatical-historical hermeneutic.
- Develop a biblical philosophy and strategy for Christian ministry.
- Present biblically accurate, culturally relevant, and personally applicable ministry communication (oral and written).
- Discover the God-given spiritual gifts, abilities, and calling (of self and others) in order to lead effective Christian ministry.

MASTER OF DIVINITY DEGREE

Program Requirements—81 hours

General Ministry Track

MINISTRY STUDIES – 81 Hours		
Course #	Course Name	Hours
Professional Core Requirements		
BI607	Hermeneutics / Inductive Bible Study	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
RP601	Biblical Philosophy & Worldview	3
RT690	Thesis	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
Biblical Languages		
BL610	Hebrew I	3
BL611	Hebrew II	3
BL620	Greek I	3
BL621	Greek II	3
BL622	Greek Reading I	3
BL623	Greek Reading II	3

General Ministry Track		
Professional Core		
BL699	Oral Defense of Statement of Faith	0
PS633	Theology of Ministry	3
PS637	Local Church & the Great Commission	3
General Ministry Focus		
BU624	Ethical Leadership in a Global Environment	3
BU626	Organizational Behavior & Planned Change	3
CO601	Theological Foundations of Counseling	3
CO633	Diagnosis & Treatment of Family Systems	3
PS639	Effective Bible Teaching	3
Total Hours		81

Note: Degree requires four Practical Christian Ministries credits with two debriefing interviews.

MASTER OF DIVINITY DEGREE
Program Requirements – 81 hours
Pastoral Ministry Track

MINISTRY STUDIES – 81 Hours		
Course #	Course Name	Hours
Professional Core Requirements		
BL607	Hermeneutics / Inductive Bible Study	3
BL610	Old Testament Overview I	3
BL611	Old Testament Overview II	3
BL612	Old Testament Overview III	3
BL620	New Testament Overview I	3
BL621	New Testament Overview II	3
BL622	New Testament Overview III	3
RP601	Biblical Philosophy & Worldview	3
RT690	Thesis	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
Biblical Languages		
BL610	Hebrew I	3
BL611	Hebrew II	3
BL620	Greek I	3
BL621	Greek II	3
BL622	Greek Reading I	3

BL623	Greek Reading II	3
Pastoral Ministry Track (Men Only)		
Professional Core		
BI699	Oral Defense of Statement of Faith	0
PS633	Theology of Ministry	3
PS637	Local Church & the Great Commission	3
Pastoral Ministry Focus		
PS631	Expository Preaching I	3
PS632	Expository Preaching II	3
PS635	Pastoral Field Work	3
Choose 2:		
CO601	Theological Foundations of Counseling	3
CO633	Diagnosis & Treatment of Family Systems	3
BU626	Organizational Behavior & Planned Change	3
Total Hours		81

Note: Degree requires four Practical Christian Ministries credits with two debriefing interviews.

MASTER OF DIVINITY DEGREE
Program Requirements—81 hours
Intercultural Studies Track

<u>MINISTRY STUDIES – 81 Hours</u>		
<u>Course #</u>	<u>Course Name</u>	<u>Hours</u>
Professional Core Requirements		
BI607	Hermeneutics / Inductive Bible Study	3
BI610	Old Testament Overview I	3
BI611	Old Testament Overview II	3
BI612	Old Testament Overview III	3
BI620	New Testament Overview I	3
BI621	New Testament Overview II	3
BI622	New Testament Overview III	3
RP601	Biblical Philosophy & Worldview	3
RT690	Thesis	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH612	Systematic Theology III	3
TH613	Dispensational Premillennialism	3
TH615	Apologetics	3
Biblical Languages		
BL610	Hebrew I	3
BL611	Hebrew II	3

BL620	Greek I	3
BL621	Greek II	3
BL622	Greek Reading I	3
BL623	Greek Reading II	3

Intercultural Studies Track		
Professional Core		
BI699	Oral Defense of Statement of Faith	0
PS633	Theology of Ministry	3
PS637	Local Church & the Great Commission	3
Intercultural Studies Focus		
BU626	Organizational Behavior & Planned Change	3
CO601	Theological Foundations of Counseling	3
IC636	Intercultural Communication	3
IC646	Intercultural Education	3
IC676	Leadership in Intercultural Contexts	3
Total Hours		81

Note: Degree requires four Practical Christian Ministries credits with two debriefing interviews.

ADVANCED HOMILETICS MICROCREDENTIAL

Total Hours: 9

BASIC HOMILETICS		
Course #	Course Name	Hours
BI607	Hermeneutics / Inductive Bible Study	3
PS631	Expository Preaching I	3
PS632	Expository Preaching II	3
Total Hours		9

BASIC HEBREW PROFICIENCY MICROCREDENTIAL

Total Hours: 6

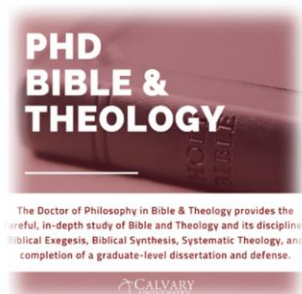
BASIC HEBREW PROFICIENCY		
Course #	Course Name	Hours
BL610	Hebrew I	3
BL611	Hebrew II	3
Total Hours		6

DOCTOR OF PHILOSOPHY IN BIBLE & THEOLOGY

Program Director: Dr. Gary Gromacki, B.A., Th.M., D.Min., Ph.D.

Mission Statement:

The mission of the Ph.D. in Bible and Theology program is to produce outstanding exegetes and theologians who are able to contribute to and articulate scholarship in biblical worldview, and who can serve both the academy and the church as researchers in the field of Biblical and theological studies, promulgating their findings through publication, education and leadership.



Teaching Faculty:

Dr. Gary Gromacki and other adjunct faculty

Job Opportunities:

Senior Pastor, College Faculty, Researcher, Author, Editor, University President, University Administrator, Journal Editor, Missionary, Evangelist, Director of Christian Non-Profit Organization, Director of Para-Church Organization

Program Learning Outcomes:

Students will be able to:

- Do exegetical research in the Hebrew Old Testament and the Greek New Testament.
- Synthesize the content and theology of each of the 66 books of the Bible
- Explain and defend the Biblical worldview on various contemporary issues.
- Assess diverse theological views from the perspective of traditional dispensationalism.
- Advance Biblical and theological research and education by writing a Ph.D. dissertation.



DOCTOR OF PHILOSOPHY DEGREE**Program Requirements—60 hours**

DOCTOR OF PHILOSOPHY DEGREE – 60 Hours		
Course #	Course Name	Hours
Year One		
BT701	Advanced Hermeneutics & Theological Method	3
BT702	Principles of Dissertation Research	3
BT703	Exegesis in the Hebrew Old Testament	3
BT704	Exegesis in the Greek New Testament	3
BT705	Exegesis to Exposition	3
Year Two		
BT706	Advanced Old Testament Synthesis I	3
BT707	Advanced Old Testament Synthesis II	3
BT708	Advanced Old Testament Synthesis III	3
BT709	Advanced New Testament Synthesis I	3
BT710	Advanced New Testament Synthesis II	3
Year Three		
BT711	Biblical Young Earth Creationism	3
BT712	Advanced Theological Analysis I	3
BT713	Bib Archaeology & Hist Geography of Bible Lands	3
BT714	Advanced Theological Analysis II	3
BT715	Advanced Theological Analysis III	3
Years Four		
BT716	Dissertation Hours I	3
BT717	Dissertation Hours II	3
BT718	Dissertation Hours III	3
BT719	Dissertation Hours IV	3
BT720	Dissertation Lecture/Defense	3
	Total Hours	60

GRADUATE AND SEMINARY COURSE DESCRIPTIONS

BIBLE EXPOSITION (BI)..... 3388

BIBLICAL LANGUAGES (BL)..... 3399

BIBLE & THEOLOGY (BT)..... 341

ORGANIZATION DEVELOPMENT 3444

BUSINESS ADMINISTRATION (BU)..... 3444

BIBLICAL COUNSELING (CO) 3466

EDUCATION (ED) 3488

INTERCULTURAL STUDIES (IC) 3533

PASTORAL STUDIES (PS) 3544

RELIGION AND PHILOSOPHY (RP)..... 3555

RESEARCH TOOLS (RT) 3555

THEOLOGY (TH) 3566



BIBLE EXPOSITION (BI)**BI607 Hermeneutics/Inductive Bible Study 3 Hours**

This course examines the steps of inductive Bible study (observation, interpretation, application and correlation) and equips the student to correctly understand and interpret the Bible using the literal, grammatical, historical method of interpretation.

BI610 Old Testament Overview I 3 Hours

This course is an introduction and synthetic overview of the Old Testament historical books: Genesis through Esther.

BI611 Old Testament Overview II 3 Hours

This course is an introduction and synthetic overview of the Old Testament poetic and wisdom books: Job through Song of Solomon.

BI612 Old Testament Overview III 3 Hours

This course is an introduction and synthetic overview of the Old Testament prophetic books: Isaiah through Malachi.

BI620 New Testament Overview I 3 Hours

This course is an introduction and synthetic overview of the four canonical gospels (Matthew, Mark, Luke, and John).

BI621 New Testament Overview II 3 Hours

This course is an introduction and synthetic overview of Acts and the Pauline Epistles (Romans through Philemon).

BI622 New Testament Overview III 3 Hours

This course is an introduction and synthetic overview of the General Epistles (Hebrews through Jude) and the book of Revelation.

BI631 Advanced Hermeneutics 3 Hours

Based on a review of fundamental hermeneutics, this course addresses contemporary hermeneutical issues. These topics include language, genre, authorial intent, inspiration, inerrancy, the relationship between the Testaments, the New Testament's use of the Old Testament, Dispensationalism, and other theological positions. A seminar format that includes student research and presentations will be followed during part of the course. (Prerequisite: BI607 or equivalent)

BI699 Oral Defense of Statement of Faith and Ministry Practices 0 Hours

During the semester prior to graduation, students will prepare and orally defend their personal Statement of Faith and statements of Ministry Practices. This degree requirement is an assessment of the student's cumulative biblical and theological understanding as well as the student's ministry preparedness through an oral examination conducted by Seminary Faculty.

BIBLICAL LANGUAGES (BL)**BL610 Hebrew I 3 Hours**

A study of the fundamentals of Hebrew phonology, morphology, and syntax, emphasizing extensive reading of the biblical text.

BL611 Hebrew II 3 Hours

The practical demonstration and application of grammar, reading, and exegesis in the Hebrew text. Special emphasis is placed upon making Hebrew a useful tool for the ministry. (Prerequisite: BL610 or equivalent)

BL620 Greek I 3 Hours

A study of the basics of New Testament Greek grammar and vocabulary, including the introduction of various printed and computerized Greek reference tools. (Prerequisite: EN112)

BL621 Greek II 3 Hours

A continued study of the basics of New Testament Greek grammar and vocabulary, including the introduction of various printed and computerized Greek reference tools.

BL622 Greek Reading I 3 Hours

Building on one year of elementary Greek grammar, this course introduces the student to an intermediate level of Greek through an inductive, reading-based approach to the text. The student is also introduced to the basic methods and issues related to New Testament textual criticism and its relevance to contemporary ministry. The primary goals of the course are to build the student's confidence in reading the Greek New Testament through exposure to a wide range of Scriptures, and to build sermon outlines based on the actual structure and flow of paragraphs in the Greek New Testament. (Prerequisite: BL621)

BL623 Greek Reading II 3 Hours

This course is the continuation of BL622 and continues an inductive study of New Testament Greek. The student is enabled to build necessary skills in the interpretation of the epistolary and narrative genres of the New Testament with a view toward personal and ministry application. (Prerequisite BL622)

BL700G-I Proficiency Exam for Greek Intensive I 0 Hours

This exam is taken to determine proficiency in Greek Intensive I. If passed, the student does not need to register for BL701. (Fee: \$100)

BL700G-II Proficiency Exam for Greek Intensive II 0 Hours

This exam is taken to determine proficiency in Greek Intensive I. If passed, the student does not need to register for BL702. (Fee: \$100)

BL700G-III Proficiency Exam for Greek Intensive III 0 Hours

This exam is taken to determine proficiency in Greek Intensive I. If passed, the student does not need to register for BL703. (Fee: \$100)

BL700H-I Proficiency Exam for Hebrew Intensive I**0 Hours**

This exam is taken to determine proficiency in Hebrew Intensive I. If passed, the student does not need to register for BL704. (Fee: \$100)

BL700H-II Proficiency Exam for Hebrew Intensive II**0 Hours**

This exam is taken to determine proficiency in Hebrew Intensive II. If passed, the student does not need to register for BL705. (Fee: \$100)

BL700H-III Proficiency Exam for Hebrew Intensive III**0 Hours**

This exam is taken to determine proficiency in Hebrew Intensive III. If passed, the student does not need to register for BL706. (Fee: \$100)

BL701 Greek Intensive I**3 Hours**

An introduction to elementary grammar and basic vocabulary of Koine Greek, including the reading of progressively more complex passages from the Greek New Testament.

BL702 Greek Intensive II**3 Hours**

Building upon the foundation laid in Greek Intensive I, this study completes the basic survey of elementary Greek grammar and includes the reading of the text of 1 John, as well as wide reading in the Greek New Testament.

BL703 Greek Intensive III**3 Hours**

This course introduces the student to an intermediate level of Greek through an inductive, reading based approach to the text. The student is also introduced to the basic methods and issues related to New Testament textual criticism and its relevance to contemporary ministry. The primary goals of this course are to build the student's confidence in reading the Greek New Testament through exposure to a wide range of Scriptures, and to build exegetical/expositional outlines based on the actual structure and flow of paragraphs in the Greek New Testament.

BL704 Hebrew Intensive I**3 Hours**

The first of two courses of an intensive introduction to Biblical Hebrew. Emphasis in the course is on accurate pronunciation, learning the morphology and syntax of nouns and adjectives, memorizing the finite and volitive forms in the *Qal* stem for strong verbs, understanding simple narrative syntax and the role the major Masoretic accents play therein, beginning vocabulary acquisition, and translating simple sentences.

BL705 Hebrew Intensive II**3 Hours**

The second of two courses of an intensive introduction to Biblical Hebrew. Emphases are accurate pronunciation, recognizing noun and verb forms, memorizing infinitives and participles in the *Qal* stem for strong verbs, understanding the derived stems and the 'Color Chart', handling weak verbs, parsing and analyzing verbs, working with the Masoretic accents, grasping simple narrative syntax, adding to vocabulary, and translating and following simple narrative texts.

BL706 Hebrew Intensive III**3 Hours**

Using both prose and poetic texts, this course requires the students to build on the proficiencies they acquired in previous Hebrew intensive courses and to develop the

exegetical skills they will need to interpret and apply the Hebrew Bible. Specifically, they will read selected Old Testament Hebrew texts, apply literary and linguistic techniques to them, and establish a basic procedure for reliable exegesis and exposition.

BIBLE & THEOLOGY (BT)

BT701 Advanced Hermeneutics & Theological Method 3 Hours

This course will study biblical hermeneutics focusing on the literal grammatical-historical method. This course will consider comparative and historical methods for biblical interpretation and delineate theological implications for faith and practice. Students will interact with philosophical and practical aspects of hermeneutical theory, comparing methodologies with a literal grammatical-historical hermeneutic and will compare theological systems deriving from each method.

BT702 Principles of Dissertation Research 3 Hours

This course guides the student in research strategies, dissertation topic selection, employment of the correct form and style for dissertations, and the use of bibliographic resources, library materials and computerized data bases.

BT703 Exegesis in the Hebrew Old Testament 3 Hours

Advanced application of close reading of biblical Hebrew texts, which comprises an in-depth treatment of historical and comparative phonology, morphology, syntax, lexicography, and discourse and literary approaches to biblical Hebrew texts of different genres, with a view to analyzing the Old Testament within its geographical, historical, canonical, cultural, religious and theological contexts. In addition, students will move towards fluency in vocalization and translation of all genres.

BT704 Exegesis in the Greek New Testament 3 Hours

This course will focus on advanced use of the tools and techniques of New Testament exegesis. The exegetical process, including exegetical problem solving, is applied to specific passages within the narrative, epistolary, and prophetic genres of the New Testament with a view toward a consistent application of the literal grammatical-historical hermeneutic.

BT705 Exegesis to Exposition 3 Hours

This course shows the student how to communicate biblical truth from sound exegesis. The course builds on exegesis in the Hebrew Old Testament and in the Greek New Testament. The goal of the course is to integrate exegesis and exposition. The student will write out exegetical outlines and expositions of Bible texts that reflect the argument of the biblical author. The student will evaluate contemporary Bible expositors and gain insights into becoming a creative Bible teacher and preacher.

BT706 Advanced OT Synthesis I 3 Hours

This course examines the historical backgrounds, arguments, biblical theology and interpretive issues in the five books of the Torah (Genesis – Deuteronomy). Students will analyze the significance of the unconditional Abrahamic Covenant and the conditional Mosaic covenant. Students will do exegetical studies in the Hebrew text of these OT books.

BT707 Advanced OT Synthesis II**3 Hours**

This course examines the historical backgrounds, arguments, biblical theology, and interpretive issues in the Prophets section of the Hebrew Bible. Students will study the history of Israel in its Ancient Near Eastern context and see how God blessed and judged the nation of Israel based on their obedience or disobedience to the Mosaic covenant. Students will study the Messianic prophecies in these books do exegetical studies in the Hebrew text of these Old Testament books.

BT708 Advanced OT Synthesis III**3 Hours**

This course examines the historical backgrounds, arguments, biblical theology, and interpretive issues in the Writings section of the Hebrew Bible. Students will study how these books relate to the post-exilic period of Israel's history and how these books were used in the worship of God by Israel. Students will study the Messianic prophecies in these books and do exegetical studies in the Hebrew text of these Old Testament books.

BT709 Advanced NT Synthesis I**3 Hours**

This course examines the historical backgrounds, arguments, biblical theology and interpretive issues of the four canonical gospels (Matthew, Mark, Luke and John) and the book of Acts. Students will critique the philosophy and methodology behind source criticism, form criticism and redaction criticism as related to the gospels. Students will do exegetical studies in the Greek text of these NT books.

BT710 Advanced NT Synthesis II**3 Hours**

This course examines the historical backgrounds, arguments, biblical theology and interpretive issues of the epistles (Romans – Jude) and the book of Revelation. Students will do discourse analysis of the epistles and learn how they address specific theological and historical problems in the early church. Students will critique the idealist, historicist, preterist views of Revelation, and discover exegetical arguments for the futurist interpretation of the book of Revelation. Students will do exegetical studies in the Greek text of these NT books.

BT711 Biblical Young Earth Creationism**3 Hours**

This course focuses on the biblical and scientific evidences for young earth creationism. Students will study a grammatical-historical interpretation of Genesis 1-11 and explain how the creation-fall-global flood events in history impact the study of astronomy, geology and biology. Students will critique the theory of evolution, evolutionary creation, progressive creation, gap theory and other views of origins and Genesis 1-2.

BT712 Advanced Theological Analysis I**3 Hours**

In this course the student will study various views and issues concerning Prolegomena, Bibliology, Theology Proper and Angelology. The student will examine different systematic theologies looking at their systematization of doctrines in prolegomena. The student will explain and assess the various doctrinal positions on the inspiration and inerrancy of the Bible, the trinity, open theism, and spiritual warfare. The student will discuss the importance of progressive revelation and create a possible chronological order of writing of the 66 books of the Bible.

BT713 Biblical Archaeology and Historical Geography of Bible Lands 3 Hours

This course will examine the major archaeological discoveries that relate to the Bible. Students will evaluate problems in biblical archaeology and propose some possible solutions to these problems. Students will critique the arguments of biblical minimalists made against the historicity of the Bible. Students will examine the significance of the Dead Sea Scrolls and other ancient manuscripts that relate to the Bible. Students will study the historical geography of Bible lands and learn the historical significance of places mentioned in the Bible.

BT714 Advanced Theological Analysis II 3 Hours

In this course the student will appraise various views and issues concerning Anthropology, Hamartiology, Christology, Soteriology and Pneumatology. The student will explain the significance of the church debates and doctrinal statements regarding these doctrines. The student will assess the theological differences and discuss the major arguments pro and con in the following debates: Calvinism vs. Arminianism, Free Grace vs. Lordship Salvation, Charismatic vs. Cessationism, and different views in the Historical Adam debate.

BT715 Advanced Theological Analysis III 3 Hours

In this course the student defines and defends the biblical doctrines of Israelology, Ecclesiology and Eschatology. The student will explain God's program for Israel, the Church and the Nations. The student will assess various views of the second coming of Christ (amillennialism, postmillennialism and premillennialism) as well as various views of the time of the rapture (pre-tribulation, mid-tribulation, pre-wrath and post-tribulation). The student will compare and contrast dispensationalism and covenant theology and examine how each theological position views Israel and the Church. The student will interpret the key biblical texts that explain the biblical covenants (Abrahamic, Mosaic, Davidic and New) and their fulfillment.

BT716 Dissertation Research and Writing I 3 Hours

The Ph.D. candidate will write the first 75 pages of the dissertation. (See catalog for fee associated with this course.)

BT716A Dissertation Research and Writing I 0 Hours

The Ph.D. candidate will finish writing the first 75 pages of the dissertation. (See Finances section for fee associated with this continuation. BT716A may be repeated once.)

BT717 Dissertation Research and Writing II 3 Hours

The Ph.D. candidate will write pages 76-150 of the dissertation. (See Finances section for fee associated with this course.)

BT717A Dissertation Research and Writing II 0 Hours

The Ph.D. candidate will finish writing pages 76-150 of the dissertation. (See Finances section for fee associated with this continuation. BT717A may be repeated once.)

BT718 Dissertation Research and Writing III 3 Hours

The Ph.D. candidate will write pages 151-225 of the dissertation. (See Finances section for fee associated with this course.)

BT718A Dissertation Research and Writing III**0 Hours**

The Ph.D. candidate will finish writing pages 151-225 of the dissertation. (See Finances section for fee associated with this continuation. BT718A may be repeated once.)

BT719 Dissertation Research and Writing IV**3 Hours**

The Ph.D. candidate will write the final pages 226-300 of the dissertation. (See Finances section for fee associated with this course.)

BT719A Dissertation Research and Writing IV**0 Hours**

The Ph.D. candidate will finish writing pages 226-300 of the dissertation. (See Finances section for fee associated with this continuation. BT719A may be repeated once.)

BT720 Dissertation Lecture / Defense**3 Hours**

The Ph.D. candidate will give a one-hour lecture of his Ph.D. dissertation at Calvary University at a set time determined by the Ph.D. Director and agreed to by the Ph.D. candidate. The Ph.D. candidate will then defend his dissertation. The Ph.D. faculty will then have one hour to ask the PhD candidate questions about the dissertation. The Ph.D. faculty will assign a grade for the lecture and defense of the dissertation and this will be the grade for BT720.

ORGANIZATION DEVELOPMENT BUSINESS ADMINISTRATION (BU)

BU610 Graduate Writing Workshop**3 Hours**

This course introduces beginning graduate students to the skills necessary to complete graduate level academic research, writing, and presentation assignments. The course covers search strategies, resource evaluation, note taking, scholarly writing, mechanics of style, APA guidelines, presentation options, and associated technological skills. (Also listed as ED610).

BU612 Research Methods**3 Hours**

This course introduces the graduate student to various research design methods used within the field of business. The course emphasizes analysis, methodology, and technique that can assist the student to prepare for vocational reporting, technical writing, or a research project.

BU614 Organization Development Theory**3 Hours**

This course will provide the student with an opportunity to become familiar with typical consulting project phases – selling a project, gathering data, diagnosing issues, implementing solutions, and development relationships. Students learn different approaches to transform an organization. This course also features an examination of theoretical bases of group development including group types group counsel, leadership styles, skills, and application to various populations. Ethical group leadership from the biblical worldview is emphasized throughout the course.

BU620 Managerial Accounting**3 Hours**

Managers must learn about information concepts, models, and systems that provide financial control information. In this course, students learn about primary design of control systems used for financial operational analysis.

BU622 Corporate Finance**3 Hours**

This course allows students to explore financial statements and cashflow analysis and the time value of money in the corporate venue. It introduces information on risk, return, and value along with stocks and bonds. The course also represents capital budgeting processes and techniques along with project risk management. Global financial market is discussed as well.

BU624 Ethical Leadership in a Global Environment**3 Hours**

This course is designed to challenge students to examine and apply biblical leadership within a global corporate environment. Students will learn how to make leadership decisions from a biblical worldview and to critically consider the ethical implications of those decisions within their organization and among their national and international constituents.

BU626 Organizational Behavior & Planned Change**3 Hours**

This study includes interaction of individuals and groups in an organization with a focus on planned change. A specific emphasis will be aimed at the behaviors of those working within the organization as well as the behaviors of those affected.

BU628 Marketing Systems**3 Hours**

This course is designed to cover essential marketing concepts from a manager's perspective. The use of case studies from the textbook and from the instructor help students understand the marketing process, available marketing tools, and potential problems firms face.

BU630 Financial Accounting**3 Hours**

This course enables students to understand the preparation of financial statements available for public use. You will comprehend the value to accounting summaries, assessments, and the reporting of financial transactions related to a business. This course prepares students to construct budgets with an emphasis on profitability.

BU634 Managerial Economics**3 Hours**

The student will examine the application of microeconomic theory as applied to the manager's responsibility within the organization. This course emphasizes the quantitative and qualitative applications of economic principle to business and to ministry analysis with typical problems of managerial decision-making and policy formulation.

BU638 Foundations of Operations Management (ORSA)**3 Hours**

This course offers students an exposure to the spectrum of operations management planning and decision-making activities within the firm's operations. Students learn about basic trade-offs managers implement associated with operations management.

BU640 Quantitative Analysis**3 Hours**

This course provides students with the background of applied statistics that concerns the collection, processing, dissemination, and analysis of economic data. The skills acquired in this course will enable students to make recommendations and key decision making. Students will also become familiar with statistical methods associated with evaluations and problem solving through mathematical programming.

BU644 Business Law & Ethics**3 Hours**

This course gives advanced explanation of management terminology, legal doctrines and principles, development, and business principles. While it is impossible to be comprehensive in one course, the necessary essentials of management will be taught from the biblical worldview and the practical experience of the American legal culture. Students in profit and nonprofit organizations will benefit from the teaching and interaction provided in this course.

BU650 Practicum**2 Hours**

Practicum students can gain practical experience while serving in the administrative role. Students will supervise, coordinate, and innovate. This course is coordinated with the program director. Qualifying work may not begin prior to the start of the course.

BIBLICAL COUNSELING (CO)**CO601 Theological Foundations of Counseling****3 Hours**

An introduction to the foundations of biblical counseling, emphasizing the priority of a theological system for theory and practice. Special attention is given to various models of interaction between counseling and Christian theology, historical developments, current directions, and collaborative models of biblical counseling for the local church and the professional counseling community. This course is a prerequisite for all other counseling courses. Other counseling courses may be taken concurrently with approval from the department chair. (

CO603 Research Methods & Techniques**3 Hours**

This course will practice and assemble research methodologies that are used within the discipline of psychology. Student will compose a project that observes the students presenting problem, the review of the literature, the assessment of the review of the literature, and the findings and meaning of the literature.

CO604 Professional Orientation**3 Hours**

This course will be an introduction of the counseling profession. This course will examine the basic history, philosophy, social, and psychological fundamentals of counseling, in addition to the particular abilities and characteristics necessary for counseling in a professional setting. This course is designed to supply foundational concepts and skills required for certification and licensure.

CO609 Appraisal of Individuals**3 Hours**

This course will discuss and examine individual and group educational and psychometric theories and approaches. This course will also focus on data and methods of information collection, validity and reliability of psychometric assessments, factors that influence appraisals, and the use of appraisals and assessments in the counseling process. The

ability to administer and interpret to evaluate skills, interest, and vocational options will also be considered.

CO610 Counseling Theories 3 Hours

A course designed to provide an introduction to primary counseling theories, with special attention given to evaluating those theories on the basis of Scripture and according to a Christian worldview, especially in regards to understanding the nature of being human, observing how and why problems develop, and dealing with those problems in appropriate and effective ways.

CO611 Theories & Methods of Group Counseling 3 Hours

This course will examine group purpose, membership, stages and process; including the leader's role and leadership competencies. Emphasis is placed on small-group experience and its application both professionally and in a local church context.

CO612 Normal Human Growth & Development 3 Hours

A course designed to trace the normal stages and explore the natural processes of human growth and development (from before birth to old age) on various levels: physical, intellectual, relational, emotional, and spiritual.

CO613 Diagnosis & Treatment of Abnormal Psychology 3 Hours

A course designed to study the symptoms and underlying personal and interpersonal dynamics of the major categories of dysfunction as found in the DSM manual. Special attention is given to providing an understanding of these disorders according to a Christian worldview

CO614 The Helping Relationship: Counseling Methods & Techniques 3 Hours

A study of the major techniques and strategies that can be appropriately and effectively used in counseling individuals, including ways of determining the defining problems (diagnosis) as well as helping with the problem (treatment). Special attention is given to conceptualizing commonly used counseling methods and techniques through a biblical and theological framework.

CO615 Multi-Cultural Counseling 3 Hours

An appraisal of cultural issues related to cross-cultural counseling. This course will employ cultural awareness, recognition of different ethnic groups and their values and mores, lifestyle traditions and changes, and counseling in culturally diverse situations.

CO624 Vocational Counseling & Development 3 Hours

This course will discuss and examine the counseling process and methods in making decisions in vocational or career choices, career training and instruction, and developing the necessary skills that individuals need to obtain a particular vocation. Students will also examine various theories and challenges associated with the vocational counseling process.

CO633 Diagnosis & Treatment of Family Systems**3 Hours**

This course examines the components needed for effective premarital, marital, and family counseling. Issues will be communication systems, conflict management, family systems, role concepts, parenting, etc.

CO639 Practicum**3 Hours**

This course combines supervision, class work, and the practical utilization and critique of individual and group counseling techniques learned in CO614 – The Helping Relationship: Counseling Methods and Techniques. These will be demonstrated through fieldwork, case conferences, and student video recordings. (Prerequisite: CO601 & CO603)

CO693A Internship: Part I**2 Hours**

This course combines supervision, class work, and the practical utilization and critique of individual and group counseling techniques learned in CO614 – The Helping Relationship: Counseling Methods & Techniques. These will be demonstrated through fieldwork, case conference, and student video recordings. (Fee: \$250; Prerequisite: CO601, CO603, and CO639)

CO693B Internship: Part II**2 Hours**

This course combines supervision, class work, and the practical utilization and critique of individual and group counseling techniques learned in CO614 – The Helping Relationship: Counseling Methods & Techniques. These will be demonstrated through fieldwork, case conference, and student video recordings. (Fee: \$250; Prerequisite: CO601, CO603, CO639, and CO693A)

CO693C Internship: Part III**2 Hours**

This course combines supervision, class work, and the practical utilization and critique of individual and group counseling techniques learned in CO614 – The Helping Relationship: Counseling Methods & Techniques. These will be demonstrated through fieldwork, case conference, and student video recordings. (Fee: \$250; Prerequisite: CO601, CO603, CO639, CO693A, and CO693B)

EDUCATION (ED)

ED610 Introduction to Graduate Studies**3 Hours**

This course introduces beginning graduate students to the skills necessary to complete graduate level academic research, writing, and presentation assignments. The course covers search strategies, resource evaluation, note taking, scholarly writing, mechanics of style, APA guidelines, presentation options, and associated technological skills.

ED615 Practicum I: Site-Based Experience**1 Hour**

This course consists of observation and participation in the ongoing teaching/learning situations in classrooms. Field experiences will be arranged based on the current requirements of the Missouri Department of Elementary and Secondary Education.

ED621 Historical & Philosophical Foundations**3 Hours**

This course presents the historical and philosophical influences on the American educational system. The course contrasts a variety of educational philosophies with a

Christian philosophy of education. (Prerequisite: ED610 or declare Elementary Education emphasis track.)

ED622 Psychological and Theoretical Studies**3 Hours**

This course examines the impact of psychological, social, and theoretical forces that have affected learning development and schools in America, and it relates their applications to contemporary educational settings. (Prerequisite: ED610 or declare Elementary Education emphasis track.)

ED625 Introduction to Research**3 Hours**

This course introduces the graduate student to various research design methods used within the field of education. The course emphasizes analysis, methodology, and technique that can assist the student to prepare for the Master's thesis or research project. (Prerequisite: ED610)

ED630 Instructional Design: Unit and Lesson Plans**1 Hour**

This course introduces the fundamental elements, principles, processes, and practices of instructional design. Students will learn to develop objectives for unit plans and daily lesson plans, plan instructional activities, choose, and design formative and summative assessments, and conduct learner, needs, and task analyses.

ED631 Cross-Curricular Connections with Multicultural Art, Music, PE, & Health**1 Hour**

This course blends contemporary theory with classroom practice providing strategies and examples for integrating art, music, PE, and health throughout core subject area curriculum within the context of multilingual and multicultural classrooms.

ED632 Teaching ESL**3 Hours**

Focusing on the development of English grammar, conversation, spelling, mechanics, sentence structure and patterns, vocabulary, and usage of the English language specifically for acquisition of English as a second language, this course introduces the graduate student to the specialized needs of ESL students and endeavors to refine their skills in teaching English to second-language learners.

ED633 Elementary Phonics and Literacy**3 Hours**

This course, which emphasizes literacy assessment, visual letter recognition, letter-sound correspondence, letter-sound patterns, high-frequency words, and spelling instruction skills, exposes the graduate student to research-based pedagogy for teaching phonics, reading, and spelling to beginning and transitional readers.

ED634 Teaching Elementary Mathematics**3 Hours**

This course, which explores contemporary research relating to mathematics teaching and learning at the elementary and middle school level, considers various best practices, learning models, teaching materials, and assessment tools that support and encourage student learning. The course emphasizes how young students think about and develop mathematical concepts and skills.

ED635 Teaching Elementary Science**3 Hours**

This course investigates contemporary models for teaching elementary and middle school science. Students are challenged to plan learning experiences; to develop strategies for implementation, instruction, and assessment of appropriate science activities; and to integrate science into the curriculum.

ED636 Teaching Elementary Social Studies**3 Hours**

This course considers the theory and design of a standards-based elementary and middle school social science program. The course examines current philosophical perspectives and research and focuses on the organization, content, and delivery methods for teaching social studies in today's diverse American classroom.

ED638 Literacy Assessment for Guided Instruction**3 Hours**

This course provides educators with an opportunity to increase their understanding of how to assess students' literacy skills and how to use assessment results to provide effective instruction. The course will emphasize combining "will with skill" by focusing on self-efficacy, choice, interest, executive functioning skills, and a growth mindset in addition to numerous specific strategies and digital resources designed to enhance the literacy skills of students with diverse needs.

ED639 Classroom and Behavior Management**1 Hour**

The concept of creating effective learning environments will provide the framework for exploring a variety of behavior management theories and practices in educational settings. Ethical and legal issues, collaboration with parents, and academically, culturally, and linguistically diverse students will be addressed as educators develop their own Biblical philosophy of classroom and behavior management in educational settings.

ED640 Curriculum Design**3 Hours**

Providing a graduate-level understanding of curriculum and classroom instruction, this course focuses on identification, evaluation, selection, organization, and utilization of instructional materials, resources, and methods that facilitate adaptation, best practices, and assessment. (Prerequisite: ED610)

ED641 Differentiated Instruction**3 Hours**

This course introduces the graduate student to current thought, research, and best practices in understanding the particular needs of diverse learners in a mixed-ability classroom. Content focuses on the creation, design, and use of specialized strategies, curriculum materials, and instructional methods for differentiated learning. (Prerequisite: ED610 or declare Elementary Education emphasis track.)

ED643 Instructional Issues and Trends in Schools**3 Hours**

This course presents an exploration and critical analysis of current issues and trends in education, especially those that relate to language, culture, ethnicity, identity, religion, and society and their effects on contemporary education. (Prerequisite: ED610)

ED645 Math Assessment for Guided Instruction**3 Hours**

This course provides educators with an opportunity to increase their understanding of how to assess students' mathematical skills and how to use assessment results to provide

effective instruction. The course will emphasize combining “will with skill” by focusing on student self-efficacy and a growth mindset in addition to numerous specific strategies and digital resources designed to enhance the mathematical skills of students with diverse needs.

ED655 Practicum II: Site-Based Experience**1 Hour**

This course consists of increased involvement in a classroom. Field experiences will be arranged based on the current requirements of the Missouri Department of Elementary and Secondary Education.

ED660 Instructional Leadership**3 Hours**

This course prepares educational leaders with the knowledge and skills necessary to fulfill their responsibilities as instructional leaders. The course focuses on program evaluation, data-driven instructional change, program logic, the change process, program implementation, and program sustainability. Graduate students will also learn how to implement professional learning communities (PLC’s) and use instructional coaching processes to increase academic achievement and well-being for all students. (Prerequisite: ED610)

ED661 The Principalship**3 Hours**

Emphasizing the best practices of effective school leaders, this course facilitates the identification, development, and confirmation of an administrator’s natural leadership style and presents insights for aspiring and seasoned principals. The course topics relevant to the principalship, including change, conflict, and crisis-management, developing teacher leadership, and sustaining links with central office personnel, teachers, parents, students, and community. (Prerequisite: ED610)

ED662 Current Theory & Practice in Educational Assessment**3 Hours**

This course further examines the various assessment theories, practices, and techniques. Emphasis is placed on the design, development, and implementation of performance-based assessment, task analysis, development and use of scoring instruments and rubrics, and the application of professional assessment skills. (Prerequisite: ED610 or declare Elementary Education emphasis track.)

ED664 School Personnel Management**3 Hours**

Building on organizational theory and management, this course examines some of the intermediate approaches and techniques used for selecting, supervising, and evaluating school personnel. Through case-studies, the course focuses on employee relations, motivation, and negotiations to enable students to refine their skills in personnel management. (Prerequisite: ED610)

ED680 Diversity and Equity in Schools**3 Hours**

This course offers an intermediate overview of the nature and variety of human differences. Course content explores the cultural, physical, social, psychological, and spiritual issues related to diversity and emphasizes the biblical perspective of variation in schools within the overarching plan of God. (Prerequisite: ED610)

ED681 Educational Technology in Schools**3 Hours**

This course promotes the use of technology in schools and classrooms by emphasizing the organization, management, and integration of educational technology in all educational settings. Course content introduces the history and development of instructional technology, improved technological concepts, ethical issues, and classroom strategies that affect the use of technology in education. (Prerequisite: ED610)

ED682 Community Relationships**3 Hours**

This course prepares educational leaders to create and sustain mutually beneficial relationships with school families and the wider community. The course focuses on communication, partnerships with families, marketing, fundraising, partnerships with public and private sectors, and financial accountability. (Prerequisite: ED610)

ED689 Master's Project in Education**3 Hours**

This course involves substantial reading, research, and writing designed cooperatively by the student and the student's major advisor. Students select a project topic, develop a project proposal, engage in independent research, and submit their final project. Prerequisites for admission to candidacy include: regular admission status in good standing; successful completion of at least 30 graduate hours in the program; and timely registration for this course. (Prerequisite: ED610)

ED690 Master's Thesis in Education**3 Hours**

This course involves extensive planning, research, reading, and writing designed cooperatively by the student and the student's thesis advisor. Students will select a thesis topic, write one or more guiding questions, conduct a review of the literature, and discuss implications for practitioners as well as researchers in the field of education. (Fee: \$50) (Prerequisite: ED610)

ED695 Practicum III: Site-Based Experience**8 Hours**

This course is the culmination of the Educator Preparation Program. This experience will consist of student teaching in close collaboration with a cooperating teacher. For a minimum of sixteen weeks (and no less than 75 teaching days), the student teacher will be an active participant completing required assignments, working with students as requested, and, under the supervision of the classroom teacher, assuming responsibility to lead the class over an extended period of time. In this course, the student will complete all student teaching assignments including a portfolio. This course may only be taken after all other coursework for the Master's Degree in Elementary Education is completed, Practicum I and Practicum II are completed, and the standards for the Educator Preparation Program have been maintained. (Student Fee: \$300 – non-refundable).

- *Additional \$350 fee for students who have a Bachelor's degree in an area other than Education and who want to complete their Student Teaching experience in an Out-of-Area school – defined as more than a one-hour drive from Calvary.*
- *For students who already have a Bachelor's degree in Education and are practicing teachers in a school within an hour's drive of Calvary, a student teaching fee will not be charged since the Student Teacher does not require a Cooperating Teacher.*
- *For students who already have a Bachelor's degree in Education and are practicing teachers in an Out-of-Area school – Additional \$100 fee to be paid to the Graduate Student's immediate supervisor for filling the role of a University supervisor.*

ED696 School Leader, K-12 Internship I**2 Hours**

This course provides hands-on training in an administrative setting in an accredited school. The leader candidate will participate in the activities of a building administrator under the guidance of the university supervisor and an active principal. The state of Missouri requires a total of 300 clock hours as one of the prerequisites for School Leadership, K- 12 state certification. For this course, the leader candidate will complete a major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain. The five leadership domains include: Visionary School Leadership, Instructional School Leadership, Managerial School Leadership, Relational School Leadership, and Innovative School Leadership. Leader candidates may enroll concurrently or consecutively in ED696 and ED697. (Prerequisites: ED610, ED661, and ED664) (Student Fee \$300 non-refundable, applies to both concurrent and consecutive enrollment in ED696 and ED697)

ED697 School Leader, K-12 Internship II**1 Hour**

This course provides hands-on training in an administrative setting in an accredited school. The leader candidate will participate in the activities of a building administrator under the guidance of the university supervisor and an active principal. The state of Missouri requires a total of 300 clock hours as one of the prerequisites for School Leadership, K- 12 state certification. For this course, the leader candidate will complete: 1) a minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and 2) Fifty (50) clock hours completed at the discretion of the university supervisor and candidate divided among the leadership domains. The five leadership domains include: Visionary School Leadership, Instructional School Leadership, Managerial School Leadership, Relational School Leadership, and Innovative School Leadership. Leader candidates may choose to enroll concurrently or consecutively in ED696 and ED697. (Prerequisites: ED610, ED661, and ED664) (Student Fee: \$150, non-refundable, applies to both concurrent and consecutive enrollment in ED696 and ED697)

INTERCULTURAL STUDIES (IC)**IC636 Intercultural Communication****3 Hours**

This course focuses on the underlying value systems, institutions and behaviors that affect communication in cross-cultural contexts. The student will examine the interplay between worldviews, language, thinking styles, religion, politics, and other communication areas that can either help or hinder understanding in communication. (Prerequisite: ED610 or declare MDiv General Ministry focus.)

IC646 Intercultural Education**3 Hours**

This course focuses on matters of teaching in a cross-cultural situation with either a diverse classroom or where the teacher is one culture and students another. Cultural issues in teaching and instruction, communication, and learning styles will be examined. (Prerequisite: ED610 and ED680)

IC676 Leadership in Intercultural Contexts**3 Hours**

This course will examine differing leadership styles and cultural expectations on leadership roles. The student will be encouraged to develop the quality of interculturality

and the ability to adapt their leadership style to differing cultural contexts. (Prerequisite: ED610 and IC636)

PASTORAL STUDIES (PS)

PS631 Expository Preaching I

3 Hours

This is an introductory level course in expository preaching, seeking to produce adequate techniques pertaining to pulpit ministry. The student will have ample opportunity to apply the principles of sermon preparation and delivery before the class. Requires the preparation of preaching manuscripts. (Men only)

PS632 Expository Preaching II

3 Hours

This course is designed to evaluate and instruct a student with a view to improving his performance in the pulpit. Class lectures will be limited. The student will preach several types of sermons. Requires the preparation of preaching manuscripts from the original languages. (Men only) (Prerequisite: PS631 or equivalent)

PS633 Theology of Ministry

3 Hours

This course examines ministry from various perspectives, which do not include the pastoral ministry in general, or preaching in particular. This course will cover areas such as evangelism, discipleship, missions, Christian education, worship, music, conflict management, and administrative and management skills and responsibilities.

PS635 Pastoral Field Work

3 Hours

This course is designed to have the student work under and with an established ministry leader for a period of four to eight weeks. During this period, the student will be exposed to the various practical ministries of specific ministry setting. (Fee: \$250)

PS637 Local Church and the Great Commission

3 Hours

This course is a biblical and practical study of the Lord's command to "make disciples of all the nations." The student will do biblical study of the elements of ministry necessary for fulfilling that command (i.e., evangelism, discipleship, and missions), will do research of contemporary models for fulfilling that command, and will apply the results of that study and research to the development of a practical strategy the student could employ in a specific ministry setting.

PS639 Effective Bible Teaching

3 Hours

Students will learn how to prepare and present Bible lessons for a variety of ministry settings.

Special Academic Experiences in Pastoral Studies

The following courses are designed for students who choose to participate in very specialized training in town and country church contexts. The courses are taught in Rural Home Missionary Association's Town & Country Training (TACT) Program; Rural Home Missionary Association (RHMA) is devoted to planting and strengthening Bible-based, evangelical churches in small-town America. All TACT classes are held during the summer at RHMA headquarters in Morton, Illinois. For more information on the TACT Program, please visit the TACT website – (rhma.org/tact-program).

PS641 Ministering in the Town & Country Church 3 Hours

An overview of ministry in the town and country culture with an emphasis on understanding the varied types of town and country contexts and how each affects pastoral work and strategy. The town and country culture is experienced as well as studied during the class.

PS642 Leading the Town & Country Church 3 Hours

A look at how town and country residents think, and the spiritual and social tools required to lead them. The course examines the standard issues of church leadership as they apply to the town and country church. It also touches on the role of the pastor as community leader.

PS643 Pastoral Care in the Town & Country Context 3 Hours

Pastors in isolated settings find themselves facing a large number of pastoral care issues, some unique to the context, with less help than their suburban and urban counterparts have available. This course looks at some of the stresses town and country life places on pastors and their families as well as those in the church, and explores ways pastors can keep themselves spiritually, emotionally, and physically healthy and thereby able to offer pastoral care to others.

PS644 Faith Communication in the Town & Country Context 3 Hours

The oral culture and intimacy of the town and country context present a unique set of circumstances for preaching, evangelism, discipleship, and youth and children's ministries. This course explores the ways town and country culture impacts and reshapes the common methods and strategies for communicating the Gospel.

PS645 Seminar in Town & Country Ministry 3 Hours

Students in this course will research a topic in Town and Country Ministry and present their findings to the class in a collaborative learning environment. The instructor will suggest topics and offer reading lists, and students may suggest topics of special interest.

RELIGION AND PHILOSOPHY (RP)**RP601 Biblical Philosophy & Worldview 3 Hours**

This course examines the biblical philosophy and worldview focusing on the four components of epistemology, metaphysics, ethics and socio-political thought. Students will learn how to discover the biblical worldview through doing exegesis and biblical theology. Students will learn the biblical worldview of history, science, the arts, ethics, sex and marriage, law, and government. Students will critique religious and secular worldview by the Bible.

RESEARCH TOOLS (RT)**RT615 Research Methods 3 Hours**

This course overviews various research methods to study Bible and theology. Students learn how to find and use the best resources to write biblical and theological research papers following Turabian style. Students are introduced to electronic Bible study software (Logos and/or Accordance).

RT690 Thesis**3 Hours**

The student will produce an original paper of 50 to 75 pages demonstrating his ability to (1) do scholarly research on an approved topic, (2) express himself in a proper literary style, and (3) defend the thesis in a consistent theological and intellectual manner. (Fee: \$95)

RT691 Thesis Continuation**0 Hours**

This course keeps the student's final product proposal current in the event the student is unable to meet the deadlines for the first draft, final draft, or final/library copy. Final Product Continuation may only be taken two times. (Fee: \$100)

THEOLOGY (TH)**TH610 Systematic Theology I****3 Hours**

This course surveys what the Bible teaches about the Bible, God, man and sin (Bibliology, Theology Proper, Biblical Anthropology and Harmartiology).

TH611 Systematic Theology II**3 Hours**

This course surveys what the Bible teaches about the person and work of Jesus Christ and the Holy Spirit (Christology, Soteriology, and Pneumatology).

TH612 Systematic Theology III**3 Hours**

This course examines what the Bible teaches about the Church, angels including Satan and end time events (Ecclesiology, Angelology, and Eschatology).

TH613 Dispensational Premillennialism**3 Hours**

This course explains the biblical and theological arguments for dispensational premillennialism. Students will learn the significance of the biblical covenants and their relationship to the dispensations. Students will critique amillennialism, covenant premillennialism, progressive dispensationalism, and progressive covenantalism.

TH614 Dispensational Theology**3 Hours**

A defense of dispensational theology as a theological system. This course will examine the biblical distinctions, usage, and terminology, the hermeneutical framework, and the *sine qua non* of dispensationalism. It will also examine the millennium as a necessary part of God's rule.

TH615 Apologetics**3 Hours**

This course is a biblical study of the defense of Christianity. Arguments will be given for the inspiration and inerrancy of the Bible, the deity of Jesus, the historicity of Jesus, the gospel including the death of Jesus on the cross and bodily resurrection of Jesus from the dead. Arguments will be given for the existence of God, biblical young earth creationism, and the problem of evil in the world. Students will critique the beliefs of world religions and cults from a biblical worldview. Presuppositional and evidential approaches to apologetics will be presented and evaluated.

PERSONNEL

ADMINISTRATION 358

FACULTY.....ERROR! BOOKMARK NOT DEFINED.

ADJUNCT FACULTY 361

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Interim Chief Development Officer

Dr. Mike Dodds

Chief Academic Officer

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Jamie Franz

Dean of Students

Gary Rogers

Registrar

Rhonda Coulter

Director of Practical Christian Ministries

Tiffany Smith

Librarian

Staff Administrators

Matt Brown

Athletic Director

Jolayne Rogers

Director of Human Resources

Joe Dapra

Director of Food Service

Adam Weeks

Director of Marketing

Aaron Heath

Director of Information Technology

Dave VandeBerg

Interim Director of Maintenance

Brad Paxton

Director of Admissions

FACULTY

Bacon, Ian

Dean of Men, Assistant Professor of Bible & Theology – B.S. (Religion), Liberty University, 2010; M. Div. (Academic Pre-PhD), Liberty University, 2018; Ph.D. (Bible & Theology), Calvary University, 2025.



Barnes, Tressa

Assistant Professor of Outdoor Adventure Leadership and Sports Management – B.S. (Biblical Counseling), Calvary University, 2005; M.S. (Physical Education, Health, & Recreation), Emporia State University, 2016.



Basel, Chris

Department Chair of STEM, Associate Professor of Chemistry, (Continuing Adjunct Faculty) –B.A. (Chemistry), William Jewell College, 1979; M.S. (Analytical Chemistry), University of Kansas, 1982; Graduate Certificate (ADMET Processes - Pharmacology), University of California – San Diego, 2017.



Bitner, Teddy D.

President, Professor of History – B.S. (Business Administration), University of Central Missouri, 1972; M.A. (Christian Ministry), Wheaton College, 1982; M.M.A.S. (Military History), U.S. Army Command and General Staff College, 1983; D.Min. (Pastoral Theology), Trinity Theological Seminary, 1982; Diploma (National Strategic Studies), U.S. Army War College, 1995; Ed.D. (Higher Education Leadership), Aspen University, 2021.



Christopher, Un Chong

Associate Professor of Music (Continuing Adjunct Faculty – B.Mus. (Piano Performance), University



of Missouri, Kansas City, Conservatory of Music, 1982; M.Mus. (Voice Performance), University of Missouri, Kansas City, Conservatory of Music, 1989

Cox, Jeffrey

Part-Time Faculty - Program Director – Graduate Biblical Counseling Department, Assistant Professor of Biblical Counseling – B.S. (Finance) Missouri State University, 1989, Diploma (Theology), Graceway Bible Institute; M.S. (Bible & Theology), Calvary Theological Seminary, 2008; D. Min. (Counseling), Midwestern Theological Seminary, 2018.



Dodds, Michel L.

Chief Academic Officer, VP of Academics, Accreditation Coordinator, Director of Security, Interim Director of Institutional Effectiveness, Interim PDS Program Director, Director of the CU Press, Dean of the Seminary, Professor of Ministry Studies, B.A. (English/Secondary Education), Asbury College, 1971; Th.M. (Systematic Theology), Dallas Theological Seminary, 1982; D.Min. (Pastoral Ministry), Dallas Theological Seminary, 1997.



Franz, Jamie

Dean of Students, Accommodations Support Coordinator, Assistant Professor of Education – B.S. (English), Southwest Baptist University, 2001; M.Ed. (Education), Mid-America Nazarene University, 2008.



Gromacki, Gary

Department Chair – Bible & Theology, Director of the PhD Program in Bible & Theology, Professor of Bible & Theology – B.A. (Bible & Greek), Cedarville University, 1980; Th.M. (Bible Exposition), Dallas Theological Seminary, 1984; D. Min. (Pastoral Leadership), Dallas Theological Seminary,



1997; Ph.D. (Biblical Studies), Baptist Bible Seminary, 2006.

Hange, Karen

Program Director - Elementary Education, Associate Professor of Elementary Education, – B.S. (Elementary Education), Calvary Bible College, 1992; M.Ed. (Curriculum and Instruction), Southwestern Assemblies of God University, 2005; Ed.D. (Teaching & Learning), Grand Canyon University, 2023.



Hange, Timothy

Department Chair – English, TESOL Coordinator, Associate Professor of English, – B.S. (Business Administration), University of Missouri, 1996; M.Ed. (Curriculum and Instruction), University of Missouri, 2010; D.A. (English Pedagogy & Technology / English Language), Murray State University, 2023.



Paxton, Joshua

Department Chair - Ministry Studies, Director of the Burnham Center for Global Engagement, Professor of Intercultural Studies - B.S. (Biblical Counseling), Calvary Bible College, 2004; M.Div., Calvary Theological Seminary, 2009; Ed.D. (Intercultural Education), Western Seminary, 2022.



Smith, Luther

Dean of the College, Department Chair - Biblical Counseling, Professor of Biblical Counseling – B.A. (Psychology), Ashford University, 2007; M.A. (Religious Studies), M.A. (Marriage & Family Therapy), Southern California Seminary, 2012; Psy. D. (Psychology), Southern California Seminary, 2017.



Smith, Tiffany

Librarian, Department Chair - General Studies, Professor of General Studies – B.A. (English and Spanish), Rockhurst University, 2011; M.L.I.S. (Reference Services), Wayne State University, 2014.



Washington, Germaine

Dean of the Graduate School, Department Chair - Business Administration, Associate Professor of-Business – A.S. (Criminal Justice) Missouri Western State University, 1996; B.S. (Criminal Justice) Missouri Western State University, 1996; M.B.A., University of Phoenix, 2009; D.M. (Organizational Leadership) University of Phoenix, 2014.



Williamson, Joel T. Jr.

Professor of Old Testament Studies, (Continuing Adjunct Faculty) – B.A. (History), University of Texas at El Paso, 1970; Officer Basic Course, U. S. Army Adjutant General School, 1970; Th.M. (Old Testament), Dallas Theological Seminary, 1977; Ph.D. candidate (Old Testament), Calvary University.



Wilson, Heather

Department Chair - Music – B.Mus. (General Music Performance), University of Central Missouri, 2014; M.M.Ed. (Music Education), University of Kansas, 2022.





ADJUNCT FACULTY

(This list is subject to change each semester)

Asher, Carolyn

Adjunct Faculty – B.S. (Biblical Counseling), Calvary University, 2020; M.A. (Biblical Counseling), Calvary University, 2023

Ballard, Jordan

Adjunct Faculty – B.S. (Business Management), Liberty University, 2004; M.A.R. (Biblical Studies), Liberty University, 2007; M.R.E. (Religious Education), Liberty University, 2008; M.Div. (Biblical Studies), Liberty University, 2008; S.T.M. (Old Testament), Dallas Theological Seminary, 2011; Ph.D. (Theology and Apologetics), Liberty University, 2022.

Clark, James L.

Teaching Assistant, Distinguished Guest Lecturer; President Emeritus; B.S. (Music/Christian Education), Calvary Bible College, 1967; M. Div., Trinity Theological Seminary, 1989; Ph. D. (Biblical Counseling), Trinity Theological Seminary, 1992.

Dunham, Kyle

Adjunct Faculty – B.S. (Bible/Missions), Clarks Summit University, 1996; M.Div., Detroit Baptist Theological Seminary, 2002; Th.M., Detroit Baptist Theological Seminary, 2006; Th.D. The Master's Seminary, 2010.

Fabricatore, Daniel

Adjunct Faculty – A.A. (Mechanical Engineering Technology), Pennsylvania State University, 1980; B.A. (Pastoral Studies), Moody Bible Institute, 1985; Th. M. (New Testament Greek Literature and Exegesis), Dallas Theological Seminary, 1989; Ph.D. (New Testament), Baptist Bible Seminary, 2008.

Geiger, Douglas

Adjunct Faculty – B.A. (Management and Human Relations), Mid-America Nazarene University, 2010; M.A. (Counseling), Mid-America Nazarene University, 2015; D.Min. (Biblical Counseling), Liberty University, 2025.

Goepfrich, Daniel

Adjunct Faculty – B.A. (Pastoral Studies), Faith Baptist Bible College, 1996; Th.M. (Theology), Tyndale Theological Seminary, 2017; D. Min., Trinity Graduate School of Apologetics and Theology, 2020;

Heath, K. Aaron

Adjunct Faculty, – B.A. (Pastoral Studies), Calvary University, 1998; M.Div. (Pastoral Studies), Calvary University, 2004.

Hessel, Victor E. "Skip", Jr.

Professor of Business Administration, (Continuing Adjunct Faculty) – B.S. (Bible & Human Resource Management), Calvary Bible College, 1996; M.B.A. (Human Resource Management, Marketing Research, & Organizational Behavior), University of Missouri, Kansas City, 2001; D.M. (Organizational Leadership), University of Phoenix, 2014.

House, Wayne

Adjunct Faculty – B.A. (Classical and Hellenistic Greek), Hardin-Simmons University, 1970; M.Div. (Pastoral Studies), Western Conservative Baptist Seminary, 1973; Th.M. (Biblical Studies), Western Conservative Baptist Seminary, 1974; M.A. (Biblical and Patristic Greek), Abilene Christian University, 1983; Th.D. (Exegetical Theology), Concordia Seminary, 1986; J.D. Regent University School of Law, 1986.

Johnson, Christopher

Adjunct Faculty – B.A. (Pastoral Ministries), Calvary University, 2016; M.A. (Bible and Theology), Calvary University, 2018; Ph.D. (Bible and Theology), Calvary University, 2024.

Kisling, Eric

Adjunct Faculty – B.S. (Industrial Management), University of Alabama, 1989; M.A.S. (Aviation Aerospace Management & Aviation Aerospace Operations), Embry-Riddle Aeronautical University, 1997; M.S.Ed. (Instructional Systems Technology), Indiana University, 1997; Ph.D. (Instructional Systems Technology), Indiana University, 2006.

Larkins, Jan

Adjunct Faculty – B.Mus. (Music Education), Stephen F. Austin State University, 1994; M.Ed. (Counseling), Sam Houston State University, 2008.

Mappes, David

Adjunct Faculty – A.A. (Electronics Engineering Technology), ITT Technical Institute, 1980; B.A. (Humanities), Ottawa University, 1986; M.Div. (Pastoral Ministry), Western Conservative Baptist Seminary, 1989; Th.M. (Theology), Western Conservative Baptist Seminary, 1989; Ph.D. (Bible Exposition/Biblical Studies), Dallas Theological Seminary, 1995.

Prodoehl, Allen

Instructor of Business Administration, (Continuing Adjunct Faculty), – B.S. (Pastoral Studies), Calvary University, 2008; M.S. (Organization Development), Calvary University, 2016; Kansas Law Enforcement Basic Academy, 2017.

Shanks, Monte

Adjunct Faculty – B.A. (Business Administration), University of South Florida, 1984; Th.M. (Bible Exposition & Christian Education), Dallas Theological Seminary, 1991; Ph.D. (New Testament Studies & Patristics), The Southern Baptist Theological Seminary, 2008.

Sigler, Timothy

Adjunct Faculty – B.A. (Biblical Studies), Faith Baptist Bible College, 1991; M.A. (Theological Studies), Faith Baptist Bible College, 1993; M.Div., Faith Baptist Theological Seminary, 1995; M.S. (Higher Education), Grace College and Seminary, 2018; Ph.D. (Theological Studies), Trinity International University, 2008; Post-Doctoral Studies, University of the Holy Land, 2012.

Stallard, Michael

Adjunct Faculty – B.S. (Mathematics), University of Alabama, 1975; M.Div. (Bible & Ministry), Liberty University, 1980; S.T.M. (New Testament), Dallas Theological Seminary, 1984; Ph.D. (Systematic Theology), Dallas Theological Seminary, 1993.

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NOTICES

PROMOTIONAL MATERIALS

From time to time, candid, posed, or staged photographs and/or videos of students are taken. Students are asked to release Calvary University from any and all claims of use of these so that the College or Seminary may, at its discretion, use them in promotional materials such as publications, brochures, and press releases.

AUDIO / VIDEO RECORDING

Calvary premises are protected by twenty-four-hour audio and video surveillance. By entering these premises, you agree to be audio and video recorded.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal act that prohibits the release of any educational records except those listed as Directory Information (see below) as defined by the act without the express written authorization of the student involved. Forms are available in the Registrar's Office to allow the release of information to the person(s) designated on the form.

Inspect and Review

The student has the right to inspect and review the student's education records within 45 days of the day Calvary receives a request for access. Students should submit to the Registrar, Chief Academic Officer, head of the Academic Department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The Calvary official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Calvary official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

Request Amendment

Students have the right to ask Calvary to amend any part of their education record that they believe is inaccurate or misleading. They should write the Calvary official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If Calvary decides not to amend the record as requested by the student, Calvary will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information

regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

Consent to Disclosures

The student has the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Calvary in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom Calvary has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

FERPA Complaints

The "Family Education Rights and Privacy Act (FERPA)" (description listed under Services & Resources of *Calvary University Student Handbook*) gives students the right to file a complaint with the U.S. Department of Education concerning alleged failures by Calvary to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

Directory Information

The following information is considered to be directory information by Calvary and, therefore, information that is generally not considered harmful or an invasion of privacy if disclosed.

- Student's Name
- Dates of attendance, degrees, and awards
- Field of study (major)
- Participation in officially recognized activities and sports
- Weight and height of athletes
- Photographs
- Full- or part-time status
- Grade level



FERPA

Family Educational
Rights & Privacy Act

If the student does not wish any one or all of the above items to be released to anyone who does not have an authorized and/or legitimate need to know the above information, the student must notify the Registrar's Office in writing of this desire, and the noted information will not be released. (Note: specifying these specific things not be released will prohibit even friends and relatives from being able to obtain that information from Calvary.)

POLICIES

ZERO TOLERANCE POLICY

Alcohol and Other Drugs (Part 86)

Alcohol Policy

Calvary University (the "University"), in order to promote its fundamental mission, has adopted a zero-tolerance policy for the use, consumption, possession, or distribution of alcohol on University property or at any University sponsored or sanctioned event, regardless of the age of the student. Participation in any of the above activities is strictly prohibited. Furthermore, individuals are to refrain from the public possession or use of alcohol.

Any person violating this policy will be subject to disciplinary sanctions including, but not limited to, warnings, probation, expulsion, loss of employment, referral to law enforcement and/or prosecution.

Any person under the legal age for consumption of alcohol that is unlawfully using, consuming, possessing, or distributing alcohol will be subject to disciplinary sanctions including, but not limited to, expulsion. Any student over the age for legal consumption of alcohol that is using, consuming, possessing, or distributing alcohol may be subject to disciplinary sanctions as described in the Disciplinary Sanctions Section of this policy. Any employee over the age for legal consumption of alcohol that is using, consuming, possessing, or distributing alcohol on College property or at any college sponsored or sanctioned events, may be subject to administrative review and appropriate action, up to and including dismissal.

In addition to any punishment imposed by the University, any person suspected of violating any federal, state, or local law proscribing the use, possession, or distribution of the unlawful consumption or possession of alcohol will be referred to the appropriate law enforcement agency.

The display of any advertising of alcoholic beverages, including containers, is not allowed at the University. This includes but is not limited to: clothing, signs, lamps, posters, etc.

Legal Sanctions for Use, Possession, or Distribution of Alcohol

Missouri laws prohibit people under 21 years of age from purchasing, attempting to purchase, or possessing alcoholic beverages. (RSMo. 311.325) Anyone who sells or gives any alcoholic beverages to people under 21 years of age violates RSMo. 311.310. It is unlawful to obtain or attempt to obtain alcoholic beverages by using a fake or fraudulent identification. (RSMo. 311.328(3)) Anyone convicted of using fraudulent identification per RSMo. 311.320 is subject to penalties, including fines of up to \$1,000 and one year imprisonment. Conviction of any offense involving the possession or use of a controlled substance; the alteration, modification, or misrepresentation of a license to operate a motor vehicle; or the possession or use of any alcohol while operating a motor vehicle will require the surrender of a driver's license for a minimum of 90 days to a maximum of one year.

[City of Belton Legal Sanctions](#) – City of Belton Code of Ordinances, Article X, Division 2

[City of Kansas City Legal Sanctions](#) – City of Kansas City Code of Ordinances, Chapter 10

State of Missouri Legal Sanctions – [Chapter 311](#), [Chapter 577](#)

Tobacco Policy

Calvary University, in order to promote its fundamental mission, does not allow the use or possession of any form of Tobacco on campus property. This policy includes E-cigarettes. Furthermore, individuals are to refrain from the public possession or use of tobacco.

Drug Policy

Calvary University, in order to promote its fundamental mission, has adopted a zero-tolerance policy for the use, consumption, possession, distribution, or manufacture of illicit or illegal drugs at all times. The University will not tolerate any of the above activities by any student, and any such activities may be cause for expulsion. Likewise, the University will not tolerate any of the above activities by any employee, and any such activities may be subject to administrative review and appropriate action, up to and including dismissal.

The University reserves the right to require a drug test from an individual where there is a reasonable suspicion that this drug-free policy has been violated. Failure to submit to a drug test is a major violation of the disciplinary rules and will result in expulsion or dismissal from the University.

In addition to any punishment imposed by the University, any person suspected of violating any federal, state, or local law proscribing the use, possession, distribution, or manufacture of illicit or illegal drugs will be referred to the appropriate law enforcement agency.

Legal Sanctions for Use, Consumption, Possession, or Distribution of Illicit or Illegal Drugs

Local, state, and federal laws provide specific penalties for Alcohol, drug, and narcotic offenses. Title 12 of chapter 195 of the Missouri Revised statutes makes it unlawful for any person to manufacture, sell, or deliver or possess with the intent to manufacture, sell, or deliver those drugs designated collectively as controlled substances. The punishment includes a term of imprisonment as well as a substantial fine.

[City of Belton Legal Sanctions](#) – City of Belton Code of Ordinances, Article X, Division 2

[State of Missouri Legal Sanctions, Chapter 195, Chapter 311, Chapter 577.](#)

[Federal Legal Sanctions](#)

RSMo	Description	Prison Term
597.105	Keeping or maintaining a public nuisance.	Up to 4 years, E/Felony
579.015	Possession or control of a controlled substance.	Up to 1 or 7 years, A/Misdemeanor - D/Felony
579.055	Distribution, delivery, manufacture, or production of a controlled substance, violations and attempted violations.	C,B, E, A/Felony
579.020	Unlawful distribution to a minor.	5 - 15 years, B/Felony
568.070	Unlawful purchase or transport with a minor.	5 - 15 years, B/Felony
195.214	Distribution of a controlled substance near schools.	10 years - life (30 years), A/Felony
579.030	Distribution of a controlled substance near a park.	10 years - life (30 years), A/Felony
579.030	Distribution of a controlled substance near public housing.	10 years - life (30 years), A/Felony
579.065	Trafficking drugs, first degree.	10 years - life (30 years), A/Felony
579.068	Trafficking drugs, second degree.	3 years - life (30 years), C,B,A/Felony
579.072	Providing materials for production of a controlled substance.	Up to 4 years, E/Felony

579.074	Unlawful use of drug paraphernalia.	Up to 1 or 7 years, A/Misdemeanor- D,E/Felony
579.076	Unlawful delivery or manufacture of drug paraphernalia.	Up to 4 years, A/Misdemeanor- E/Felony
579.078	Possession of an imitation controlled substance.	Up to 1 year, A/Misdemeanor
195.244	Advertisements to promote sale of drug paraphernalia or imitation controlled substances.	Up to 6 months, B/Misdemeanor
579.110	Possession of Methamphetamine precursors.	Up to 4 years, E/Felony
579.101	Possession or purchase of solvents to aid others in violations.	Up to 6 months or 4 years, B/Misdemeanor or E/Felony
579.103	Selling or transferring solvents to cause certain symptoms.	Up to 7 years, D/Felony
RSMo	Description	Prison Term
597.105	Keeping or maintaining a public nuisance.	Up to 4 years, E/Felony
579.015	Possession or control of a controlled substance.	Up to 1 or 7 years, A/Misdemeanor - D/Felony
579.055	Distribution, delivery, manufacture, or production of a controlled substance, violations and attempted violations.	C,B, E, A/Felony
579.020	Unlawful distribution to a minor.	5 - 15 years, B/Felony

Students should be aware that alcohol and drug laws vary from State to State. If it is discovered by the University that a student violated the law of a state they were present in, Calvary will report the violation to the appropriate authorities of that state. The following list provides basic alcohol and drug laws of each state. This list may not be exhaustive and state laws may change without notice. Therefore, students are responsible to know the laws of the state they are present in. This information is provided for reference and does not constitute legal advice.

State	Alcohol Laws	Drug Laws
Alabama	Alabama Statues, Title 28	Alabama Statues, Title 13a, Chapter 12, Article 5
Alaska	Alaska Statues Title 4	Alaska Statues Title 17
Arizona	Arizona Liquor Law, Title 4	Arizona State Legislature , Title 13, Chapter 34
Arkansas	Arkansas Statues, Title 3, Chapter 4	Arkansas Code, Title 5
California	California Health and Safety Code, Division 10.7	California Health and Safety Code, Division 10.7
Colorado	Colorado Liquor Rules	Colorado Revised Statutes, Chapter 18
Connecticut	Connecticut Statues Chapter 545	Connecticut Criminal Code
Delaware	Delaware Code, Title 4	Delaware Code, Title 16
Florida	Florida Statutes Title XXXIV	Florida Statutes, Title XLVI, Chapter 893
Georgia	Georgia Code, Title 3	Georgia Code, Title 16, Chapter 13
Hawaii	Hawaii Code Chapter 281	Hawaii Code Chapter 329
Idaho	Idaho Statutes, Title 23	Idaho Statues , Title 37, Chapter 27
Illinois	Illinois Liquor Control Act	Illinois statutes, Chapter 570
Indiana	Indiana Code, Title 7	Indiana Code, Title 35
Iowa	Iowa Statutes, Chapter 123	Iowa Statutes, Chapter 124
Kansas	Kansas Statute, Article 41	Kansas Statutes, Article 57
Kentucky	Kentucky Statutes, Chapter 244	Kentucky Statutes, Chapter 218A
Louisiana	Louisiana Alcohol and Tobacco Control Law	Louisiana Statutes, Title 40
Maine	Main Statutes, Title 28	Maine Statutes, Title 17, Chapter 45
Maryland	Maryland Statutes, Chapter 5	Maryland Criminal Law, Title 5
Massachusetts	Massachusetts Statutes, Chapter 138	Massachusetts Statutes, Chapter 94C
Michigan	Michigan Statutes, Chapter 436	Michigan Statutes, Chapter 333
Minnesota	Minnesota Statutes, Chapter 340A	Minnesota Statutes, Chapter 152
Mississippi	Mississippi Statutes, Title 67	Mississippi Code, Title 41, Chapter 29
Montana	Montana Code, Title 16	Montana Code, Title 45 Chapter 9
Nebraska	Nebraska Code, Chapter 53	Nebraska Code, Chapter 28
Nevada	Nevada Statutes, Chapter 369	Nevada Statutes, Chapter 453

New Hampshire	New Hampshire Statutes, Title XIII	New Hampshire Statutes, Chapter 318
New Jersey	New Jersey Statutes, Title 33	New Jersey Statutes, Title 24:21
New Mexico	New Mexico Statutes, Title 15 Chapter 10	New Mexico Statutes, Section 30-31-23
New York	New York Alcoholic Beverage Control	New York Consolidated Laws, Article 33
North Carolina	North Carolina Statutes, Chapter 18B	North Carolina Statutes, Chapter 90
North Dakota	North Dakota Statutes, Title 5 Chapter 5	North Dakota Statutes, Title 19
Ohio	Ohio Code, Title 43 Chapter 4301	Ohio Code, Title 29, Chapter 2925
Oklahoma	Oklahoma Statutes, Title 37	Oklahoma Statutes, Title 63
Oregon	Oregon Statutes, Title 37, Chapter 471	Oregon Statutes, Title 37, Chapter 475, 475B
Pennsylvania	Pennsylvania Statutes, Title 47	Pennsylvania statutes, Title 35
Rhode Island	Rhode Island Statutes, Title 3	Rhode Island Statutes, Title 21
South Carolina	South Carolina Code, Title 61	South Carolina Code, Title 44 Chapter 53
South Dakota	South Dakota Statutes, Title 35	South Dakota Statutes, Title 22
Tennessee	Tennessee Code, Title 39 Chapter 17 Part 7	Tennessee Code, Title 39 Chapter 17 Part 4
Texas	Texas Alcoholic Beverage Code	Texas Health and Safety Code, Title 6
Utah	Utah Code, Title 32B	Utah Code, Title 58 chapter 37
Vermont	Vermont Statutes, Title 7	Vermont Statutes, Title 18 Chapter 84
Virginia	Virginia Statutes, Title 4.1	Virginia Statutes, Title 18.2 Chapter 7
Washington	Washington Code	Washington Code
West Virginia	West Virginia Code, Chapter 60	West Virginia Code, Chapter 60A
Wisconsin	Wisconsin Statutes, Chapter 125	Wisconsin Statutes, Chapter 961
Wyoming	Wyoming Statutes, Title 12	Wyoming Statutes, Title 35 Chapter 7

The federal law makes it unlawful for any person to manufacture, distribute, create, or dispense or to possess with the intent to manufacture, distribute, create, or dispense controlled substances. Title 21 of United States Code provides terms of imprisonment and fines for violations of this Act. The nature of the offense and whether the person has committed any previous unlawful

acts under this statute will determine the term of imprisonment as well as the amount of the fine.

Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)				
Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual. Second Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	Cocaine 5 kilograms or more mixture	First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual. Second Offense: Not less than 20 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture	2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.	LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	
Substance/Quantity		Penalty		
Any Amount Of Other Schedule I & II Substances		First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if not an individual. Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Any Drug Product Containing Gamma Hydroxybutyric Acid Flunitrazepam (Schedule IV) 1 Gram				
Any Amount Of Other Schedule III Drugs		First Offense: Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.		
Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)		First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.		
Any Amount Of All Schedule V Drugs		First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances	
Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants	First Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual. Second Offense: Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants	First Offense: Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual. Second Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$8 million if an individual, \$50million if other than an individual.
Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants	First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual. Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
Hashish More than 10 kilograms	
Hashish Oil More than 1 kilogram	
Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight)	First Offense: Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual. Second Offense: Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.
1 to 49 marijuana plants	
Hashish 10 kilograms or less	
Hashish Oil 1 kilogram or less	

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Disciplinary Sanctions

In determining appropriate institutional disciplinary sanctions two major factors will be considered, 1) if the infraction was opposed to local, State, or Federal laws, and 2) if the infraction was opposed to University standards and the seriousness of the impact of the violation. To determine the impact of the violation it will be evaluated if the offense was illegal, if it was on-campus or off-campus, if there is a personal history of drug or alcohol abuse, and the impact on campus and student life. Depending on these determining factors, disciplinary action may range from a warning to expulsion. If illegal activity was involved, Law Enforcement will also be informed of the incident.

Health Risks Associated with the Use of Illicit or Illegal Drugs or Alcohol

Medical studies indicate that users of illicit or illegal drugs or alcohol can suffer from a wide range of medical and psychological problems. Those problems can be as mild as depression or as severe as permanent brain damage or death.

¹ https://www.dea.gov/pr/multimedia-library/publications/drug_of_abuse.pdf#page=30
 Accessed May 31, 2018

At the very least, use promotes poor application to academics and work as shown by poor study habits, lack of concentration, and loss of self-esteem. Additional information on the health risks associated with the use of illicit or illegal drugs or alcohol is available at <https://www.drugabuse.gov/drugs-abuse> or through the Student Services Department.

Drug and Alcohol Programs

All individuals are informed of Calvary's Zero-Tolerance Policy: the standards of conduct, applicable legal sanctions, a description of the related health risks, resources for counseling, treatment, rehabilitation, and re-entry, and a clear description of the disciplinary sanctions.

Faculty/Staff members who become aware of any Zero Tolerance Policy violations must report them to the Dean of Students or the appropriate vice president who will contact the appropriate authorities.

As there is no alcohol allowed on campus, Calvary offers a wide variety of alcohol-free events. The student lounge and the Warrior's Café are relaxed places for students and faculty/staff to congregate. The lounge features a movie room and games (pool, ping-pong, etc.). The Warrior's Café features a coffee shop, TV, and board games. Intramural sports, athletic events, theater, ministry opportunities, socials, and our variety of academic and personal enrichment activities are all healthy alternatives to drinking and drugs.

Counseling is available through the Student Affairs Office for no fee. Other local options for individual counseling are available with:

Abundant Life Counseling Services

414 S.W. Parsels Road
Lee's Summit, MO 64081
(816) 554-8181

Options for drug/alcohol treatment, including inpatient and/or outpatient treatment include:

Ally Addiction

866.720.3784

Embark

3205 N. Truman Rd.
Independence, MO 64058
855.286.2495
www.enbarkbh.com

The following steps will be used for re-entry from drug/alcohol related issues that students must fulfill.

The student will:

- Be placed on Disciplinary Probation for a minimum of one year.
- Participate in regular counseling with an approved counselor specializing in drug/alcohol recovery.
- Re-entry counseling may be done with either of the above resources.
- Allow open communication between the Counselor and the Student Services Department.
- Have regular meetings with the Student Services Department.

The Student Services Department will meet after one year to review the student's progress and status. At that time the department will decide on an appropriate course of action.

STUDENT BILL OF RIGHTS

Calvary University desires students to not only thrive in their walk with the Lord but to succeed in their time here as students. Listed below are the rights of every CU student regarding the education they receive here.

1. Students have the right to live and learn in a safe campus environment and to be informed of the existence of known dangers and the location and nature of crimes committed on campus. Students have the right to accurate statistics regarding campus crimes. CU desires to provide this safety and keep the student informed of any danger at all times. Calvary's security ensures this by having a security guard on call 24 hours a day, 7 days a week. For more information on safety, please see the "Public Safety" section of this handbook.
2. Students have the right to freedom from discrimination or harassment in accordance with Calvary's non-discrimination policy.
3. Students have a right to accurate information relating to maintenance of acceptable academic standing, graduation requirements, program student learning outcomes, and individual course objectives and requirements. Every CU course provides this information in the syllabus given at the beginning of each course and in CU's catalog.
4. Student records will be maintained in keeping with the Family Education Rights and Privacy Act of 1974 and subsequent amendments and guidelines for implementation.
5. In all instances of general discipline, academic discipline, and academic evaluation, the student has the right to fair and impartial treatment.
6. Students have the right to discuss concerns with department heads/chairs. Academic department heads are expected to incorporate student input into decisions affecting academic instruction, advising, and student learning assessment. This input usually takes form through departmental advisory committees and student evaluation of faculty

members. Individual students, however, may make appointments with their department heads to discuss specific problems, plans, or suggestions. CU's faculty will always strive to encourage and help the student work through any concerns they may have.

7. Students have the right to file a grade appeal. Instructors are responsible for stating clearly the instructional objectives of the course at the beginning of each term and for evaluating student achievement in a manner consistent with these objectives. Students are responsible for maintaining standards of academic performance established for each course in which they are enrolled. Instructors are responsible for determining and assigning final course grades. Graded examinations, papers, and other materials used as a basis for evaluating a student's achievement will be available to the student for inspection and discussion. Students may appeal instructors' grading decisions by submitting a written appeal to the Registrar's Office. For more information on this process, please refer to the section "Academic Policy" in this handbook or CU's catalog. The burden of proof, however, rests with the student.
8. Students have the right to file a complaint. CU is committed to treating all students fairly and respectfully. CU's policies that apply to students are published annually in the Student Handbook and the catalog, in addition to those found in other resources from individual departments and offices. In an instance of perceived violation of a CU policy, a student may file a complaint in accordance with CU's Grievance Procedures found below.



GRIEVANCE PROCEDURES

Internal Grievance Procedures

The University is committed to the scriptural principles found in Matthew 18:15-17. Therefore, the student should first attempt to discuss the matter privately with the person in an effort to resolve the matter. However, the University understands the difficulty inherent in discussing an offense with persons in a position of authority.

A student may wish to present a grievance against a faculty or staff member, or another student, when the issues cannot be resolved informally or by use of other regular University procedures. A grievance is a concern related to an alleged illegal or improper action not otherwise addressed in policies contained within the Student, Staff, or Faculty Handbooks. Calvary has set procedures for all students who wish to present grievances. These procedures are listed below.

Type of Grievance	Contact	Grievance Procedure
Academic	Executive Assistant to the Chief Academic Officer academics@calvary.edu 816-425-6165	Submit appropriate grievance information (per the procedure below) to the Academic Office.
Student Life	Student Affairs Department student.deans@calvary.edu 816-425-6162	Submit appropriate grievance information (per the procedure below) to Student Affairs Department.
Appeal of Disciplinary Action	Chief Operating Officer coo@calvary.edu 816-322-0110	Submit appropriate appeal information (listed below). In the event that the COO was involved in the disciplinary investigation, appeals should be made to the President's Cabinet
FERPA Violation	Director of Human Resources humres@calvary.edu 816-425-6148	Submit written description of alleged FERPA violation to the Human Resources Office.

Type of Grievance	Contact	Grievance Procedure
Gender-Based Misconduct (Title IX)	Jolayne Rogers Title IX Coordinator humres@calvary.edu 816-425-6148	See “Procedures for Formal Complaints” under <u>Gender-Based Misconduct Policy (Title IX)</u> in Appendices of <i>Calvary University Student Handbook</i> .
Grievances against a VP	President’s Office president@calvary.edu 816-425-6149	Submit appropriate grievance information to the President’s Office.

If the student is in a situation where they are unsure how to proceed, the student is encouraged to seek counsel from the Student Deans Office. The Student Deans are always available to provide advice and support for students who are uncertain as to how they should proceed in response to grievances.

For FERPA, Gender-based misconduct, and VP grievances, please contact the person listed above. For Academic and Student Life grievances, use the following procedure:

- Grievances should be submitted as promptly as possible, within 12 months of the occurrence of the incident, and should include the following information.
 - The date and place of the incident.
 - A description of what took place.
 - Why it is considered a grievance.
 - The date on which the grievance was recorded.
 - The name and signature of the grievant.
- A thorough investigation of the grievance will be conducted and, if warranted, appropriate action will be taken.
- Should anyone be dissatisfied with an action taken as a result of the investigation, an appeal may be made to the appropriate VP, who will then submit the appeal to the appropriate committee for evaluation.
- A committee will review and render a judgment for the appeal. Once the committee renders a judgment, no other appeals are possible at an institutional level.

Any students filing a written grievance may be required to meet with a staff member face-to-face or over the phone to answer questions and provide more contextual information related to the alleged incident. If the student chooses not to submit their grievance in writing and/or chooses not to meet with University staff when requested to do so, the University reserves the right to not respond

to the filed grievance (except in gender-based misconduct), although a copy of the report will be left in the student's file.

When filing a complaint, it is important that the reporting party state the nature of the grievance, supply witnesses (if able), and be able to clearly state the facts, accusations, and situations. If the accusation against another student, staff, or faculty member is determined false or malicious, the student may be subject to discipline or expulsion. In all cases, confidentiality of the reporting party and responding party will be strictly adhered to except as required by applicable law. Any crimes violating federal, state, or local law will be referred to the appropriate enforcement agency.

External Grievance Procedures

Calvary University students enrolled in online as well as on-campus courses should attempt to resolve complaints by following the Grievance Procedure in the CU Student Handbook. Students may also seek external assistance through the channels below.

This Section Is Intentionally Left Blank

For Students in Missouri*Missouri Department of Higher Education*

The Missouri Department of Higher Education (MDHE) has been assigned to serve as the clearinghouse for complaints concerning colleges and universities.

The State of Missouri recognizes that, “many issues fall within areas that generally are within the sole purview of an institution and its governing board.” Furthermore, “issues or complaints are generally more speedily and appropriately resolved within the grievance channels available at the institution.”

Missouri encourages students and prospective students with complaints to use all available informal means to resolve them. In other words, a complainant should first follow scriptural principles found in Matthew 18: 15-17 before proceeding to more formal steps. Calvary University’s Grievance Procedures can be found in our undergraduate catalog: <http://www.calvary.edu/university-catalog/>, starting on page 333.

According to the State of Missouri, “Exhaustion of all informal and formal institutional processes, including both campus processes and any applicable system processes, is a prerequisite to filing any formal complaint with the MDHE.” Simply stated, the MDHE expects you to have followed Calvary’s procedures, prior to contacting them.

In the event that, “a mutually agreeable resolution can’t be reached at the institutional level, the student or prospective student may proceed with the

MDHE's formal complaint process. Prior to initiating this formal process, complainants must first call the MDHE at 573-526-1577 to indicate their desire to file a complaint."

The MDHE will screen calls to ensure that Calvary's complaint process has been followed. If the MDHE accepts the complaint, a complainant will be sent a form to be filled out and returned. Supporting documentation should be included in the formal complaint.

The MDHE will acknowledge receipt of your complaint. "If there is no indication that institutional remedies have been exhausted, the complaint will be returned for that purpose."

Complaints that fall within jurisdiction will be investigated and resolved by the MDHE. Some complaints may need to be forwarded to another State Agency, or Calvary's accrediting body. "All parties to the complaint will be notified of its resolution by mail."

Accreditation Complaints

Students and prospective students of Calvary University may file complaints with our Accreditors:

- HLC - <http://www.hlcommission.org/HLC-Institutions/complaints.html>,
- ABHE - <https://www.abhe.org/wp-content/uploads/2024/07/2024-Policy-on-Complaints-July.pdf>,
- or the State's designated agency.

PRESIDENTIAL TREATMENT OF STUDENTS

With respect to interactions with students or those seeking to be such, the President shall not cause or allow conditions, procedures, or decisions that are unbiblical, unsafe, undignified, or unnecessarily intrusive.

Further, without limiting the scope of the foregoing by this enumeration, the President shall not:

- Request information for which there is no clear necessity.
- Use methods of collecting, reviewing, transmitting, or storing student information that fail to protect against improper access to the material elicited.
- Fail to operate facilities with appropriate safety, accessibility, and privacy.
- Fail to establish with students a clear understanding of what may be expected and what may not be expected from the service(s) offered.
- Fail to use biblical principles in regulating student conduct or in counseling and discipline of students.
- Fail to inform students of this policy as applicable, or to provide a way to be heard for persons who believe they have not been accorded a reasonable interpretation of their protections under this policy.

- Graduate any student who fails to possess a foundational understanding of the Holy Scripture and Calvary's Doctrinal Statement.

Procedure for Grievances

Any grievances that a student would have regarding the president, faculty, or staff should be submitted in written form explaining the grievance. This appeal should be given to the Vice President of Student Affairs with explanation deemed necessary. The Vice President of Student Affairs will then submit the grievance to the appropriate vice president. Grievances will be submitted as follows: concerning staff to the Chief Operations Officer; concerning faculty to the Chief Academic Officer; concerning the President to a President's cabinet member; concerning a Vice President to the President.

CLERY ACT

The annual crime index report is made available in accordance with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." The report is available in the following offices: Student Affairs, Business, and Security. Any further questions should be directed to the Chief of Security.

REPORT ON ATHLETIC PROGRAM PARTICIPATION RATES AND FINANCIAL SUPPORT DATA (EADA)

In accordance with the Equity in Athletics Disclosure Act, an annual report pertaining to Calvary's athletic programs is available to prospective students, students, and to the public in the following locations:

- ✓ Admissions Office
- ✓ Financial Aid Office
- ✓ Athletic Director's Office
- ✓ Institutional Research Office

Any questions regarding the Equity in Athletics Disclosure Act should be directed to the Institutional Research Office.

STUDENT IDENTITY VERIFICATION IN DISTANCE LEARNING POLICY

Purpose and Scope

In compliance with the provisions of the United States Federal Higher Education Opportunity Act (HEOA) of 2008, Public Law 110-315, concerning the verification of student identity in distance learning, Calvary University has established and will periodically evaluate its process to confirm that a person who has accepted admission to CU is the person who is completing the enrollment form, that a student taking an examination is the student who registered to take the examination and that the student who is registered for an

online course is the same student who participates in, completes, and receives credit for the course.

This policy applies to all credit-bearing distance education courses or programs offered by Calvary University, beginning with the application for admission and continuing through to a student's graduation, transfer, or withdrawal from study. The purpose of this policy is to ensure that Calvary operates in compliance with the provisions of the United States Federal Higher Education Opportunity Act (HEOA) concerning the verification of student identity in distance education.

The HEOA requires that institutions offering distance education courses or programs have processes in place to ensure that the student registering for a course is the same student who participates in the course or receives course credit. The Act requires that institutions use one of the following three methods:

- A secure login and pass code;
- Proctored examinations; and
- New or other technologies and practices that are effective in verifying student identification.

Compliance

Secure Login and Password:

Each student at Calvary University is provided an email address with an initial password for secure access. Students are given user accounts to other systems (Populi and Canvas) for which they are required to create their own password. New students are provided login information after acceptance into the university. Students are responsible for providing their complete and true identity information in any identification verification process. It is against University policy for a user to give someone his or her password or to allow others to use his or her account. Personally identifiable information collected by the university may be used, at the discretion of the institution, as the basis for identity verification.

Responsibilities

All users of the University's learning management system (Canvas) are responsible for maintaining the security of usernames, passwords, and other access credentials as required. An account is given to an individual for the exclusive use by that individual. Attempting to discover another user's password or attempts to gain unauthorized access to another person's files or mail is prohibited.

Access credentials may not be shared or given to anyone other than the user to whom they were assigned to for any reason. Users are responsible for any and all uses of their account. Users are responsible for all activity on their accounts. Users are responsible for changing passwords periodically to maintain security. Users are held responsible for knowledge of the information contained within

the most recent University Catalog as well as the Student Handbook. Failure to read university guidelines, requirements and regulations will not exempt users from responsibility.

As technology and personal accountability are not absolute in determining a student's identity, faculty members are encouraged to use technologies and to design courses that use assignments and evaluations that support academic integrity. Changes in student behavior such as sudden shifts in academic performance or changes in writing style or language used in discussion groups or email may indicate academic integrity problems. Instructors routinely should use a variety of assessment instruments. As best practices suggest, faculty should routinely ask students to share in appropriate ways important ideas learned from texts and references, require research projects and paper assignments to be submitted in steps, and/or use Turnitin.com.

Calvary provides ProctorU for faculty to make use of for assessment purposes to verify student identity. Fees associated with ProctorU are paid for by the student as follows for the 2020 – 2021 school year:

60 minutes or less - \$8

61 – 120 minutes - \$10

121 – 180 minutes - \$12

Faculty teaching courses through distance education methods hold primary responsibility for ensuring that their individual courses comply with the provisions of this policy. Faculty are responsible for informing the Academic Office and Chief Academic Officer of any new technologies being used to verify student identity, so that published information on student privacy can be maintained appropriately, and so that the university can coordinate resources and services efficiently. Because technology and personal accountability may not verify identity absolutely or ensure academic integrity completely, faculty are encouraged, when feasible and pedagogically sound, to design courses that employ assignments and evaluations unique to the course and that support academic integrity.

Deans and directors of college-level units are responsible for ensuring that faculty are aware of this policy and comply with its provisions. Deans, chairs and directors are also responsible for ensuring that academic awards and degree programs within their units comply with the provisions of this policy.

Review

The Academic Office is responsible for ensuring compliance with this policy and that deans, department chairs, and program directors are informed of any changes in the policy in a timely fashion, as well as ensuring that university-level processes remain in compliance with this policy (registrar, admissions, library, etc.).

SEXUAL OFFENDER INFORMATION

The "Campus Sex Crimes Prevention Act" is a federal law enacted on October 28, 2000, which provides for the tracking of convicted, registered sex

offenders enrolled as students at institutions of higher education, or working or volunteering on campus.

The Act amends the “Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act” to require sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student.

In the event Calvary University determines that an applicant for admission or existing student is listed on a Sex Offender Registry, the following procedures shall apply:

- The applicant will be denied admission to Calvary University. This is defined as:
 - Admission Denied/Revoked: Admission to the college, or to college functions or activities, may be denied or revoked to individuals who are unable to demonstrate safe and/or non-disruptive conduct.
- If the applicant registers for classes and/or becomes a student before the College receives notification that such student is a registered sex offender, the student will be immediately informed that he/she is being administratively withdrawn from classes and will receive a refund according to the refund schedule.
- An applicant may invoke his/her right to an appeal process.

Appeal Process for Denial of Admission or Withdrawal for Convicted Sex Offender

When a convicted sex offender is denied admission to or is administratively withdrawn from classes at Calvary University, he/she may invoke the following appeal process:

- The applicant or withdrawn student will receive a letter from Student Affairs, stating his/her denial of admission or administrative withdrawal.
- The applicant/withdrawn student may write a letter of appeal to the President’s Cabinet in which he/she provides the following information:
 - Disclosure of the nature of the offense for which he/she has been convicted.
 - Justification for consideration of admission/reinstatement.
 - Statement acknowledging his/her understanding that his/her identity and status as a convicted sex offender will be publicized on the University campus in accordance with federal and state law if he/she is admitted or reinstated.

Note: If a student is appealing a denial of admission or an administrative withdrawal, he/she must submit the letter of appeal to the President's Cabinet within seven (7) calendar days of the denial of admission/administrative withdrawal.

A panel of the President's Cabinet and two other full-time faculty or administrators will review the information submitted and make a decision by a simple majority vote within fourteen (14) calendar days of receiving the letter of appeal. The Chief Academic Officer will serve as the convener of the panel.

The Chief Academic Officer will inform the applicant/withdrawn student by letter of the decision of the appeals panel. The decision of the appeals panel shall be final.



NON-DISCRIMINATION POLICY

Calvary University is committed to providing a Christ-centered educational environment that is free from unlawful discrimination. As a Christian institution of higher learning, the university complies with applicable federal and state non-discrimination laws and regulations, including Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA), the Age Discrimination Act of 1975, the Clery Act, and the Violence Against Women Act (VAWA).

In accordance with these laws, Calvary University does not discriminate on the basis of race, color, national origin, sex (including pregnancy), disability, age, veteran status, or genetic information in its educational programs, admissions, employment, or other activities.

As a faith-based institution, Calvary University is also committed to upholding the biblical principles expressed in its Statement of Faith. As permitted by federal law, the university may make decisions in employment, admissions, and other operations that reflect its religious identity and sincerely held beliefs.

Sexual Harassment and Sexual Violence and Title IX Policy

In compliance with Title IX, Calvary University prohibits all forms of sex-based discrimination, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking. The university maintains policies and procedures to ensure a prompt and equitable response to such reports. The entire policy is available at <https://www.calvary.edu/wp-content/uploads/2025/03/Sexual-Harassment-and-Sexual-Violence-Title-IX-Policy.pdf>.

For more information or to file a Title IX complaint, contact:

Title IX Coordinator

Jolayne Rogers

Madison Hall, room 202

titleix@calvary.edu

816-425-6148

Inquiries may also be directed to:

U.S. Department of Education, Office for Civil Rights

www.ed.gov/ocr

Accommodations for Disabilities

In accordance with the ADA and Section 504 of the Rehabilitation Act, Calvary University provides reasonable accommodations to qualified students with disabilities. Students seeking accommodations should contact:

Associate Dean of Students/Accommodations Coordinator

Jame Franz

Madison Hall, room 216

jamie.franz@calvary.edu

816-425-6172



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