



## Job Description

Job Title: Head Mens Soccer Coach  
Department: Athletics  
Reports To: Athletic Director  
FLSA Status: Exempt  
Revision Date: April 2024

### Job Summary

The Head Soccer Coach will serve as administrator of the Calvary soccer program by developing, managing, and coordinating the program, mentoring student athletes in their relationship with Christ, and pursuing excellence throughout the entire program.

### Job Responsibilities

#### Recruitment Tasks 30%

- Develop and oversee a successful recruitment program of student athletes for varsity soccer.
- Identify and recruit highly skilled Christian student athletes that desire to grow in their relationship with Christ.
- Coordinate recruitment activities with the Athletic Director, Admissions, Financial Aid, and other key campus constituents.
- Coordinate the development of recruitment materials.
- Gain an understanding of the campus visitation program for prospective student athletes and their parents; maintain consistent communication with prospects and their parents throughout the recruitment process.

#### Coaching Tasks 50%

- Disciple student athletes in their personal walk with God throughout the season.
- Help plan, organize, and conduct practices and athletic training programs that will result in a competitive soccer program.
- Teach advanced level offensive and defensive skills, game and team strategies.
- Enforce standards of conduct and behavior for team members.
- Remain current with and utilize successful coaching strategies and techniques.
- Carry out the directions of the Athletic Director and provide services as necessary for faculty, staff, and students.

#### Academic Tasks 5%

- Regularly monitor the academic status of each player.
- Follow academic success plans from the Clark Academic Center for those student-athletes that need help in the classroom.

#### Administrative Tasks 10-15%

- Ensure compliance with all NCCAA rules by team, coaches and players.
- Plan and lead team meetings or assign specific responsibilities to others.
- Establish and regularly monitor the budget, including requisitions, travel expenses, and other purchases; ensure compliance with all university purchasing and budget regulations.
- Complete game day preparation duties.
- Complete other tasks as assigned by Athletic Director.

#### Development Tasks 5%

- Increase the team's visibility and presence on campus and within the South Kansas City community.
- In conjunction with the Sports Information Director, develop promotional public relation pieces and plan on- and off-campus public relations events and activities.
- Develop and maintain a cooperative working relationship with faculty, staff, and students.
- Develop a close working relationship with the local media.
- Develop a close relationship with high school coaches in the central part of the United States.
- Attend, participate, and support university-wide activities and events; increase team visibility by supporting student-athlete participation in university activities and events.
- Develop relationships with campus student groups and other constituents to increase game attendance.

#### **Job Qualifications**

##### 1. Required Qualifications

- A conviction and plan to use one's relationship with Christ to impact the student athletes on the team for discipleship and eternal impact.
- A commitment to compliance with NCAA and the NCCAA regulations and guidelines.

##### 2. Preferred Qualifications

- A bachelor's degree preferred.
- Previous coaching experience, ideally at the upper high school and/or collegiate or professional levels.
- Knowledge of the rules and strategies of soccer.
- Strong leadership and communication skills.
- Experience in recruiting and managing a team of student-athletes.
- A commitment to compliance with NCAA and the NCCAA regulations and guidelines.
- Ability to develop and implement training programs to improve players' skills and performance.
- Understanding of or willingness to seek to gain knowledge of sports psychology and player motivation.
- Demonstrated success in coaching and developing successful soccer teams.

*Prospective employees will receive consideration without discrimination based on race, color, age, national origin, handicap, or veteran status.*