



15800 Calvary Road  
Kansas City, MO 64147-1341

# Syllabus

**Course:** EN112-T&NT College Composition I  
**Credit:** 3 Semester Hours  
**Semester:** FA23 (Cycles 2-3)  
**Location & Time:** Conf C TR 9:30 – 10:50am  
**Instructor:** Becca Howell, rebecca.howell@calvary.edu

*\*About This Class: This course is offered in two formats: in-person and online. Students registered for in-person attend the classes in person, online students attend the classes via the online classroom. For both in-person and online students, assignments and interaction outside of the class period are done in the learning management system.*

*\*About Changes to this Syllabus: The instructor reserves the right to make changes to this syllabus at any time during the course, but any changes made will only be done after clearly communicating the need for the change and the specific change to be made via in-class announcement and Canvas announcement.*

## I. DESCRIPTION

EN112 College Composition I develops the student's skills in composition and written expression with an emphasis on clarity, precision, and organization. The composition and style of the essay will form the framework of the class as students practice descriptive, narrative, critical, persuasive, and expository writing.

## II. OBJECTIVES

### A. General competencies to be achieved. You will:

1. Understand and apply the elements of the writing process to produce effective essays (PLO 2), (Assignments A–F).
2. Critically read and analyze rhetorical features of a variety of compositions (PLO 1, 3), (Assignments A–F).
3. Practice writing in various styles and for various purposes (PLO 1–4), (Assignments A–F).

### B. Specific competencies to be achieved. You will be able to:

1. Identify audience, purpose, genre, subject and major rhetorical features of a given text (PLO 1, 3; Assignments A–F).
2. Apply the writing process to several different types of college-level essays (PLO 2, 4; Assignments A–F).
3. Locate sources for research papers and understand how to use style guides (PLO 2, 4; Assignments A–F).
4. Give and receive peer feedback to revise writing (PLO 4; Assignment E).

### III. REQUIRED MATERIALS

#### A. Required Textbooks

- **The Bible** is a required textbook in every course at Calvary University. To facilitate academic level study, students are required to use for assignments and research an English translation or version of the Bible based on formal equivalence (*meaning that the translation is generally word-for-word from the original languages*), including any of the following: New American Standard (NASB), English Standard Version (ESV), New King James (NKJV), or King James (KJV). Other translations and versions based on dynamic equivalence (*paraphrases, and thought-for-thought translations like NLT and NIV*) may be used as supplemental sources. Please ask the professor if you have questions about a particular translation or version.
- *The College Writer: A Guide to Thinking, Writing, and Researching*, **6<sup>th</sup> Edition**, John Van Rys Vandermay and Verne Meyer. Cengage Learning. ISBN: 9781337514651. This book is available through Cengage Learning online for starting at \$27.08, depending on the plan you choose (see special note below).

**Special Note on Cengage Unlimited:** You may want to consider buying a digital subscription to Cengage Unlimited (especially if more than one of your classes uses Cengage textbooks), a digital subscription service (think Netflix or Apple Music), which can save you a lot of money.

With Cengage Unlimited you can access ANY Cengage materials you are using across ALL of your courses AND a library of 20,000 ebooks, study guides and reference materials. There are also options for print copies and extended use beyond the subscription dates. Cengage Unlimited costs \$119.99 for four months, \$179.99 for twelve months or \$239.99 for twenty-four months. Learn more here:

<https://www.cengage.com/student/>

#### B. Suggested Resources

- MLA Handbook, 8<sup>th</sup> Edition. ISBN 978-1603292627. \$14.40

### IV. REQUIREMENTS

- A. Attendance:** Students are required to attend the class section for which they enroll: online students may attend via livestream or by watching the recorded lecture; in-class students must attend in class. In-class students may not choose to attend online without the approval of the instructor.

Attendance is taken for all in-class and livestream students. Online students who attend asynchronously are required to submit all in-class activities on Canvas in the "Participation Activities Week X" assignment prior to the next class period. Late Participation Activities are counted as absences.

*Absences:* After 3 absences, each additional absence will result in a 10% grade reduction. For online students, two consecutive weeks without submissions on Canvas will result in a 10% grade reduction.

- B. Reading Assignments and Application Activities:** Reading assignments are assigned from the required textbook (see Tentative Schedule). After reading the material, students will complete an Application Activity. These activities are explained in Canvas, and are usually pulled directly from the textbook.
- C. Writer's Journal:** Students will keep track of their progress, reflect on their writing, respond to prompts, and conduct prewriting activities in a weekly journal. These journals may be completed in a notebook or electronic document. Students will certify completion of this activity in Canvas.
- D. Writing Workshops:** Students will write four 2–5-page essays over the course of the cycle: one personal narrative, one informative, one persuasive, and one analytical.

Each essay will be submitted to a Writing Workshop in which fellow students will provide feedback for revision.

Follow the instructions in Canvas for each workshop.

The professor will also provide feedback on each essay by the end of week 14.

- E. Turnitin:** All essays will be submitted to Turnitin.com through Canvas. This plagiarism accountability tool will highlight material from other sources. See Canvas for details.
- F. Clark Academic Center:** At least one essay must be submitted to the Clark Academic Center. Students are encouraged to take advantage of this free resource often. Essays may be reviewed in person (preferred), over-the-phone, online over video, or through email. Students will certify completion of a CAC review in Canvas.
- G. Final Portfolio:** All four essays will be revised and included in a portfolio. The portfolio will also include a reflection on each essay and a Portfolio Reflection (see Canvas for details on reflections).
- H. Other Assignment Policies**
1. *Style Guide:* All class papers must follow the MLA style according to the *MLA Handbook*, 8<sup>th</sup> edition.
  2. *Plagiarism* is defined as copying any content without identifying the source. This also includes taking another person's or AI entity's ideas or constructs and presenting them as your own. The use of AI generated content in student work is prohibited (even if cited) as it does not represent original work created by the student and is an unreliable aggregate of ideas from other sources. Plagiarism of any kind will not be tolerated.
  3. *Other forms of cheating* include copying another student's work, allowing a student to do your work, using notes instead of reading the literary works, basing your research essay on another essay, bringing cheat sheets or written information to a quiz or an exam, and working collaboratively with another student on individual assignments. This also includes handing in one essay for assignments given in two different courses to reduce the amount of student work. Please check with the professor if you have concerns or doubts about the academic approach you plan to take for an assignment.
  4. *Late work:* -10% from the final grade per day late.
  5. *Originality:* Students may not hand in one paper for two different courses—

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even if the paper has been altered in some way. Students may not hand in a paper that was written for another class in previous courses. All work must be completely new and written solely by the student.

### V. METHODS

- A. Lectures, Discussions:** I typically try to make lectures short with lots of room for participation activities, in-class writing, and discussion.
- B. Essay Requirements:** *The Writing Workshops and Portfolio must be completed in order to pass this course. Otherwise, final grade will be reduced to a 0.*
- C. Grading**  
*Possible Points for All Assignments:*
- |  |                    |
|--|--------------------|
| Writing Workshops (4 x 25)                 | 100 points         |
| CAC Review & Workshop Reflections (4 x 25) | 100 points         |
| Portfolio                                  | 600 points         |
| Essay 1 (100)                              |                    |
| Essay 2 (100)                              |                    |
| Essay 3 (100)                              |                    |
| Essay 4 (100)                              |                    |
| Essay Self Reviews (4 x 25)                |                    |
| Portfolio Reflection (100)                 |                    |
| Reading Activities (16 x 6.25)             | 100 points         |
| Writer's Journal (16 x 6.25)               | 100 points         |
| <b>Total Points</b>                        | <b>1000 points</b> |

The Grading Scale can be found in the University Catalog.

### VI. TENTATIVE SCHEDULE (The professor may modify the schedule if necessary.)

	Topic	Assignments <i>See Canvas for due dates</i>
<b>Week 1-2</b>	Personal Narrative Writing	<ul style="list-style-type: none"> <li>Read: Chapters 1, 2, 3, 4 &amp; 10</li> <li>Reading Activity 1-2 (RA1-2)</li> </ul>
<b>Week 3-4</b>	Informative Writing	<ul style="list-style-type: none"> <li>Read: Chapters 6, 11, 16 &amp; 22.</li> <li>RA 3-4</li> <li>Writing Workshop 1</li> </ul>
<b>Week 5-6</b>	Informative Writing	<ul style="list-style-type: none"> <li>Read: Chapters 12, 19, 20 &amp; 21</li> <li>RA 5-6</li> <li>Writing Workshop 2</li> </ul>
<b>Week 7-8</b>	Persuasive Writing	<ul style="list-style-type: none"> <li>Read: Chapters 13, 15, 17 &amp; 18</li> <li>RA 7-8</li> </ul>
<b>Week 9-10</b>	Persuasive Writing	<ul style="list-style-type: none"> <li>Read: Chapters 5 &amp; 14</li> <li>RA 9-10</li> <li>Writing Workshop 3</li> </ul>
<b>Week 11-12</b>	Analytical Writing	<ul style="list-style-type: none"> <li>Read: Chapters 6 &amp; 8</li> <li>RA 11-12</li> </ul>
<b>Week 13-14</b>	Analytical Writing	<ul style="list-style-type: none"> <li>Read: Chapter 16</li> <li>RA 13-14</li> <li>Writing Workshop 4</li> </ul>
<b>Week 15-16</b>	Revising, editing, and proofreading	<ul style="list-style-type: none"> <li>Review: Chapters 5 &amp; 6</li> <li>RA 15-16</li> <li>Portfolio</li> </ul>

### VII. Resources:

- A. Accommodations Support:** Students with disabilities have the responsibility of informing the Accommodations Support Coordinator (aso@calvary.edu) of any disabling condition that may require support.
- B. The Clark Academic Center:** The Clark Academic Center (learning@calvary.edu) provides free academic assistance for Calvary University students. Student tutors aid with all facets of the writing process, tutor in various subject areas, prepare

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students for exams and facilitate tests. Please take advantage of this service.