



ADJUNCT FACULTY - MUSIC INSTRUCTOR

February 1, 2023

Calvary University is seeking an enthusiastic, ministry-minded professional to serve in our Seminary Department. Calvary's mission is to "...prepare Christians for life and service in the church and in the world according to a Biblical worldview..." and employees seek to integrate the day-to-day operations of each University department with this mission.

To apply, please send your completed [application](#) and other materials (see below VII) to Calvary University at humres@calvary.edu or fax to 816-425-6138 or mail to Calvary University, Attn: Human Resources, 15800 Calvary Road, Kansas City, MO 64147.

Job Title: Adjunct Faculty-Music Instructor
Area: Calvary University is seeking an adjunct professor of Music Education who can also direct the Calvary Chorale.
Location: Kansas City, Missouri
FLSA Status: Exempt, without benefits

I. CALVARY UNIVERSITY VALUES

Calvary University values faculty who are committed to and demonstrate excellence as (1) practitioners, leading by example, and contributing through service and ministry in their respective fields and (2) capable teachers, mentors, and disciplers, able and eager to use their knowledge, experience, and maturity to benefit students. Every faculty member is guaranteed academic freedom within the parameters of the General Standards and Statement of Faith of Calvary University.

II. GENERAL EXPECTATIONS

This document describes duties that Calvary University expects of faculty members. These may change with each academic year, through discussions between you and your Department Head and Dean. Your performance will be reviewed and evaluated on the basis of how well you fulfill these duties. The responsibilities for this position will include some or all of the following: (1) leadership and service, (2) teaching and mentoring, and (3) administration and cooperative and collaborative efforts. Your responsibilities may include involvement in off-campus, evening or weekend duties, as well as other Calvary community efforts, as Calvary leadership requires. Adjustments to teaching responsibilities may be made in accordance with the University's workload policy based on the type of courses to which you are assigned and the extent of administrative responsibilities in other areas.

III. FACULTY RESPONSIBILITIES

As Practitioners

Calvary University faculty are expected to lead by example in spiritual growth and maturity, and are expected to be engaged in external service or ministry, using their skills and training to

benefit the church and the broader community as well. Faculty are expected to serve in a collegial fashion and in accordance with Biblical, professional and ethical principles when dealing with other faculty members, students, administrators, and members of the public.

As Teachers, Mentors, and Disciplers

Calvary University faculty are expected to ground their classes and programs in the Biblical worldview, and not simply integrate Biblical truth into their teaching. Faculty are expected to teach effectively, employing best practices in pedagogy and application of technology. Faculty will prepare course materials for assigned courses and teach appropriate hours according to the Faculty Handbook, as assigned.

IV. REQUIREMENTS

Personal

Calvary University requires that all faculty have a personal faith in Jesus Christ, demonstrate commitment to growth and maturity in Christ, agree unreservedly with Calvary University's statement of faith, and be active in a local church.

Interpersonal

Calvary University faculty must demonstrate skill in communicating effectively in order to lead and teach college students. Prior teaching experience at the college level is preferred. Faculty must demonstrate capacity to build up and encourage colleagues as part of a larger team with a common mission.

Academic

Calvary University faculty must hold a minimum of a master's degree from a CHEA accredited institution (doctorate is preferred) in order to teach at the undergraduate level, and a doctorate or terminal degree from a CHEA accredited institution in order to teach at the graduate level. Faculty must hold any licenses, certifications, and/or registrations as required by the program area or discipline.

Required Qualifications:

- Master's degree in Music Education-Choral emphasis or Master's degree in Choral Conducting with a BM in Music Education.
- Demonstrated success in teaching undergraduate music courses in music education and in supervision of student teaching.
- Two years teaching music in K-12 public schools.
- Evidence of successful experience directing undergraduate choral ensembles.

V. ACCOUNTABILITY

Calvary University faculty will report directly to their respective Department Chair. Faculty performance will be evaluated annually by the Department Chair, the Dean, and the Chief Academic Officer, based on the order of priority of responsibilities listed in Calvary University's Values.

VI. WORKLOAD

Workload will vary based on number of credit hours being taught, up to a maximum of 12 hours.

VII. OTHER INFORMATION

Teaching responsibilities may include basic conducting, advanced choral conducting, choral technique, choral literatures, Elementary school music, Secondary school music, choral arranging and conducting for the Calvary Chorale at rehearsals and performances.

The University will accept applications until March 20, 2023. For full consideration, submit application package in its entirety by this date.

For a **full application** package, please include the following:

- Application
- Current CV/Resume including 3 references with relevant contact information
- Unofficial Transcripts (Undergrad and Grad)
- 1 Recommendation Letter
- Links to 2 Video recordings demonstrating the candidate's conducting/ directing abilities; recordings should be submitted in a single Word file with direct links to online recordings.

Application review will begin March 20, 2023. This position is open until filled.

Calvary University does not sponsor any visa applications for this position. The successful candidate must be able to provide evidence of identity and legal authorization to work in the United States.

Prospective employees will receive consideration without discrimination based on race, color, age, national origin, handicap or veteran status.
Revised January 2023