



# Syllabus

15800 Calvary Rd  
Kansas City, MO 64147

Course: MU4560 Worship Arts and Youth Ministry Field Experience  
Credit: 1 Semester Hour  
Semester: Fall/Spring  
Time/place: To be arranged with instructor and student  
Instructor: Dr. Haekyung An  
Office phone: (816) 425-6193  
Office e-mail: haekyung.an@calvary.edu

## I. DESCRIPTION

Worship Arts and Youth Ministry majors will intern at a church or organization which can provide experience in either worship arts ministry, youth work, or both. The course will be under the guidance of a worship arts or youth staff member from the church/organization and a faculty member.

## II. OBJECTIVES

- A. General competencies to be achieved. The student will:
1. Receive hands-on experience in church music and/or youth ministry.
    - PLO 1. 4.
    - A, C, D, E, F
  2. Have the opportunity to observe, learn and try various tasks related to the music and/or ministries of the church.
    - PLO 1. 3. 4.
    - A, B, C
  3. Learn and exhibit personal growth through self-evaluation and the evaluation of supervisors.
    - PLO 1. 4.
    - A, C, D, E, F
  4. Strive to learn and instill principles of servant-leadership.
    - PLO 1. 4.
    - A, B, C, D, F, G
  5. Receive expanded knowledge, practical application, and skills building in various areas of music and/or youth ministry of the church.
    - PLO 1. 2. 3. 4. 5.
    - A, B, C, D

*Our Mission: "...to prepare Christians to live and serve in the church and in the world according to the Biblical worldview."*

- B. Specific competencies to be achieved. The student will:
1. Show leadership growth through being involved music and/or youth ministry under the supervision of a church staff person or music professor.
    - PLO 1, 4.
    - A, C, D, E, F
  2. Exhibit practical knowledge and growth through the various tasks that are assigned.
    - PLO 1, 2, 3, 5
    - A, B, C
  3. Demonstrate improvement in ministry through use of a personal log, input from the pastor or other leaders of the church, and interaction with the instructor.
    - PLO 1, 4.
    - A, B, C, D, F, G
  4. Learn more about the ministry and servant-leadership by completing the required reading, putting concepts into practice, and dialogue with the instructor.
    - PLO 1, 2, 5
    - A, B, C

### III. REQUIREMENTS

- A. Secure an internship position at a church that is suitable for this course. The position/place of internship must be accepted by the instructor of the course and the music director or pastor of the church.
- B. Complete the specific tasks agreed upon by the student, instructor and music director or pastor. Tasks are to be customized to meet the needs and abilities of the student, and to fit the church where the internship will take place.
- C. Keep a brief log or diary of the ministry, what was experienced, difficulties encountered, problems solved, and lessons learned during the internship. Record all of the time spent daily related to the internship position. A specific log form for each week is given to the student and is to be completed at the end of each week.
- D. Meet weekly or bi-weekly with the instructor for dialogue, help and information.
- E. Meet weekly or bi-weekly with the church staff person for dialogue, help, planning and information.
- F. Receive a written evaluation by the music director or church staff person at least 3 times during the internship.
- G. Complete the required reading for the course.

### IV. METHODS

- A. Personal, practical experience in local church ministry related to music and/or youth.
- B. Direct supervision by the music director or other staff person of the church.

- C. Written evaluation by the music director or other staff person of the church.
- D. Weekly log.
- E. Sessions with the instructor.

V. MATERIALS

- A. The student is required to read at least 1 text related to biblical service and leadership from appropriate texts located in the CU library.

VI. GRADING

A. Effectiveness, growth and faithfulness to the church ministry as evidenced by observation and/or evaluations	50%
B. Weekly log completion	10%
C. Reading	20%
D. Sessions with church staff member and instructor	<u>20%</u>
Total	100%

VII. OTHER IMPORTANT INFORMATION

The Bible is a required textbook in every course at Calvary University. To facilitate academic level study, students are required to use for assignments and research an English translation or version of the Bible based on formal equivalence (*meaning that the translation is generally word-for-word from the original languages*), including any of the following: New American Standard (NASB, English Standard Version (ESV), New King James (NKJV), or King James (KJV). Other translations and versions based on dynamic equivalence (*paraphrases, and thought-for-thought translations like NLT and NIV*) may be used as supplemental sources. Please ask the professor if you have questions about a particular translation or version.

Students with disabilities have the responsibility of informing the Accommodations Support Coordinator ([aso@calvary.edu](mailto:aso@calvary.edu)) of any disabling condition that may require support.

*Plagiarism is defined as copying any part of a book or paper without identifying the author. This also includes taking another person's ideas and presenting them as your own.*

The Clark Academic Center ([learning@calvary.edu](mailto:learning@calvary.edu)) is dedicated to providing free academic assistance for Calvary University students. Student tutors aid with all facets of the writing process, tutor in various subject areas, prepare students for exams and facilitate tests. Please take advantage of this service.

All class papers must follow the Turabian style according to A Manual for Writers of Research Papers, Theses, and Dissertations, 8th edition and the Calvary Style Guide, 2019 update.

In-class attendance and discussion is mandatory and is part of the student's overall final grade.

Grading Scale: See grading scale in the university catalog.

**\*Carnegie Unit Worksheet**

**Calvary University**  
**Course: MU456O WA/YM Field**  
**Experience**

<b>Assignments</b>	<b>External/Online</b>	
	Hours	Assigned
Reading (pages)	10	
As assigned	35	
<b>Total</b>	<b>45</b>	

MU456O Worship Arts Ministry Field Experience

Weekly Log

Student Name \_\_\_\_\_

The intern is to complete 1 log form for each week of internship involvement.

Date this log form completed \_\_\_\_\_ For week of \_\_\_\_\_ to \_\_\_\_\_

1. List the amount of hours/time involved in actual ministry, preparation for ministry, meeting(s) related to ministry, other related to internship for the week of this log report.

Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thu \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

2. List the specific types of ministries/things you were involved in this week:
  
  
  
  
  
  
  
  
  
  
3. What are some areas of your ministry that you felt went fairly well this week?
  
  
  
  
  
  
  
  
  
  
4. What are some areas of your ministry that you had problems with or had difficult situations?

Do you feel that you can solve these problems on your own or do you feel that you need help from someone?

5. Are there some things that you will do differently this coming week? If so, what?
  
  
  
  
  
  
  
  
  
  
6. How do you think you related to people this week?
7. Did you encounter any relational problems with others?

If yes, what was the nature of the difficulties.

Do you feel that you can solve these difficulties or do you need the help of someone else?

8. Rate yourself in the following areas concerning your internship work this week, on a scale of 1-5 with 5 being superior.

- |   |           |
|---|-----------|
| A. Communication                                      | 1 2 3 4 5 |
| B. Attitude   | 1 2 3 4 5 |
| C. Promptness   | 1 2 3 4 5 |
| D. Faithfulness                                       | 1 2 3 4 5 |
| E. Diligence  | 1 2 3 4 5 |
| F. Organization/planning                              | 1 2 3 4 5 |
| G. Worry  | 1 2 3 4 5 |
| H. Quality of work                                    | 1 2 3 4 5 |
| I. Preparation  | 1 2 3 4 5 |
| J. Leadership   | 1 2 3 4 5 |
| K. Effectiveness of leading a service (if it applies) | 1 2 3 4 5 |
| L. Effectiveness of leading a class or rehearsal      | 1 2 3 4 5 |
| M. Relationship with musicians and/or youth           | 1 2 3 4 5 |
| N. Relationship with others in the church             | 1 2 3 4 5 |

9. I need to speak to the music director or other staff person about the following:

10. I need to speak to the instructor about the following:

Calvary University

MU456O Worship Arts Ministry Field Experience

Church Supervisor Evaluation Form

The church supervisor is to complete 3 evaluation forms during the semester related to the student's church music internship and return them to the college instructor for the course. Due dates are: TBD-every three weeks

Supervisor's name \_\_\_\_\_ Student music  
intern \_\_\_\_\_

Date of this evaluation \_\_\_\_\_

1. List the specific types of ministries/things the student was involved in for the past 3 weeks:
2. What are some areas of the ministry/leadership that you felt the student did quite well in the past 3 weeks?
3. What are some areas of the ministry/leadership that you feel the student had problems with or encountered difficult situations?  
  
Do you feel that you or the student can solve these problems on their own or do you feel that you need help from the instructor of the course?
4. Are there some things that you did or will recommend to the student as suggestions to do differently in the coming weeks of ministry? If so, what?
5. How do you feel the student related to people the past 3 weeks of the ministry?
6. Did you feel that the student encountered any relational problems with others?

If yes, what was the nature of the difficulties.

Do you feel that these can be solved by the student and you or do you need the help of the instructor of the course?

7. Rate the student in the following areas concerning their internship work during the past 3 weeks, on a scale of 1-5 with 5 being superior.

- |   |           |
|---|-----------|
| A. Communication                                      | 1 2 3 4 5 |
| B. Attitude   | 1 2 3 4 5 |
| C. Promptness   | 1 2 3 4 5 |
| D. Faithfulness                                       | 1 2 3 4 5 |
| E. Diligence  | 1 2 3 4 5 |
| F. Organization/planning                              | 1 2 3 4 5 |
| G. Worry  | 1 2 3 4 5 |
| H. Quality of work                                    | 1 2 3 4 5 |
| I. Preparation  | 1 2 3 4 5 |
| J. Leadership   | 1 2 3 4 5 |
| K. Effectiveness of leading a service (if it applies) | 1 2 3 4 5 |
| L. Effectiveness of leading a class or rehearsal      | 1 2 3 4 5 |
| M. Relationship with musicians and/or youth           | 1 2 3 4 5 |
| N. Relationship with others in the church             | 1 2 3 4 5 |

8. I need to speak to the student about the following:

9. I need to speak to the instructor of the course about the following:

MU456O Worship Arts Ministry Field Experience Student Name \_\_\_\_\_

Reading form



Title & author of the book/journal you  
read: \_\_\_\_\_

1. List at least 5 key things you read that you thought were very profitable and helpful from this book/journal:
2. Select 1 of the above items that you thought was profitable and briefly state how you could include that as part of your ministry now or in the future.
3. State one thing that you did not agree with in this book. What is it and why did you disagree?