



15800 Calvary Road
Kansas City, MO 64147-1341

Syllabus

COURSE: COM110CUA: Written Research Practicum
CREDIT: 1
SEMESTER: Fall 2020
TIME: online cycle 2-3
LOCATION: online
INSTRUCTOR: Aaron Heath and Tiffany Smith
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I. DESCRIPTION

This course is an introduction to research and the Turabian format. Topics will include the library catalog, narrowing a topic, database credentials and searching, formatting a paper in the Turabian style, and building citations. (Fee \$25)

II. OBJECTIVES

General competencies to be achieved. The student should:

1. Recall information to assist with electronic research (Program Learning Objective 1) (Assessment A – Participate in class, Assessment B – Homework, Assessment C – Projects)
2. Retrieve search results using electronic databases (Program Learning Objectives 1 and 4) (Assessment A – Participate in class, Assessment C – Projects)
3. Show the steps to format a paper in Turabian format (Program Learning Objectives 1 and 4) (Assessment A – Participate in class, Assessment B – Homework, Assessment C – Projects, Assessment D – Quizzes, Assessment E – Final Exam)

Specific competencies to be achieved. The student should:

1. Acquire credentials to access electronic databases and the library catalog (Program Learning Objective 1) (Assessment B – Homework)

Our Mission: "...to prepare Christians to live and serve in the church and in the world according to the Biblical worldview."

2. Demonstrate understanding of database searching (Program Learning Objective 1) (Assessment A – Participate in class, Assessment C - Projects)
3. Narrow a broad topic and compile a bibliography according to Turabian (Program Learning Objectives 1 and 4) (Assessment A – Participate in class, Assessment C – Projects)
4. Model correct Turabian format for research papers (Program Learning Objectives 1 and 4) (Assessment A – Participate in class, Assessment B – Homework, Assessment D – Final Exam)
5. Given sources, compile a bibliography and footnotes according to Turabian (Program Learning Objectives 1 and 4) (Assessment B – Homework, Assessment C – Projects)

III. REQUIREMENTS

A. Participate in the class.

B. Homework

1. Read the text and complete any exercises assigned for the next class period.
2. Turn in homework on time. See Participation below.
3. Save all your homework!

C. Projects

- a. Turabian – see Canvas
- b. Research – see Canvas

D. Quizzes

E. Final Exam

IV. METHODS

A. Teaching

1. Lecture
2. Class discussion
3. Practice

B. Grading

1. Participation: 10%
2. Homework: 35%
3. Projects: 25%
4. Final: 30%

See grading scale in the university catalog

Participation: Students are expected to participate in the course each week. Assignments turned in 24 hours late will receive a 10% grade reduction. Assignments turned in 24-48 hours late will receive a 50% grade reduction. Assignments 48+ hours late will not be graded and will receive an automatic zero (0). A student may miss turning in assignments for one week without penalty to the final grade; the above grading guidelines will be followed. Every week thereafter will result in lowering the final course grade by one letter.

V. MATERIALS

Required textbook

Research Strategies: Finding Your Way through the Information Fog, Fifth Edition by William Badke (ISBN #978-1491722336, \$19.95, also available on Kindle)

VI. TENTATIVE CLASS SCHEDULE

Subject to change. Homework assignments are in Canvas

| Week | Date | Subject |
|----------------|--------------|----------------------------|
| Week One | August 18 | Class begins |
| Week Two | August 25 | Turabian |
| Week Three | September 1 | Turabian |
| Week Four | September 8 | Turabian |
| Week Five | September 15 | Turabian |
| Week Six | September 22 | Turabian |
| Week Seven | September 29 | Turabian |
| Week Eight | October 6 | Turabian |
| Week Nine | October 13 | No class – Fall Break |
| Week Ten | October 20 | Research introduction |
| Week Eleven | October 27 | Research – Galaxie |
| Week Twelve | November 3 | Research – ProQuest |
| Week Thirteen | November 10 | Research – eBooks |
| Week Fourteen | November 17 | Research - ATLA |
| Week Fifteen | November 24 | Research – library webpage |
| Week Sixteen | December 1 | Research Final Project |
| Week Seventeen | December 8 | Research Final Project due |

The Bible is a required textbook in every course at Calvary University. To facilitate academic level study, students are required to use for assignments and research an English translation or version of the Bible based on formal equivalence (*meaning that the translation is generally*

word-for-word from the original languages), including any of the following: New American Standard (NASB), English Standard Version (ESV), New King James (NKJV), or King James (KJV). Other translations and versions based on dynamic equivalence (*paraphrases, and thought-for-thought translations like NLT and NIV*) may be used as supplemental sources. Please ask the professor if you have questions about a particular translation or version.

Students with disabilities have the responsibility of informing the DSS Director (dss@calvary.edu) of any disabling condition that may require support.

Plagiarism is defined as copying any part of a book or paper without identifying the author. This also includes taking another person's ideas and presenting them as your own.

All class papers must follow the Turabian style according to *A Manual for Writer's of Research Papers, Theses, and Dissertations*, 8th edition.

The Clark Academic Center (learning@calvary.edu), located in the library building, is dedicated to providing free academic assistance for all students. Student tutors aid with all facets of the writing process, tutor in various subject areas, prepare students for exams, and facilitate tests. Please take advantage of this service.