

## **Important memo from the Christian Ministry Department:**

To all graduate students in the following programs.

Master of Arts in Bible and Theology

Master of Arts in Biblical Counseling

Master of Divinity

New - Master of Divinity 5 year BA and M.Div. program

Dear graduate students,

In the past, we have not required our graduate students to participate in our Christian Ministry Program. However, we have come to realize that our ABHE accrediting agency (Association of Biblical Higher Education) requires us to do so for all ministry related degrees.

This means that the completion of your particular degree will now require a certain amount of non-academic Christian Ministry credits.

The amount of Christian Ministry credits needed to fulfill your Christian Ministry requirements to graduate are as follows:

Degrees requiring 36 or less hrs. will require 2 CM credits (Master of Arts in Bible and Theology)

Degrees requiring 51 hrs. will require 3 CM credits (Master of Arts in Biblical Counseling)

Degrees requiring 75 will require 4 CM credits (Master of Divinity)

Master of Divinity 5 year BA and Master of Divinity degree will require 8 CM credits

All students who are not required to do Christian Ministry in our Master degree programs and our Doctor of Philosophy in Bible & Theology program are allowed and encouraged to participate in the Christian Ministry program either in part or the whole if they so desire to do so.

The Christian Ministry program will begin this coming FA-18 semester for graduate students in the Master of Divinity and Counseling Master's degree programs. We will also be adding the Masters of Art in Bible and Theology in SP-19.

If you have already completed or transferred credits into Calvary, the amount of CM credits needed will be reduced by 1 for every 15 hours transferred in or already earned at Calvary, with a minimum of at least completing 1 CM credit and one Debriefing Interview with the Director of Christian Ministry to graduate.

How do you earn a Christian Ministry credit?

1. Prayerfully seek the LORD as to what He would have you do as a ministry.
2. Register for Christian Ministry CM-099-O1 or (O2 if doing a second ministry in a semester).
  - There is no cost for a Christian Ministry credit.
3. Your ministry should provide ministry experience in either evangelism, local church/ministry organization, or in the area of your academic major.
4. Be faithful (not perfect attendance) in attending a local church (2 service per week) Sunday School, Morning Worship, Small group, etc.
5. Be faithful in some form of spiritual ministry for a minimum of 24 hours in a semester. Either two hours per week for 12 weeks or for a total of 24 hours per semester. You may count the following in figuring your hours: Prayer time for ministry, your preparation time, total time of the service in which you minister, time you spend with those to whom you are ministering. The service you minister in can also be counted as a service you attend.
- Report your ministry by filling out and signing a "Christian Ministry and Church Attendance Verification Form" either online or in paper form. Link to form: <https://calvaryedu.wufoo.com/forms/qu4tdnm117tghr/>
- Debriefing Interview: Meet with the Director of Christian Ministry for a Debriefing Interview. Times to be set up through emails or phone calls. The Debriefing Interviews may be either in person, Webcam/skype or phone which ever works best for the student.
- Debriefing Interviews required are based upon the amount of credits your degree requires, and are as follows.

Degrees requiring 36 hrs. will require 1 Debriefing Interview

Degrees requiring 51 hrs. will require 2 Debriefing Interviews

Degrees requiring 75 hrs. will require 2 Debriefing Interviews

Master of Divinity 5 year BA and Master of Divinity will require 4 Debriefing Interviews

Students may choose to meet with the Christian Ministry director for more Debriefing Interviews than required.

They can meet in person, by web/cam or by phone whatever works best for the student.

Setting up of Debriefing Interviews will be handled through emails.

You will be graded with a 'P' for a passing grade. An 'F' can be given in extreme cases. Your grade will appear on your transcript.