



NAME: \_\_\_\_\_  
 Student ID: \_\_\_\_\_  
 Semester to Graduate: \_\_\_\_\_

**APPLICATION FOR DEGREE**

Must be turned into Registrar's Office  
 By: December Graduation – October 1  
 May Graduation – February 1

**GRADUATE APPLICATION**

**NAME: EXACTLY THE WAY IT WILL APPEAR ON YOUR DIPLOMA**

Titles such as Mr., Mrs., Reverend, Elder, etc. are NOT included  
 Middle name or initial usually is included.

Name: \_\_\_\_\_

Phonetic Pronunciation (if needed): \_\_\_\_\_

**CONTACT INFORMATION: Please use address for **AFTER** graduation**

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: Cell \_\_\_\_\_ Home \_\_\_\_\_

Email: \_\_\_\_\_

**DEGREES:**

School (for Undergraduate Degree) \_\_\_\_\_

Name of Bachelor's Degree earned: \_\_\_\_\_

**Calvary Degree for which you are applying:**

**Master of Science (M.S.)**

- |   |   |
|---|---|
| <input type="checkbox"/> Organization Development       | <input type="checkbox"/> Worship Arts: Voice                  |
| <input type="checkbox"/> Worship Arts: Piano            | <input type="checkbox"/> Worship Arts                         |
| <input type="checkbox"/> Education: Admin & Leadership  | <input type="checkbox"/> Education: Curriculum & Instructions |
| <input type="checkbox"/> Education: Christian Education | <input type="checkbox"/> Education: Elementary Education      |
| <input type="checkbox"/> Religious Studies              |   |

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# APPLICATION FOR DEGREE - 2

## Master of Arts (M.A.)

Biblical Counseling: Practical Theology  
 Biblical Counseling: Education Services

Biblical Counseling: Organizational Dev.  
 Biblical Counseling: Addictions & Depend.

Bible and Theology  
 Biblical Studies: Biblical  
 Biblical Studies: Bible Exposition

Biblical Studies: Apologetics  
 Biblical Studies: N.T. Languages  
 Biblical Studies: O.T. Languages

## Master of Divinity (M.Div.)

Pastoral Studies

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The following information is required to insure your regalia fits properly.  
(Please fill out information completely & accurately)

Height: \_\_\_\_\_ft \_\_\_\_\_in      Weight: \_\_\_\_\_lbs

Did you receive a student loan(s) at any time during your studies at Calvary University?    Yes \_\_\_\_\_    No \_\_\_\_\_

I hereby apply for the degree noted and authorize the Registrar's Office to add the graduation fee(s) to my semester charges or student account during my last semester of enrollment at Calvary University.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

Application for Degree must be completed and returned to:

Calvary University  
Registrar's Office  
15800 Calvary Rd.

Kansas City, MO 64147    OR    Fax 816.331.4474    OR    E-mail registrar@calvary.edu

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### FOR OFFICIAL USE:

Date received: \_\_\_\_\_ by \_\_\_\_\_

#### Added:

Excel Master List  
 Commencement Program  
 Diploma Order  
 Regalia Order  
 Financial Aid  
 Library  
 Alumni Department

Mail/Email Distribution List  
 Degree Audit  
 GPA Calculations  
 Approval/Honors List  
 Cashier  
 Dean's Department

# Calvary University

## Application for Degree - 2019 Graduation Packet – Seminary/Graduate

### **PLEASE READ ALL INFORMATION THOROUGHLY**

Please complete and return the application for degree only if you have completed all required course work for your degree program or if you will complete all requirements by or during the 2019 spring semester.

- Internships are to be completed in the semester prior to the semester in which graduation is anticipated.
- Any course work taken from other institutions granting college-level academic credit is to be completed and official transcripts received by May 1<sup>st</sup>. (It is suggested that all course work from another institution be completed one semester in advance of graduation)
- Candidates who have not completed their degree requirements as specified above **will not be permitted to participate** in the Commencement exercises.
- Candidates who **fail a needed course** during the semester of Commencement will not be permitted to participate in that Commencement.
- Students not satisfying these requirements will have to wait and participate in the Commencement exercises following the completion of their degree requirements.
- If returning to Kansas City for Commencement would cause extreme hardship (i.e., a candidate is out of the country), a written appeal to be graduated in absentia may be presented to the Registrar's Office by April 1st.
- Students are required to attend Baccalaureate and Commencement Programs.
- All students, attending or not attending, are required to pay graduation fees.
- Application for Degree Deadline
  - Fall Graduation:       October 1, 2018
  - Spring Graduation:     February 1, 2019

All fees for graduation are **non-refundable**.

More information on specific times and locations for all events will be emailed when known

# 2019 GRADUATION INFORMATION

Subject to Change

You are responsible for the information in this packet, so please read all information carefully.

<u>Date</u>	<u>Description</u>	<u>Time</u>
Oct. 1, 2018	Fall Graduation Application Deadline	
Dec. 14, 2018	This date will appear on diplomas & transcripts for Fall graduates. No diplomas will be issued until Spring Commencement.	
Feb. 1, 2019	Spring Graduation Application Deadline	
TBA, 2019	Senior Banquet	
April 22, 2019	Regalia may be picked up in the Registrar's Office If you are unable to pick it up, please contact the Registrar's office.	
May 3, 2019	Last day of classes for Graduates	
May 6-7, 2019	Graduates – Finals See your professors for details	
May 9, 2019	<u>Awards Chapel</u> ( <i>Family is Welcome</i> ) Liberty Chapel – Calvary Campus	11:00 am
May 9, 2019	<u>Alumni Induction Luncheon</u> Families Included – RSVP to Alumni office You will be sent invitations with details.	Noon
May 10, 2019*	<u>Baccalaureate</u> (Family's Welcome) Liberty Chapel – Calvary Campus REGALIA REQUIRED <i>*Attendance Required</i>	10:30 am
May 10, 2019*	<u>Graduation Rehearsal</u> Graceway <i>*Attendance Required</i>	2:00 pm
May 11, 2019*	<u>Commencement</u> Graceway Church 5460 Blue Ridge Cutoff, Raytown, MO 64166 Please invite family and friends – no limits REGALIA REQUIRED  <i>*Attendance Required</i>	9:30 am

## **2019 Financial Information**

- Graduation Application Fee: This is the amount of money charged by Calvary University to satisfy obligations incurred to conduct graduation. Deadlines will be strictly enforced, and late fees may apply without exception
- The graduation fee must be submitted by April 1, 2019.
- You may pay by cash, check, money order or credit card at the Cashier's Office.
- Graduation fees are **non-refundable** if you are unable to graduate.
- All your financial responsibilities must be taken care of before April 26<sup>th</sup>. Your account must be current and paid in full by this date. Financial responsibilities include your graduation fee, tuition, room and board, and any library fines.
- All library books must be returned by April 26<sup>th</sup>. All fines must be paid by that time
- Students who owe \$500.00 or less on April 26<sup>th</sup> will be allowed to participate in the Commencement ceremony, **BUT** will **NOT** receive their diploma until ALL financial obligations have been paid.
- Students owing greater than \$500 will **NOT** be allowed to participate in the Commencement ceremony unless previous arrangements (BEFORE April 26<sup>th</sup>) are made with the business office.
- Fees: (subject to change)
  - ✓ One-Year Certificates: \$60.00
  - ✓ Associates Degrees: \$ 60.00
  - ✓ Bachelor's Degrees: \$110.00
  - ✓ Masters Degrees: \$140.00