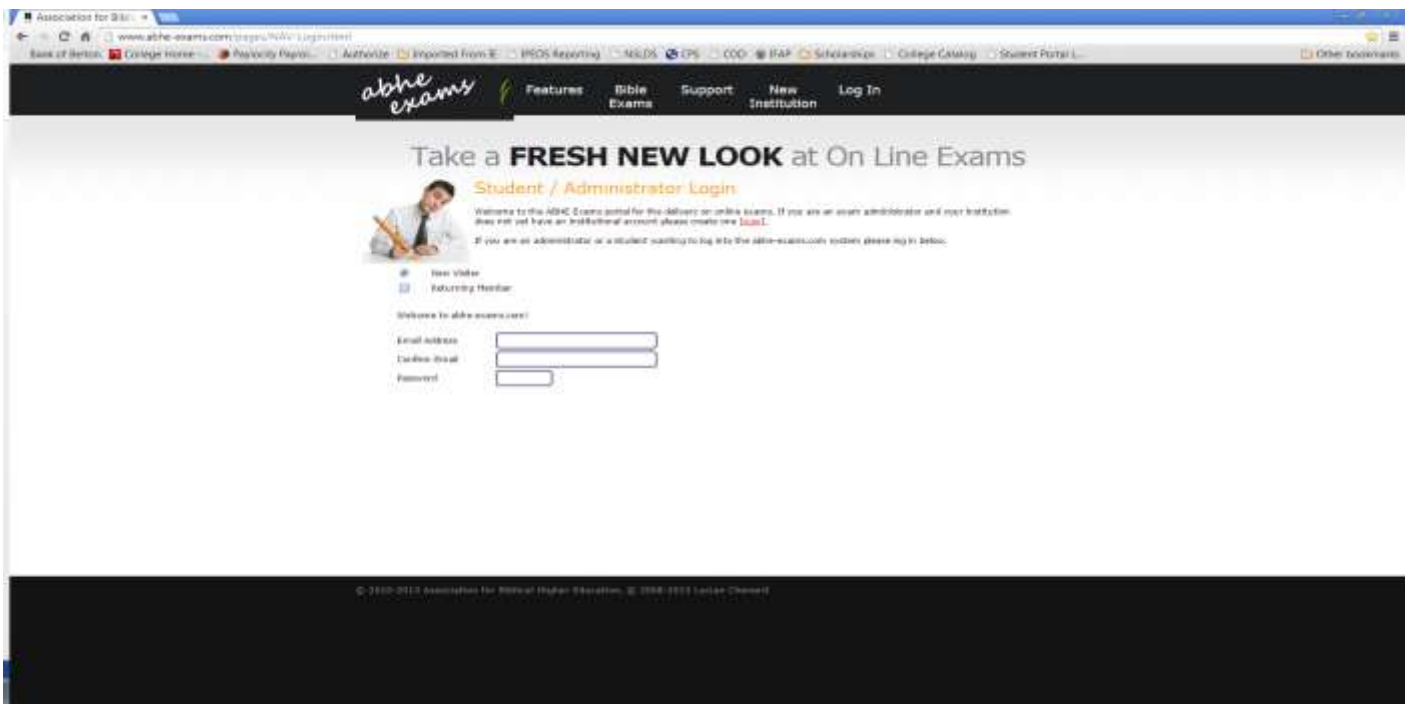# Bible Knowledge Assessment
Student Guide

Only FireFox or Google Chrome browsers will currently work for taking the Bible Knowledge Assessment online. Internet Explorer is NOT supported and has known issues; please do not attempt to take the Bible Assessment online using Internet Explorer.

> FireFox is free to use and may be downloaded from www.getfirefox.com
> Chrome is free to use and may be downloaded from www.google.com/chrome

Using Google Chrome or FireFox use the link provided at www.calvary.edu/assessment or go directly to https://www.abhe-exams.com/pages/NAV-Login.html to log in and take the Bible Knowledge Assessment.

If this is your first time using the abhe-exams portal as a Calvary Student, click "New Visitor" and set up a user account by providing your email address and creating a password, then click continue. After providing your personal profile information, on the next screen select "Calvary Bible College & Theological Seminary (Kansas City)" from the drop down list. You must select Calvary as your institution/school, in order to successfully set up your user account and take the test.

If you have previously used the abhe-exams portal as a Calvary Student, click "Returning Member," enter your login credentials and click continue.

To begin the exam click on new exam and enter the "Exam Key" you have been provided.

When you see the key you have entered is valid, click continue to begin taking the assessment.
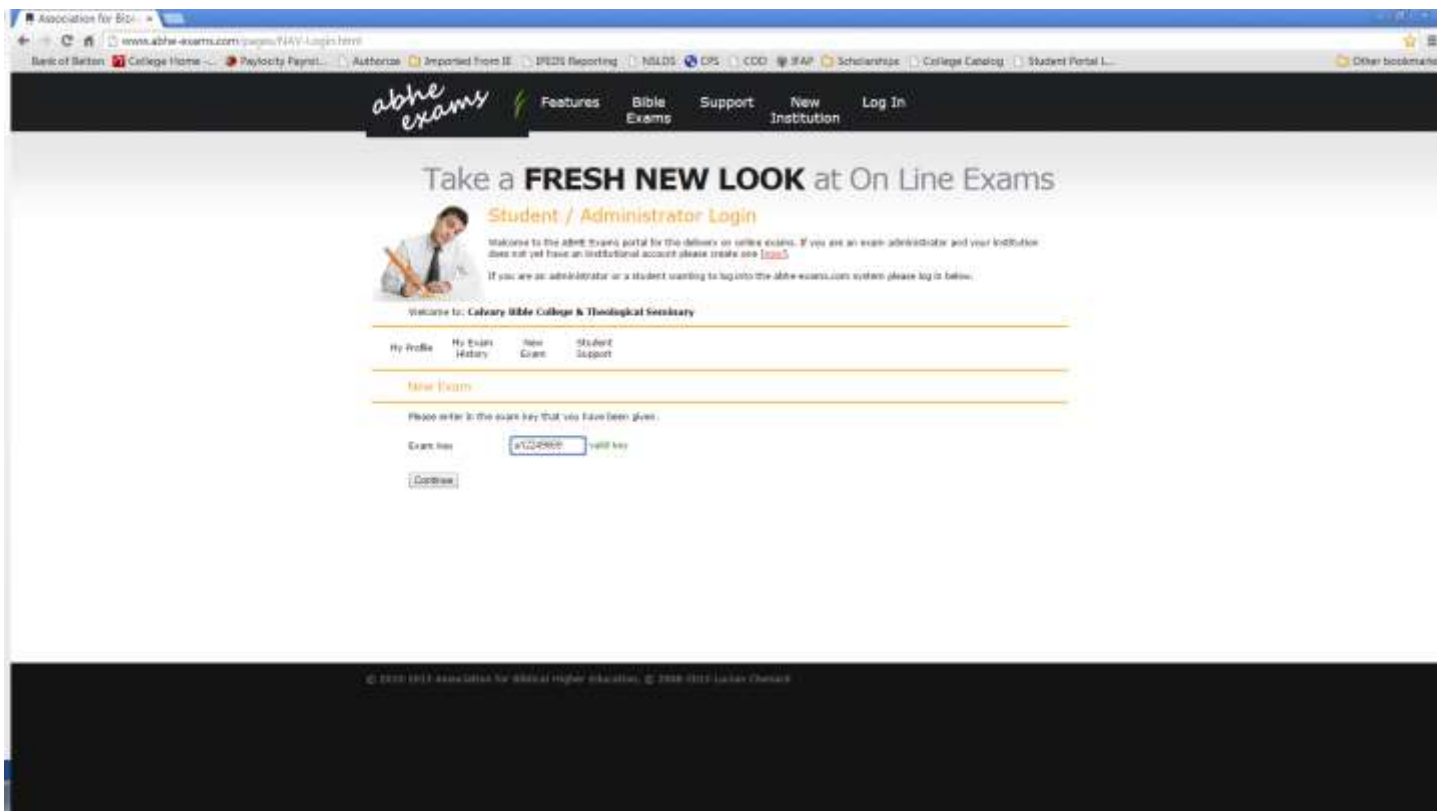
The assessment consists of 150 multiple choice questions and is not open book. You are limited to 45 minutes to take the test, and should time yourself (many cell phones have a timer under the clock app). Even if you have not answered all of the questions at the end of 45 minutes, you should stop taking the test and click on "Submit Exam." If you finish early and are satisfied with your answers, click on "Submit Exam" to complete the test and submit the results to the system.

Use the navigation arrows on the upper right portion of the exam window to navigate from each question (DO NOT USE THE BROWSERS BACK OR FORWARD ICONS). Before continuing to the next question, wait until you see that your answer has been accepted by the system. Once you see your answer has been accepted, then you may use the navigation arrows in the exam window to continue to the next question. You have not completed the test and it will not be scored until you click on "Submit Exam."

Once you complete and submit the exam, you will be able to see your score, broken down by category. If you have any questions or need assistance in using the exam portal, please contact Charles Kurtz in the Financial Aid Office at 816-425-6136 or by email at charles.kurtz@calvary.edu.